Dear Parents and Students,

In this handbook, you will find very important information regarding our California trip. It is extremely important that you read through the entire handbook. Please ask any questions necessary after reading. We are extremely excited to take the students to the Burbank Blast National Show Choir Invitational and Universal Studios. It is our priority that they are safe while we do so. Thank you so much for your dedication to our programs!

**Transportation:**

We will be traveling via charter bus via Tour West America. They are Deer Valley approved and provide transportations for other bands/choirs in our district. They are an Arizona based company. Feel free to check out their website: www.tourwestamerica.com. Our buses hold approximately 56 students each. With 56 students, 13 chaperones, and 1 director, we will be taking 2 buses. This will leave us plenty of room to equally distribute the students. While on the buses students must keep liquids in sealed/screw-top containers. All food for snacks must be kept off the ground and seats or students run the risk of losing snacking privileges on the bus. We will be traveling from Phoenix to Burbank along the following route. With rest stops in Quartzsite, AZ and Cabazon, CA.

**Hotel:**

We will be staying at the Burbank Airport Courtyard by Marriott. Rooms will accommodate 4 students for two evenings. Students will not be permitted to roam the hotel. They will be permitted 15 minutes up arriving to purchase any beverage or snack from vending machines and report to their assigned rooms. Chaperones will perform a room check on Friday evening to ensure ALL students are where they are supposed to be. **No boys may enter girl rooms; no girls may enter boy rooms!** Students found in violation of this rule risk immediate removal from the trip at the parents’ expense! Students will be given a lights
out time at 12:00 AM. Our itinerary is extremely busy, so it is recommended they get a good night’s sleep and save their energy for Universal Studios. Students will be blocked together in the hotel; meaning our rooms are close together. Chaperone rooms will be dispersed throughout the block. Chaperones will be doing random sweeps during the night. All rooms will be taped closed after final room check Friday night. Broken tape is an indicator that a student left their room. They are not permitted to leave their rooms after final check. Each student will be informed how to use their room phones to call chaperones if any problem arises. See hotel address below

COURTYARD BY MARRIOTT LOS ANGELES BURBANK AIRPORT

2100 W. EMPIRE AVE.

BURBANK, CA 91504

**Meals:**

**Friday Breakfast:** On your own before registration

**Friday Lunch:** *Bring a sack lunch to eat at our stop in Cabazon, CA* or on the bus. We will be stopping at Hadleys Natural Food Store which has an amazing snack selection and clean restrooms so a little pocket money for snacks is suggested.

**Friday Dinner:** Bring cash to eat dinner at Food Trucks at the Burbank Blast. I will get a list of options for food allergies and dietary considerations.

**Saturday Breakfast:** Breakfast bars, fruit and Juice provided for students.

**Saturday Lunch:** **Meal Card Provided in cost of trip from Universal Studios**

**Saturday Dinner:** **Meal Card Provided in cost of trip from Universal Studios**

**Snacks** – Students are permitted to bring snacks on the buses, but are only permitted to eat if they are keeping their seat area clean. We will be stopping twice on the way to California to ensure rest stops and snack time.

**Universal Studios**

Students will spend all day Saturday, March 2nd in Universal Studios Theme Park and must wear their S.Ridge Chorus T-Shirt. Students MUST be with a chaperone at all times in the park. No student is to be alone nor separated from an adult. We will be setting up several check-ins to ensure students ride everything they want to. They may change groups at the check-in time. Chaperones will track who they have and report to directors. Students are allowed to have their cell phones in the park, but are asked to keep their usage to a minimum... enjoy their time with friends! Directors ask for photo check-ins through the day regardless of being with an adult. **This allows us to see each student having fun in the park and allows us to share their fun with you on our group Instagram (@sridgechorus)**
Behavior:

Students are expected to behave appropriately, following all school guidelines and dress code. We will be in a hotel with other people, so screaming, yelling, or destruction of property will not be tolerated. **Students/parents are responsible for any item damaged through negligence in their child’s hotel room.** If an individual cannot be held accountable for damages, ALL students’ households in that room will be held accountable for the damages. Please speak with them about hotel etiquette, as we will also.

In the park, **students MUST be with an adult at all times!** Students are never to be alone in the park for any reason whatsoever. Students found to be on their own will sit out at the chaperone hub for the remainder of the trip. Students do not have to travel through the park with the students they room with, however, we will track which chaperone they are with during their park travels. They are expected to stay in those groups until a designated switch time.

Prior to our departure, **any student suspended from school for any reason during the 2018-2019 school year runs the risk of a required parent traveling with them at their parent’s expense.** This trip is a huge responsibility and students who do not demonstrate responsibility on campus may be removed from the trip. This is at the discretion of administration. We are happy to meet with any parent/student should this issue arise. It is at your discretion to come with, or excuse your child from the trip with no monetary refund. The parent would be required to pay for their hotel room, admission to the park, and their child needs to be with them at all times.

Students who do not follow trip rules, bring unwanted substances, or the like will be removed from the trip immediately at the parents’ expense. This can include a parent driving to CA to pick up their child and/or flying a child home from the trip at the parents’ expense (including any taxi fees).

As per California law minors who possess narcotics, tobacco substances, vaping materials, and/or alcohol face legal action and must be reported to local police.

**No refunds:**

If any student cannot go on the trip for any reason, including, but not limited to, illness, injury, emergencies, after any payment is made, no refund will be granted. Our sincerest apologies. Trip costs are paid in advance. If your student does not attend, we still incur the costs.

