

# Parent Pick-Up Procedures! YES!



After gathering feedback from the community, Sierra Verde is implementing new drop-off and pick-up procedures for the front loop! We thank you in advance for your patience while we work together to learn a new system for the safety of our students. Please follow the following procedures to ensure the safety of all Vipers.



**Kindergarten-Only Parents (no other students on campus):** Please come between 3:15 pm and 3:30 pm to pick up your Kindergarten child. Please **do not come earlier than 3:15** as Kindergarten students will be dismissed at 3:15 pm. At 3:15 pm, only Kindergarten parents will be permitted to enter the Sierra Verde pick-up loop. Kinder parents will receive a **GREEN** placard with your last name (please place on the dashboard of your vehicles). You will enter the pick-up loop, proceed to the south lane of traffic, wait until the duty person advances your line, and then pull forward for pick-up. All students from families with Kinders only must be prompt in order to make pick-up safe and orderly for our students.

**Kindergarten Families with Older Siblings:** Families with both Kindergarten and older siblings will pick up ALL students at 3:30 pm. Older children will pick up Kinder siblings from the Kinder playground and walk with them to the parent pick-up site. Please come at 3:30 pm to pick up your child. Please **do not come earlier than 3:30**. You will be given a **PURPLE** placard with your last name (please place on the dashboard of your vehicles). You will enter the pick-up loop, proceed to the north lane of traffic, wait until the duty person advances your line, and then pull forward for pick-up. Once all Kinder-only students are picked up, both lines of traffic will be available to all cars.

**1st - 8th Grade Students:** First through 8th grade students will be dismissed at 3:30 pm. Please come at 3:30 pm to pick up your child. Please **do not come earlier than 3:30**. You will be given a **PURPLE** placard with your last name (please place on the dashboard of your vehicles). You will enter the pick-up loop, proceed to the north line of traffic, wait until the duty person advances your line, and then pull forward for pick-up. Once all Kinder-only students are picked up, both lines of traffic will be available to all cars.

**All Families:** All students are to be dropped off and picked up from our new VIPER Gate at the east end of our front pickup loop. Look for the shiny new shade structure by the bike rack! Students who walk or bike may still use the gate for the 3-5 pod, the Potter gate, or the new VIPER gate. When you advance to the pick-up zone, a staff member will be looking for the placard in your windshield. They will call your name to the teachers inside the gate, who will then release students one at a time to walk to the parent pick-up area. A teacher will help students enter the vehicle and close the car door. **Please do not park your vehicle, and do not get out of your car.** If you need to buckle your child, move forward to the parent loading zone. Please make sure that you have your placard at all times and in each vehicle that is used for pick-up. We are happy to give you more than one placard if you have multiple vehicles.

We appreciate your support, patience, understanding, and kindness as we work to make the new procedures as safe as possible for our students, staff, and parents.

Sincerely,  
The Sierra Verde Staff

