

# Governing Board Meeting

April 25, 2017

Regular Meeting

7:00 p.m.

Special Meeting

Immediately following Regular Board Meeting

Graduating lifelong learners who will successfully compete, lead, and positively impact the world.

Deer Valley Unified School District No. 97 20402 North 15<sup>th</sup> Avenue Phoenix, Arizona 85027

Telephone: (623) 445-5000

### 6:00 p.m. - Employee Longevity Reception

20402 N. 15th Ave.

Phoenix, AZ 85027

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**Note:** Separate Agenda for Special Meeting:

Immediately following Regular Board Meeting – Executive Session – Superintendent Search

### PUBLIC NOTICE

### REGULAR MEETING OF THE GOVERNING BOARD Tuesday, April 25, 2017 7:00 P.M.

District Office Governing Board Room 20402 N. 15th Avenue Phoenix, Arizona

### **AGENDA**

The Board reserves the right to change the order of items on the agenda, with the exception of Public Hearings. The Board may take action in open meeting on any item that was the subject of the Executive Session held at this Board Meeting. The Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda. A copy of the Board Packet is available for inspection at the desk of the District receptionist during District business hours 24 hours prior to the day of the meeting. One or more members of the public body may participate by telephonic, video or internet conferencing.

Persons with a disability may request reasonable accommodations by contacting (623) 445-5003. Requests should be made as early as possible to allow time to arrange the accommodations.

1. CALL TO ORDER

- **PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL
- 4. ADOPTION OF THE AGENDA

### 5. AWARDS, ACHIEVEMENTS AND RECOGNITIONS

- A. Arizona State Guard Scholastic Open Champions Varsity Winter Guard, Mountain Ridge High School
- B. Abrazo Arrowhead Campus Art Competition Daniela Frost, Deer Valley High School
- C. Superintendent's 2017 Student Art Purchase Awards
- D. Arizona Community Education Association (AZCEA) 2017 State Awards

### 6. REPORTS

A. Governing Board

The Governing Board Members may give a report on any of the following:

- Site Visits
- Governmental Relations
- Conferences
- Meetings
- Agenda Item Requests
- B. Superintendent
  - 1. Current Events

### Dr. James R. Veitenheimer

### 7. OLD BUSINESS

There is no Old Business

### 8. **CONSENT AGENDA** – (Motion by Exception)

- A. Approve the Minutes for the Special and Regular Governing Board Meetings on April 11, 2017
- B. Approve Payroll Voucher #21 in the amount of \$7,773,398.85, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$2,520,573.19, for Fiscal Year 2016-17
- C. Approve Donations
- D. Approve Addenda Contracts
- E. Authorization to Enter into Additional Sole Source Contracts for Fiscal Year 2016-17
- F. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17

SUPERINTENDENT Dr. James R. Veitenheimer

GOVERNING BOARD Kimberly K. Fisher, MAFM Jenny Frank Ann O'Brien Ann Elizabeth Ordway Darcy Tweedy

- G. Approve Bids/Proposals
  - 1. IFB 16-047 District Wide Server Replacement
  - 2. RFP 16-034-5 Financial Audit Services
  - 3. RFP 16-053-2 Drivers Training Simulators
  - 4. RFP 17-006-5 Community Education Enrichment Classes
- H. Approve the Fiscal Year 2018 General Statement of Assurance
- I. Approve Amendment #2 to the Intergovernmental Agreement (IGA) between Deer Valley Unified School District and the City of Phoenix for the Head Start Program for Fiscal Year 2016-17
- J. Approve Head Start Standards of Conduct 2017-2018, Head Start Program Long and Short Range Goals 2017-2018, Head Start Systematic Program Implementation 2017-2018
- K. Student Travel
  - 1. Approve travel for students from Deer Valley High School to attend Summer Leadership Camp in Fort Huachuca, AZ from May 30 through June 2, 2017
  - 2. Approve travel for students from Deer Valley High School to attend HOSA International Leadership Conference in Orlando, FL from June 20 through June 25, 2017
  - 3. Approve travel for students from Mountain Ridge High School to attend American Youth BILT Camp in Thousand Oaks, CA from July 25 through July 29, 2017

### 9. ACTION

- A. Approve Human Resources Changes
- B. Approve Proclamation Declaring April 23-29, 2017 Volunteer Week in Deer Valley Unified School District

### 10. PREVIEW

- A. Deer Valley Unified School District 2018-2023 Strategic Plan Proposed Motto, Vision, Mission, Core Values and Key Strategic Priorities
- B. Sandra Day O'Connor High School Career and Technical Education (CTE) Early Childhood Project
- C. Second Phase of the School Front Entrance Security Improvements
- D. Negotiation Solution Team (NST) Salary Recommendation for 2017-18
- **11. PUBLIC COMMENTS** (Public comment forms are available in the lobby of the boardroom and must be submitted prior to the meeting)

The Board invites public comment on the District's business in general and on any agenda item in specific. All speakers must observe the rules of decorum. Speakers must fill out a card listing name, address, and topic, and hand it to the Board Secretary prior to the President calling the meeting to order. Speakers must make their comments in no more than three minutes. If necessary to accommodate all speakers within the 30 minute overall limit, the Board President may shorten each speaker's time. Constructive criticism is in order. Rudeness, vulgarity, disruptive conduct, or remarks disrespecting personal dignity are not in order and will not be allowed. Under the Arizona Open Meeting Law, the Governing Board cannot discuss or act on any items not listed on the agenda. Board Members may respond to criticism made by a speaker, ask staff to review a matter, or ask that a matter be put on a future agenda.

### 12. FUTURE MEETINGS AND DATES TO REMEMBER

May 5, 2017 - Staff Development - Early Release for Students

Superintendent Search Forums

May 9, 2017 - Regular Governing Board Meeting & Retiree Reception

May 19, 2017 – Sandra Day O'Connor High School Graduation – 2:00 p.m.

Deer Valley High School Graduation – 4:30 p.m.

May 22, 2017 – Boulder Creek High School Graduation – 2:00 p.m. Mountain Ridge High School Graduation – 4:30 p.m.

Barry Goldwater High School Graduation – 7:00 p.m.

May 23, 2017 – 8<sup>th</sup> Grade Promotions

May 24, 2017 - Last Day Students - Early Release

May 29, 2017 - Memorial Day - Offices Closed

### 13. ADJOURNMENT

# DEER VALLEY UNIFIED SCHOOL DISTRICT #97 BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

TOPIC:	Awards, Achievements and l	Recognitions		
Date assign	ed for Board consideration:	April 25, 2017	None Policy Reference	None A.R.S. Reference

### **EXECUTIVE SUMMARY:**

# A. <u>Arizona State Guard Scholastic Open Champions – Varsity Winter Guard, Mountain Ridge High School</u>

The Mountain Ridge High School Varsity Winter Guard brought home the Guard Scholastic Open State Championship. Winter guard is an indoor activity that combines dance, theatrics, and the three pieces of color guard equipment: flag, rifles and sabers.

### B. Abrazo Arrowhead Campus Art Competition - Daniela Frost, Deer Valley High School

Deer Valley High School student, Daniela Frost, received recognition during the Abrazo Arrowhead Campus Art Competition. More than 200 entries from eight high schools competed in the competition. Approximately 1,000 hospital employees, physicians and community members voted for their favorite art which were showcased at the hospital for two days. Daniela won the photography category for her "Lavender Fields" submission.

### C. Superintendent's 2017 Student Art Purchase Awards

In 2005, DVUSD began purchasing student artwork for the purpose of establishing a permanent art collection. For 2017, the thirteenth year of this recognition, five pieces of art were selected for the collection from the following students:

- Johanna McCombs, Barry Goldwater High School
- Amy McKenna, Boulder Creek High School
- Nicco Fritsch, Deer Valley High School
- Samantha Eaton, Mountain Ridge High School
- Payton Lundberg, Sandra Day O'Connor High School

(Continued on next page)

# Deer Valley Unified School District

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

EXEC	HTIVE	SHIMN	/ARV•

D. Arizona Community Education Association (AZCEA) 2017	/ State Av	wards
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Program Line Staff of the Year Office Staff of the Year Administrator/Regional Leader of the Year Rich DeSimone, Arrowhead B&A Assistant Cindy Edwards, Com Ed Acct. Representative Bobbi Paul, Operations Program Supervisor

**REQUESTED BOARD ACTION** – No action required.

Submitted by\_

Monica Allread Director Dr. James R. Veitenheimer Superintendent

# Deer Valley

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

placed on the	official agenda of the meeting of the Board.		
TOPIC:	Governing Board Report		
			<u> </u>
Date assign	ned for Board consideration: April 25, 2017	BEDB	38-431.02
		Policy Reference	A.R.S. Reference
EXECUTI	IVE SUMMARY:		
The Gover	ning Board Members may give a report on any of	the following:	
• Site	e Visits		
	vernmental Relations		
	nferences etings		
	enda Item Requests		
REQUEST	<b>FED BOARD ACTION</b> – No action required.		
	-		
		,	n
		Jams R. Verlet	
Submitted	by		
		Dr. James R. Veiten	heimer

Superintendent

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

TOPIC: Superintendent's Report						
Date assigned for Board consideration: April 25		BEDB licy Reference	None A.R.S. Reference			
EXECUTIVE SUMMARY:						
1. Current Events						
REQUESTED BOARD ACTION – No action required.						
Submitted by	- James					
	$\bigcup$ Dr	r. James R. Veiten Superintendent				

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

1	C	C			
TOPIC:	CONSENT AG	ENDA – Iten	ns 8.A. through 8.F	ζ.	
Date assign	ed for Board con	sideration:	April 25, 2017	None Policy Reference	None A.R.S. Reference
	VE SUMMARY		egular Governing Ro	ord Meetings on April 11 2	2017

- A. Approve the Minutes for the Special and Regular Governing Board Meetings on April 11, 2017
- B. Approve Payroll Voucher #21 in the amount of \$7,773,398.85, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$2,520,573.19, for Fiscal Year 2016-17
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- G. Approve Bids/Proposals
  - 1. IFB 16-047 District Wide Server Replacement
  - 2. RFP 16-034-5 Financial Audit Services
  - 3. RFP 16-053-2 Drivers Training Simulators
  - 4. RFP 17-006-5 Community Education Enrichment Classes
- H. Approve the Fiscal Year 2018 General Statement of Assurance
- Approve Amendment #2 to the Intergovernmental Agreement (IGA) between Deer Valley Unified School District and the City of Phoenix for the Head Start Program for Fiscal Year 2016-17
- Approve Head Start Standards of Conduct 2017-2018, Head Start Program Long and Short Range Goals 2017-2018, Head Start Systematic Program Implementation 2017-2018
- K. Student Travel
  - 1. Approve travel for students from Deer Valley High School to attend Summer Leadership Camp in Fort Huachuca, AZ from May 30 through June 2, 2017
  - 2. Approve travel for students from Deer Valley High School to attend HOSA International Leadership Conference in Orlando, FL from June 20 through June 25, 2017
  - 3. Approve travel for students from Mountain Ridge High School to attend American Youth BILT Camp in Thousand Oaks, CA from July 25 through July 29, 2017

### REQUESTED BOARD ACTION -

That the Governing Board accept the Administrations recommendation to approve Consent Agenda Items 8.A. through 8.K.

Submitted by _	Lim Cedding	James R. Verley
	Kim Redding	Dr. James R, Veitenheimer
	Governing Board Secretary	Superintendent

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be

placed on th	e official agenda of the meeting of th	ne Board.		Č
TOPIC:	Approve the Minutes for the	Special and Regula	ar Governing Board Me	etings on April 11,
	2017			
Date assig	ned for Board consideration:	April 25, 2017	BEDG Policy Poferonce	38-431.01
			Policy Reference	A.R.S. Reference
EXECUT	TIVE SUMMARY:			
See atta	ched the Minutes for the Speci	al and Regular Gove	erning Board Meetings	on April 11, 2017.
REQUES	TED BOARD ACTION -			
That the G	overning Board approve the M	Inutes for the Speci	al and Regular Governi	ng Board Meetings on
April 11, 2		•	-	C
<b>.</b> ,			٠.	
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Submitted	by Kim Redding	<u> </u>	Dr. James R. Veitenl	neimer
	Governing Board Se		Superintendent	<del></del>



20402 N. 15th Ave. Phoenix, AZ 85027 623.445.5000 Phone 623.445.5086 Fax www.dvusd.org

# **SUPERINTENDENT**Dr. James R. Veitenheimer

### GOVERNING BOARD Kimberly K. Fisher, MAFM Jenny Frank Ann O'Brien Ann Elizabeth Ordway Darcy Tweedy

### UNAPPROVED

# MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, April 11, 2017 - 6:00 P.M. – WORK SESSION

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. Call to Order

Mrs. Fisher, President, called the meeting to order at 6:00 p.m.

### 2. Roll Call

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, and Board Secretary Ms. Redding.

### 3. Adoption of the Agenda

Mrs. O'Brien motioned to adopt the Agenda. Mrs. Ordway seconded the motion. The motion carried (5-0).

### 4. Work Session

### A. National School Boards Association (NSBA) Annual Conference Discussion

Mrs. Fisher, Mrs. O'Brien and Mrs. Ordway attended the NSBA Annual Conference in Denver, Colorado on March 24-27, 2017. They shared key learnings from sessions in which they participated.

Mrs. Fisher attended the Crawl, Walk or Run: Becoming a Highly Effective School Board pre-conference workshop. She highlighted Board ethics in developing a high-performing governance culture and the importance of performance evaluations, Board and Superintendent relations, stating the two should work together as a team. Becoming a PLC Board was another session attended. She reported that PLC is an actual class that Board Members attend then report their learnings at the following Board Meeting. Mrs. Fisher reported that the Reeboks BOKS Kids Program is a free of charge activity program that partners parents and volunteers at the school before, during lunch, and after school to motivate students and get them moving. It was suggested to notify Community Education of this program.

Mrs. O'Brien reported on Students on School Boards, a practice Colorado School District #49 has implemented, along with other districts. The concept is that a group is formed consisting of two students from each high school. From that group, two students are selected, on a rotating basis, to participate in the Regular Board Meetings and Study Sessions to discuss topics of student interest. The information obtained by the students at those meetings is shared with the entire group, who then share with the students at the individual campuses. The student group has Bylaws, however do not have a vote on the Board. Participation in the group could potentially result in obtaining credit. During a Stakeholder Communication session, Mrs. O'Brien learned of an organization that has created a budget tool that allows citizens to look at a state budget, in a simplified format. The tool also allows opportunity for the public to provide input on how dollars should be spent. At that session she also learned that data shows text messages are opened and viewed much more extensively than email. At the Digital Learning and Mobile Devices session, Mrs. O'Brien was interested to learn about the teaching challenges being faced regarding today's technology. Teachers are finding they need to learn new methods of teaching problem-solving skills when it comes to the use of technology.

Mrs. Ordway presented information on District Ombudsman. An Ombudsman position would provide a safe avenue for a person to voice what they perceive as a problem and receive assistance in finding a solution, thus building trust and improving culture. The position would not be used for grievances, which has its own process. Mrs. Ordway noted that school districts, of all sizes, are increasingly beginning to utilize Ombudsman.

