Las Brisas Elementary School

Student/Parent Handbook
2018-2019

“Graduating lifelong learners who will successfully compete, lead, and positively impact the world.”
Dear Parents/Guardians:

Please take the time to read over the handbook portion and discuss the contents with your son or daughter. There are many important details that could help make his/her year easier and more successful.

If you have any questions about anything in the handbook or on the calendar, please call the school for clarification. If we have omitted anything you feel should have been mentioned, let us know that also.
Welcome Parents

Welcome to the 2018-2019 school year at Las Brisas Elementary School. This handbook was developed to provide you with basic information about Las Brisas School. Las Brisas is working hard to continue its tradition of academic and personal excellence. The challenge of achieving continued success in all of our school endeavors is one we readily accept.

The mission statement of Las Brisas is to equip students with the skills, knowledge, and decision-making abilities to positively shape their future and to develop students who are responsible, accountable, and committed to excellence.

The goal at Las Brisas is to develop lifelong independent learners who take responsibility for their own learning. We provide an environment stressing high expectations for ourselves and others, respect and courtesy for ourselves and others, and reasonable guidelines to maintain a safe and orderly school. We believe in a community atmosphere shared by teachers, staff, students, and parents.

For this reason, Las Brisas implemented a character education program called, “Character Counts!” This program focuses on building character in children, as well as adults. It’s an accumulation of thoughts, values, words, and actions. These become the habits that comprise our character, which determines our destiny. There are six pillars or traits to Character Counts! They are trustworthiness, respect, responsibility, fairness, caring, and citizenship (T.R.R.F.C.C.). The teachers have implemented activities within the curriculum pertaining to character, and these traits are focused on throughout the school year.

We encourage all parents to participate in school activities, whether in your child’s classroom or at school-wide events. We will keep you informed of school activities and events throughout the year. The Las Brisas website: lasbrisas.dvusd.org contains information about the school. You may also sign up to receive the Las Brisas Star News on the webpage. Please feel free to contact your child’s teacher if you have any questions or concerns about the school.

Mara Kurasch
Principal
Las Brisas School

Las Brisas Elementary
5805 West Alameda Road
Glendale, AZ  85310
Phone: (623)445-5500
lasbrisas.dvusd.org
Principal: Mara Kurasch

Las Brisas (Spanish for “the breezes”) is a K-6 elementary school located in a fast-growing community in the attractive desert environment of northwest Phoenix. The classrooms are inside an air-conditioned two-story building located amidst a cluster of soaring hills.

The educational program features intensive staff development in teaching literacy and mathematics with a child-centered focus. Our teachers are sensitive to the needs of each child and employ various learning strategies appropriate to each student. Classrooms have computer resources. A technology lab offers students training in the fundamentals of information technology. Gifted and special programs are also offered for eligible students.

Parents are included in campus improvement goal-setting activities through a formal Campus Improvement Team (C.I.T.) and the Parent Teacher Student Association (PTSA). In addition, regular concerts, workshops, and other school activities offer parents the opportunity to visit the school and observe educational programs. A school newsletter provides information on activities at the school and highlights individual achievements by students and staff. Teachers also provide frequent progress reports to parents in addition to report cards and parent-teacher conferences. Staff and parents have established high expectations for student achievement and the development of lifelong learners.

Campus Goals:
- Las Brisas students will meet or exceed standards in Mathematics, Reading, and Writing.
- Las Brisas will promote a safe and secure environment that fosters respect for self, others, and community.

Mascot: Stars
Year opened: 1993
Colors: Purple & Orange
DAILY SCHEDULE & SCHOOL HOURS

LAS BRISAS OFFICE HOURS: 7:30 A.M. - 4:00 P.M.

Grades K-6: 8:00 a.m.-2:45 p.m.

EARLY RELEASE DAY SCHEDULE

Grades K-6: 8:00 a.m.-11:20 a.m.

STUDENT ARRIVAL - DEPARTURE TIMES

In order to maintain a safe and orderly arrival/departure for our children, it is imperative that the following procedures are followed:

Students are NOT ALLOWED ON CAMPUS BEFORE 7:45 AM unless the students are participating in Advanced Band, Chorus, or the breakfast program which begins at 7:30 AM. The teachers begin their duty on the playground at 7:45 AM to provide supervision. After 7:45 AM the students are to go directly to the playground. They are not to enter the building until the first bell rings.

Before your child comes to school, please make sure they know how they will be getting home. This will ensure your child is safe at dismissal and you will know where they are. Calling classrooms interrupts the learning environment for all students. If for some reason you have an emergency situation and need a change of pick up or need to sign your student out, you’ll need to let the office know prior to 2:15 p.m.

MORNING DROP-OFF

If you drive your child to school, please drop him/her off in front of the school (off Alameda) in the drop-off zone along the curb, pulling forward as far as possible. Please drive carefully—sometimes this area can be congested. If you need to leave your vehicle to sign children into the All-Star Club, please pull up closer to the Multi-Purpose Room leaving more drop-off space in front of the flagpole area. IF YOU ARE LEAVING YOUR CAR FOR ANY OTHER REASON, YOU MUST PARK IN THE PARKING LOT IN A REGULAR PARKING SPACE.

