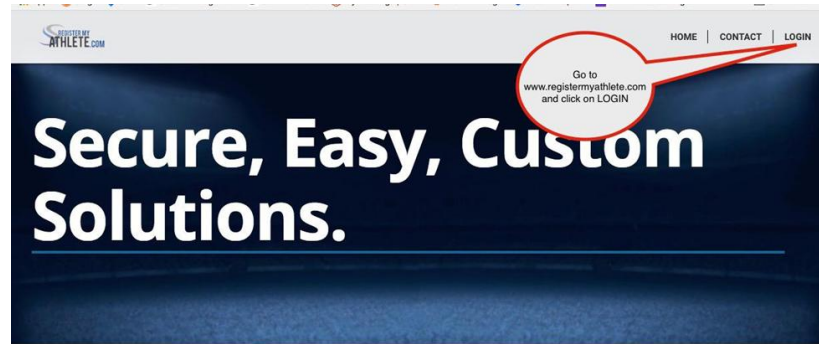


Parent Training - Register My Athlete Users

Go to www.registermyathlete.com and select Login



Request Demo

3400
Schools Served

498 075
Happy Customers

28
States Served

Cleaning Up Paperwork

RegisterMyAthlete is designed to streamline the process of student/athlete registration for students, parents, coaches and school administrators. From signing documents online to creating team rosters and tracking eligibility, RegisterMyAthlete provides a one-stop solution.



First time users will enter nothing, just click Create Account. Returning users - enter your user email and password and click Login. NOTE: Returning Users who have forgotten User Email/Password, there are instructions at the end of this document.

The image shows a screenshot of a web form titled "Register My Athlete Login" with the subtitle "Parents. Coaches. Administrators." The form contains the following elements:


- A text input field labeled "Username or Email" with a yellow highlight.
- A link labeled "Forgot Email?" below the first input field.
- A text input field labeled "Password" with a yellow highlight.
- A link labeled "Forgot Password?" below the second input field.
- A "Login" button.
- A "Create Account" button.
- A link labeled "Athletic Training Check in?" at the bottom.

Two callout boxes provide instructions:

- A callout box pointing to the "Create Account" button contains the text: "If you are new to registermyathlete, DO NOT enter a username or password, just click CREATE AN ACCOUNT".
- A callout box pointing to the "Login" button contains the text: "Enter your username and Password and click LOGIN if you have already created an account. Do not create another account! If you need assistance contact support at 435-213-1601".

Once you have logged in/Created an account, click on Parent

Parent Register My Athlete Portal

 **Parent**

Tools

- Account Info
- Reset Password
- Request Coach/Admin Account
- Merge Another Account
- Manage Active Accounts
- Logout

The screenshot shows a web interface for 'Parent Register My Athlete Portal'. On the left is a logo for 'REGISTER MY ATHLETE.COM'. In the center is a large button labeled 'Parent', which is circled in red. On the right, under a 'Tools' heading, there is a vertical list of buttons: 'Account Info', 'Reset Password', 'Request Coach/Admin Account', 'Merge Another Account', 'Manage Active Accounts', and 'Logout'.

To Register for a sport, click Start/Complete Registrations under *What would you like to do?*

The image shows a screenshot of a sports management website. The main content area is titled "What would you like to do?" and contains a sidebar with navigation options: Start/Complete Registrations, Athlete Information, Store, Messages, and Transfers. The "Start/Complete Registrations" option is circled in red. A red arrow points from this option to a magnified view of the "What would you like to do?" menu on the right, where the "Start/Complete Registrations" option is also circled in red.

School	Date	Announcement
Ridgeline High School	08/16/2018	Attention! The home opening football game tomorrow August 17th against Spanish Fork will be a state ...
Ridgeline High School	08/09/2018	The Ridgeline Booster Club would like to announce there opening social. The opening social will take...
Ridgeline High School	07/26/2018	Updated Girls Soccer Try-out Schedule. July 30th - August 1st. Freshman/Sophomore- 4:30-6:00 pm J...
Ridgeline High School	07/09/2018	Fall Sports are just a few weeks away! Remember that in order to try-out you must have a current phy...
Ridgeline High School	05/18/2018	Reminder that the Spring OSPYS will be held on Monday May 21st starting @ 6:30 pm in the Ridgeline C...
NIAA High School	05/08/2018	Time to start registering for the 2018-2019 school year!!
Ridgeline High School	05/08/2018	Ridgeline Athletic Physicals for 2018-2019 All athletes planning on playing a high school sport in ...
NIAA High School	05/07/2018	1

Now you can start a New Registration, Complete a Registration previously started but not finished, or view a Complete registration.