### 5. Adjournment

Mrs. Ordway motioned to adjourn the meeting at 6:40 p.m. Ms. Frank seconded the motion. The motion carried (5-0).



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### SUPERINTENDENT Dr. James R. Veitenheimer

GOVERNING BOARD Kimberly K. Fisher, MAFM Jenny Frank Ann O'Brien Ann Elizabeth Ordway Darcy Tweedy

### UNAPPROVED

# MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, April 11, 2017 - 6:45 P.M.

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. Call to Order

Mrs. Fisher, President, called the meeting to order at 6:46 p.m.

### 2 Roll Call

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, and Board Secretary Ms. Redding.

### 3. Adoption of the Agenda

Ms. Frank motioned to adopt the Agenda. Mrs. Ordway seconded the motion. The motion carried (5-0).

### 4. Call for an EXECUTIVE SESSION:

Mrs. O'Brien motioned that the Governing Board hold an Executive Session for the purpose set forth in Item 4.a. on the Agenda. Mrs. Ordway seconded the motion. The motion carried (5-0).

a. Pursuant to <u>A.R.S. §38-431.03.A.1</u> - Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. - Recommendation of Principal for Sunrise Elementary School

### 5. Adjournment

Mrs. O'Brien motioned to adjourn the meeting at 7:02 p.m. Ms. Frank seconded the motion. The motion carried (5-0).



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### SUPERINTENDENT

Dr. James R. Veitenheimer

### GOVERNING BOARD

Kimberly K. Fisher, MAFM Jenny Frank Ann O'Brien Ann Elizabeth Ordway Darcy Tweedy

### UNAPPROVED

# MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD Tuesday, April 11, 2017 - 7:00 P.M.

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. CALL TO ORDER

Mrs. Fisher, President, called the meeting to order at 7:03 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Deputy Superintendents Dr. Galligan and Mr. Migiliorino, and Board Secretary Ms. Redding.

### 4. ADOPTION OF THE AGENDA

Ms. Frank motioned to adopt the Agenda moving Item 9.B. Approve the Recommendation for the Principal of Sunrise Elementary School to follow Item 6.D. Data Analysis and Organizational Improvement Report. Mrs. O'Brien seconded the motion. The motion carried (5-0).

### 5. AWARDS, ACHIEVEMENTS AND RECOGNITIONS

### A. 2016 Recycle-Bowl State Champions

The Governing Board recognized Paseo Hills Student Government members Wyatt Duncan, Melanie Lee, Zachary Montano, Cody Wood and Lane Wood for being named the Keep America Beautiful 2016 Recycle-Bowl State Champions by collecting more than 2,000 lbs. of recyclable material in a four week period.

### **B.** Marketing Communications State DECA Champion

The Governing Board recognized Brandon Roberts, Mountain Ridge High School senior, for being named the 2017 Marketing Communications State Champion at the DECA competition.

### C. International Business Plan State DECA Champion Team

The Governing Board recognized Akshay Ravi, Vivek Ravi and Nithin Ravi, Mountain Ridge High School juniors, for being named the 2017 International Business Plan State Champion Team at the DECA competition.

### 6. REPORTS

### A. Governing Board

Mrs. Ordway spent time at the Capitol and would like to inform the public regarding the expansion vouchers and the lack of funding for public schools. She reported that she attended the Arizona School Public Relations Association Awards Luncheon, the carnival at Desert Sage Elementary, the Barry Goldwater High School car show and the Art Show with Mrs. O'Brien. She announced the last open house for prom dresses will be April 12 at Barry Goldwater High School, however appointments may be scheduled. She thanked all high schools for participating and next year will be able to pilot the program with Deer Valley High School and offer dresses for promotion ceremonies at Desert Sky Middle School.

Mrs. O'Brien attended the Business and Community Partner meeting, the Computer Science Education Committee meeting, and the CTE Program Evaluation. She had the opportunity to job shadow the Deer Valley High School Athletic Trainer and expressed her appreciation for all athletic trainers.

Ms. Tweedy had no report.

Ms. Frank reported that she received an email from a parent expressing concern with teachers salaries stating it should be a district priority.

Mrs. Fisher also received an email from a parent concerned with teacher salaries, however the information provided in the email was inaccurate. She attended the Art Show and expressed concern with the content of some of the art pieces.

### B. Superintendent

There was no Superintendent Report.

### C. Fiscal and Business Services

### 1. Student Enrollment Report

Mr. Jim Migliorino, Deputy Superintendent of Fiscal and Business Services, reported student enrollment through March 30, 2017 was 33,942 with a 0.7% decrease from last year.

### 2. District Financial Reports

Mr. Migliorino reviewed the Maintenance & Operations (M&O), Student Activity and Auxiliary monthly reports for the month ended March, 2017.

Page 2 of 4

### 3. Fiscal Year 2018 Budget Update

Mr. Migliorino reported that just prior to this meeting, the Negotiation Solution Team (NST) met and created a "ranked" list of NST priorites budget sheet for the Board to consider, noting the sheet does not include any legislative changes or Classroom Site Fund increases, which is calculated separately. Mr. Migliorino reviewed the thirteen priorities and provided the Board with possible options to reduce the budget. Classified staff compensation compression as a result of Propostion 206 was also reviewed.

The Board discussed the item and expressed appreciation for the report.

### D. Data Analysis and Organizational Improvement

### 1. Assessment Strategy Project

Dr. Scott Smith, Director of Data Analysis, announced the District received a \$5,000 grant and is working with Achieve.org to improve assessment practices for K-12 districts and improve postsecondary preparation by aligning key policies with the demands of the real world so that all students graduate from high school with the knowledge and skills they need to fully reach their promise in college, careers and life. Dr. Smith provided a Phase I (of three) update on the Assessment Strategy Project, with a focus on the first meeting that was held on March 15. He reviewed the committee membership, which has participation from each of the seven identified stakeholder groups. Dr. Smith reviewed the assessment matrix results for the number of national, state, and district assessments that are required for general education students: 18.3 average; the amount of time that is expected to administer the assessment: 18.1 hours average; and the percentage of time during the year taking the assessments: 1.7% of their total instructional hours. The Board was invited to attend the next meeting on April 18 beginning at 5:30 p.m.

### 9. B. Approve the Recommendation for the Principal of Sunrise Elementary School

\* \* \* This Item was moved at the Adoption of the Agenda

Ms. Frank motioned that the Governing Board accept the Administration's recommendation for the Principal of Sunrise Elementary School. Mrs. Ordway seconded the motion. The motion carried (5-0).

The Board congratulated Karen Dial for being named Principal of Sunrise Elementary School.

### 7. OLD BUSINESS

### A. Approve the 2017-18 Certified Performance Pay Plan

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the 2017-18 Certified Performance Pay Plan. Mrs. Ordway seconded the motion. The motion carried (5-0).

### **8**. **CONSENT AGENDA** – (Motion by Exception)

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve Consent Agenda Items 8.A through 8.G. Mrs. Ordway seconded the motion. The motion carried (5-0).

# A. Approve the Minutes for the Special Meeting on March 16, 2017 and the Special and Regular Governing Board Meetings on March 28, 2017

The Governing Board approved the Minutes for the Special Meeting on March 16, 2017 and the Special and Regular Governing Board Meetings on March 28, 2017.

# B. Approve Payroll Voucher #20 in the amount of \$7,815,348.49, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$2,394,478.71, for Fiscal Year 2016-17

The Governing Board accepted the Administration's recommendation to approve Payroll Voucher #20 in the amount of \$7,815,348.49, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$2,394,478.71, for Fiscal Year 2016-17.

### C. Approve Donations

The Governing Board accepted the Administration's recommendation to approve donations, on behalf of the district, in the amount of \$6,054.28.

### D. Approve Addenda Contracts

The Governing Board accepted the Administration's recommendation to approve the Addenda Contracts. A copy is attached to the official Minutes.

### E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17

The Governing Board accepted the Administration's recommendation to enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-2017.

### F. Authorization to Enter into Additional Sole Source Contracts for Fiscal Year 2016-17

The Governing Board accepted the Administration's recommendation to give the Administration authorization to enter into Additional Sole Source Contracts for Fiscal Year 2016-17.

### G. Student Travel

- 1. The Governing Board approved travel for students from Sandra Day O'Connor High School to attend Arcadia Invitational in Arcadia, CA from April 7 through April 9, 2017.
- 2. The Governing Board approved travel for students from Barry Goldwater High School to attend DECA International Career Development Conference in Anaheim, CA from April 25 through April 30, 2017.
- 3. The Governing Board approved travel for students from Desert Sky Middle School to attend Student Council State Convention in Fort McDowell, AZ from May 11 through May 12, 2017.

- 4. The Governing Board approved travel for students from Deer Valley High School to attend Forum Music Festival in Anaheim, CA from May 11 through May 13, 2017.
- 5. The Governing Board approved travel for students from West Wing to attend Disneyland Music Workshop and Park in Anaheim, CA from May 12 through May 13, 2017.
- 6. The Governing Board approved travel for students from Mountain Ridge High School to attend HOSA International Leadership Conference in Orlando, FL from June 20 through June 25, 2017.

### 9. ACTION

### A. Approve Human Resources Changes

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Human Resources Changes. Mrs. Ordway seconded the motion. The motion carried (4-1).

### B. Approve the Recommendation for the Principal of Sunrise Elementary School

\*\*\*This Item was moved to follow Item 6.D. Data Analysis and Organizational Improvement Report

# C. Approve Travel for Governing Board Members and the Superintendent to attend the Arizona School Boards Association (ASBA) Summer Leadership Institute on June 8-10, 2017 in Flagstaff, Arizona

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve Travel for Governing Board Members and the Superintendent to attend the Arizona School Boards Association (ASBA) Summer Leadership Institute on June 8-10, 2017 in Flagstaff, Arizona. Mrs. Ordway seconded the motion.

Ms. Frank and Ms. Tweedy expressed concern spending money on Board travel when other important items are being cut from the budget.

Mrs. Ordway and Mrs. Fisher expressed the importance of Governing Board members being trained. The motion carried (3-2).

### D. Award the 2017 Summer Concrete and Paving Cooperative Contract

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to award a contract to Rytan, LLC for 2017 Summer Paving and Concrete Projects, in the amount of \$744,725.00. Mrs. Ordway seconded the motion. The motion carried (5-0).

### E. Award the 2017 Summer Interior and Exterior Painting Cooperative Contract

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to award a contract to Skyline Builders & Restoration, Inc. for 2017 Summer Interior and Exterior Painting Projects, in the amount of \$1,312,491.46. Mrs. O'Brien seconded the motion. The motion carried (5-0).

### F. Discuss and Identify Possible Revisions to Board Policy

Ms. Frank motioned that the Governing Board review, discuss, and consider revisions to identified Board Policy. Mrs. Ordway seconded the motion. The motion carried (5-0).

Dr. Veitenheimer stated that as a result of an Arizona School Boards Association Policy Advisory, several policy revisions will be brought for Board consideration in June. The Governing Board identified the following policies to be placed on the agenda for possible consideration in June.

### 1. Policy BBA – Board Powers and Responsibilities

Mrs. Ordway requested Policy BBA – Board Powers and Responsibilities be reviewed and discussed at a future Study Session.

### 2. Policy BCB – Board Member Conflict of Interest

Mrs. Ordway requested Policy BCB – Board Member Conflict of Interest be reviewed and discussed at a future Study Session.

### 3. Policy BDB - Board Officers

Mrs. Ordway requested Policy BDB – Board Officers be reviewed and discussed at a future Study Session.

### 4. Policy BDG - School Attorney

Mrs. Ordway requested Policy BDG – School Attorney be reviewed and discussed at a future Study Session.

### 5. Policy BEDA - Notification of Board Meetings

Mrs. Fisher requested Policy BEDA – Notification of Board Meetings be reviewed and discussed at a future Study Session.

### 6. Policy BEDB - Agenda

Mrs. Fisher requested Policy BEDB – Agenda be modified to be more functional and to allow for more discussion time. Mrs. Fisher will provide suggested language to Dr. Veitenheimer.

### 7. Policy BEDBA - Agenda Preparation and Dissemination

Mrs. O'Brien requested Policy BEDBA – Agenda Preparation and Dissemination be modified to provide clarity on tabling items and Board requests for items be placed on the agenda. Mrs. O'Brien will provide suggested language to Dr. Veitenheimer.

### 8. Policy BEDD - Rules of Order

Mrs. O'Brien requested Policy BEDD – Rules of Order be modified to provide clarity amending motions. Mrs. O'Brien will provide suggested language to Dr. Veitenheimer.

### 9. Policy BGB - Policy Adoption

Mrs. Fisher requested Policy BGB – Policy Adoption be modified to clarify the "Study Session" portion and language related to emergency single-meeting adoptions. Mrs. Fisher will provide suggested language to Dr. Veitenheimer.

### 10. Policy BGC-R - Policy Revision and Review Regulation

Mrs. O'Brien requested Policy BGC-R – Policy Revision and Review Regulation be modified to remove irrelevant language. Information was clarified and no further action is required.

### 11. Policy BHC - Board Communications with Staff Members

Mrs. Fisher requested Policy BHC – Board Communications with Staff Members be modified to provide softer language. Mrs. Fisher will provide suggested language to Dr. Veitenheimer.

### 12. Policy EEAA – Walkers and Riders

Ms. Tweedy requested Policy EEAA – Walkers and Riders be reviewed and discussed at a future Study Session.

### 13. Policy GCRD - Tutoring for Pay

Mrs. Ordway requested Policy GCRD – Tutoring for Pay be communicated with staff better as teachers still seem to be unaware of this Policy. No further action is required.

### 14. Policy JKD - Student Suspension

Ms. Tweedy requested Policy JKD – Student Suspension be reviewed and discussed at a future Study Session.

### 10. PREVIEW

There were no Preview Items.

### 11. PUBLIC COMMENTS

Lisa Best, Terramar School PTA President, spoke about the benefits the PTA provides the campus and feels campus and community relations could be improved.

### 12. FUTURE MEETINGS AND DATES TO REMEMBER

April 14, 2017 - Spring Day - Schools Closed

April 22, 2017 - Executive Session - Superintendent Search

April 25, 2017 - Regular Governing Board Meeting & Longevity Reception

### 13. ADJOURNMENT

Mrs. Ordway motioned to adjourn the meeting at 9:17 p.m. Ms. Frank seconded the motion. The motion carried (5-0).

# VOUCHERS

### Copy of the vouchers available upon request

(The Voucher Report is available for inspection in the Fiscal Services Department during District business hours, 24 hours prior to the day of the meeting.)

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97



### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for placed on the official agenda of the meeting of the Board.	or the consideration of the	Governing Board to be
TOPIC: Approve Donations		
Date assigned for Board consideration: April 25, 2017	KCD Policy Reference	15-342 A.R.S. Reference
EXECUTIVE SUMMARY:		
<u>Description</u> – Attached is a summary list of donations that have	ve been given to variou	us schools.
Rationale – According to A.R.S. 15-342 and District policy K received by the district.	CD, the board must ap	oprove all donations
<u>Fiscal Impact</u> – The total amount being approved at this time 2016-17 school year is \$110,888.73.	is \$1,339.16. The tota	l received for the

### REQUESTED BOARD ACTION -

That the Governing Board accept the Administration's recommendation to approve donations, on behalf of the district, in the amount of \$1,339.16.

