

# Stetson Hills Arrival and Dismissal Procedures

## ARRIVAL AND DISMISSAL PROCEDURES

The main parking lot procedures have been designed to help the flow of traffic during arrival and dismissal times. Listed below are all of the arrival and dismissal procedures as well as parking lot procedures.

**\*Teachers are on duty for the safety of your children. Please treat them with respect and consideration at all times. We recognize that the arrival and dismissal of over 1100 students can and will cause delays, however, for the safety of all students we ask that you comply, without hesitation, with the directions of the school staff at all times.**

Bus Lot (Back of School)

1. Buses pick up and drop off students in the bus turnaround only. Students are not allowed to cross in front of the buses at any time. This parking lot is reserved for staff only.

Students and Parents:

1. Students are not allowed on campus before 8:30 a.m., unless they are going to tutoring, a club meeting, chorus, band, athletics, or breakfast (which begins at 8:10 am).
2. Students are to stay on sidewalks at all times. Bicycles must be walked on sidewalks until they are completely off of campus and through the crosswalks. Students are not to be dropped off in the parking area. Students should never be dropped off in the staff parking lot located in the back of the school.
3. Please do not block the crosswalk or drop off/pickup students in the crosswalk area (coned off with red curb) near the entrance to the front office.
4. Kindergarteners and siblings may be dropped off near the Kindergarten gate, but cars must pull to the blue curb, and students need to be able to **independently** exit the **passenger** side of the vehicle. Do not let students out of a vehicle in the outer lane.
5. Cars should not be left in the drop/pickup off lane unattended. If your child needs assistance, please park in the front parking lot and then escort your child through the cross walk that leads to the front office sidewalk.
6. For grades 1<sup>st</sup>-8<sup>th</sup>. with the exception of Kindergarten, drop off and pick up begins at the speed bump. Students will be required to wait until your car has crossed the speed bump and crosswalk area before exiting or loading into the vehicle. Students should not cross lanes to exit vehicles.
7. To expedite drop off, please instruct students to exit vehicles quickly and safely. Students should have their backpacks ready to enter and exit the car.
8. Cars must pull forward as far as possible, while staying in the designated drop off/pick up area. Students will be directed to wait until your car is pulled forward.
9. Please no cell phone use in the drop-off/pickup zone.
10. For the safety of all, do not drive in the crosswalk while our crossing guard or pedestrians are in the crosswalk.

**If your child requires assistance loading or unloading their belongings, please park in the parking lot. The pick-up/drop off lane should be used for students who are able to load themselves into the car quickly without assistance.**

**Please do not allow your children to cross between cars at any time. This is extremely dangerous.**