AFTER-SCHOOL PICK-UP

Between 2:30 p.m. and 3:00 p.m. NO CAR MAY BE LEFT UNATTENDED IN THE PICK-UP LANE EVEN FOR A MOMENT. (This includes kindergarten parents, day care, children on crutches, etc.). If you want to get out of your car to meet your child, you MUST park in the parking lot in a regular parking place.

Children who are waiting to be picked up MUST wait with the duty teacher at a designated area until you are able to drive up to the curb. Do not ask your child to wait at any other place. The duty teacher will wait with students until 3:00 p.m. When picking up your child, stay inside your vehicle and pull forward to the student loading area. Follow the directions of the duty teacher. Crossing to a parked vehicle is only allowed at the crosswalk.

Students will NOT be allowed to wait out in front of the school alone after 3:00 p.m. Your child may not be dropped off or picked up on the west end of the school by the bus area. Parking spaces are reserved for vehicles that carry that designation.

COMMUNICATION & PHONE NUMBERS

It is the philosophy of Las Brisas that communication between the home and the school is vitally important to a child’s education. For this reason, we have scheduled Parent-Teacher conferences in October and again in February. This handbook is also a way that we try to communicate with you. Throughout the school year, we will send home notices of important events, and you can also log on to our website for school or classroom information. The school website is: http://lasbrisas.dvusd.org.

WHO DO I CALL?

• If my child is ill or will not be attending school today: (623)445-5590
  • If I have questions regarding school lunches: Ms. Katie Princ, Cafeteria Manager (623)445-5514
  • If I wish to leave a message for my child’s teacher to call me: (623)445-5500
  • If I have a question regarding immunizations or illness: Mrs. Jackie Duarte, R. N., School Nurse (623)445-5510
  • If I need to make an appointment to see Mrs. Kurasch, Principal: Dina Sands, Secretary (623)445-5504
  • If I have to discuss a Transportation/Bus issue: Transportation Department (602)467-5090

REGISTRATION

Children entering Kindergarten for the first time must be five (5) years old prior to September 1st. Children entering First Grade must be six (6) years old prior to September 1st. At the time of registration, parents need to present a birth certificate, immunization records, proof of residence, and any legal documents (adoption, custody).

Arizona law requires that all children entering school must be immunized. Deer Valley Unified School District requests current immunization records for all students upon registration.
Food at School

We value the health and well being of all Las Brisas students and staff and we will do everything in our power to safeguard your children. Even a brief exposure to some of these foods could render a susceptible child or adult unable to breathe in minutes, which is the reason for instituting this new policy and we appreciate your support and understanding.

Students without nut allergies may bring peanut butter and jelly sandwiches or snacks with nuts, such as granola bars, etc with them for their lunches, but not to eat in the classrooms. There is a designated table in the cafeteria available for students with nut allergies. Friends who have purchased a school prepared lunch may sit at that table also.

Birthdays!

We love to celebrate them! Due to the increased numbers of students with severe allergies to various food and nut products and other health conditions, Las Brisas Elementary School has instituted a new policy regarding student birthdays and celebrations. There will no longer be any edible treats of any kind permitted in the classroom as part of birthday celebrations. Students will be recognized on their birthday by having their name read on the morning announcements and special recognition in the classroom. Balloons, balloon bouquets, flower bouquets, stuffed animals and the like will not be delivered to the classrooms.

Classroom Parties

The following parties are scheduled during the school year: Fall Party, Holiday Party, Valentine’s Day and End of the Year Celebration. Classroom parties are intended to be for the students. In order to attend classroom parties, visitors MUST be volunteer trained and have arranged to volunteer at the party with the ‘Homeroom Mom’ prior to the scheduled party date. All classrooms are designated as NUT FREE and will follow the “NUT FREE” guidelines listed on the school website: lasbrisas.dvusd.org (under school links).

Students Snacks for Classrooms

All classrooms are designated as “NUT FREE”. This means that any snacks a student brings to the classroom to be eaten during a “snack time” must be NUT FREE. Suggested snacks are: pretzels, popcorn, rice snacks, chips, crackers, goldfish, graham crackers, fruit snacks, rice krispie treats, but always check the label.

Immunizations

As of January 1, 1992, legal school entry immunization requirements have been enforced vigorously in Arizona. The law requires that parents of new entrants present verifiable documentation of immunization, which includes the dates and type of dose of all required immunizations. Arizona’s immunization requirement for children in grades K-6 is 2-MMR, 4-Polio, 5-DTP, varicella and 3 Hepatitis B vaccine doses prior to entry.

Students 11 years of age and older and entering 6th grade will also be required to have Tdap and Meningitis shots to attend school. Students in 5th grade as they turn 11 years old will also be required to have these vaccines. Immunizations are free of charge for children under the age of 18. Exemption forms are available from the nurse.

By law, the school cannot allow a child to attend if his or her record does not show the month, day, and year of each required dose or if he/she has no record.

Volunteer Information

Volunteers are welcome at Las Brisas! The Deer Valley District provides volunteer training for our volunteers. This Basic Training is a “must have” for all individuals, including parents, who donate time in schools or with students on a regular or reoccurring basis. If you have attended volunteer training in the past, you need not repeat it. This training lasts approximately one hour and you will receive all necessary volunteer materials.

Las Brisas holds 3 volunteer training classes on campus each school year. Volunteer training taken at any DVUSD campus will be accepted once your name is entered in the District Data Base or if you bring back the blue “Volunteer Registration” card.*

*Note** Volunteers must have a volunteer time scheduled with the teacher prior to volunteering in the classroom.