Submitted by

Jim Migliorino
Deputy Superintendent

Dr. James R. Veitenheimer Superintendent

### **DONATIONS**

\$304.16 donated by Kroger to Gavilan Peak School to be used by the school to purchase Chrome books.

One (1) used Whirlpool stackable wash and dryer donated by Scott McLellan to Barry Goldwater High School to be used by the Fine Arts Department to wash costumes – Value \$1,200.

\$105 donated by Wells Fargo Matching Gifts Program - DoTopia to Sandra Day O'Connor High School to be used by the school for staff development.

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97



### **BOARD AGENDA ITEM**

	de information listed below when submitting items intended e official agenda of the meeting of the Board.	for the consideration of the	Governing Board to be
TOPIC:	Approve Addenda Contracts		
	-		
Date assign	ned for Board consideration: April 25, 2017	None	15-502
		Policy Reference	A.R.S. Reference
EXECUT	TIVE SUMMARY:		
	on – Attached is a listing of the award of compensa rrent year. This list is reflected by categories.	tion for duties assigned	to staff district wide
Rationale	- The Governing Board must approve all addenda	contracts pursuant to A	A.R.S. §15-502.
Fiscal Imp	pact – The attached list shows the amount requested	d for each addenda con	tract.
IBN Adde	enda are negotiated agreements funded from M&O.		
M&O fund	Addenda are established and approved by each sup ds such as: State and Federal Grants, eSchool fund Evic Center, Community Schools, Bookstore/Athle	s, Student Activity, Gif	• -
A copy of	the addenda list will be attached to the official min	nutes.	
REQUES	TED BOARD ACTION -		
That the Go	overning Board accept the Administration's recomm	nendation to approve th	e addenda contracts
in the attach	ned listing		

Submitted by

Jim Migliorino Deputy Superintendent Dr. James R. Veitenheimer Superintendent

### DEER VALLEY SCHOOL DISTRICT PAYROLL/BENEFITS DEPARTMENT ADDENDAS BOARD DATE 4/25/2017

Name	School	<u>Duty</u>	<u>Amount</u>
IBN ALLRED, CHRISTINE ANDERSON, ANDY BACKSTROM, ANNA BOLAND, CASEY BRISCOE, MICAH CENTA, JUDITH COOTS, MICHELLE DUARTE, DAVID EDELSON, KIMBERLY ELLIOTT, LORI GEPHART, LANCE HERNANDEZ, JESSE HUBBARD, DAVID JOHNSON, RICK KUHNS, DAVID LANE, THOMAS MCNAMARA, COLLEEN MCRAE, SARAH MCWHORTOR, NATHAN NEWELL, KELLEY RITCHEY, AARON ROESSING, CASSANDRA ROESSING, STANLEY ROGERS, TYLER ROWE, THOMAS SANDS, EDEE SILVERNAIL, STEPHEN STEPHENS, MCHAEL WILLIAMS, MATTHEW	DISTRICT OFFICE BARRY GOLDWATER STETSON HILLS DIAMOND CANYON BARRY GOLDWATER DISTRICT OFFICE DISTRICT OFFICE DISTRICT OFFICE DISTRICT OFFICE DISTRICT OFFICE LEGEND SPRINGS BARRY GOLDWATER BARRY GOLDWATER BOULDER CREEK DEER VALLEY HS SIERRA VERDE DISTRICT OFFICE STETSON HILLS BARRY GOLDWATER GAVILAN PEAK BARRY GOLDWATER SANDRA DAY OCONNOR BARRY GOLDWATER DESERT MOUNTAIN SANDRA DAY OCONNOR SANDRA DAY OCONNOR BARRY GOLDWATER SONORAN FOOTHILLS	CIAS - SCIENCE - SUMMER WORK - 20 DAYS BASEBALL ASST CURRICULUM COORD - MUSIC (.5 FTE) SPIRIT CLUB SPONSOR VOLLEYBALL HEAD - SPLIT CIAS - ELA LITERACY-SUMMER WORK - 20 DAYS CIAS - CTE - SUMMER WORK - 20 DAYS CIAS - FINE ARTS - SUMMER WORK - 20 DAYS CIAS - MATH - SUMMER WORK - 20 DAYS CIAS ELA LITERACY CURRICULUM COORD - ART (.5 FTE) BASEBALL ASST - SPLIT VOLLEYBALL ASST - SPLIT CURRICULUM COORD - BAND BASEBALL HEAD CIAS-SOCIAL STUDIES-SUMMER WORK 20 DAYS SPIRIT LINE BASEBALL ASST - SPLIT CO-ATHLETIC DIRECTOR VOLLEYBALL ASST - SPLIT SOFTBALL ASST - SPLIT SOFTBALL ASST - SPLIT SOFTBALL ASST - SPLIT CURRICULUM COORD - ART (.5 FTE) VOLLEYBALL ASST - SPLIT CURRICULUM COORD - ART (.5 FTE) VOLLEYBALL HEAD - BOYS BASEBALL ASST - SPLIT BASEBALL ASST - SPLIT	\$5,364.20 2,875.00 812.91 600.00 4,000.00 5,614.00 4,864.80 7,137.20 5,045.40 4,277.00 812.91 1,000.00 2,500.00 2,500.00 2,300.00 1,625.82 1,476.00 4,533.40 1,476.00 2,141.00 1,199.50 430.00 2,200.00 4,000.00 2,875.00 1,908.00 812.91 4,266.00 1,150.00 4,000.00
WOOD, MAX	SONORAN FOOTHILLS	VOLLEYBALL HEAD - GIRLS	1,476.00
		SUB TOTAL - IBN	\$82,773.05
NON-IBN BAKEMEIER, CARL BURTON, JIM KERICH, JESSICA POWELL, NIKKI SHUTT, RACHEL STEWART, SUSAN VILLALOVOS, MELINDA	DEER VALLEY HS SANDRA DAY OCONNOR SONORAN FOOTHILLS DEER VALLEY MS DISTRICT OFFICE ARROWHEAD DISTRICT OFFICE	SOFTBALL ASST-SPLIT-STUDENT ACTIVITY FUNDS CHEMICAL HYGIENE OFFICER MATH CLUB SPONSOR-TAX CREDIT FUNDS TITLE 1 ADMINISTRATOR LIBRARY CATALOGER YEARBOOK ADVISOR-STUDENT ACTIVITY FUNDS MATH COACH - SUMMER WORK-20 DAYS	\$1,750.00 750.00 600.00 3,500.00 7,159.20 500.00 4,940.60
		SUB TOTAL - NON-IBN	\$19,199.80

### **RATIFIED**

BOHAC, BRIDGET GARDNER, MELANIE GEARING, ANDREA MOUNTAIN SHADOWS GAVILAN PEAK DESERT SAGE EARLY RETIREE 5% EARLY RETIREE 5% EARLY RETIREE 5% \$1,705.23 2,287.50 2,290.75

**SUB TOTAL - RATIFIED** 

\$6,283.48

**GRAND TOTAL** 

\$108,256.33

# Deer Valley Unified School District

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

Date assigned for Board consideration: April 25, 2017 DJE/DJB-R None Policy Reference A.R.S. Reference	TOPIC:	Authorization to Enter into	Additional Sole Sourc	e Contracts for Fiscal	Year 2016-17
	Date assign	ned for Board consideration:	April 25, 2017		

### **EXECUTIVE SUMMARY:**

<u>Description</u> – It is recommended that the Governing Board authorize the Administration to purchase from the attached list of sole source suppliers and develop miscellaneous blanket purchase agreements for the 2016-17 fiscal year. This is a list of anticipated sole source purchases for FY 2016-17. The list includes requests that are expected to arise during the year. By approving these vendors and amounts now, we are able to process requisitions without delay. These are only estimates and total purchases may be lower. If total purchases appear as if they will exceed these amounts, we will request additional approval at a future board meeting.

<u>Rationale</u> – According to State Board of Education Rules and Regulations and District policy, the board must approve all sole source purchases. In the past, the district has proceeded with contracts for these services and the Governing Board has ratified them via the approval of vouchers. In order to ensure continuity in the payment of ongoing expenses, the Governing Board is being asked to authorize the Administration to proceed with contracts to these suppliers as the need arises. This list of vendors reflects the amount spent in FY 15-16, with request for board approval for FY 16-17 of the same amount or anticipated increased amount. From time to time, it may be necessary to come to the Governing Board with additional sole source purchase contracts not on this list.

<u>Fiscal Impact</u> – Funds for these contract purchases have been included in the District's expenditure budget for the 2016-17 school year.

### REQUESTED BOARD ACTION -

That the Governing Board accept the Administration's recommendation to give the Administration authorization to enter into Additional Sole Source Contracts for Fiscal Year 2016-17.

Submitted by

Jim Migliorino
Deputy Superintendent

Dr. James R. Veitenheimer Superintendent

# Additional FY 2016/17 Sole Source Purchase Totals (quantites not quaranteed)

Doto	OmoN nop no/A	Estimated		·	Department	
Date	у епаог гуаше	Amount	General Description	Justification	Reserved	Buyer
	Dienardand	Increase W	Workshops, Competitions			
7106/56/17	Derforming	from	& Festivals hosted by	Sole provider of specific Disney	Α 11 Ω .1.	71.71
1107/07/4	1 CITOTIMIS	\$100,000 to	100,000 to Disney's Performing Arts	Performing Arts programs	All Schools	<u>-</u>
	ZALS.	\$150,000	Program			

Buyers: CJ = Cheryl James; GD = Gina Davis; KK = Karen Kelner, RR = Ramona Reid; SC = Sharee Cochran

# Deer Valley Unified School District

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

<b>TOPIC:</b>	Authorization to Enter into	Additional Cooperativ	e Purchasing Contrac	ts for Fiscal Year
	2016-17			
Date assign	ed for Board consideration:_	April 25, 2017	DJE/DJB-R Policy Reference	None A.R.S. Reference

### **EXECUTIVE SUMMARY:**

<u>Description</u> – It is recommended that the Governing Board authorize the Administration to purchase from the attached list of vendors using cooperative purchasing contracts and develop miscellaneous blanket purchase agreements for the 2016-17 fiscal year. This is a list of anticipated cooperative purchases for FY 2016. The list includes requests that are expected to arise during the year. By approving these vendors and amounts now, we are able to process requisitions without delay. These are only estimates and total purchases may be lower. If total purchases appear as if they will exceed these amounts, we will request additional approval at a future board meeting.

<u>Rationale</u> – According to State Board of Education Rules and Regulations and District policy, the board must approve all contract purchases over \$100,000. In order to ensure continuity in the payment of ongoing expenses, the Governing Board is being asked to authorize the Administration to proceed with contracts to these suppliers as the need arises. This list of vendors reflects the amount spent in FY 15-16, with request for board approval for FY 16-17 of the same amount or anticipated increased amount. From time to time, it may be necessary to come to the Governing Board with additional cooperative purchase contracts not on this list.

<u>Fiscal Impact</u> – Funds for these contract purchases have been included in the District's expenditure budget for the 2016-17 school year.

### REQUESTED BOARD ACTION -

That the Governing Board accept the Administration's recommendation to give the Administration authorization to enter into additional Cooperative Purchasing Contracts for Fiscal Year 2016-17.

Submitted by

Jim Migliorino
Deputy Superintendent

Dr. James R. Veitenheimer Superintendent

# Additional Cooperative Purchase Totals for FY 2016/17 (quantities not guaranteed)

Vendor Name	Cooperative Agency	Contract #	Estimated Amount	General Description	Department Reserved	Buyer
Ricoh, USA	USC	USC4400003732	Increase from \$850,000 to \$900,000	Copiers & Copy Supplies; Printers and Printer Supplies	All Schools & Departments	KK

1 GPA = 1 Government Purchasing Alliance

ADOE = Arizona Department of Education

AZSC = Arizona State Contract

CUSD = Chandler Unified School District

GPPCS = Greater Phoenix Consortium of Schools

NIPA/TCPN = National Intergovernmental Purchasing Alliance/The Cooperative Purchasing Network MESC = Mohave Educational Services Cooperative

NVEC = North Valley Education Consortium

SAVE = Strategic Alliance for Volume Expenditures

USC = U.S. Communities

YEPA = Yuma Educational Purchasing Association

Submitted by

Deputy Superintendent

# DEER VALLEY UNIFIED SCHOOL DISTRICT #97

# **BOARD AGENDA ITEM**

	de information listed below when subset official agenda of the meeting of the	_	or the consideration of the	Governing Board to be
TOPIC:	Approve IFB #16-047 Distri	ict Wide Server Repla	acement	
Date assign	ned for Board consideration: _	April 25, 2017	DJE/DJB Policy Reference	15-213 A.R.S. Reference
EXECUT	IVE SUMMARY:			
	$\underline{n}$ – This bid is to award a cont five (5) vendors. Responses we			acements. Bids were
offering th	<ul> <li>Bids were evaluated and awage lowest price. The district had dministrative Code (School December 2)</li> </ul>	s followed procureme		
<u>Fiscal Impact</u> – The total annual expenditure for the year will be \$174,774.00, funded from 2013 Bond proceeds.				
REQUEST	TED BOARD ACTION -			
	Soverning Board accept the Ad		•	•
Technolog	gies for District wide campus so	erver replacements as	per IFB #16-047 for	Fiscal Year 2016-17.
	0 21 /			

Dr. James R. Veitenheimer

Superintendent

# SOLICITATION RESULTS

DATE:

April 25, 2017

IFB:

16-047

DESCRIPTION:

District Wide Campus Server Replacement

RESPONSES:

Six (6)

DATE OPENED:

April 13, 2017

BUDGETED:

Yes

DISTRIBUTION:

IS&T

**VENDOR** 

ITEM(S)

**AMOUNT** 

Xbyte Technologies.

District Wide Campus Server

\$174,774.00

Replacement

Invitations for bid were mailed to Five (5) vendors. Responses were received from Six (6) vendors.

# Deer Valley Unified School District

# DEER VALLEY UNIFIED SCHOOL DISTRICT #97

## **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

TOPIC:	Approve RFP #16-034-5 Financial Audit Services				
Date assign	ned for Board consideration:_	April 25, 2017	DJE/DJB Policy Reference	15-213 A.R.S. Reference	

#### **EXECUTIVE SUMMARY:**

<u>Description</u> – This bid is to provide Financial Audit Services as per IFB #16-047 for the district. The contract begins immediately upon award for the audit year 2016-17, with optional annual renewal for up to four (4) additional years, ending with the audit year 2020-21 Request for proposals were mailed to seventeen (17) vendors. Responses were received from three (3) vendors.

<u>Rationale</u> – Offers were evaluated and the recommendation is to award to the vendor that received the highest number of points as prescribed in the Arizona Auditor General's mandatory qualifications and criteria. The district has followed procurement practices as outlined in Article 10 of the Arizona Administrative Code (School District Procurement).