The screenshot shows the 'Registration Management' interface. At the top left is the 'REGISTER MY ATHLETE.COM' logo with 'Athlete Registration' below it. At the top right is the 'SPORTSLINE' logo. The main header is 'Registration Management'. Below the header is a 'Back to Home' button. A 'New Registration' button is circled in red, with the text 'Click Here to Start a New Registration' below it. Below this is the instruction 'Click on a registration below to continue working on it.' and the year '2018-2019'. A table with three columns is circled in red:

Baseball	Boys Cross Country	Boys Swimming
Billy Tenny	Joseph Tenny	Joseph Tenny
NIAA High School	Ridgeline High School	Ridgeline High School
Not Complete	Complete	Complete

Step 1 - Select School

The screenshot shows the 'Registration Checklist' page on the Athlete Registration website. The page has a dark blue header with the 'ATHLETE.COM' logo on the left and the 'SPORTSLINE' logo on the right. Below the header, there are navigation links: 'Back to Home' and 'Go to Started Registrations'. The main content area is titled 'Registration Checklist' and contains a list of tasks. The first task, 'Select School', is highlighted with a red box. A speech bubble points to this task with the text: 'You will select the school as part of the registration process'. To the right of the task list, there is a table with columns for 'School', 'City', 'Athlete', 'Grade', 'Year', and 'Sport', each with a '-' sign. Below the table is a 'Key' section with three rows: 'Task is complete' (green background), 'Task in progress' (yellow background), and 'Task to complete' (pink background). At the bottom of the key section, there is a note: 'Click on each box to complete the required tasks. New tasks will be added as you go.'

Registration Checklist

Back to Home Go to Started Registrations

Registration Checklist

- Select School

School	Incomplete
-	
City	-
Athlete	-
Grade	-
Year	-
Sport	-

Key

- Task is complete
- Task in progress
- Task to complete

Click on each box to complete the required tasks.
New tasks will be added as you go.

Step 2 - Select Athlete

Registration Checklist

- Select School
- Select Athlete

Registration Summary

Registration Summary	Incomplete
School	RidgeLine High School
City	Milville, UT
Athlete	-
Grade	-
Year	-
Sport	-

Key

- Task is complete
- Task in progress
- Task to complete

Click on each box to complete the required tasks.
New tasks will be added as you go.

If your athlete is already in the system, select them. Otherwise you will need to add them into the system.

The screenshot shows the 'Registration Checklist' interface. On the left, there is a 'Show Navigation' sidebar with a 'Back to Home' button and a 'Go to Started Registrations' button. The main area is titled 'Registration Checklist' and contains two primary tasks: 'Select School' (checked) and 'Select Athlete' (unchecked). To the right, a 'Registration Summary' table displays the following information:

Registration Summary	
Status	Incomplete
School	Ridgeline High School
City	Milville, UT
Athlete	-
Grade	-
Year	-
Sport	-

Below the summary is a 'Key' section with three items: 'Task is complete' (checked), 'Task in progress' (unchecked), and 'Task to complete' (unchecked). A note below the key states: 'Click on each box to complete a task. New tasks will be added as you progress.' A modal dialog titled 'Registration Checklist' is open, prompting the user to 'Please select the athlete that will be registering'. It shows a search result for 'Mary Steele' with a selection icon. The dialog offers three options: 'Use Selected Athlete', '-OR-', and 'Add New Athlete', along with a 'Cancel' button. A red callout bubble points to the 'Add New Athlete' option with the text: 'You can use an athlete you have already added, or add a new athlete. Keep in mind that if an athlete has already been added to a different account you will need to merge accounts to add that athlete.'

Step 3 - Select Year/Sport

The screenshot shows the 'Registration Checklist' page on the Athlete Registration website. The page has a dark blue header with the 'STEEPLEHEAD ATHLETE.COM' logo on the left and the 'SPORTSLINE' logo on the right. Below the header, there are navigation links: 'Back to Home' and 'Go to Started Registrations'. The main content area is titled 'Registration Checklist' and contains three tasks:

- Select School
- Select Athlete
- Select Year/Sport

The 'Select Year/Sport' task is highlighted in red. A red callout bubble points to this task with the text: "Now you will choose the sport you would like to play".

