



DEER VALLEY
Unified School District

Desert Mountain
35959 N. 7th Ave
Phoenix, Arizona
Phone 623-445-3500
Fax 623-445-3580
www.dvUSD.org

December 16, 2016

Dear Desert Mountain School Parents:

In an effort to ensure the safety of all students at Desert Mountain School, protect the learning environment, and reduce accident risk in the front office parking lot, we ask that all parents adhere to the following campus policies regarding adults on campus.

Closed Campus:

From 8:00 a.m. to 3:00 p.m. all adults wishing to access the Desert Mountain campus must have previous administrative approval. See the policy below for attending special events and visiting your student in the cafeteria.

I.D.:

We require identification for all visitors and for student pick-up.

Regular School Drop off and Pick up:

After the first week of school, please drop off and pick up your kindergarten through 8th grade student at the designated parent drop-off and pick-up area located in front of the Gymnasium.

Late Arrivals and Early Departures:

If you arrive after 8:30 a.m. you must sign your child in at the front office. From there, your child will be given a pass and released to class. If you have a younger child and feel he or she needs an escort to class, one will be provided. Additionally, if you need to pull your child early, we will call the classroom and ask for your child to meet you in the front office. Please note that after 2:45 p.m. we ask that, if possible, you wait to pick up your child at the 3:00 pm dismissal time.

Parties or Special Events:

If your child is participating in a special event on campus during the school day, please notify your child's teacher **in advance** that you will be attending the event. Upon your arrival, you will be asked for I.D. and be required to sign-in. You will be given a visitor's badge and we ask that you wear it visibly throughout your stay on campus. After the event, proceed to the front office to sign out and return your badge.

Eating Breakfast or Lunch with your Student:

If you would like to join your student for breakfast or lunch, please show your I.D. and sign in at the front office. Once you have received your visitor's badge, you may proceed directly to the cafeteria. Once your child has finished breakfast or lunch, we ask that you proceed directly to the office, sign out and return your badge.

Deer Valley Governing Board Policy KI-R:

For more information regarding visitors to schools, please refer to the above mentioned policy. Language within the policy clearly states that no person may enter onto school premises without the approval of the administration.

Thank you for your understanding and patience as we work through these transitions. If you have questions or concerns, please feel free to contact me at 623-445-3500.

Sincerely,

Dr. JoAnn Schwarting
Principal
Desert Mountain School

SUPERINTENDENT
Dr. James R. Veitenheimer

GOVERNING BOARD
Ron Bayer
Kimberly K. Fisher, MAFM
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Graduating lifelong learners who will successfully compete, lead, and positively impact the world.