<u>Fiscal Impact</u> – The cost over the next five years will be:

FY ending 6/30/17 \$55,200 FY ending 6/30/18 \$56,700 FY ending 6/30/19 \$58,200 FY ending 6/30/20 \$59,700 FY ending 6/30/21 \$61,200

# REQUESTED BOARD ACTION -

That the Governing Board accept the Administration's recommendation to award a contract for financial auditing services to Heinfeld Meech & Co., P.C., per RFP #16-034-5, with the contract beginning immediately upon award for the audit year 2016-17, with optional annual renewal for up to four (4) additional years, ending with the audit year 2020-21.

Submitted by

Jim Migliorino
Deputy Superintendent

Dr. James R. Veitenheimer
Superintendent

# SOLICITATION RESULTS

DATE:

April 25, 2017

RFP:

16-034-5

DESCRIPTION:

Financial Audit Services

RESPONSES:

Three

DATE OPENED:

March 29, 2017

BUDGETED:

Yes

DISTRIBUTION:

Fiscal and Business Services

<u>VENDOR</u>	ITEM(S)	<u>AMOUNT</u>
Heinfeld Meech & Co.,P.C.	Audit Services	
	FY ending 6/30/17 FY ending 6/30/18 FY ending 6/30/19 FY ending 6/30/20 FY ending 6/30/21	\$55,200 \$56,700 \$58,200 \$59,700 \$61,200

Requests for proposals were mailed to 17 vendors. Responses were received from three vendors.

# Deer Valley

# DEER VALLEY UNIFIED SCHOOL DISTRICT #97

# **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

placed on the official agenda of the meeting of the Board.						
<b>TOPIC:</b> Approve RFP #16-053	-2 Drivers Training Sim	ulators				
Date assigned for Board considerati	on: <u>April 25, 2017</u>	DJE/DJB Policy Reference	15-213 A.R.S. Reference			
EXECUTIVE SUMMARY:						
<u>Description</u> – This bid is to purchas Education Program. Request for pr two (2) vendors.		_	<u> </u>			
Rationale – Proposals were evaluated. The district has followed procurement. Code (School District Procurement)	ent practices as outlined	_				
Fiscal Impact – The cost for this pu	rchase will be \$123,422.					
DEOLIECTED DO A DD A CTION						
REQUESTED BOARD ACTION						
That the Governing Board accept the		**	-			
(16) drivers training simulators from	Virtual Driver Interacti	ve, as per RFP #16-053	-2.			
Submitted by  Jim Migliori Deputy Superint		Dr. James R. Veiter Superintenden				

# SOLICITATION RESULTS

DATE:

April 25, 2017

RFP:

16-053-2

DESCRIPTION:

**Drivers Training Simulators** 

RESPONSES:

Two (2)

DATE OPENED:

April 12, 2017

BUDGETED:

Yes

DISTRIBUTION:

Community Education

**VENDOR** 

ITEM(S)

**AMOUNT** 

Virtual Driver Interactive

16 Drivers Training Simulators

\$123,422

Request for proposals were mailed to five vendors. Responses were received from two vendors.

# DEER VALLEY UNIFIED SCHOOL DISTRICT #97

# **BOARD AGENDA ITEM**

ropic: Approve F		ard.		Governing Board to be
Date assigned for Boar	d consideration: Ap	oril 25, 2017	DJE/DJB Policy Reference	A.R.S. Reference
EXECUTIVE SUMM	ARY:			
•	Department for Fiscal were mailed to one hu	l Year 2017-18, v	vith optional annual re	ament courses for the enewal through 2021-22. onses were received from
the required specificati	ons. The Community There is no cost to the mined by the Commun	Education Departure Education Education Departure Education Education Departure Education Educat	tment will make the farticipants pay for the epartment. The district	
Fiscal Impact – There	s no cost to the distric	et.		
REQUESTED BOAR		tration's racomm	andation to approve the	na vandore lietad on the

Board accept the Administration's recommendation to approve the vendors listed on the solicitation results, per RFP #17-006-5 to provide various enrichment courses for Fiscal Year 2017-18, with optional annual renewal through 2021-22.

Submitted by

Jim Migliorino Deputy Superintendent Dr. James R. Veitenheimer Superintendent

# SOLICITATION RESULTS

DATE:

April 25, 2017

RFP:

17-006-5

DESCRIPTION:

Community Education Enrichment Classes

RESPONSES:

24

DATE OPENED:

April 7, 2017

**BUDGETED:** 

No Cost to District

DISTRIBUTION:

Various Schools through Community Education Department

ActivStars, Inc.

Arizona Kids Think Too

Athletes in Training

Bonanza Educational

Campus Advisors

Chess Imporium

CJW Services Inc, dba KidStage

Dance Academy North

Diamond Dance Works

Elements Music

Get Dancing

Heart Savers, Inc.

iCode Kids

In a Heartbeat

InMotion

Junior Golf Success

Mad Science Scottsdale of NE Phoenix

Mindful Colors dba Young Rembrandts

Play-Well TEKnologies

Seth Korey Tennis Academy

Sportball

Sycamore Learning Company

West Valley Youth dba Young Rembrandts

Notice of the Request for Proposal was mailed to 168 vendors. Responses were received from 24 vendors. Proposal award is for FY 2017/18, with the optional annual renewal for four (4) additional years through June 30, 2022.

# Deer Valley

# DEER VALLEY UNIFIED SCHOOL DISTRICT #97

# **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.
<b>TOPIC:</b> Approve the Fiscal Year 2018 General Statement of Assurance
Date assigned for Board consideration: April 25, 2017 Federal 34CFR Sect. 76-85 None
Policy Reference A.R.S. Reference
EXECUTIVE SUMMARY:
<u>Description</u> – This agreement makes assurances that the District will use Federal and State monies in accordance with certain guidelines, as indicated in the attached.
<u>Rationale</u> – This is an annual routine agenda item. This must be approved each year by any school district that intends to apply for Federal grants.
Fiscal Impact – N/A
REQUESTED BOARD ACTION -
That the Governing Board accept the Administration's recommendation to approve the Fiscal Year 2018
General Statement of Assurance.

Submitted by

Jim Migliorino
Deputy Superintendent

Dr. James R. Veitenheimer Superintendent Arizona Department Of Education Grants Management Telephone: 602.542.3901 grants@azed.gov

# FY 2018 GENERAL STATEMENT OF ASSURANCE



A General Statement of Assurance must be filed annually with the Superintendent of Public Instruction in order to participate in any Arizona Department of Education administered program. Individuals signing this form must be authorized to do so by their entity.

Please comple	ete the following information	on your organization	Ľ	
New to ADE G	Grants			
Name of Entity	Deer Valley Unified	d District		
CTDS 0	7029700	Entity Type	Public District	
		Mailing Address		
Address 204(	02 N 15th Ave			
<sup>City</sup> Phoeni	×		State AZ	Zip Code + 4 85027-3636
County Mario	copa			
		Authorized Representa	tive	
Title District	t - Superintendent			
Prefix <b>Dr</b> .	First Name James	Last Nam	•Veitenheim	ner
<sup>Email</sup> superi	intendent@dvusd.o	rg		
Telephone Numb	<sup>per</sup> (623) 445-5002	Fax Numb	er (623) 445-	-5080

General Statement of Assurance Due - 6/1/2017

### **ASSURANCES**

The General Statement of Assurance (GSA) is the agreement between the Arizona Department of Education (STATE AGENCY) and the legal entity named above (SUBGRANTEE) that binds the SUBGRANTEE to comply with all applicable Federal and State regulations governing the financial assistance awards granted to them. These assurances also cover any financial assistance awards made by the STATE AGENCY as the Pass-Through entity for Federal agencies that include, but are not limited to: the US Department of Education, US Department of Agriculture, and other agencies herein referred to as the DEPARTMENT.

# Section A: 2 CFR Regulations

#### 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

Consistent with 2 CFR Subtitle A - Office of Management and Budget Guidance for Grants and Agreements and 2 CFR Subtitle B - Federal Agency Regulations for Grants and Agreements, the STATE AGENCY, shall hold the SUBGRANTEE to the provisions established by the DEPARTMENT which govern the funds and program.

- The SUBGRANTEE assures it will adhere to the 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as dictated by the DEPARTMENT.
- The SUBGRANTEE assures it has a valid Data Universal Numbering System (DUNS) number <u>before</u> applying for funds and that it will
  maintain the correct DUNS number on file with the STATE AGENCY (2 CFR 200.300).
- The SUBGRANTEE assures it has a valid and current Central Contractor Registration (CCR) in the System for Award Management (SAM.gov) system (2 CFR 200.300) and that it will maintain the correct CCR expiration date on file with the STATE AGENCY.
- The SUBGRANTEE assures it will adhere to the Single Audit requirements as stated by the 2 CFR and assures it recognizes that all
- Federal expenditures are utilized to determine if a Single Audit is required according to that language.
- The SUBGRANTEE assures it will adhere to the Federal Funding Accountability and Transparency Act (FFATA) reporting requirements (2CFR 200.300).
- The SUBGRANTEE assures it will adhere to the Certifications and representations (2 CFR 200.208) requirements as dictated by the terms and conditions of the Federal/State award.
- The SUBGRANTEE assures it will adhere to the Suspension and Debarment (2 CFR 200.212) regulations that prohibit the award of funds to individuals and parties that are ineligible or excluded from participating in Federal assistance programs or activities.
- The SUBGRANTEE assures it will adhere to the Lobbying provisions established by 2 CFR 200.450 and any additional Federal statutes and regulations governing the use of Federal funds on Lobbying.

		ov (CCR) Information	
	•	ease read carefully)	between tester to the tester and tester and
		il result in the application and GSA uired to attach a current copy of yo	being rejected. This will hold up all ur SAM.gov Core Data Page that
		SICAL address, Congressional Distric	The state of the s
$\square$ I certify that I will not	be applying for Federal Funding an	d therefore am exempt from this re	equirement (signature only required).
Legal Name of Registration	Deer Valley Sc	chool District #97	
DUNS Number 0029021		CCR Expiration Date	04/12/2018
PHYSICAL Congressional	District AZ-06		
PHYSICAL Address	20402 N 15th	Ave	
PHYSICAL City	Phoenix		
PHYSICAL State	AZ	PHYSICAL Zip + 4	850273636
	I have included a copy of the SAM.	DUNS number and will meet the an gov information certifying that the	•
Date Signed	Signature of Auth Representative	norized	

# **Section B: Additional CFR Regulations**

The STATE AGENCY shall hold all SUBGRANTEEs to the provisions within the applicable Code of Federal Regulations (CFR) that govern the funds passed through the STATE AGENCY from the DEPARTMENTs to the SUBGRANTEE. The CFRs include, but are not limited to: Title 7 - Agriculture (7 CFR), Title 25 - Indians (25 CFR), and Title 34 - Education (34 CFR).

• The SUBGRANTEE assures it will adhere to the applicable CFR based on the source of the funds received from the Pass Through STATE AGENCY from the DEPARTMENT.

## **Section C: General Terms and Conditions**

## The SUBGRANTEE assures, if awarded a grant, sub-grant, cooperative agreement, and/or contract:

- That the SUBGRANTEE will accept funds in accordance with applicable Federal and State statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto.
- That the SUBGRANTEE shall not obligate funds prior to the date an application is submitted to the STATE AGENCY in substantially approved form. 34 CFR §76.708
- That the control of funds provided to the SUBGRANTEE under each program and title to property acquired with those funds will be in a designated eligible recipient and that a designated eligible recipient will administer those funds and property.
- That the SUBGRANTEE has the necessary legal authority to apply for and receive the proposed grant or sub-grant and enter into the contract.
- That the SUBGRANTEE will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting
  for, Federal funds paid to that agency under each program.
- That the SUBGRANTEE will maintain written policies and procedures on cash management and allowability. 2 CFR 200.302(b)
- That the SUBGRANTEE will maintain Time and Effort documentation for all employees whose salaries are: 1.) Paid in whole or in part with federal funds 2 CFR 200.430(i)(1) or 2.) Used to meet a match/cost share requirement 2 CFR 200.430(i)(4).
- That the SUBGRANTEE will make reports to the STATE AGENCY and to the DEPARTMENT as may reasonably be necessary to enable the STATE AGENCY and DEPARTMENT to perform their duties (e.g. completion report, other required reports by a program).
- That the SUBGRANTEE shall permit the STATE AGENCY and auditors to have access to the subgrantee's records and financial statements as necessary for the STATE AGENCY to complete its monitoring requirements. 2 CFR 200.331(a)(5)
- That the SUBGRANTEE will maintain records, including the records required under Section 443(a) of the General Education Provisions
  Act ("GEPA"), 20 U.S.C. § 1232f, and provide access to those records as the STATE AGENCY or DEPARTMENT and the Comptroller
  General or any of their authorized representatives in the conduct of audits authorized by Federal Law or State Statute. This
  cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant
  information.
- That the SUBRECIPIENT will establish and maintain effective internal control over the federal award that provides reasonable
  assurance that the SUBRECIPIENT is managing the federal award in compliance with federal statutes, regulations, and the terms
  and conditions of the Federal award. 2 CFR 200.303
- That the SUBRECIPIENT will maintain conflict of interest policies for federal awards. 2 CFR 200.112.
- That the SUBRECIPIENT will maintain written procedures for procurement transactions. 2 CFR. 200.319(c)
- That the SUBRECIPIENT will maintain a written travel policy. 2 CFR 200.474(b)
- That the SUBRECIPIENT will maintain procedures for managing equipment. 2 CFR 200.313(d)
- That the SUBGRANTEE will provide reasonable opportunities for participation by teachers, parents, and other interested agencies, organizations and individuals in the planning for and operation of each program.
- That any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and to other members of the general public.
- That in the case of any project involving construction, the project is not inconsistent with overall State plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973 and applicable provisions of Chapter 4 of Title 34, A.R.S., in order to ensure that facilities constructed with Federal (which become subsequently State) funds are accessible to and usable by handicapped individuals.
- That the SUBGRANTEE has adopted effective procedures for: Acquiring and disseminating to teachers and administrators
  participating in each program, significant information resulting from educational research, demonstration and similar projects; and
  Adopting, if appropriate, promising educational practices developed through those projects.

