

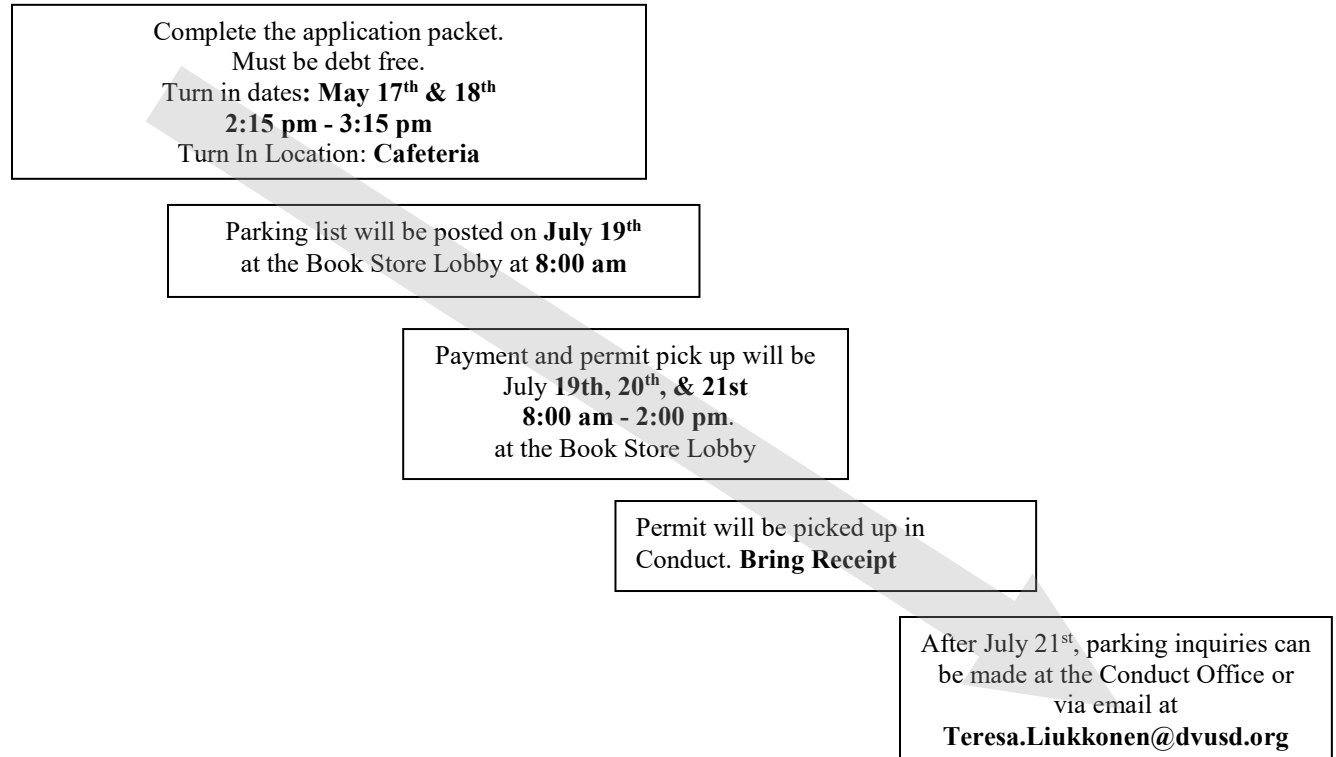
# Senior Parking

## Parking Application Procedures

### 2021-2022



#### Application Process Overview:



All 2021-2022 Seniors, West-MEC students (Junior or Senior), or Traveling students (Junior or Senior) from a DVUSD high school campus that would like to park, or be part of a Park Sharing, in the student lot must fill out an application and be debt free.

**Fill out and review the entire application so you are aware of the policies and procedures.**

**All paperwork must be turned in at the same time.**

If you are not able to turn in your application on May 17<sup>th</sup> or 18<sup>th</sup> you may turn it in to the Conduct Office on May 19<sup>th</sup> & 20<sup>th</sup> **before school, after school and during lunch**. Applications may also be turned in Monday, May 24<sup>th</sup> – Thursday, May 28<sup>th</sup> from 8:00 am - 3:00 pm at the Conduct Office. Applications will not be accepted or processed during the summer. Additional application turn in dates are July 15<sup>th</sup> and 16<sup>th</sup> from 8:00 am - 3:00 pm in the Conduct office.