Visitors

Parents and small children are welcome to visit the cafeteria during designated lunch times or other scheduled school performances. All visitors must sign-in at the office and be identifiable by wearing a “Visitor” sticker. When lunch or scheduled performance has finished please remember to return to the office to sign-out.

**Reminder** Visitors are not allowed down into the classroom area or on the playground during school hours.

No Dogs Allowed On Campus

Dogs, whether on a leash or being held, are not allowed on campus at any time. This would include drop-off in the morning and pick-up at the end of the day. Service animals are allowed.

Pre-School Children At School Functions

- Pre-school children may accompany parents to lunch in the cafeteria and they are allowed to attend school special events, such as concerts, spelling bees, plays, etc. They must be under the direct supervision of a parent/guardian during their visit to the school campus.
- Pre-school children may not attend class parties.
- Pre-school children shall not accompany parents while the parent is serving as a volunteer on the school campus.
Las Brisas Star News
The Star News contains current and upcoming information particular to Las Brisas or DVUSD. The Star News will be available on the Las Brisas website at: Lasbrisas.dvusd.org. Please also check the Peachjar eflyers link that is also located on our webpage.

Lost and Found
Lost items can be found in the Lost and Found located in the cafeteria. If you are missing any items, please have your child check the lost and found. Items left at the end of each semester will be donated to Swift Charities.

Lost or Damaged Books
Paying for books that have been lost or damaged are the student’s responsibility. The student will be charged to replace these items. The cost will vary depending on the replacement cost. This includes textbooks, library books and other school materials that are damaged or lost.

Transportation/Bus Information
While students are riding the school bus or waiting at a designated bus stop, they are expected to conduct themselves in a respectful and orderly manner. Riding a school bus is a privilege provided for students living beyond a one-mile radius of the school. Copies of the school bus rules and regulations will be provided to every student. Schedules and bus stop locations are available at the school office.

Due to safety and liability purposes, all students should only ride the bus they are assigned to ride. In case of an emergency, please stop by the school office to pick up a Transportation Request form. After the form is completed, contact the Transportation Department at (602)467-5090 and inform them of your request. Transportation will notify the bus driver and the request form should be given to your child(ren) to give to the bus driver.

Notes from home requesting child(ren) to ride the bus home with a friend are not acceptable.

Possession of Weapons on District Property
It is a violation of state law and the Deer Valley Governing Board Policy for any person to carry or possess a weapon on District property. This includes students and all adults; employees, parents, and other District visitors. The only exceptions involve peace officers and those who obtain special authorization from the appropriate school official.

Any individual (student or adult) possessing or carrying a weapon will be dealt with to the fullest extent that Deer Valley Governing Board Policy and state law will allow.

Governing Board Policy and Arizona Statutes, which refer to this issue, include GBEB (Staff Conduct), GCQF (Discipline, Suspension, and Dismissal of Professional Staff Members), GDQD (Discipline, Suspension, and Dismissal of Support Staff Members), JICI (Weapons in School), KFA (Public Conduct on School Property), KI (Visitors to Schools), ARS 13-3102, ARS 15-341, and ARS 15-841.

Crosswalks
School crosswalks and crossing guards are provided by the Deer Valley Unified School District for your child’s protection. Please encourage your child to use these crosswalks and not to cross a busy street at any other point. We care about the safety of your children and hope you will encourage them to take advantage of the precautions established for their well-being. Students should walk their bicycles through the crosswalk and helmets worn at all times.

Food Service
Students may bring their lunch or eat a hot lunch in the cafeteria. Parents are always welcome. Deer Valley offers a varied lunch menu and sends a copy home with the students at the beginning of each month. In addition to the regular menu, a salad bar is offered for students. The cafeteria also serves breakfast beginning at 7:30 a.m. The prices are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Breakfast</th>
<th>Lunch:</th>
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<tbody>
<tr>
<td>Children</td>
<td>$1.25</td>
<td>$2.60 Children</td>
</tr>
<tr>
<td>Adults</td>
<td>$1.50</td>
<td>$3.50 Adults (includes drink)</td>
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If you wish to join your child for lunch in the cafeteria, you may place your order for a hot lunch by calling the cafeteria office early that morning (623-445-5514).

A cafeteria account can be purchased for your child(ren). The account can be issued in any amount and can be used to pay for breakfast or lunch. One-half pint of milk or juice is included in the price of the school lunch. The food accounts may be purchased before school or a check may be sent to school with your child. It is not possible for the cashier to issue accounts during the lunch periods. Please contact the school office if your child has a milk-product allergy--juice may be substituted.

Policy on Unpaid Meal Charges
The Food & Nutrition Department understands that sometimes a student’s meal account will run low or go into the negative. To ensure that all students are being treated equally as well as to ensure that we are being fiscally responsible with our limited resources, we want to make our meal charge policy known to all parents.

Grades Pre-K Thru 8

- It is the policy of the Deer Valley Unified School District to provide a complete meal to all students. In the event a student’s account has insufficient funds to pay for the meal, the account is charged. Parents/guardians shall be contacted for payment through phone calls and written notification.
- À la carte purchases are not permitted when the account is in a negative balance.
All Grade Levels

When a negative account balance exceeds the dollar amount equivalent to ten lunches:

- The Principal, Counselor and/or designated staff member of the Food & Nutrition Department will contact the student’s parent(s)/guardian(s) to determine an appropriate resolution of the circumstance.
- The student’s parent(s)/guardian(s) will be provided application materials for the free and reduced-price meal programs.

