



Talon Time

Student Procedures



What is Talon Time?

Purpose:

- Talon Time provides students with academic support and opportunities for enrichment twice a week during the school day.

When:

- Tuesdays and Thursdays after 2nd period..

Talon Time Schedule

*Tuesdays and
Thursdays!*



B	
Talon Time	
Zero Hour (50)	6:35 - 7:25
Period 1 (50)	7:30 - 8:20
Period 2 (50)	8:25 - 9:15
Talon Time (42)	9:20 - 10:02
Period 3 (50)	10:07 - 10:57
Period 4 (50)	4th Lunch (30)
11:02 - 11:52	10:57 - 11:27
5th Lunch (30)	Period 5 (50)
11:52 - 12:22	11:32 - 12:22
Period 6 (50)	12:27 - 1:17
Period 7 (50)	1:22 - 2:12



*5 minute passing
times before and
after like a
regular class!*

What will you do?

Academic support will be provided, examples include:

- Make up missing assignments, quizzes, or tests.
- Retake quizzes or tests.
- Go over course material you may have missed.

How Will We Know?

Students will use a new electronic system called **FlexTime Manager (FTM)** to find out if they have they have been assigned to a teacher during Talon Time or if they can sign up for a different location.

What is FLExTime Manager?

- Web-based application similar to E-Hallpass.
- Shows student where there have been assigned and/or what options are available to them.

The screenshot displays the FLExTime Manager interface for a student named Mikayla. The top navigation bar includes 'My schedule', 'Directory', 'QR', and 'Help'. The main content area shows a calendar for 'Week 3 Aug 2021' with tabs for 'DAY', 'TODAY + 4', 'WEEK', and 'MONTH'. The interface is divided into two sections: 'Flex Period 1' (01:00 PM - 01:45 PM) and 'Flex Period 2'. Each period contains a grid of activity cards. In Flex Period 1, the first card is 'MATH Algebra Extra Help' (2300, 4/4), followed by 'Catchall - Flex 1' (Cafeteria, 3/500) and 'OTHER Homeroom - Smith' (200, 4/4). In Flex Period 2, the first card is 'OTHER College Essay Writing Workshop' (3400, 0/3), followed by 'Catchall - Flex 2' (Cafeteria, 7/500) and 'OTHER College Essay Writing Workshop' (3400, 1/3). Each card includes a 'Join activity' button and a location icon.

HOW DO I USE FTM?

Student Overview Video

<https://www.youtube.com/watch?v=PFnIVy4C48c>

What are priority levels?

You will see the following priority levels for activities on your FTM schedule:

- d. Select priority level.
 - i. Priority levels for Tier II
 - c) Priority #1 (Pink Color)
 - d) Priority #2 (Light Blue Color)
 - ii. Content areas will rotate as follows: Math/ELA , SS/WL/Science , CTE/PE/FA/Health
- e. Other priority levels:
 - i. Optional (Tan Color)
 - ii. Advertised (Green Color)
 - iii. Open (Cream Color)

Mandatory Priority Levels?

Attendance is **required** for Mandatory Activities.

- If you are assigned to a mandatory activity with a teacher you will see it listed as **Priority 1** or **Priority 2**.
- FTM will automatically assign you to the class with the *highest priority level*.
- Sometimes you may be assigned to TWO classes within the same priority level.
 - When this happens, you then have the option to choose which mandatory activity you wish to attend.

Student Choice Activities?

Students not assigned to a mandatory activity to may join optional activities in FTM.

- The priority levels are marked as
 - **Optional (Best), Advertised, and Open.**
 - In the Main & Aux Gyms = Various sport/PE activities.

What is Classroom Work Time?

If you are **not** assigned to a mandatory Talon Time activity, but would like to work on a specific teacher's coursework, you will have the option of **Classroom Work Time (CWT)**.

- Teachers will have additional seats available in their classrooms during Talon Time for students to come in and complete their coursework.
- Seating will be limited and differs for each teacher.
- This will allow you to get additional help on your own if needed.
- *You must be a student of that teacher and you must work on coursework.*
- *This is not for taking or retaking assessments unless agreed upon by the teacher.*

To attend, search for the teacher on FTM under the blue Join Activity Tab.

- Find the teacher by last name.
- Look for their activity labeled Classroom Work Time or CWT.
- Be sure to check the date of the activity as well.

A blue rectangular button with rounded corners. On the left side, there is a small white icon of a calendar with a plus sign. To the right of the icon, the text "Join activity" is written in white, sans-serif font.

Cut-Off Time?

- Students should be able to see if they have been assigned to a mandatory Talon Time at the beginning of each week (usually Monday).
- Students who have not been assigned to Talon Time have until end of 1st hour period on the first Talon Time day of the week (usually Tuesday) to sign up for an optional activity.
- If a student does not sign up for an activity by this time, FTM will assign one for you. You may not like where that is.

Talon Time Expectations?

- **ALL** students must be assigned to a location during Talon Time.
 - Mandatory or Student choice
- Attendance will be taken.
- No hallpasses will be granted unless there is an emergency.
 - Talon Time is only 30 mins long
 - 5 mins passing before & after.
- Students will work **quietly** while in classrooms or the LMC.
- Students should not be in the hallways or restrooms.
- All regular behavior expectations still apply during Talon Time.

Questions?

Talon Time begins Tuesday, August 16, 2022