Your application is eligible for consideration when it is complete with the required items, information is verified, and you are debt free.

**Parking lists will be posted on July 19, 2021 at the bookstore at 8:00 am.**

**The parking fee of \$100.00 must be paid in order to receive your decal, and to park in the student lot. Payment and reception of the decal should be completed on July 19<sup>th</sup>, 20<sup>th</sup> or 21<sup>st</sup>. If you have not paid by the end of the first day of school, your parking reservation may be released and you may need to re-apply to be added to the waiting list.**



# Parking Permit Application 2021-2022

## Mountain Ridge High School

### Instructions:

- 🐾 Read the following parking regulations and information.
- 🐾 Fill in the blanks below and sign.
- 🐾 Each student must fill out a permit application for Parking Share. **“Parking Share”** is defined as two (2) Senior students sharing one (1) parking spot with alternating hours.
- 🐾 No vehicle will be permitted to park on campus without the decal.

I am applying for the following type of parking: *(check one)*

- Senior Single** (I verify that I will be a Senior during the year of parking I am applying for)
- Senior Parking Share** (Name of the other Senior student): \_\_\_\_\_  
**(Two students sharing 1 parking spot with alternating hours.)**
- West-MEC Student, Program :** \_\_\_\_\_ (must be Junior or Senior) please attach documentation of West-MEC enrollment
- Student Traveling to MRHS for :** \_\_\_\_\_ class, during \_\_\_\_\_ period  
(must be Junior or Senior)

**Any information given that is not true or accurate could result in immediate loss of parking privileges, without a refund, and may affect future parking privileges.**

**Student Name:** \_\_\_\_\_ **Student I.D. Number:** \_\_\_\_\_

### **Vehicle Information:**

**Year:** \_\_\_\_\_ **Make/Model:** \_\_\_\_\_ **Color:** \_\_\_\_\_

**Plate #:** \_\_\_\_\_

Please attach **readable copies** of the following\*:

- Current proof of insurance
- Current and valid Arizona Driver’s License
- Current Vehicle Registration

***\*Sorry, we cannot make copies for you.***

*\*Do you have outstanding debts? They must be paid prior to submitting this application and receiving a parking decal.*



## Student Parking Information and Regulations:

Please read and familiarize yourself with the following parking information and regulations. Parking privileges may be revoked or suspended upon the first and subsequent vehicle violations.

- The parking fee is **\$100.00** per space before the end of the 1<sup>st</sup> semester. After the start of 2<sup>nd</sup> semester, the parking fee is \$50.00.
- Parking spaces on campus are limited. Placement in the lot is determined by the order applications are received, but preference will be given to senior Park Sharing applicants. Spaces will then be offered to senior students driving alone.
- A valid driver's license, vehicle registration, proof of insurance, and the Parent Acknowledgement sheet (last page) must be provided for all cars that will park on campus. The required fee must be paid before a parking decal will be issued. If you have not paid by the end of the first day of school, your parking reservation may be released and you would need to re-apply to be added to the waiting list.
- Students will be assigned a numbered parking space that corresponds to their parking permit number. For students who choose to use Park Share, both students will be given a decal with the same number for their cars. The students are responsible for arranging the schedule of which driver parks when; both students cannot drive their own cars on the same day and expect to park on campus. **"Parking Share" is defined as two (2) students sharing one (1) parking spot with alternating hours. Ex. Student A attends classes periods 1-3 and Student B attends classes periods 4-6, each student will pay \$50 for a shared parking spot and student will agree to park in their designated shared spot during their designated school hours.**
- A student who withdraws from school or a student who is long term suspended will not be eligible for a refund.
- Students who forfeit their parking privileges due to failure to follow the rules will not receive a refund.
- If a car is sold, the primary vehicle changed, or a window replaced, a new sticker will be issued. **DO NOT** remove a sticker from one car and place it on another car. Parking stickers must be placed in the correct location.
- Students must follow proper sign-out procedure when leaving early. A parent or guardian must sign you out at the front desk.
- When an alternate vehicle is driven to school, student must visit the Conduct office and log the information on the "Parking Change" form.
- Students must park in the lot at least **15 days** a month to retain their parking privileges.
- If a Junior in a West-MEC program, drops from the program, he/she will lose his/her parking spot and be refunded the parking fee if within the first 30 days of school.
- Parking is for Seniors, West-MEC, and visiting students **ONLY**. Younger siblings are not permitted to park in the student lot using a Senior parking permit.
- **Parking on campus is a privilege, not a right. Students may be suspended/fined, or their permits may be revoked without a refund for any of, but not limited to, the following reasons:**
  - **If any information on the application is found to not be true or accurate**
  - Parking an alternate vehicle in the lot without a temporary parking permit.
  - Backing into a parking space or parking in two parking spaces.
  - Failure to affix parking sticker in the proper location, or not having a sticker properly displayed.
  - Failure to respond to a parking citation within 24 hours.
  - Excessive speed, squealing tires, passing other vehicles waiting to enter or leave the lot, driving over curbs, down the bus lane or the service road, or any other unsafe driving practice.
  - Leaving campus in a car or with other students in a car without proper authorization to leave.
  - Failure to show proper identification and/or a written pass when leaving the lot.
  - Parking anywhere other than the assigned parking spaces.
  - Failure to comply with the request of a campus monitor.
  - Receiving three or more tickets during the school year.