If it is determined the district is unsuccessful in collecting payment, the debt may be sent to a collection agency.

It is the parent’s responsibility to monitor the student’s account balance. At any time, parents can set up low balances reminders and view spending at no cost using EZSchoolPay.com. EZSchoolPay is a secure, convenient and friendly way to manage and pay for your child’s school meals via the Internet.

For more information on the school lunch program, please refer to the Food & Nutrition website by going to www.dvusd.org/nutrition. You may also contact your school cafeteria manager.

This institution is an equal opportunity provider.

Safe and Healthy Eating

Please encourage your student/child or children to be seated upright when eating and not to be distracted. Encourage them to eat slowly, take small bites, and fully chew and swallow their food before talking or laughing. If you pack a lunch and send it with your child, please avoid food items that could be difficult to chew or which could possibly cause choking. Encourage them not to eat while walking, running, or engaging in other activities. Encourage them to avoid children’s games that involve catching a food item in the mouth or putting large amounts of food into the mouth. Eating in the cafeteria should be fun and social, but eating in the cafeteria is a privilege. For those who misbehave or fail to follow these directions, cafeteria privileges may be revoked.

Custody

In most cases, when parents are divorced, both mom and dad continue to have equal rights where their children are concerned. **We must provide equal rights to both parents.**

If you have a court order that limits the rights of one parent in matters such as custody or visitation, a copy of that order must be on file with us.

In the event that you leave your child in the temporary custody of a relative or friend due to out-of-town business or vacation, the school must have a notarized document. **Hospitals demand notarized documentation in the event of an emergency.** In addition, please be sure the friend or relative is also listed as a responsible party on the child’s Emergency Medical Referral Card (pink card) at school.

When To Stay Home

School is no place for a sick child. Please do not send your child to school if he/she has diarrhea, vomiting, fever, rash, deep cough, or a contagious disease like chicken pox, strep throat, pink eye, etc.

Children with a fever of 100 degrees or more must be fever-free for 24 hours without the use of fever reducing medications before returning to school. **DO NOT** send your child to the school nurse to determine if he/she is well enough to attend. If you have any doubt, keep your child at home and check with your family physician.

If your child becomes ill enough to be removed from school, has more than a minor injury, or has an emergency, you will be notified. It is the parent’s responsibility to make arrangements to pick up an ill or injured child as promptly as possible. Children are not permitted to walk home, even with permission. It is important that you make sure there are up-to-date home/work numbers on your child’s emergency card. **PLEASE NOTIFY THE OFFICE IMMEDIATELY OF ANY CHANGES IN PHONE NUMBERS.**

Excessive Absences

Arizona State law requires that parents ensure that their children between the ages of six and sixteen attend school. On the fifth unverified absence or 18 total verified/unverified absences, regardless of the reason you and/or your child could be issued a citation for a violation of an Arizona Revised Statute A.R.S. 15-802 or 15-803. The citation would require that both you and your child appear in court regarding this matter.

Prosecution of you and/or your child may result in any of the following consequences: attendance in an education class, community work hours, counseling, etc. The parent will also be assessed a $25 Diversion fee. If you, as a parent, receive a citation and are convicted, it is a Class 3 misdemeanor punishable by jail time and/or fine.

Child Care

If your child goes to a day care center directly from school, we need you to give us the name, address, and phone number of the day care provider you use. Also, please provide your child’s teacher with a schedule showing when your child will be going to day care. When there is any change in the schedule, please notify your child’s teacher. We also ask that you notify the day care center (if you use child care other than the school’s All-Star Club) when there is a change in the school schedule, such as parent-teacher conferences, holidays, short days, and field trips.

Absences/Tardies

Please call our attendance line at (623)445-5590 by 8:00 a.m., if your child is going to be absent from school. For your convenience, a recorder will take your message. State the child’s name, teacher’s name, date of absence, reason for the absence, and who...
is making the call. Please be specific about the reason: cold, flu, sore throat, asthma, doctor appointment, etc. The attendance office is required to report daily the reasons for absences. If a student has not been called in by 9:00 AM, an automated system call will go out to the parent/guardian notifying them that their son/daughter is not in school.

If a student is going to be tardy, please call or send a note. Before going to class, the student must report to the office for a late pass. If the office does not receive a note or phone call from the parent/guardian, it will be an unexcused tardy. Excessive absences or tardiness can be a problem that ultimately affects a student’s academic standing. The school will alert parents of impending problems in this area by telephone or mail. Four or more unexcused tardies per quarter will result in lunch detention. It is the responsibility of the parent/guardian to ensure that students arrive on time.

The Health Center remains in close contact with the attendance office so that trends in illnesses can be monitored and ill or injured children can be followed for ongoing nursing observations once they return to school. Please do not hesitate to contact the school nurse directly for concerns regarding the health of your child and resumption of school after illness or injury. It is imperative that you notify the nurse if your child has any chronic conditions, such as: diabetes, epilepsy, asthma, heart disease, allergies, physical/mental disabilities, or any change in status or other known conditions. This includes severe sprains, fractures or hospitalizations.