Initials:		
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- That no person shall, on the ground of race, color, national origin, handicap, or sex be excluded from participation, be denied the benefits, or be otherwise subjected to discrimination under any program or activity for which the SUBGRANTEE receives Federal financial assistance. Admissions policies for private schools are understood and agreed to be part of such programs. In this vein, the SUBGRANTEE agrees to assure compliance with the Governor of Arizona's Executive Order 99-4 prohibiting discrimination in employment, as well as Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794); the Age Discrimination Act (42 U.S.C. §6101 et seq.); and the Americans with Disabilities Act ("ADA") (42 U.S.C. §12101 et seq.).
- That the SUBGRANTEE may not use its Federal or State funding to pay for any of the following: A. Religious worship, instruction, or proselytization. B. Equipment or supplies to be used for any of the activities specified in paragraph 13A, herein. C. Construction, remodeling, repair, operation, or maintenance of any facility or part of a facility to be used for any of the activities specified in paragraph 13A, herein. D. An activity of a school or department of divinity.
- That no Federal funding may be used for the acquisition of real property unless specifically permitted by the authorizing statute or implementing regulations for the program.
- That the SUBGRANTEE may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program.
- That the SUBGRANTEE shall, to the extent possible, coordinate each of its projects with other activities that are in the same geographic area served by the project and that serves similar purposes and target groups.
- That the SUBGRANTEE shall, to the extent possible, if its project includes activities to improve the basic skills of children, youth, or adults, coordinate its project with other basic skills activities that are in the same geographic area served by the project. Basic skills mean reading, mathematics, and effective communication, both written and oral.
- That the SUBGRANTEE shall continue its coordination with the STATE AGENCY during the length of the project period.
- The SUBGRANTEE shall cooperate in any evaluation by the DEPARTMENT.
- That if a program so requires, the SUBGRANTEE shall make provisions for the participation of children enrolled in private schools in the area to be served. Such provision shall: A. Provide private school students with a genuine opportunity for equitable participation. B. Provide an opportunity to participate in a manner that is consistent with the number of eligible private school students and their needs. C. Maintain continuing administrative direction and control over funds and property that benefit students enrolled in private schools. D. Comply with the requirements of 34 C.F.R. §76.652 through 76.662.
- That funds will be used to supplement and not supplant State and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in the absence of such funds, be made by the SUBGRANTEE for educational purposes.
- That the SUBGRANTEE will comply with all relevant laws relating to privacy and protection of individual rights including 34 C.F.R. Part 99 (Family Educational Rights and Privacy Act of 1974).
- That the SUBGRANTEE will comply with any applicable federal, state and local health or safety requirements that apply to the facilities used for a project.
- That it shall maintain records for 5 years following completion of the activities for which the SUBGRANTEE uses the federal or state funding and which show: A. The amount of funds under the sub-grant or grant. B. How the SUBGRANTEE uses the funds. C. The total cost of the project. D. The share of that total cost provided from other sources. E. Other records to facilitate an effective audit.
- If real property or structures are provided or improved with the aid of Federal financial assistance, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer or sale of such property or structure. If personal property is so provided, the SUBGRANTEE will comply with applicable statutes, regulations and the project application in the use, encumbrance, transfer, disposal and sale of such property.
- That in the event of a sustained audit exception, and upon demand of the STATE AGENCY, the SUBGRANTEE shall immediately
  reimburse the STATE AGENCY for that portion of the audit exception attributable under the audit to the SUBGRANTEE, but shall also
  immediately reimburse the STATE AGENCY expenses in defending the audit exception, including and not limited to travel and
  attorney's fees, in an amount proportional to the amount of the audit exception attributable to the SUBGRANTEE. The SUBGRANTEE
  agrees to hold the STATE AGENCY harmless for any audit exception arising from the SUBGRANTEE's failure to comply with applicable
  regulations.
- That the SUBGRANTEE is aware all Federal funds granted to it are conditioned upon the availability and appropriation of such funds by the United States Congress and are subject to reduction or elimination by the United States Congress at any time, even following award and disbursement of funds. The SUBGRANTEE shall hold the STATE AGENCY harmless for any reduction or elimination of Federal funds granted to it. In the event of non-appropriation and notice, the SUBGRANTEE shall immediately cease further expenditures under any project.
- Federal grant recipients, sub recipients and their grant personnel are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using government supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership On Reducing Text Messaging While Driving," October 1, 2009.

Initials:		

- The SUBGRANTEE will adopt and use proper methods of administering each program, including (a) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and (b) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
- The SUBGRANTEE will (a) submit any requested reports to the STATE AGENCY (which shall make the reports available to the Governor) and the US Secretary of Education as required to enable the STATE AGENCY and DEPARTMENT to perform their duties under each such program; and (b) maintain such records, provide such information, and afford such access to the records as the STATE AGENCY (after consultation with the Governor) or DEPARTMENT may reasonably require to carry out their duties.
- The SUBGRANTEE will cooperate in carrying out any evaluation of any program conducted by or for the STATE AGENCY and/or DEPARTMENT officials.
- The SUBGRANTEE assures that if administering a program under the P.L. 107-110, it will comply with Section 9524 of ESEA that incorporates language regarding constitutionally protected prayer in public and secondary schools. The SUBGRANTEE also assures that they will provide written certification to the STATE AGENCY that the SUBGRANTEE is in compliance with Section 9524.
- The SUBGRANTEE assures that all teachers and paraprofessionals working in a program receiving funds from the STATE AGENCY
  maintain applicable state certification and licensure requirements including certification obtained through alternative routes to
  certification.
- The SUBGRANTEE will comply with state law requiring expulsion from school for a period of no less than 1 year if a student who is determined to have unlawfully brought a firearm to school, or to have unlawfully possessed a firearm at a school under the jurisdiction of the SUBGRANTEE, except that the Chief Administrating Officer of an SUBGRANTEE is allowed to modify such expulsion requirements for a student on a case-by-case basis if such modification is in writing; and the SUBGRANTEE will provide to the STATE AGENCY on an annual basis information surrounding any expulsion, including the name of the school concerned, the number of students expelled from such school, and the type of firearm(s) concerned.

# **SECTION D: Education of Homeless Students**

#### That the SUBGRANTEE, if administering a program for Education of Homeless Students, affirms that:

- The SUBGRANTEE will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.
- The SUBGRANTEE will designate an appropriate staff person as an SUBGRANTEE liaison for homeless children and youths, to carry out the duties described in Title X, Part C, section 722, paragraph (6)(A).
- The SUBGRANTEE will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin in accordance with the provisions of Title X, Part C, section 722, paragraph (6)(J)(iii).
- The SUBGRANTEE will adopt policies and practices to ensure immediate enrollment of homeless children.

By signing the General Statement of Assurances, I certify that the statements herein are true, complete, and accurate to the best of my knowledge. I also agree to comply with the assurances contained within the General Statement of Assurance and any resulting terms if I accept funds from the Arizona Department of Education. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.
Individual signing must match person indicated on page 1
Authorized Representative Printed Name
Authorized Representative Signature
Date Signed
[ ]

# Deer Valley Unified School District

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

# **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

TOPIC: Approve Amendment #2 to the Intergovernmental Agreement (IGA) between Deer Valley

Unified School District and the City of Phoenix for the Head Start Program for Fiscal Year

2016-17

Date assigned for Board consideration: April 25, 2017 DDA 15-342

Policy Reference A.R.S. Reference

#### **EXECUTIVE SUMMARY:**

<u>Description</u> – On June 7, 2016, the Board approved the original agreement between Deer Valley Unified School District and the City of Phoenix for the 2016-17 school year. This is the second amendment to the agreement, which requires the district to reduce one (1) preschool classroom by twenty (20) slots in order to balance the 2016-17 program year budget. The reduction in slots will not impact the contracted budget amount.

<u>Rationale</u> – This is a routine agenda item. According to A.R.S. 15-341A.15 and District policy DDA, the Governing Board must approve all grant moneys received.

Fiscal Impact – There is no financial impact from this amendment.

# REQUESTED BOARD ACTION -

That the Governing Board accept the Administration's recommendation to approve Amendment #2 to the Intergovernmental Agreement (IGA) between Deer Valley Unified School District and the City of Phoenix for the Head Start Program for Fiscal Year 2016-17.

Submitted by \_

Jim Migliorino
Deputy Superintendent

Dr. James R. Veitenheimer Superintendent



# City of Phoenix

# HUMAN SERVICES DEPARTMENT

Contract #143080

CONTRACT AMENDMENT				
CONTRACTOR NAME (name & address)	AMENDMENT #:	002		
D	EFFECTIVE DATE OF SERVICE:	07/01/2016		
Deer Valley Unified School District # 97	SERVICE:	Head Start Program		
ATTN: Janet Zeek, Early Childhood Manager		Classroom Services		
20402 N. 15 <sup>th</sup> Avenue	PREVIOUS CONTRACT AMOUNT:	\$842,768.00		
Phoenix, AZ 85027	THIS AMENDMENT:	\$ 0.00		
	TOTAL CONTRACT AMOUNT AUTHORIZED:	\$842,768.00		

# THE ORIGINAL CONTRACT IS AMENDED AS FOLLOWS:

1. Reduction in 1 Preschool Classroom by 20 slots.

The explanation for the amendment is due to the following:

 Deer Valley Unified School District #97 will reduce 1 preschool classroom/20 slots to balance the 2016-2017 program year budget. The effective date is retroactive from the beginning of the program year. Deer Valley did not enroll any children pending final approval from the Office of Head Start. The reduction in slots did not impact the contracted budget amount.

remain unchanged and in full force and effect. This amendment shall become effective on the date of the last signature unless otherwise specified herein. CONTRACTOR **CITY OF PHOENIX** SIGNATURE OF AUTHORIZED SIGNATORY SIGNATURE OF AUTHORIZED SIGNATORY JIM F. MIGLIORINO MOISES GALLEGOS TYPED NAME TYPED NAME **DEPUTY SUPERINTENDENT HUMAN SERVICES DIRECTOR** TITLE DATE DATE CITY CLERK APPROVED AS TO FORM **ACTING CITY ATTORNEY** 

Dird

All the terms and conditions of the original contract not specifically modified herein or in conflict with this amendment shall

# **ORDINANCE S-42448**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO APPLY FOR AND ACCEPT FISCAL YEAR 2016-2017 HEAD START BIRTH TO FIVE PROGRAM GRANT FUNDS FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO DELEGATE AGENCY CONTRACTS FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017; AND FURTHER AUTHORIZING THE CITY TREASURER TO ACCEPT AND THE CITY CONTROLLER TO DISBURSE ALL FUNDS RELATED TO THIS ITEM.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX as follows:

SECTION 1. That the City Manager or the City Manager's designee is authorized to apply for and accept Fiscal Year 2016-2017 Head Start Birth to Five program grant funds from the U.S. Department of Health and Human Services in an amount not to exceed THIRTY MILLION NINE HUNDRED THIRTY THOUSAND FIVE HUNDRED SIXTY-SEVEN DOLLARS and NO/100 (\$30,930,567.00).

SECTION 2. That the City Manager or the City Manager's designee is authorized to enter into Head Start delegate agency contracts for the period of July 1, 2016 through June 30, 2017, with the following agencies:

Alhambra Elementary School District #68
Booker T. Washington Child Development Center
Deer Valley Unified School District #97
Fowler School District #45
Greater Phoenix Urban League
Murphy School District No. 21
Roosevelt School District #66
Washington Elementary School District #6
Wilson School District No. #7

SECTION 3. That the City Manager or the City Manager's designee is authorized to enter into contracts to provide funding including training and technical assistance funding to the following Early Head Start Child Care Partners:

Kidz Kampus,LLC	
Out of This World Christian Childcare Inc.	
Twinkling Star Preschool, Inc. dba Cactus Kids Preschool	
Valley Learning Centers, Inc. dba Robin's Nest Child Care	

The remainder of the grant award will be used within the Human Services

Department to provide direct and administrative services to benefit Head Start and Early

Head Start children and families, award Delegate Agencies one-time monies for

necessary health and safety items, or related collaborative contracts required for Head

Start services.

SECTION 4. That the City Treasurer is authorized to accept and the City Controller is authorized to disburse all funds related to this item.

PASSED by the Council of the City of Phoenix this 20<sup>th</sup> day of April, 2016. City Clerk APPROVED AS TO FORM: Acting City Attorney **REVIEWED BY:** 

ATTEST:

d.doc: (CM66)(Item29); 4/20/16

3

# CITY OF PHOENIX REQUEST FOR COUNCIL ACTION Complete this form per A.P. 4.44

Complete this form per A.R. 4.11.
Refer to the City Council Agenda Process Reference Guide for Assistance

ACTION REQUESTED	Formal Action:  Bid Award  License App  Public Heari  Other		OR	Resolu Emerge	end City Code? tion cency Clause? conly w/ord. or
IMPACTED DISTRICT(S)	CITYWIDE	<b> </b>		NAL BACKUP NDER SEPARA	
SUBJECT	APPROVAL TO CONTRACT WI PARTNERS	APPLY FOR A	AND AC	CEPT HEAD STA	ART FUNDS AND
REQUESTED AGENDA DATE	4/20/2016	PREPARED BY	Name Depart Phone	Melanie ment Human 3 495-567	Services
APPROVALS	Division Head: Department	Amy Corrivea		Department Na	another department: ime:
	Head:	<u> </u>	,03 	Approval:	
BID AWARD INFORMATION	Bid Surety Requestions Submitted by Lo Contract Require	ow Bidder?	]	Performance Sur Amount? Requisition No.	rety Required
CONTRACT INFORMATION		nt Contract No. Ordin ved by: Reso	ance	ource Contract?	
BUDGET INFORMATION	\$ 30,930,567.00 Source of Funds Department Of Fund Center(s) ( Commitment Itel Availability of Fu	s: Health And Hun (SAP-FM): m(s) (SAP-FM)	nan Serv Vario	ns ns	ed?
CITY MANAGER'S OFFICE	Approved by Deanna Jonovi	ch (Mary Ling)		СМС	ontrol No. 66
CITY CLERK DEPARTMENT	Council Action T Ordinance Numb Resolution Numb Comments:	ber: S-424		RCA No. Contract No. Meeting Date	76180 4/20/2016

Item No. 29

APPROVAL TO APPLY FOR AND ACCEPT HEAD START FUNDS AND CONTRACT WITH DELEGATE AGENCIES AND CHILD CARE PARTNERS

Request authorization for the City Manager or his designee to apply for and accept Fiscal Year 2016 – 2017 Head Start Birth to Five program grant funds from the U.S. Department of Health and Human Services (DHHS) for Head Start (HS) preschool and Early Head Start (EHS) home based programs and Early Head Start Child Care Partnerships (EHS-CCP), in an amount not to exceed \$30,930,567 for the period of July 1, 2016 through June 30, 2017.

Further approval is requested to enter into contracts with Delegate Agencies in the amount of \$15,020,605, to continue contracts with EHS-CCP in the amount of \$3,317,492 with the possibility of additional one-time funding added for health and safety needs. The funding amount will not exceed the total DHHS grant of \$30,930,567. Authorization is also requested for the City Treasurer to accept, and City Controller to disburse, all funds related to this item.

The Delegate Agencies funding breakdowns are listed below:

PRESCHOOL DELEGATE AGENCY		TRAINING AND TECHNICAL	
	BASE	ASSISTANCE	TOTAL
Alhambra Elementary School			
District #68	\$2,350,992	\$20,900	\$2,371,892
Booker T. Washington Child			
Development Center	1,087,195	10,000	1,097,195
Deer Valley Unified School District			
#97	806,255	16,000	822,255
Fowler School District #45	980,000	10,000	990,000
Greater Phoenix Urban League	3,666,200	27,799	3,693,999
Murphy School District No. 21	680,000	11,400	691,400
Roosevelt School District #66	1,982,400	19,500	2,001,900
Washington Elementary School			
District #6	2,763,600	0	2,763,600
Wilson School District No. #7	604,514	13,850	618,364
Delegate Agency Contracts		·	
TOTAL	\$14,921,156	\$129,449	\$15,050,605

The remainder of the Head Start grant award (\$12,562,470) will be utilized within the Human Services Department for direct and administrative services to Head Start and Early Head Start children and families, award Delegate Agencies one-time monies for necessary health and safety items, or related collaborative contracts required for Head Start services. One-time funding additions to Delegate Agencies will be approved by the governing board before awarded.