Below the checklist, there is a 'Registration Summary' table and a 'Key' section.

Registration Summary	
Incomplete	
Ridgeline High School	
Milville, UT	
Mary Steele	
-	
Year	-
Sport	-

Key

- Task is complete
- Task in progress
- Task to complete

Click on each box to complete the required tasks.
New tasks will be added as you go.

Confirm your Registration. After confirming, continue to click the red boxes and complete them.

The screenshot shows a web interface for "Sport Selection" at Ridgeline High School. The page title is "Sport Selection" and the user is logged in as "Ridgeline High School". The main content area asks "What academic year will you be registering for?" with a dropdown menu set to "2018-2019" (Grade: 9). Below this, there is a list of sports to choose from, including Band, Baseball, Boys Basketball, Boys Cross Country, Boys Golf, Boys Soccer, Boys Swimming, Boys Tennis, Boys Track, Cheer, Debate, Debate NSDA, Drama, Golf Team, Football, Girls Basketball, Girls Cross Country, Girls Golf, Girls Soccer, Girls Swimming, Girls Tennis, Girls Track, Marching Band, Softball, Volleyball, and Wrestling. A "Submit" button is at the bottom of the list.

A confirmation dialog box is overlaid on the page, titled "Confirm Selection". It contains the following information:

School	Ridgeline High School
City	Milville, UT
Athlete	Steele, Mary
Grade	9
Year	2018-2019
Sport	Drama

Please verify that you have selected the correct school, athlete, and sport.

After this point, we will gather the requirements to complete this registration, and you will not be able to change these previous selections.

At the bottom of the dialog box, there are two buttons: "I have selected the correct information." and "Cancel". A red circle is drawn around the entire dialog box.

School Requirements: the last step!

Registration Checklist

- Select School
- Select Athlete
- Select Sport
- Guardian Info
- Insurance
- Medical Info
- Utah Questionnaire
- Additional Opportunities
- School Requirements

Registration Summary

Status	Incomplete
School	Ridgeline High School
City	Milville, UT
Athlete	Steele, Mary
Grade	8
Year	2018-2019
Sport	Drama

Key

- Task is complete
- Task in progress
- Task to complete

This will take you to the registration checklist

After reading and agreeing to documents and answering any document questions, the parent and athlete will need to e-sign.

School Requirements

Mary: Registration For Drama – Grade 9 (2018-2019)
Status: Not Complete
All requirements must be completed to be eligible for Drama.

Your Registration Checklist

1. Registration Started:	2018/04/12
2. Electronic Documents:	Complete
3. Guardian E-Signature:	Complete
4. Athlete E-Signature:	Complete
5. Additional Requirements/Physicals:	Incomplete
6. Fees(s):	Incomplete

Not Required Before Tryouts

Print Student Profile

2. Electronic Documents

For each document displayed, you will need to click on the "Read Document" button. After you have read through the document, you will see an "I Agree" check-box appear on this page. Click on the check-box to show that you have read and agree to the document.

Name	Read	Agree	Date Completed
Activities Policy	Read Document	<input type="checkbox"/> I Agree	4/12/2018
Consent Form	Read Document	<input type="checkbox"/> I Agree	4/12/2018
LHSAA Tryout Checklist	Read Document	<input type="checkbox"/> I Agree	4/12/2018
Consent to Treat	Read Document	<input type="checkbox"/> I Agree	4/12/2018
Drug Testing Consent Form	Read Document	<input type="checkbox"/> I Agree	4/12/2018

Document Questions

Boundary:	Do you live in Ridgeline's boundaries?	<input type="checkbox"/> Yes <input type="checkbox"/> No
School History:	Did you attend or play sports at a HIGH school other than Mountain Crest during 2015-16 school year? Select no if you only attended and played at a junior high.	<input type="checkbox"/> Yes <input type="checkbox"/> No

3. Guardian E-Signature

I am the parent or legal guardian of this athlete, and I fully accept and agree to the terms of participation as outlined in the registration documents and corresponding questions.

Only Sign: [E-Sign](#)
Successful signature

4. Student E-Signature

As an athlete, I fully accept and agree to the terms of participation as outlined in the registration documents.

Mary Davis: [E-Sign](#)
Successful signature

If your school uses uploaded physicals, report cards, etc., you will upload them here.