Emergency Health Forms

All parents must complete an Emergency Health Form for each of their children every year. This form will provide information on who to contact if your child becomes ill or is injured at school. It is critical that you keep this up-to-date. Notify the office immediately of any changes in phone numbers. Children will not be released to anyone who is not listed on this form. If you go out of town, please make sure you inform the office who has permission to pick up your child in the case of an emergency. Photo ID is required to pick up any child during the day at school.

For the safety and well being of your child, all significant illnesses, injuries, surgeries, etc. occurring during the school year, must be reported to the school nurse. Students with fractures, severe strains, sprains, and post surgeries must have a letter from a physician to document the level of activity and restrictions.

Release For Appointments/Personal

To reduce classroom interruptions, we ask that parents schedule doctor and dentist appointments before and after school.

If it is necessary to pick up your child during school hours, please send a note to inform the teacher of your intentions. When you arrive to pick up your child, you must come to the school office to sign him/her out, and we will then call your child to the office. Do not expect your child to report to the office early. Students will be responsible for the work they miss. Please remind your child to ask the teacher for the assignments that need to be made up.

FOR YOUR CHILD’S PROTECTION:

- Your child will not be released to anyone except his/her parent or the responsible party you have indicated on the pink emergency health form.
- Picture identification will be required.
- A note or telephone call is NOT sufficient to release your child to persons other than those listed on the pink emergency health form.

What to wear for PE

Tennis shoes and socks (flip flops, sandals, boots and shoes with heels are not allowed). Loose fitting pants or shorts (that will not fall off when moving). Skirts are ok as long as there are shorts worn underneath (these are required for active participation).

Jewelry that presents a safety hazard should not be worn in class. Bringing valuables to class is strongly discouraged as we cannot be responsible for the loss of personal possessions.

Restricted Physical Education Activities

If your child cannot participate in P.E. class for a week or less, a written parental excuse is required. If your child cannot participate in P.E. class for over a week, a written doctor’s excuse is required. A physician’s release to participate in P.E. is required following surgery, fractures, or serious injury. This release must be given to the school nurse.

Please notify the nurse if your child has surgery, a fracture, serious illness or injury during the school year. This information is important in the care of your child while at school.

Medication

State laws and school district policy strictly regulate how any medications are given at school. When it is necessary for a student to take medication during school hours, the following requirements must be met:

Physician’s Order:

Medication must be prescribed by a physician and a WRITTEN physician’s order must accompany the medication. The prescription label must include the name of the medication, dosage, time to be given and how long the medication is to be taken. The label must also include the child’s name and a current date. When obtaining a new prescription, many pharmacies will issue a second container for school use, if you request it.

Signed Parent Consent:

There must be written permission from the parent to administer the medication to the child at school. Consent forms are available in the Health Center.
The medication must be brought to the nurse by the parents or guardian. Prescription medications must be in an original prescription container labeled for the student with a current date. The label must state directions that coincide with the request being made by the parent. Medications must be transported to and from the Health Center by the parent or an adult designated by the parent. Children should not be carrying medications to school.

OVER-THE-COUNTER MEDICATIONS/NO STOCKED MEDICINES:

Medication policies also include any “over-the-counter” medications, such as Tylenol, cough syrups, cough drops, etc. Written parental consent must be received, and the medication must be kept in the Health Center.

Parents must provide the school nurse with any medication their child(ren) have to take including Tylenol, Neosporin-type ointment, Calamine Lotion, cough drops, antacids, and medicated lip balm. Students are not permitted to have medication (inhaler or insulin pump) in their possession at any time without a specific prior written arrangement with the nurse.

Dress Code

Any attire that detracts from the learning environment is not acceptable. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others.

1. Clothing must cover the entire buttocks and be of reasonable length. Shirts and tops may not expose bare midriffs, bare shoulders, nor be deeply or narrowly cut in the front, back, or under the arms. Halter tops, spaghetti straps, and strapless tops are not acceptable. Layering of shirts must still meet dress code. Clothing that exposes undergarments will not be tolerated for males or females.

2. Bare feet are never acceptable. In the interest of safety, shoes must be worn at all times. Closed shoes are to be worn for any type of physical activity: physical education, cheer practice, weight lifting, etc.

3. Jewelry or ornamentation shall not be worn if it presents a safety hazard to self and/ or others.

4. No hats may be worn (by staff members or by students) inside any campus buildings at any time, except for properly approved occupational safety headgear required for special classes.

5. Defamatory writing, obscene language or symbols, symbols of drugs, sex, or alcohol on clothing or jewelry are expressly prohibited.

6. Tattoos displaying defamatory writing, obscene language or symbols, symbols of drugs, sex, or alcohol must be covered.

If a student violates the dress code, he/she will be sent to the office to call their parents and to change into acceptable clothing. The final decision as to the appropriateness of dress shall be determined by the administration.

Report Cards/Conferences

Conferences are scheduled a minimum of twice each year. This is the time when parents and teachers talk about their children’s progress in school and their special needs. At Las Brisas, we believe parents and teachers are partners in education. Please help the teacher find the best way to help your child learn.

Report cards are issued four times per year, after each nine-week period. Progress reports are sent home mid-way through each quarter.

PowerSchool Parent Access

PowerSchool is a computer system allowing you to view your child’s current grades and attendance information at any time using the Internet. The school district is confident you will find PowerSchool helpful in strengthening the communication between you, the teacher, and your child.