The Early Head Start Child Care Partners are funded based on enrollment. The providers and funding breakdowns are listed below:

Early Head Start Child Care Partner	
Kidz Kampus,LLC	
Out of This World Christian Childcare Inc.	
Twinkling Star Preschool, Inc. dba Cactus Kids Preschool	30 NIII.
Valley Learning Centers, Inc. dba Robin's Nest Child Care	

PROGRAM AREA	FUNDING	FUNDED ENROLLMENT
Early Head Start Child-Care Partnerships		
Operations	\$3,236,578	188
Training & Technical Assistance	\$80,914	
TOTAL	\$3,317,492	188

The Phoenix HS Birth to Five Program currently provides comprehensive education, childcare and social services to 3,090 HS, 300 EHS Home-Based and 188 EHS Child Care Partnership low-income children and families. Many services are provided through contractors designated by the Office of HS as Delegate Agencies and Child Care Partners.

# **Contract Terms**

The Delegate Agency contracts will be in the third of a five-year grant and the new contract term is July 1, 2016 to June 30, 2017. The EHS-CCP contracts will be in the second of a four-year grant and the new contract term is July 1, 2016 to June 30, 2017. The contracts will be renewed for each of the two remaining years, conditioned upon approval of the annual refunding applications, new budgets, and updated program information.

# Financial Impact

A 25 percent match required by the grant is generated by the contractors, City in-kind services, and community volunteers. No additional General Funds are needed to operate the Head Start program.

# **Previous Council Action**

The Parks, Arts, Transparency and Education Subcommittee recommended approval of this item on March 23, 2016 by a 3:0 vote.

# **Locations**

Citywide

# Responsible Department

This item is recommended by Deputy City Manager Deanna Jonovich and the Human Services Department.

# Deer Valley Unified School District

# DEER VALLEY UNIFIED SCHOOL DISTRICT #97

# **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

<b>TOPIC:</b>	Approve Head Start Standar	ds of Conduct 2017-2	.018, Head Start Progr	am Long and Short
	Range Goals 2017-2018, He	ead Start Systematic P	rogram Implementatio	on 2017-2018
				_
Date assign	ned for Board consideration:	April 25, 2017	None Policy Reference	None A.R.S. Reference

#### **EXECUTIVE SUMMARY:**

# **Head Start Program Governance Items:**

Head Start Standards of Conduct 2017-2018, Head Start program Long and Short Range Goals 2017-2018, head Start Systematic Program Implementation 2017-2018

# **Executive Summary:**

- 1. Head Start Standards of Conduct 2017-2018
- 2. Head Start Program Long and Short Range Goals 2017-2018
- 3. Head Start Systematic Program Implementation 2017-2018

**Rationale:** Head Start Federal Performance Standards require annual approval of both the Governing Board and the Parent Policy Committee on the item listed: Head Start Standard of Conduct 2017-2018, Head Start Program Long and Short Range Goals 2017-2018, Head Start Systematic Program Implementation 2017-2018

Fiscal Impact: None

# REQUESTED BOARD ACTION -

That the Governing Board accept the Administrations recommendation to approve the Head Start Standards of Conduct 2017-2018, Head Start Program Long and Short Range Goals 2017-2018, and Head Start Systematic Program Implementation 2017-2018.

Submitted by

Dr. Gayle Galligan Deputy Superintendent Dr. James R. Veitenheimer Superintendent



# Deer Valley Unified School District DVUSD Head Start Standards of Conduct

understand my important role in the Head Start Program.  alley Unified School District, we abide by the Standards of Conduct set forth by DVUSD. We by the standards required by Head Start Performance Standard 1302.9 (c).
• I understand that I must not:
(A) Use corporal punishment;
(B) Use isolation to discipline a child;
(C) Bind or tie a child to restrict movement or tape a child's mouth;
(D) Use or withhold food as a punishment or reward;
(E) Use toilet learning/training methods that punish, demean, or humiliate a child;
(F) Use any form of emotional abuse, including public or private humiliation, rejecting terrorizing, extended ignoring, or corrupting a child;
(G) Physically abuse a child;
(H) Use any form of verbal abuse, including profane, sarcastic language, threats, or derogatory remarks about the child or child's family; or,
(I) Use physical activity or outdoor time as a punishment or reward;
• I agree to:
<ul> <li>(A) Follow the Head Start Program Performance Standard on safety practices to ensure the safety and security of all children enrolled in the Head Start Program.</li> <li>(B) Implement positive strategies to support children's well-being and prevent and address challenging behavior;</li> <li>(C) Respect and promote the unique identity of each child and family, and I will refrain from stereotyping on any basis of gender, race, ethnicity, culture, religion, disability, sexual orientation, or family composition;</li> <li>(D) Comply with program confidentiality policies concerning personally identifiable information about children, families, and other staff members.</li> <li>(E) Ensure that no child is left alone or unsupervised while under my care.</li> </ul>
By signing below, I agree to abide by the Program's Standards of conduct. I acknowledge that a violation of these standards may result in disciplinary action up to and including termination.

Signature:\_\_\_\_\_\_Date:\_\_\_\_\_



# DVUSD Head Start Long and Short Range Goals 2017-2018

# **Short Range Goals**

- 1. The DVUSD Head Start instructional staff will continue to improve active supervision practices, ensuring the safety of all children.
- 2. DVUSD Head Start will ensure quality facilities for all classrooms, by improving Health and Safety issues through on-going monitoring.
- 3. The DVUSD Head Start instructional staff will facilitate higher level thinking/reasoning skills for children.
- 4. DVUSD Head Start will continue to improve the coordination of disability services.
- 5. The DVUSD Head Start instructional staff will ensure lesson Plans are completed with relevant and required documentation of individualization, IEP goals, and multi-cultural activities.

# **Long Range Goals**

- 1. The DVUSD Head Start will provide training opportunities, and all staff will demonstrate commitment to continuous improvement and quality teamwork.
- 2. Working in partnership with Head Start, 100% of enrolled families will demonstrate the ability to identify their strengths, fulfill basic needs and therefore be able to establish and meet their personal and family goals.
- 3. All Head Start staff will work in partnership with the community to promote and advocate for a continuum of family-centered and supportive services.

Approved PPC-

# Deer Valley Unified School District Head Start 2017-2018 Plan for Systematic Program Implementation

ZOII-ZOIO FIGUI OI SYSTEMATIC	Ę	riogiam impiementation		2	Ė	3	2					
Activity	/						(	ų:				40/
Note: Early Childhood Manager (ECM), Certified Teacher (CT), Secretary (S)	ļυτ	gυΑ	dəg	rsO /oV	DSQ	Jar	Fep	ומרכ	ndA	(pW		eo <sub>[4],</sub>
Department Director (DD), Governing Board (GB), Parent/Policy Committee (PPC),								W			क् <sub>ष्ट्र</sub>	101
Program Governance:												
- Parent Committee (PC), Policy Committee (PPC)/Governing Board (GB):												
PC: Meetings (See annual schedule)		×	×	×	×	×	×	×	×		СТ	M-Rpt.min.
Recruitment, Elections, and Orientation	×	×	×	H							CT, ECM	=
PPC: By-Laws review/approval						×	×				ECM, PPC	=
Elections & Orientation			×	_						_	ECM, PPC	=
Meetings (See annual schedule)		×		×	×	×	×	×	×	×	ECM, PPC	=
Parent Handbook & Volunteer Handbook review/approval									×	×	ECM,PPC	=
Personnel Handbook Review		×									ECM	=
GB: Annual Contract/Ammendment/Methodology Approval Hiring and									×	×	DD,GB	=
Terminating/Policy revisions/ Goals/ Self-Assessment Plan (as needed)											ECM,PPC	"
Human Resources Management:												
Certified staff evaluations and education/improvement plan development					×				×		ECM	File
Classified Staff evaluations and education/improvement plan development		×		H					×		СТ	File
Annual Policies and procedures Staff Training	, ,	×									ECM	File
Dates & Deadlines Plan	×			H							ECM	List
Training Plan Development (Family & Staff)	×	×		H						Н	ECM,PPC	Plan
New Staff Training - at hire date	,	×	H	H					П	H	ECM	File
Management Systems/Procedures:												
Community Assessment (Tri-annual Goals & Objectives development w/ annual update)			×	×			×	×		×	ECM,PPC,DD Plan	Plan
Fiscal, Program Reports	×	×	×	×	×	×	×	×	×	×	S,ECM,	Plan/Rpt.
Grant renewal process			×	×	×					H	ECM,PPC	Plan/Rpt.
											ECM, AII	Plan/
Goals /Objectives Reviewed and Revised		×					×			×	Staff, GB, PPC	Approval, Minutes
Program Self Assessment						×	×	×	×		All Staff, GB	Plan
Program Improvement Plan (PIP)		H	×	_			×		×		ECM,PPC,GB	Rpt.
Program Information Report										×	S,ECM,	Rpt.
Annual Fiscal Report	П	H	H	Н	Н			À	×	H	DD,GB	
Family/Community Partnerships:												
Health Advisory GroupMeetings		×			×				×	Н	ECM	Min.
Training Partnership Renewals (RIO Salado, etc.)	×										CT,PM	File
Family Partnership Agreement Development				4						$\dashv$	ECM	File
Site Based Partnerships	Ť	×	1	ᆛ	4			1	7	$\dashv$	CT,ECM	Plan
K Transition Plan Development		×									PPC,ECM	Plan

# Deer Valley Unified School District Head Start

2017-2018 Plan for Systematic Program Implementation

2017-2018 Plan for Systematic	: Program Implementation	yran	שונ	plen	nent	atio	ū					
Activity			•				<u> </u>	- [			OJJA,	40%
Note: Early Childhood Manager (ECM), Certified Teacher (CT), Secretary (S)	اuTر وuA	eb.	tsO	voN	Dec	Feb	ומרכ	inq∤	ΛοΝ	unı	isuoq	(e3/4/
Department Director (DD), Governing Board (GB), Parent/Policy Committee (PPC),			)				•	1			, So.	101
										ш is	ECM, All Staff, GB,	Plan,
Development of Seif Assessment Leam /Plan			×	×							PPC	Minutes
Eligibility & Recruitment:												
Recruitment Plan Development/Approval						×	×			Ε	ECM, PPC	Plan
Selection Criteria and Deadlines Dates						×	×			В	ECM,PPC	Plan,Min.
Education and Early Childhood Development:												
Assess Child Outcomes			×		×	_			×		CT,ECM	TSG reports
Teaching Strategies Gold updates - three times per year.			×				×		Î		ECM, PPC	
Annual Staff Development (Policies, DECA, Legislative updates etc.)	×										CT,,ECM	
Forms/Report Revision (as needed)									×		CT,ECM	
Child Health and Development Services:												
Assessment of health care status (intake and ongoing)	×										CT,ECM	File
Accident Insurance Renewal	×				-						ECM	File
Nutrition:												
Individual Child												
a. Needs Assessment (and ongoing as needed)	×				-						СТ	File
b. Referrals (as needed)	×	×	×	×	×	×	×	×	×		CT	File
c. 504 (as needed)	×	×	×	×	×	×	×	×	×		CT, ECM	File
Classroom Protocols (Defined by ADHS & DV Area Service Plan)	×	×	×	×	×	×	×	×	×		CT,ECM	Rpt.
Disabilities:												
Annual review/Development of District Protocols									×		DD,ECM	Rpt.
Review and Development of Transition Plan									Ĥ		ECM,PPC	Plan
Review and Implement DV Area Service Plan		×			Н				^	×	CT,ECM	File
Conduct Developmental Screening (within 45 days of enrollment)		×			H					3	Staff, CT	File
Monthly review/report of service delivery	×	×	×	×	×	×	×	×	×		СТ	Rpt.
Transportation:												
Daily (for Children on IEP's)												
a. Vehicle Maintenance and Driver Supervision										Dist	Dist.Trans.Mg	907
b. Daily Routines											CT,ECM	
Mental Health:												
Review MH/DECA requirements (within 45 days of enrollment)			×						×			Rpt.
Screen all children / share results (DECA)		×			Н				П	<u> </u>		File
Review/Implement DV Area Service Plan	×			П	H	H			×		PPC,ECM	Rpt.
Facilities/Equipment:												



# Deer Valley Unified School District Head Start

2017-2018 Plan for Systematic Program Implementation

Activity				_	•			-			Q <sub>III</sub> QI	40/
Note: Early Childhood Manager (ECM), Certified Teacher (CT), Secretary (S)	/lut	guA noč	dac loO	/οN	bsd	Jar	Feb Jand	nd⊁	Wα)	unſ	SUOQ.	, eo 141
Department Director (DD), Governing Board (GB), Parent/Policy Committee (PPC),											ري. دي	101
Annual Inventory (classrooms, office, and playgrounds)									×	×	CT,ECM	File
Facilitites/Equip. Review and Requests	×	×	×	×	×	×	×	×	×	×	CT,ECM	Rpt.
Annual Emergency Procedures Training	×	×	×								ECM	File
Approved by Governing Board												
Approved by Policy Committee:												

# Deer Valley Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

# **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

TOPIC:	Approve Student Travel			
Date assign	ed for Board consideration:	April 25, 2017	IJOA Policy Reference	None A.R.S. Reference

# **EXECUTIVE SUMMARY:**

- 1. Approve travel for students from Deer Valley High School to attend Summer Leadership Camp in Fort Huachuca, AZ from May 30 through June 2, 2017.
- 2. Approve travel for students from Deer Valley High School to attend HOSA International Leadership Conference in Orlando, FL from June 20 through June 25, 2017.
- 3. Approve travel for students from Mountain Ridge High School to attend American Youth BILT Camp in Thousand Oaks, CA from July 25 through July 29, 2017.

# **REQUESTED BOARD ACTION -**

That the Governing Board accept the Administration's recommendation to approve the Student Travel.

Submitted by

Dr. Dan Courson Director Dr. James R. Veitenheimer Superintendent

# Deer Valley Unified School District Governing Board Meeting April 25, 2017 OUT OF VALLEY OR OVER NIGHT STUDENT TRAVEL

	Date(s) of			at	scal Impact no Cost to		
School	Travel	Name of Event	Location		District	Description	Rationale
Deer Valley HS	5/30/17-6/2/17	Summer Leadership Camp	Fort Huachuca, AZ	\$	-	AFJROTC	Cadets participating in leadership camp.
Deer Valley HS	6/20/17-6/25/17	HOSA International Leadership Conference	Orlando, FL	\$	7,200.00	CTE	If our HOSA students place in the state competition they move on to the international competition where they will compete with other students from all over the United States.
Mountain Ridge		American Youth BILT Camp	Thousand Oaks,	\$	36,500.00	Football	To provide players with the opportunity to improve their skill level, knowledge of the game of football and for team/character building activities.