- ❖ All pages must be in one file
- ❖ File must be a PDF or JPEG
- ❖ You can take pics and login with your phone - you MUST use the google chrome app on a mobile device - and add the documents that way as well
- ❖ Uploads will say “Pending School Approval” until an admin approves them

2018/04/12

Complete
Complete
Complete
Incomplete
Incomplete

Not Required Before Tryouts

Print Student Profile

2. Electronic Documents
For each document displayed, you will need to click on the "Read Document" button. After you have read through the document, you will see an "I Agree" check-box appear on this page. Click on the check-box to show that you have read and agree to the document.

Name	Read	Agree	Date Completed
Activities Policy	Read Document	< I Agree	4/12/2018
Concussion Form	Read Document	< I Agree	4/12/2018
LHSAA Tryout Checklist	Read Document	< I Agree	4/12/2018
Consent to Treat	Read Document	< I Agree	4/12/2018
Drug Testing Consent Form	Read Document	< I Agree	4/12/2018

Document Questions

Boundary	Do you live in Rogelme's boundaries?	< Yes < No	
School History	Did you attend or play sports at a HSDH school other than Mountain Crest during 2015-16 school year? Select no if you only attended and played at a junior high.	< Yes < No	

3. Guardian E-Signature
I am the parent or legal guardian of this athlete, and I fully accept and agree to the terms of participation as outlined in the registration documents and corresponding questions.

4. Student E-Signature
As an athlete, I fully accept and agree to the terms of participation as outlined in the registration documents.

5. Additional Requirements/Physicals
Your document(s) have not yet been received. Print, complete, and deliver them to your athletic administrator.

Name	Status	Actions
Physical Form A	Not Complete	View Print

6. Fee(s) Not Required Before Tryouts
Remember to pay the fee(s) after tryouts to complete your registration.

Fee	Status	Amount	Payment
Registration For Drama	Not Received	\$99.00	Add To Cart

Click here to view and print the blank form to take to your doctor

Click here to upload the form completed by your doctor

After the school admin approves all uploads, you are Complete for Tryouts!

Rogeline High School **School Requirements** 5 APR 2018

Registrations

Joseph: Registration For Boys Cross Country – Grade 10 (2018-2019)
 Status: Completed On 08/15/2018
[Print Certificate of Completion](#)

Your Registration Checklist

1. Registration Started:	2018/05/01
2. Electronic Documents:	Complete
3. Guardian E-Signature:	Complete
4. Athlete E-Signature:	Complete
5. Additional Requirements/Physicals:	Complete
6. Fee(s):	Complete

[Print Student Profile](#)

2. Electronic Documents
 For each document displayed, you will need to click on the "Read Document" button. After you have read through the document, you will see an "I Agree" check-box appear on this page. Click on the check-box to show that you have read and agree to the document.

Name	Read	Agree	Date Completed
Activities Policy	Read Document	<input checked="" type="checkbox"/> I Agree	05/02/2018
Concussion Form	Read Document	<input checked="" type="checkbox"/> I Agree	05/02/2018
LHSAA Typist Checklist	Read Document	<input checked="" type="checkbox"/> I Agree	05/02/2018
Consent to Treat	Read Document	<input checked="" type="checkbox"/> I Agree	05/02/2018
Drug Testing Consent Form	Read Document	<input checked="" type="checkbox"/> I Agree	05/02/2018

Document Questions

Question	Yes	No
Boundary: Do you live in Rogeline's boundaries?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School History: Did you attend or play sports at a HIGH school other than Mountain Crest during 2015-16 school year? Select no if you only attended and played at a junior high.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Guardian E-Signature
 I am the parent or legal guardian of this athlete, and I fully accept and agree to the terms of participation as outlined in the registration documents and accompanying questions.
 Joseph Terry
 Registration successfully signed on 06/13/2018. [Sign](#)

4. Student E-Signature
 As an athlete, I fully accept and agree to the terms of participation as outlined in the registration documents.
 Joseph Scott Terry
 Registration successfully signed on 06/13/2018. [Sign](#)

5. Additional Requirements/Physicals [View Previous Requirements](#)

Name	Status	Actions
Physical Form A	Complete	Print Close

6. Fee(s)

Fee	Status	Amount	Payment
Registration For Boys Cross Country	Received On 08/15/2018	\$90.00	\$90.00 Invoice #0641102