

# Create Parent Account

A parent account allows you to view the information for one or more students with a single sign in. You can also manage your personal account preferences.

To create an account, you need a username (Access ID) and password (Access Password) for **EACH** student you want to associate to your parent account.

Contact the school office to obtain username and password for your students.

Desired Username cannot contain special characters ( @,.,!) or an email address.

### Create Parent Account

First Name	<input type="text" value="Martin"/>
Last Name	<input type="text" value="Abbott"/>
Email	<input type="text" value="mab123@gmail.com"/>
Desired Username	<input type="text" value="Marty"/>
Password	<input type="password" value="••••••"/> <span style="background-color: yellow; padding: 2px;">Better</span>
Re-enter Password	<input type="password" value="••••••"/>

Password must:  
•Be at least 6 characters long

### Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

**1**

Student Name	<input type="text" value="Mary"/>
Access ID	<input type="text" value="Abb123"/>
Access Password	<input type="password" value="••••••"/>
Relationship	<input type="text" value="Father"/> ▼

**2**

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	<input type="text" value="-- Choose"/> ▼