Green Form

### Deer Valley Unified School District

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

TOPIC:	Approve Human Resources	Changes		
•				
Date assign	ed for Board consideration:	April 25, 2017	CBA/GCG/GDG	15-402/15-503
			Policy Reference	A.R.S. Reference

### **EXECUTIVE SUMMARY:**

The Governing Board approves all Human Resource changes per Governing Board policy and Arizona Revised Statutes.

<u>N</u>	New Hires	Resignations/Terminations	Leaves	<u>Transfers/</u>
				Reassignment
Administrative	-	-	-	-
Certified	41	38	-	26
Classified	4	24	4	4
Exempt	-	-	-	-
VIP Assignmen	ts -		_	-
Substitutes:				
Certified	7			
Classified	2			
Resignation				

Administrative/Exempt/Certified Contract Renewals – 1

### REQUESTED BOARD ACTION -

That the Governing Board accept the Administration's recommendation to approve the Human Resources Changes.

Submitted by

Jenna Moffitt

Director

Dr. James R. Veitenheimer

Superintendent

### HUMAN RESOURCES CHANGES

NEW HIRES -	CLASSIFIED -	<u>- Board Ap</u>	proval Req	uired

Drew, John	TR	Maintenance Mechanic VI-8.0 hrs.	Effective 04/13/17
Farley, Jake	PM	Custodian II-8.0 hrs.	Effective 04/05/17
Rosenstein, Emily	ES	Pre-K Paraprofessional-6.5 hrs.	Effective 04/04/17
Wilson, Erin	<b>BGHS</b>	Clerk I-8.0 hrs.	Effective 04/06/17

### RESIGNATIONS/NON-RENEWALS/TERMINATION - CERTIFIED

**Board Approval Required** 

Moore, Bridgette SV 0.5 Counsleor/ Effective 04/18/17

DVMS 0.5 Counselor

Schuldt, Jaime DVMS 1.0 8th Grade Language Arts Effective 04/14/17

### RESIGNATIONS/NON-RENEWALS/TERMINATIONS\* - CLASSIFIED

Doura Approval Required			
Barber, Linda	DSMS	Paraprofessional	Effective 05/25/17
Bateman, Austin	DO	Maintenance I	Effective 04/25/17
Dall, Rachel	TR	Bus Assistant	Effective 04/14/17
Gonzales, Irene	BE	Secretary III	Effective 06/01/17
Gonzales, Vincent	DO	Maintenance I	Effective 04/28/17
Guerrero, Jessica	TR	Bus Assistant	Effective 04/07/17
Kraft, Carolyn	BCHS	CTE Paraprofessional	Effective 04/19/17
Malachowsky, Seth	VP	Behavioral Technician	Effective 04/14/17
Manfredi, Michael	DO	Craft Maintenance VII	Effective 04/03/17
Maynard, Clint	DO	Craft Maintenance VIII	Effective 04/20/17
Muller, Carin	SR	Paraprofessional	Effective 04/13/17
Porter, Brandy	TR	Bus Assistant	Effective 03/10/17
Poston, Shirley	MS	Custodian II	Effective 05/05/17
Scott, Justin	DO	C.S. Assistant	Effective 03/31/17
Thomas, Tyler	SR	Paraprofessional	Effective 04/18/17
XX 71 1 X 1	DIA		E.C

Wheeler, Lisa DM Accounting Clerk Effective 04/12/17 REVISED

Wilson, Erin BGHS Clerk I Effective 04/09/17

### TRANSFERS/REASSIGNMENTS - CLASSIFIED - (change in compensation)

**Board Approval Required** 

Derosa, Joseph CS Maintenance IV-8.0 hrs. DO Warehouse Worker-8.0 hrs. Hernandez, Erika DM Paraprofessional-6.75 hrs. DM Accounting Clerk-4.0 hrs.

### **LEAVES-CLASSIFIED-Board Approval Required**

Ashton, Donna	VP	Behavioral Technician	03/14/17-06/14/17 EXTENDED
Cage, Frankie	TR	Bus Assistant	03/29/17-04/30/17 EXTENDED
Gharrity, Jeffrey	DO	Maintenancve IV	04/04/17-05/02/17 EXTENDED
Rodriguez, Maria	MRHS	F.S. Worker III	04/03/17-04/17/17 EXTENDED

### <u>SUBSTITUTES - Board Approval Required</u> ("At will" employees; no right to continued employement)

**CLASSIFIED** 

Guzman, Andrew Scott, Justin

NEW HIRES-CERTIFIED-Board Approval Required

NC

VM

SV

AN

VM

SV

WW

AH

GP

Ash, Amanda Ayaninikkunnathil, Manitha Locke, Susan Mander, Mark McMorrow, Dennis Rushing, Jill

0.6 Physical Education

Weed, Patricia

Abramson, Debra

Press, Gabrielle

Ralph, Matthew

Robson, Christi

Schwander, Melanie

Scofield, Christine

Simpson, Chelsea

Sindelar, Danielle

Silver, Kim

Roth, Caytlyn

### HR CHANGES FOR 2017-2018 SCHOOL YEAR

Effective 08/02/17

rioranison, D vora	- 10	ove i my siour zaucunion	211001110 00102111
Barnes, Kelsey	VM	1.0 3rd Grade	Effective 08/02/17
Blitz, Rachel	CE	1.0 3rd Grade	Effective 08/02/17
Bondurant, Jennifer	DSMS	0.4 Spanish	Effective 08/02/17
Brnilovich, Carissa	SH	0.4 Physical Education	Effective 08/02/17
Canizales, Josephine	MRHS	1.0 Biology	Effective 08/02/17
Cannon, Margaret	HMS	1.0 8th Grade Science	Effective 08/02/17
Carrington, Joelle	PM	1.0 Title I Reading	Effective 08/02/17
Ciliberti, Vincent	MRHS	1.0 Math	Effective 08/02/17
Clark, Ronda	GB	1.0 Music	Effective 08/02/17
Cook, Randi	VM	1.0 Special Education	Effective 08/02/17
Durell, Marianne	DO	1.0 ELL Specialist	Effective 08/02/17
Fishback, Jodi	WW	0.6 Exploratory Read 180	Effective 08/02/17
Gummelt, Ashley	HMS	1.0 Art	Effective 08/02/17
Haehl, Erika	AH	1.0 6th Grade	Effective 08/02/17
Harnack, Serena	VM	1.0 1st Grade	Effective 08/02/17
Hartman, Danielle	SH	1.0 8th Grade Math	Effective 08/02/17
Hayes, Lisa	ES	1.0 Kindergarten	Effective 08/02/17
Hinson, Julia	ES	1.0 Kindergarten	Effective 08/02/17
Jackson, Richard	BGHS	0.4 Law Enforcement	Effective 08/02/17
Jorgenson, Rachel	BCHS	1.0 English	Effective 08/02/17
Kereny, Tifney	SOHS	0.4 CTE Media Productions	Effective 08/02/17
Kizzia, Jon	DVMS	1.0 Special Education	Effective 08/02/17
Krull, Madeleine	HMS	1.0 Special Education	Effective 08/02/17
LaRubio, Theresa	GP	1.0 1st Grade	Effective 08/02/17
Lynch, Benjamin	LS	0.5 Band/	Effective 08/02/17
	SR	0.5 Band/	
Nauman, Mary-Catherine	CE	1.0 ELD	Effective 08/02/17

1.0 Special Education

1.0 Special Education

1.0 8th Grade Math

1.0 8th Grade Math

1.0 2nd Grade

1.0 3rd Grade

1.0 5th Grade

1.0 6th Grade

MRHS 1.0 English

NEW HIRES-CERTIFIED-Board A	pproval Rec	<u>uired-(Continued)</u>

Soukup, Suzi	WW	0.5 Reading Specialist	Effective 08/02/17
Stefanko, Andrew	ES	1.0 3rd Grade	Effective 08/02/17
Taylor, Jesse	BGHS	1.0 Biology	Effective 08/02/17
Tilson, Sarah	AN	1.0 Art	Effective 08/02/17
White, Launa	BGHS	1.0 Biology	Effective 08/02/17
Wilson, Zsavay	ES	1.0 2nd Grade	Effective 08/02/17

RESIGNATIONS/NON-RENEWALS/TERMINATION - CERTIFIED			
<b>Board Approval Required</b>			
Andrew, Jacob	DE	1.0 Music	Effective 05/25/17
Arnold, Elizabeth	<b>BGHS</b>	0.5 Counselor/	Effective 05/25/17
	VP	0.5 Counselor/	
Bair, Alissa	CE	1.0 ELD	Effective 05/25/17
Batista, Susan	DVHS	1.0 Special Education	Effective 05/25/17 PRP
Brooks, John	HMS	1.0 Physical Education	Effective 05/25/17 PRP
Calhoun, Megan	CE	1.0 Special Education	Effective 05/25/17
Case, Erin	TE	1.0 7th/8th Grade Math	Effective 05/25/17
Clement, Debra	CE	1.0 Art	Effective 05/25/17
Gaul, Rebecca	DSMS	1.0 Language Arts	Effective 05/25/17
Gelmstedt, Elizabeth	SS	1.0 Special Education	Effective 05/25/17
Glenn, Samantha	BE	0.5 Music/	
		0.5 Band	Effective 05/25/17
Grantham, Greg	PH	1.0 Math	Effective 05/25/17
Gray, Monica	BGHS	1.0 Spanish	Effective 05/25/17
Hoke, Delia	DO	1.0 Psychologist	Effective 05/31/17
Holstrom, Ryne	BCHS	1.0 Chemistry	Effective 05/25/17
King, Tobias	CS	1.0 7th Grade Math	Effective 05/25/17
Kinsey, Elizabeth	AN	1.0 4th Grade	Effective 05/25/17 PRP
Maddox, Heather	LB	1.0 4th Grade	Effective 05/25/17
McElroy, Ashley	DVHS	1.0 Biology	Effective 05/25/17
Medved, Michelle	SR	1.0 Music	Effective 05/25/17
Medved, Scott	DSMS	1.0 Science	Effective 05/25/17
Morris, Vicki	PM	1.0 ELD	Effective 05/25/17
Numrich, Stephanie	AN	1.0 5th Grade	Effective 05/25/17
Pagano, Lee	CS	1.0 STEM Specialist	Effective 05/25/17
Permenter, Laura	BGHS	1.0 Counselor	Effective 06/30/17 PRP
Saletta, Carole	SS	1.0 6th Grade	Effective 05/25/17
Sandquist, DeAnna	DO	1.0 Psychologist	Effective 05/31/17
Steere, Jennifer	CE	1.0 Special Education	Effective 05/25/17
Stevens, Mitchella	WW	1.0 Band	Effective 05/25/17
Telford, Shawn	DE	1.0 3rd Grade	Effective 05/25/17
Terry, Christine	DVHS	1.0 Counselor	Effective 05/26/17 PRP
Thornton Kingman, Megan	VM	1.0 Kindergarten	Effective 05/25/17
Thurston, Susan	AH	1.0 Art	Effective 05/25/17
Tompkins, Sara	ES	1.0 3rd Grade	Effective 05/25/17
Weeks, Catherine	GP	0.6 7th Grade Math	Effective 05/25/17
Yingst, Jana	CC	1.0 Nurse	Effective 05/25/17

### $\underline{RESIGNATIONS/NON-RENEWALS/TERMINATION-CLASSIFIED}$

<b>Board Appre</b>	oval Required
--------------------	---------------

Arntz, Edith	DVHS	CTE Paraprofessional/	Effective 06/01/17 PRP
		Clerk I Receptionist	
Beard, Marilyn	HMS	OCR Instructional Assistant	Effective 05/24/17
Brennan, Sheri	HLS	Crossing Guard/	Effective 05/24/17
	GB	Monitor	
Gelmstedt, Patricia	SS	Paraprofessional	Effective 05/25/17
McCray, Jennifer	PH	F.S. Worker II	Effective 05/24/17
Ringe, Linda	ES	Paraprofessional	Effective 06/30/17 PRP
Watters, Erika	DO	Clerk II	Effective 06/01/17

### $\underline{TRANSFERS/REASSIGNMENTS} \textbf{-} \underline{CERTIFIED} \textbf{-} (\textbf{no change in compensation})$

Roard	Information-A	Annroval	Not Re	hariun
Duaru	muumauvn-	Thur ora	1 1 1 0 1 1 1 1 1	uuncu

Afzal, Saher	VM	1.0 1st Grade	VM	ELD Teacher
Andrew, Virginia	CC	1.0 2nd Grade	CC	1.0 3rd Grade
Naugh, Anne	AH	1.0 Special Education	AH	1.0 2nd Grade
Boland, Catherine	DC	1.0 Social Studies	MRHS	1.0 History
Boyse, Mary	DM	1.0 1st Grade	TE	1.0 1st Grade
Bramlett, Traci	PH	1.0 4th Grade	DE	1.0 3rd Grade
Brown, Katherine	DO	0.5 Special Education Strategist/	DO	1.0 Special Education Strategist
	DC	0.5 Exploratory		
Buckland, Rebekah	DVMS	1.0 7th Grade Language Arts	DVMS	1.0 8th Grade Language Arts
Carda, Josh	DC	1.0 8th Grade Math	BCHS	1.0 Math
Dorich, Amber	ES	1.0 3rd Grade	DE	1.0 3rd Grade
Ferrill, Ryan	SS	1.0 Special Education	DM	1.0 Special Education
Galaviz, Carmen	PH	1.0 Spanish	CS	0.5 Spanish/
			HL	0.5 Spanish/
Hamm, Mindea	CC	1.0 6th Grade	CC	1.0 2nd Grade
Lawson, Bridgett	ME	1.0 3rd Grade	LB	1.0 3rd Grade
McDermott, Karen	DO	1.0 ELL Specialist	WW	1.0 Special Education
Pope-Turner, Darlene	VM	1.0 3rd Grade	SH	1.0 3rd Grade
Reed, Sharon	DO	0.5 Special Education Strategist/	DO	1.0 Special Education Strategist
	NR	0.5 Special Education		
Tucker, Deanna	VM	1.0 Reading Specialist	VM	1.0 Title 1 Instuctional Coach
Treppiedi, Calle	BE	0.5 Music/	BE	0.5 Music/
	CE	0.5 Music		0.5 Band
Wilda, Kathleen	GB	1.0 1st Grade	PM	1.0 1st Grade

### TRANSFERS/REASSIGNMENTS-CERTIFIED-(change in compensation)

Roard	Δ	pproval	R	eanired	ı
Duaiu	$\vdash$	uuluvai	. 17	eu un eu	ı

Hodges, David	DVHS	1.0 Social Studies	DVHS	0.6 Social Studies
King, Matthew	SOHS	0.4 English/	SOHS	0.2 Physical Education
		0.4 Physical Education/		
		0.2 Health		
Krystek, Alison	AN	1.0 Art	HLS	0.5 Art
Mihaljevich, Sara	DVHS	1.0 CTE Health Occupations	DVHS	0.8 CTE Health Occupations
Ostrowski, Tiffany	SOHS	1.0 Counselor	SOHS	0.5 Counselor
Terry, Christine	DVHS	1.0 Counselor	DVHS	0.5 Counselor

### TRANSFERS/REASSIGNMENTS - CLASSIFIED - (change in compensation)

### **Board Approval Required**

Arntz, Edith DVHS Clerk I Receptionist-1.0 hr./ DVHS Paraprofessional-7.0 hrs.