If you are new or did not pick up your password, please stop by the school office with proper identification and pick up the username and password assigned to your child. Due to the fact this information is confidential, we are not able to send the information home with your child. Please retain this information in a safe place because it will be in effect throughout your child’s years with the Deer Valley Unified School District.

Principal’s List/honor Roll

Student in 3rd-6th grades can earn academic achievement awards if they meet the following criteria:

PRINCIPAL’S LIST
A’s in all subjects, no N’s or U’s, and no incompletes.

HONOR ROLL
All A’s and B’s in all subjects. No C’s, D’s or F’s. No N’s or U’s. No incompletes.

Bicycles, Skateboards, Etc.

Students are permitted to ride bicycles to school. Students who ride bicycles must assume all responsibilities and risks involved. The bicycles must be walked once students reach school boundaries, and they must be parked and locked in the bicycle rack. Each student must have his/her own lock and not share it with another student, whether it be a brother, sister, or friend.

For safety reasons, it is recommended that only third through sixth grade students ride bikes to school. A helmet should be worn at all times.

ROLLERBLADES, SKATEBOARDS, MINI-BIKES, MOTORCYCLES, MOTOR BIKES, SCOOTERS (WITH OR WITHOUT A MOTOR), GOPEDS, AND THE LIKE, ARE NOT ALLOWED AT SCHOOL.
**Gum**

Gum is not allowed at school and should never be sent as a treat for parties at school.

**Insurance**

Optional student insurance is available at a nominal cost. Claim forms are available in the office, if needed. The school acts as a medium in making this insurance available and assumes no responsibility for subsequent negotiations with the company.

**Personal Property**

Students are encouraged to place their name on all personal belongings: coats, lunch boxes, gloves, etc. Lost items will be kept in the “Lost and Found” area in the cafeteria. Smaller items (keys, eyeglasses, bike locks, etc.) will be stored in the office. Students may check the “Lost and Found” for missing items. Parents are also encouraged to check for missing items when on campus. Unclaimed items will be donated to a local charitable organization at the end of the school year.

Students are not permitted to bring toys or personal items (MP3 players, hard balls, bats, electronic equipment, calculators, video games, toy weapons, etc.) to school unless requested in writing. We discourage students from bringing large amounts of money to school. Cell phones must be turned off and put away all day. Deer Valley Unified School District cannot assume responsibility for the loss or damage to personal property brought to school. Your support is appreciated.

**Homework**

Homework plays a critical role in students becoming life-long independent learners who take responsibility for their own learning. Becoming responsible for homework is a continuation of a learning process developed in the classroom and carried on by the child in the home environment. Its effectiveness depends upon careful planning by the teacher, as well as supportive parental involvement.

Las Brisas teachers recognize that children participate in many after-school activities and need proper rest. Homework will be assigned using the following guidelines:

- Grades K-1: up to 30 minutes per night and 15+ minutes of reading
- Grades 2-3: up to 60 minutes per night and 15+ minutes of reading
- Grades 4-6: up to 120 minutes per night and 30+ minutes of reading each night

**Assignment Books**

All students will be provided an assignment book or folder. Students will bring it home nightly, and it needs to be returned to school daily with a parent’s signature. This will support your child’s organization and our communication with you on a daily basis.

**Take-Home Tuesday**

Every student will bring home an envelope on Tuesday of each week. Any school announcements or communications will be in your youngest and/or only child’s envelope. We are making every effort to cut back on the amount of paper used for making multiple copies for each family. Please review the necessary information and return the envelope to school the next day.

**Supplies and Textbooks**

Basic supplies and textbooks are provided free of charge to all elementary students in Arizona. Each student is responsible for the care of textbooks and library books. A charge will be assessed for lost or damaged books.

**Telephone**

It is important that classroom interruptions be kept to a minimum. Calls to teachers should be limited to before and after school. Teachers will not be interrupted in their classroom to answer the telephone except in emergencies. If you call at a time other than before or after school, you will be transferred into the teacher’s voice mailbox.

Phone messages will not be given to students after 2:15 p.m. Please make sure your student knows how he/she is getting home before they come to school each day. Exceptions will be made in the case of an emergency.

Students should not expect to make general use of the telephone; it is intended for parents’ and teachers’ use. This rule will be strictly enforced. Students may not use cell phones during the school day either. After-school activity arrangements should be made prior to arrival at school.

**Student Messages**

Phone messages will not be given to students after 2:15 p.m. Please make sure your student knows how he/she is getting home before they come to school each day. Exceptions will be made in the case of an emergency.

**Student Support Services**

DEER VALLEY UNIFIED SCHOOL DISTRICT OFFERS THE FOLLOWING SPECIAL PROGRAMS

- Learning Disability
- Emotional Disability
- Mild Intellectual Disability
- Moderate Intellectual Disability
- Severe Intellectual Disability
- Adaptive P.E.
- Physical Therapy
- Occupational Therapy
- Homebound/Hospitalized
- Visually Impaired
- Hearing Impaired
- Speech Language Impaired
- Speech Language Therapy
- Multiple Disabilities
- Multiple Disabilities with Severe Sensory Impairment
Parent/Teacher/Student Association (PTSA)
Welcome to the 2018-2019 school year. The PTSA is a group of individuals united for one common cause—the children of Las Brisas. We invite you to become a part of this team. PTSA can always use your skills, time, and support through membership and volunteering for special events. It takes an entire community to make a PTSA realize its fullest potential.

