O'Connor Regional Schools Communication Protocol

Stakeholder communication plays an important role in the success of a school. Solutions are best found at the level closest to the issue or concern.

As such, we have adopted the following region-wide protocol.

Teacher

•If there is a concern or question about homework, classroom policies, events that happened in class, or anything pertaining to the teacher or classroom in general, parents must **first** communicate with the teacher to find a solution. A parent -teacher conference may be scheduled.

Campus Counselor

7th - 12th Grade

•If there is a concern or question about behavioral, social, or emotional concerns such as study skills and organization, peer groups, health and independence, post secondary goals parents must communicate with the school counselor to find a solution. A parent, teacher, and counselor conference may be scheduled.

Campus Administration •After the teacher or counselor are given the opportunity to resolve the concern or issue, and the situation has not yet improved, please contact administration. Communication with the teacher or counselor must happen **prior** to administrative intervention. A meeting with administration and the teacher or counselor may be scheduled.

District Office

• After campus administration has been given the opportunity to resolve the concern or issue, and the situation has not yet improved, parents may call the DVUSD School Operations department. Communication with the campus administration must happen **prior** to district office administrative intervention.

- *If a child's safety or school-wide safety is a concern, please contact the front office or a staff member immediately. Administration works diligently to ensure the safety of all students.
- *Please schedule specific times to meet with your child's teacher, as he or she needs time to communicate effectively. Teachers often have professional duties directly before and after school hours.