



# Deer Valley Unified School District No. 97

SANDRA DAY O'CONNOR HIGH SCHOOL  
25250 N. 35<sup>th</sup> Ave, Phoenix, AZ, 85083 ❖ 623-445-7100 ❖ 623-445-7180 (Fax) ❖ [sdohs.dvusd.org](http://sdohs.dvusd.org)

Introduction to Accounting and Rio Salado Community College ACC109  
Advanced Accounting and Rio Salado Community College ACC115  
Accounting – VITA Certification  
Advanced Marketing



Course Instructor: Mrs. Tiffany Kurtz---Room: 420---Prep: 3rd hour  
Voice Mail: 623-445-7218---Email: [Tiffany.Kurtz@dvusd.org](mailto:Tiffany.Kurtz@dvusd.org)---Website: [dvusd.instructure.com](http://dvusd.instructure.com)  
Tutoring Hours: Hours are Monday – Thursday 2:20 – 2:35 & by appointment

Dear Parent(s)/Guardian(s):

My name is Tiffany Kurtz, and I will be your student's Business Teacher this year at Sandra Day O'Connor High School. It is my goal to make this an enjoyable class and year for your son/daughter and I will do my best to help him/her excel!

I have reviewed the class syllabus with your student to ensure there are no questions regarding how the class will be conducted, its policies and procedures and what is expected from the students. In an effort to be as "green" as possible, you can find a copy of my course syllabus on Canvas or my staff page on the O'Connor website. Please access the syllabus and discuss it with your child. If you need a printed copy brought home your student may pick one up from me. If there are any questions, please contact me as soon as possible.

Once you have read over the syllabus and discussed it with your student, sign this page and have your student return it to me. Please return this paper signed by **Friday, August 13, 2021**.

### Students, please sign and date below

By signing this form, I acknowledge that I have read the class syllabus and understand how the class will be conducted and what is expected from me. I agree to follow the class policies, procedures and rules as stated in the syllabus. I understand the classroom discipline procedures guidelines regarding the consequences for breaking district, school, and classroom rules. If I have any questions or concerns, I will bring them to Mrs. Kurtz's attention before a problem arises.

**PRINT** Student's Name: \_\_\_\_\_

Name of Class Taking: \_\_\_\_\_ Period \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Parent/Guardian, please sign and date below.

By signing this form, I acknowledge the following:

1. I have read the class syllabus and understand how the class will be conducted, its policies and procedures and what is expected from my student.
2. I understand my student has an option to participate in FBLA and that the OC Chapter utilizes Canvas, Remind, and Instagram for communication and celebrations.
3. I understand I can access my student's grades, attendance, and other information at any time with the District's Power Schools Student Management System (<http://ps.dvusd.org/public>).
4. I understand I can access my student's course information at any time by creating a parent Canvas account at <https://dvusd.instructure.com/login/ldap>.
5. I authorize my child to view videos/video clips with the rating of G, PG, or PG-13.

**PRINT** Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_