We look forward to an exciting year and appreciate the support each of you will bring to this school year. With all of us working together, we can make this a wonderful year for everyone.

Las Brisas PTSA Mission Statement
With the belief that our children are our future, the mission of the Las Brisas PTSA will be to pursue all avenues to guarantee continued progress toward excellence in education and equity of resources through the following actions:

- Develop and maintain a PTSA where people will wish to go for information, where they are received in a courteous and friendly manner and where together we will make a difference for our children.
- Earnestly work toward educating and training our membership to become effective and knowledgeable decision-making participants on issues and conditions affecting the education and welfare of our children and youth.
- To spend our funds in a manner that is in keeping with our mission to educate and train our community.
- Establish and maintain lines of communication between and among members, school staff and school board. Provide representation at school board and PTA Council meetings and report on the proceedings to our membership.
- Seek to participate in the decision-making process that affects children. Work to ensure that the process for establishing school policy is clear and provides an opportunity for the public to express its concerns.
- Work with the school to provide quality education for all children and youth.

Student Records
As a parent, you have access to your child’s school records. The Governing Board also has policies that make the records of students over 18 available to them.

School employees respect the privacy of student records and recognize that only important, factual information should be in the permanent records.

In addition, Board policies limit information which can be given to people outside the district without the permission of parents or student, if over 18 years of age. Deer Valley’s policies on access to student records and other parent and student rights comply with the Family Educational Rights and Privacy Act of 1974. Procedures for reviewing records and summary of other parent rights are available in the school office.

Campus Improvement Team and Campus Improvement Plan
The C.I.T. (Campus Improvement Team) is a group of teachers, parents and administrators at Las Brisas that discuss school and district goals. C.I.T. gives input for the Campus Improvement Plan, which is the school’s guide for the year and is based on the district’s overall goals. The teachers and parents on the Committee must be representative of the various grade levels at the school.

Deer Valley Philosophy of Student Conduct
A positive learning environment in our schools and a good state of student conduct starts with students, parents, and staff having knowledge and understanding of the basic standards of acceptable conduct. In order to assist everyone in the pursuit of a quality education, the Deer Valley Unified School District has established guidelines designed to ensure a safe environment for all students and staff in our schools. For these guidelines to be most effective, it is vital for the family, the school, and the community to work together in the training of our young people.

It is important to remember students are responsible for their own actions. Students whose actions are in violation of school/district guidelines will be expected to accept the appropriate consequences.

We are proud of our students and strive to see that all students learn through school experiences to recognize the essential worth in each individual. Students are expected to respect the rights and property of others along with establishing high standards of personal integrity. To meet these goals, we enlist the support of our community.

Unacceptable Behavior
When a school employee observes a student engaged in behavior that violates district policy, the employee is instructed to intervene either by requesting the unacceptable behavior to cease or by immediately reporting the incident to the administration. Whenever the school administrator becomes aware of a report from a staff member, prompt and effective action to resolve the problem will be taken. When disciplinary action is appropriate, it shall follow an established discipline plan. The assistance of the home, other educational supportive services, and/or other professional community agencies may be utilized. Each teacher will have a discipline plan for his/her classroom. When a student’s actions go beyond that which the teacher can effectively control using his/her plan, the student will be referred to the administration. Students who break rules outside of the classroom may be referred directly to the administration.
Las Brisas Stars
***PLEASE NOTE THE NEW PROCEDURE FOR 2018-2019***

CLASSROOM INTERRUPTIONS

In an effort to reduce interruptions to instructional time, as well as promote responsibility, please make sure your child knows how he/she is getting home before the start of the school day.

Please be sure your student is prepared for the day and has their lunch, eyeglasses, water bottle, jacket/sweater, homework, instrument and any other items needed for the day.

During the school day, we will only email/call the classroom for the following items:

- Lunches
- Eyeglasses
- Medically Required Items
- Emergency Messages

The following items will not be accepted or held for students:

- Snacks
- Projects
- Homework
- Electronics
- Instruments
- Library Books/Notebooks
- Permission Slips

Thank you for your help with this new procedure.
Las Brisas Mission Statement

The mission of Las Brisas is to equip students with the skills, knowledge, and decision-making abilities to positively shape their future and to develop students who are responsible, accountable, and committed to excellence.

Las Brisas Philosophy and Universal Expectations

The students, parents and staff (the community) of Las Brisas support high behavioral and academic expectations.

We Encourage Citizens To:

☆ Show responsibility
☆ Treat others and our environment with respect
☆ Always be prepared to learn
☆ Remain flexible and
☆ Self motivated

District Information

Deer Valley Unified School District
District Administrative Center
20402 N. 15th Avenue
Phoenix, Arizona 85027
(623) 445-5000

Superintendent  Dr. Curtis Finch  (623) 445-5002
Deputy Superintendent of Fiscal Services  Jim Migliorino  (623) 445-4958
Director of Human Resources  Jenna Moffitt  (623) 445-5053
Deer Valley Education Foundation (DVEF)  (623) 445-5012

PTSA Officers

Officers

President  Jennifer Moon
Vice President  Alison Van Brunt
Secretary  Brookie Williams
Treasurer  Paula Wood
VP Fundraising  Shanna Lewis
VP Communications  Willow McCoy
**Field Trip Information**

Field Trip Permission slips should be returned to the teacher as soon as possible. Field trip fees will not be refunded if the student is absent on the day of the field trip. If your child is on medication and will need the medication during the field trip, it is the parent’s responsibility to make sure the teacher has the medication for that time.