**Medication:**

Students may not have any medication on their person, *except for rescue inhalers and/or epipens* (there is a special form for you to fill out). All medication MUST be checked in at school prior to our departure. All medication MUST be in its original bottle and then placed into a ziplock baggie with the student’s name on it. We will have medication with us at all times on the trip, even in Universal! Students must have the
appropriate district medication paperwork filled out in order to receive over-the-counter medication like Tums or Ibuprofen (parents must provide these items).

If your child gets sick in the park, Universal offers some of the best medical facilities at any park I’ve ever seen! Any Universal staff member will direct students to the infirmary if necessary. We are lucky to have RNs traveling with us as chaperones as well. If a child needs to go to the infirmary, a chaperone will be with them at all times. Please talk with your children about the importance of getting a good night’s sleep, eating breakfast, and the like so they do not spend their trip in the infirmary for fatigue.

**Payment Schedule:**

The total cost for this trip is $335 per student and $550 per student with a chaperone.

Payments MUST be made on time, please. All money should have your child’s name memo’d (if check) or in a clearly marked envelope if cash.

**Tax Credit Donations:** This is the easiest way to pay for the trip. You are able to give up to $400 (married and filing jointly) or $200 (single or filing separately). The money comes back to you on that year’s taxes. If you have NOT given a tax credit donation for the 2018 fiscal year, you are able to do so still. If you have already given for the 2018 fiscal year, you may give your 2019 tax credit donation beginning January 1, 2019. This is done through the district website. Select Sunset Ridge as the school; activity is “Choir 525-1330”. We MUST receive a receipt from your online donation. This is to ensure it gets into the proper account. If you want to black out your address or any numbers you don’t want seen, that’s fine. I really just need a name and amount. Remember: you may have friends or AZ family donate to YOUR child’s trip. I just need that receipt. E-mail is totally fine!

*You may give MORE than the amounts listed below. You may pay in full as soon as you want.* These are minimum dues by these dates. Please help us make our payments to Disney, bus, hotel, and restaurant on time by paying no later than the dates listed below!

- **First Payment:** $25 was due October
- **Second Payment:** $50 was due December
- **Third Payment:** $130 was due January

*Final Payment: $130 is due February 19 (the day this handbook goes home)*

Please see previous payment breakdown and agreement.
Sunset Ridge Show Choir:

Official California Itinerary 2019

Friday, March 1st

5:00 AM Arrive at Sunset Ridge School. Check in students, Costumes, Medication, and Luggage

5:30 AM Meeting with students and chaperones last minute bathroom break

5:45 AM Board Buses, snacks may be eaten but keep in mind we are competing later today so moderate the sugar.

6:00 AM Roll out to California

8:30 AM Rest Stop in Quartzsite, AZ

11:00 AM Rest Stop and eat sack lunch at Hadley’s Natural Foods in Cabazon, CA

1:00 PM Check in rooms and get situated at Courtyard Marriott

1:30 PM All choir meeting and snack

2:00 PM Start to prep for departure in full costume, hair, and make-up

3:00 PM Board bus for Burbank High School

4:00 PM Check in group, confirm tickets, watch choirs, warm-up, and get ready for...

6:55 – Burbank Blast Performance!!!!!!!

7:00 PM Awards.

7:15 Students will be allowed to go get food at Food Trucks present at the event in chaperone groups

7:30 – 11:00 PM Watch advanced high school show choirs in session II and

12:00 AM Buses back to hotel.

12:30 AM Shower and lights out.
Saturday, March 2\textsuperscript{nd}

7:00 AM Wake-up and breakfast

8:30 AM Leave Hotel for Universal Studios. All rooms must be cleaned and fully packed-up before we check out. \textbf{All students must be in their S.Ridge Chorus T-Shirts}

9:00 AM Receive Tickets and Meal Cards for Universal Studios, Drivers check back in to hotel.

9:15 AM Group Meeting regarding expectations and staying in Small Groups with assigned Chaperones.

9:30 – 3:00 PM Park Time and eat lunch on your own.

11:00 AM Instagram social media check-in #1

12:30 PM Instagram social media check-in #2

2:00 PM Instagram social media check-in #3

3:00 Meet in Front of Hogwarts Castle for group photo and distribute Meal Card 2.

5:30 PM Instagram social media check-in #4

7:00 PM Instagram social media check-in #5

3:45 – 8:45 Park Time and eat dinner on your own.

8:45 Meet back in front of the Universal Studios Globe and gather to walk to buses with chaperones.

Sunday, March 3\textsuperscript{rd}

Drive through the night stopping at the same rest stops as on the way in and arriving back to Sunset ridge @

6 AM Students arrive home and parent pick-up.
Sunset Ridge School
35707 N. 33rd Lane, Phoenix, AZ 85086 - (623) 445-7878
Mr. John Denton – john.denton@dvsd.org

This page to be filled out and returned ASAP:

Check only those that apply:

☐ My child will have a cell phone, at their own risk.
☐ My child will have other electronic devices, at their own risk.
☐ My child will have spending money, at their own risk.
☐ I give permission for pictures of my child to be shared by the director on Sunset Ridge Band and/or Sunset Ridge Choir social media ONLY without names given.

I, _________________________ (student name) have read and understand all the information included in this handbook. I understand that I am responsible for following all school rules, as well as trip rules. Not following the rules could result in immediate removal at my parent’s expense.

Student Signature:____________________________________

I, _________________________ (parent name) have read and understand all the information included in this handbook. I understand that my child is responsible for following all school rules, as well as trip rules. Should they choose to break the rules, they could be removed at my expense. I also give permission for my child to be photographed (photographs could be in the yearbook, website, end of year videos). I also understand if my child does not attend for ANY reason, I will NOT get any amount refunded to me.

Parent Signature:____________________________________

Questions or Comments: