



Sandra Day O'Connor Attendance Policy

In an effort to ensure all students are safe and on track academically, the tardy policy will be strictly enforced starting October 3rd, 2022. Each class will be reviewed independently for purposes of discipline; however, the entire attendance record will be considered when evaluating optional school privileges such as parking permits for both the current year and the following year.

Unexcused Tardy Consequences

Tardies are reviewed by period and follow the breakdown below.

Tardy 1-2 - Warning / Notify parents via email

Tardy 3-4 - Lunch Detention / Notify parents via email

Tardy 5-7 - After School Detention / Notify parent via email / Counselor is notified

Tardy 8+ - Administration - 1 or more days of ISS / Administrator notify parent via phone call

Attendance Policy

In an effort to emphasize the importance of students being in class and improve daily attendance, OHS Connor High School is clarifying our attendance policies and procedures to promote growth in this vital part of our school's culture.

Attendance

1. An excused absence is an absence the parents have called in and excused on the day of or within 24 hours of the absence. All other absences are considered unexcused.
2. Students with absences have one day for each day absent to make up work in that class.
3. Students are limited to five (5) unexcused absences or a combination of twelve (12) unexcused and/or excused absences per class per semester. A student with more than five (5) unexcused absences or twelve (12) total absences in a class may lose credit for that class.
4. Some types of excused absences (such as a medical emergency) are considered "extenuating circumstances" and not counted in the number of total absences.
5. Absences caused by school related activities, such as participating in a school sponsored athletic event, are not counted in the number of total absences.

Tardy Policy

Students are considered tardy for school when they arrive after the start of a period and do not have medical documentation. Students that arrive late for school and have medical documentation must sign into the front office and submit the medical documentation to the Front Office. The absence/tardy will be excused.

Tardy Policy cont.

Students who arrive to school late, without medical or court documentation, will go to the ISS room to record their "Late" and receive a pass to class.

Attendance Procedures

Teachers are expected to take accurate attendance on a daily basis. This is done to ensure the welfare of our students as well as meet State regulations.