**A FINE WILL BE APPLIED TO THE 2<sup>ND</sup> AND 3<sup>RD</sup> PARKING TICKETS AND BE ADDED TO YOUR STUDENT ACCOUNT DEBT**



**The violation process is as follows:**

- 1<sup>st</sup> Ticket** - Warning
- 2<sup>nd</sup> Ticket** - \$5.00 fine/referral
- 3<sup>rd</sup> Ticket** - \$10.00 fine/referral/loss of parking privileges for 1 – 2 weeks
- 4<sup>th</sup> Ticket** - Loss of parking privileges

***Please note that administration will exercise discretion when determining consequences, and may assign a more or less severe consequence than those outlined above.***

- Giving or selling a parking permit to another student will result in the revocation of both students’ parking privileges, including family members. **No temporary “loaning” of space is permitted!** Your parking space is assigned to **YOU**.
- NO loitering in the parking lots, in or out of vehicles.
- Searches of vehicles will take place whenever a school official has reasonable suspicion that illegal drugs, alcohol, weapons or unauthorized persons are present within that vehicle. This includes reasonable suspicion resulting from drug dogs on campus, which take place up to two times a year.
- Between the hours of 6:30 a.m. and 2:30 p.m., students must park in the student lot. The Administrative/Visitor and Patrick Lane lots are **off limits**. Parking in these lots will result in a suspension of parking privileges and/or other disciplinary action.
- All accidents in the parking lots must be reported immediately to the student conduct office or a campus monitor.
- Student drivers must maintain appropriate citizenship and courtesy. Failure to do so will result in disciplinary actions. Additionally, instances of reckless driving or excessive noise (e.g. stereo, squealing tires, etc) may result in school consequences, and/or loss of parking privileges.
- Vehicles parked in the student lot must be driven by the student(s) assigned to that space. A student may not drive another student’s vehicle.
- Students who park in the lot may **not** go to their vehicle or be in the lot during school hours, including lunch, without prior approval.
- The school assumes no responsibility for damages or loss/theft of student property. Students park **“at your own risk”**.

**SPECIAL NOTE: Mountain Ridge High School remains a closed campus throughout the school day. If students have an unscheduled hour, free hour, or excused hour in which they do not have a class, but which is followed by a class, the student must remain on campus unless signed out by parent or guardian. Repeat offenders will have their parking privileges revoked. Completing an Emancipation form does not allow repeated exiting from, and returning to, campus in the same day.**

**I understand that non-compliance with any policy may result in my student receiving disciplinary action. I also understand that the term “disciplinary action” includes the possibility of temporary/permanent suspension from the Student Lot. No refunds.**

**Regarding Emancipation: If a student reaches 18, fills out an emancipation form and checks the option “no parent contact”, I understand that I will NOT be contacted regarding any disciplinary issue on campus, including parking/driving issues.**

**I also understand that any information found, not to be true and accurate will immediately result in loss of parking privileges without a refund, and may cause my student to lose the ability to park in the future.**

**By signing below, I am signifying that I have read and understand the above information and regulations and agree to abide by these expectations and policies. I also understand that any information found not to be true and accurate will immediately result in loss of parking privileges without a refund, and may cause me to lose the ability to park in the future.**

\_\_\_\_\_  
**Signature (Student)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature (Parent)**

\_\_\_\_\_  
**Date**

*\*This form must be included in your student’s Parking Permit Application packet to be considered complete. Thank you.*