**Las Brisas Emergency Preparedness Plan**

The information that follows is not intended to alarm you but rather to remind you of our emergency plan and to reassure you that we take the safety of everyone at Las Brisas very seriously. Once a month we practice evacuation drills (aka, fire drills). Lock down drills are practiced several times during the school year.

In the event of an emergency:

The district will release the most current information and evacuation procedures to the media. We suggest listening to KTAR-AM 620.

If you hear that our school is in lockdown or is being evacuated, do not attempt to come to the campus. Parents rushing to the school can cause traffic problems that hinder emergency personnel.

We have an agreement with the Beuff Community Center located at 3435 W. Pinnacle Peak Road, to use their facility as an evacuation and reunification points.

Remember to have a photo ID and to follow the instructions of police and fire officials.

The Deer Valley Unified School District has also established a School Status Information Line at 623.376.INFO. In the event of a school emergency a message will be left informing callers of the nature of the event and what steps they need to take next or you can log onto the DVUSD web site at www.dvusd.org.

It takes all of our efforts to maintain schools that are safe and secure for our students, staff, and visitors. Please follow all of our procedures on a daily basis. Enter the school through the main door, sign in/out and wear your visitor badge. Thank you for continued support and cooperation as we work together to provide a safe environment for everyone.

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**Mission Statement**

It is our mission to provide extraordinary educational opportunities to every learner.

“Graduating lifelong learners who will successfully compete, lead, and positively impact the world.”
DEER VALLEY UNIFIED SCHOOL DISTRICT
2018-2019 PreK-12 Instructional Calendar

JULY

S M T W T F S
1 2 3 4 5 6 7 July 4 Independence Day Observed
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

August 2 Continuing Teachers Return

AUGUST

S M T W T F S
1 2 3 4 5 6 7 Aug 7 First Day for Students
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

SEPTEMBER

S M T W T F S
1 2 3 4 5 6 7 Sep 3 Labor Day - No School
8 9 10 11 12 13 14 Sep 10 Fall Break Day - No School
15 16 17 18 19 20 21 Sep 21 Staff Dev. - Early Release
22 23 24 25 26 27 28
29 30

OCTOBER

S M T W T F S
1 2 3 4 5 6 7 Oct 5, 8 - Fall Break Days - No School
8 9 10 11 12 13 14 Oct 12 Staff Dev. - Early Release
15 16 17 18 19 20 21 Oct 15-19 Parent Teacher Conference
22 23 24 25 26 27 28 Oct 18-19 Early Release (PK-12)
29 30 31

NOVEMBER

S M T W T F S
1 2 3 4 5 6 7 Nov 2 Staff Dev. - Early Release
8 9 10 11 12 13 14 Nov 12 Veterans Day Observed
15 16 17 18 19 20 21 Nov. 21-23 Thanksgiving Recess
22 23 24 25 26 27 28
29 30

DECEMBER

S M T W T F S
1 2 3 4 5 6 7 Dec 7 Staff Dev. - Early Release
8 9 10 11 12 13 14 Dec 24-Jan. 4 Winter Break
15 16 17 18 19 20 21 Jan 21 Martin Luther King - No School
22 23 24 25 26 27 28 Jan 25 Staff Dev. - Early Release
29 30

JANUARY

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

FEBRUARY

S M T W T F S
1 2 3 4 5 6 7 Feb 6 Student Release Day K-12
8 9 10 11 12 13 14 Feb 11-15 Parent Teacher Conference
15 16 17 18 19 20 21 Feb 14-15 Early Release (PK-8 ONLY)
22 23 24 25 26 27 28 Feb 18 President’s Day - No School
29

MARCH

S M T W T F S
1 2 3 4 5 6 7 March 1 Staff Dev. - Early Release
8 9 10 11 12 13 14 March 18-22 - Spring Break
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

APRIL

S M T W T F S
1 2 3 4 5 6 7 Apr 5 Staff Dev. - Early Release
8 9 10 11 12 13 14 Apr 19, 22 - Spring Break Days
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

MAY

S M T W T F S
1 2 3 4 5 6 May 3 Staff Dev. - Early Release
7 8 9 10 11 12 13 May 23 Last Day Students
14 15 16 17 18 19 20 May 24 Last Day Teachers
21 22 23 24 25 26 27 May 27 Memorial Day - Offices Closed
28 29 30 31 May 31 School Offices Close

JUNE

S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29

Adopted 2.14.17

Grading Periods
1st Quarter............Oct. 12, 2018 45 Days
2nd Quarter.............Dec. 21, 2018 46 Days
3rd Quarter.............Mar 15, 2019 47 Days
4th Quarter............May 23, 2019 42 Days

Teacher Contract Days......185
Student Contract Days.......180
40th Day...........October 3, 2018
100th Day............January 17, 2019

Graduation Dates
May 20 - Mon. MRHS (2:30), BGHS (5pm)
exams May 15, 16 - checkout 17.
May 24 - Fri. SDOHS (9:30), DVHS (12p),
BCHS (2:30) exams May 16, 17