Paraprofessional-7.0 hrs.

Lukaszewski, Miah BGHS EL Instructional Assistant-3.5 hrs. BGHS EL Instructional Assistant-3.5 hrs./

DVMS EL Instructional Assistant-3.5 hrs.

### Deer Valley

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

TOPIC:	Approve a Proclamation Declaring April 23-29, 2017 to be Volunteer Week in the Deer					
	Valley Unified School District					
				_		
Date assign	ed for Board consideration:	April 25, 2017	None Policy Reference	None A.R.S. Reference		

### **EXECUTIVE SUMMARY:**

National Volunteer Week is April 23-29, 2017.

The Deer Valley Unified School District staff will celebrate Volunteer Week April 23-29, 2017 by recognizing and thanking our dedicated volunteers.

In the 2015-16 school year volunteers donated nearly **143,968.54** hours of service. This year, for the first semester, DV schools reported a total of **5185** volunteers who donated a total of **72,375.72** volunteer hours, which has an assessed value of **\$1,705,171.96**.

Attached is a schedule of volunteer recognition events. Please feel free to join any of these events as your schedule permits.

You, the Governing Board, are our most dedicated volunteers and we thank you for your contributions.

### REQUESTED BOARD ACTION -

That the Governing Board approve a Proclamation declaring April 23-29, 2017 to be Volunteer Week in the Deer Valley Unified School District.

Submitted by

Jenna Moffitt Director Dr. James R. Veitenheimer Superintendent



### Peer Valley Unified School District Governing Board Proclamation

**WHEREAS**, the entire community can effect positive change with any volunteer action no matter how big or small; and

**WHEREAS**, volunteers can connect with local community service opportunities through our schools; and

**WHEREAS**, hundreds of volunteers working in our schools utilize their time and talent daily to make a real difference in the lives of children and adults; and

**WHEREAS**, during this week, all over the nation, service projects will be performed and volunteers recognized for their commitment to service; and

WHEREAS, during this month, Deer Valley Schools will be recognizing volunteers for their commitment to students and staff; and

**WHEREAS**, the giving of oneself in service to another empowers the giver and the recipient; and

**WHEREAS**, experience teaches us that government by itself cannot solve all of our nation's social problems; and

**WHEREAS**, our country's volunteer force of over 64 million people is a great treasure; and

**WHEREAS**, volunteers are vital to our student's future as caring and productive citizens;

### NOW, THEREFORE,

I, Kimberly K. Fisher, serving as President of the Deer Valley Unified School District Governing Board, do hereby proclaim April 23 – 29, 2017 as the annual observance of

### **VOLUNTEER WEEK.**

Signed this 25th day of April, 2017.

### DVUSD 2017 Volunteer Week Recognition Programs April 23–29, 2017

Thursday, April 13th		
3:45 – 4:30 pm	Paseo Hills	Volunteer Appreciation Celebration
		**
Thursday, April 20th		
2:20 pm	Boulder Creek HS	Recognition at Faculty Staff Meeting
Friday, April 21st		
3:15-4:00 pm	Sunrise	Volunteer Tea
Monday, April 24th		
4:00 pm	Greenbrier	Volunteer Tea
Tuesday, April 25th		
8:00 am	Mountain Shadows	Volunteer Breakfast
9:30 am	Arrowhead	Volunteer Brunch
11:00-1:00 pm	Park Meadows	Barbeque
1:30-3:00 pm	Sandra Day O'Connor HS	Dessert Bar
Wednesday, April 26th		
7:30 am	Desert Sky Middle	Potluck Breakfast
5:30 – 8:00 pm	Sunset Ridge	Picnic/Cookout
Thursday, April 27th		
9:00 am	West Wing	Breakfast
11:00 am – 1:00 pm	New River	Volunteer Garden Tea Luncheon
11:00 am	Village Meadows	Dessert Bar
Friday, April 28 <sup>th</sup>		
8:00-8:45 am	Bellair	Volunteer Celebration
8:15 am	Canyon Springs	Donuts and coffee will be provided and a thank you message will be on the marquee as well as banners around campus
11:00 am	Sierra Verde	Lunch
3:00 pm	Stetson Hills	Light refreshments and a private preview of the Happy Camper Book Fair with \$5 voucher
Monday, May 5th		
8:45 am	Legend Springs	Flagpole celebration

Other:		
	Constitution	Certificate and Gift
	Copper Creek	Gifts/Gift cards
	Deer Valley Middle	Plant gift and candygram
	·	
	Desert Sage	Gift Card, Note and Acknowledgment in newsletter
	Diamond Canyon	Starbucks Gift Card and marquee message
	Esperanza	Banners, marquee message, message in newsletter, thank you notes, handmade snow globes
	Las Brisas	A luncheon was hosted on our field day on March 16 <sup>th</sup> . Volunteer names will be shown on Smart Boards and televisions throughout the campus.
	Mirage	Message on marquee; token gift with card; banners around campus
	Sonoran Foothills	Custom Candy Appreciation Treats
		The state of the s
	Terramar	Small gift (a seeded flower pot) with thank you note and banners hung in the school

Green Form

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

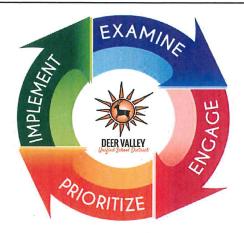


### **BOARD AGENDA ITEM**

TOPIC:	Preview the 2018-2023 Dee	er Valley Unified Sc	hool District Strategic I	Plan Proposed
	Motto, Vision, Mission, Co	re Values and Key S	Strategic Priorities	
Date assign	ned for Board consideration: _	April 25, 2017	None Policy Reference	None A.R.S. Reference
EXECUT	IVE SUMMARY:			
Mı pro	rategic Planning Process Press. Cherryl Paul and Mrs. Councess, leading to a preview of a ategic priorities for the 2018-2	rtney Mallada will p the proposed motto,	vision, mission, core va	
REQUES	TED BOARD ACTION -	No action required		
Submitted	by <u>Cherryl Yau</u> Cherryl Paul	<u> </u>	Dr. James R. Veiten	heimer

Director

Superintendent



### **Strategic Planning Process Preview**

April 25, 2017 Mrs. Cherryl Paul and Mrs. Courtney Mallada

### **DVUSD Strategic Planning Process**



### Year 1

July 2016 – May 2017

Motto
Vision Statement
Mission Statement
Core Values
Key Strategic Priorities

### Year 2

April 2017 - May 2018

Key Strategic Components Key Strategic Objectives



Motto: Extraordinary





**Vision Statement**: Graduating lifelong learners who will successfully compete, lead, and positively impact the world.



**Mission Statement**: Our mission is to provide extraordinary educational opportunities to every learner.



### **Key Strategic Priorities:**

- 1. Excellence in Student Learning
- 2. Excellence in Workforce Performance
- 3. Excellence in Stakeholder Relationships
- 4. Excellence in Organizational Improvement and Accountability

Core Values: Modify, Simplify and Reduce

### **Strategic Planning Update**



### **Focus Groups**

- Focus Groups Sessions: 20
   (Morning, afternoon, evening, weekend)
- Stakeholder Participants: 605

Proposed core values: 1,682

Unique core values: 218

### **Methods of Communication**

Invitations extended to *all stakeholders* using the following communication methods: DVUSD Website, Portal, DV Voice (staff), DV Air (administrators), Peachjar (parents), Twitter, Facebook, emails to campus and department leaders, personalized letters to business partners and community members, and various face-to-face meetings including PreK-12 Conferences, Student Voice for Excellence, and parent organization meetings.

### **Top 10 Core Values and Descriptors**

AND STANLES

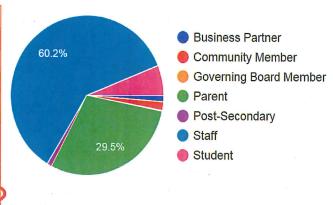
Identified by Focus Group Participants

		the state of the s	
Top Core Values i	n Alphabetical Order	Votes	Percentage
Accountability	We fulfill our commitments.	825	54.2%
Caring	We treat each other with kindness.	674	44.3%
Community	We collaborate with all stakeholders.	404	26.6%
Excellence	We strive to be extraordinary.	813	53.5%
Innovation	We take intelligent risks.	546	35.9%
Integrity	We are honest and ethical.	1,111	73%
Relationships	We nurture positive connections.	544	35.8%
Respect	We treat each other with dignity.	873	57.4%
Student Driven	We put students first.	1,049	69%
Teamwork	We work together.	690	45.4%
	2		

### **Core Values Survey**

April 3-17, 2017

Stakehold	er Group
Business Partners	19
<b>Community Membe</b>	rs 26
Governing Board Me	embers 3
Parents	448
Post-Secondary	15
Staff	915
Students	93
Total	1,530



### **Proposed Core Values**

for the DVUSD Strategic Plan 2018-2023



Core Values in Al	Votes	Percentage	
Accountability	We fulfill our commitments.	825	54.2%
Excellence	We strive to be extraordinary.	813	53.5%
Integrity	We are honest and ethical.	1,111	73%
Respect	We treat each other with dignity.	873	57.4%
Student Driven	We put students first.	1,049	69%

### **Next Steps**

- April May 2017: Seek Governing Board approval on the proposed new core values and to retain the current motto, vision, mission, and key strategic priorities.
- 2017-2018 School Year: Host multiple focus group sessions to gather input on the Key Strategic Components and Key Strategic Objectives.





# **DVUSD Strategic Planning Process**

The strategic planning process is an iterative cycle designed to capture the voice of all stakeholders to inform a meaningful and relevant strategic plan to attain our vision of graduating lifelong learners who will successfully compete, lead, and positively impact the world.



**Evaluate current status** and competencies

historical data, including SWAE and AdvancED feedback reports, efficiency study, Organizational Organizational Data: Review Profile, Balanced Scorecards, (Campus, Department, and and Improvement Plans Executive Cabinet).

Comprehensive Analysis:

vision, mission, and core values. weaknesses, opportunities, and Synthesize organizational data priorities. Reassess current threats to identify strategic to identify strengths,

stakeholders to honor the past, recognize current status, and **Determine Process:** Identify methods to engage all drive future focus.

nternal/external analysis input and conduct

(AdvancED, Employee, Parent and to students, staff, and parents in Community Satisfaction, Gallup) support of internal analysis and Surveys: Deploy surveys next steps.

industry benchmarks to support Internal Review: Complete internal review process and system assessment using AdvancED Standards and analysis.

group sessions and opportunities stakeholders in structured focus to gather input for dialogue and Focus Groups: Engage all decision making.

Determine strategic priorities to inform strategic plan

district leadership and determine Identify Trends: Collaboratively next steps within the process. process all information with

Clarify and Verify: Confirm that input, organizational data, and strategic priorities and core values align to stakeholder measurable results.

analysis of internal and external on input from all stakeholders, proposed strategic plan based Draft Strategic Plan: Draft

review processes, and

organizational data.

and cascade throughout Present strategic plan organization **Propose:** Present Strategic Plan to the Governing Board for approval.

organizational alignment from the boardroom to the Deploy: Communicate the strategic plan to ensure classroom.

Continuous Improvement:

Executive Cabinet, department, key strategic objectives within Commit to using measurable, campus, and individual improvement plans.

### **Strategic Planning Communication and Outreach**

The comprehensive communication and outreach plan utilizes multiple methods to engage all stakeholders in the strategic planning process. All campus and department leaders were offered personalized focus group sessions to best meet the needs and time constraints of the stakeholders they represent. Throughout the process, we continue to seek feedback to determine additional venues or methods for increasing stakeholder awareness and participation.

	Denotes	Strategic	Planning	Focus	Group	Session
ı	Denotes	Juane	1 10111111111	1 0003	Group	30331011

Date:	Stakeholder Group:	Communication:
July 2016	Staff: Continuous Improvement	Work team information posted to portal, including membership
	Support Team (CIST) members	composition, focus of work team, and expected outcomes.
9/16/16	Staff: High School Principals	HS Principals emailed to request attendance at regional meetings Oct. –
		Nov. Request for media center use to host regional focus groups.
9/16/16	Staff: Building Level Team (BLT)	Emailed team members of the key work that is being planned to take
		placed throughout the 2016-2017 school year.
9/19/16	Staff: Executive Cabinet	Preparation process and communication plan shared.
9/21/16	Governing Board: Governing	Overview of the strategic planning process and invitation to participate in
	Board weekly update	a focus group session extended.
Sept. 2016 -	All Stakeholders	Strategic planning process information and invitation to participate in
ongoing		focus group extended to all stakeholders on DVUSD website, DVUSD
		portal, Twitter, Facebook, Deer Valley Voice (staff), and other social
		media.
10/5/16	Staff: PreK-12 Conference	Overview of the process. Dates, times, locations, and sign up information
		for all focus groups was shared.
10/5/16	Staff: Campus Administrators	Posted information on DV Air and invitation to participate in a Focus
		Group session extended to all stakeholders.
10/11/16	Staff: Administrator's Region	Overview of the process and invitation to participate in a Focus Group
	Meeting (BGHS, BCHS, DVHS)	session extended to all stakeholders.
10/12/16	Staff: Administrator's Region	Overview of the process and invitation to participate in a Focus Group
	Meeting (SDOHS)	session extended to all stakeholders.
10/12/16	All	Strategic Planning Focus Group session (core values and key strategic
		components/objectives)
10/14/16	Staff: AdvancED Work Team	Overview of the process and invitation to participate in a Focus Group
	members	session.
10/18/16	Students	Invitations, via campus staff, to 6-12 <sup>th</sup> grade students to attend the
		December 8 <sup>th</sup> & March 7 <sup>th</sup> Student Voice for Excellence sessions.
10/19/16	Staff: Administrator's Region	Overview of the process and invitation to participate in a Focus Group
	Meeting (MRHS)	session extended to all stakeholders.
10/19/16	Staff: Continuous Improvement	Overview of the process and invitation to participate in a Focus Group
	Support Team (CIST) members	session extended to all stakeholders. CIST members participated in the
40/20/46	Ct-ff: M-DEL D-l-yd Ld-y-big	core values activity and shared feedback.
10/20/16	Staff: McREL Balanced Leadership	Overview of the process and invitation to participate in a Focus Group
10/20/16	Training participants	session extended to all stakeholders.
10/20/16	Staff: All employee groups	Overview of the process and invitation to participate in a Focus Group
10/24/16	Staff: Recipients of 21 Keys	session extended to all stakeholders through DV Voice.  Overview of the process and invitation to participate in a Focus Group
10/24/10		session extended to all stakeholders.
10/28/16	Weekly Message Staff: All employee groups	Overview of the process and invitation to participate in a Focus Group
10/20/10	Stail. All elliployee groups	session extended to all stakeholders through DV Voice.
11/1/16	Governing Board: Governing	Information provided about the first focus group session and invitation
11/1/10	Board Report	extended to participate in a future focus group session.
11/4/16	Staff: All employee groups	Description of first focus group session with details on activities. Invitation
11/4/10	Stail. All elliployee groups	to participate in focus group through DV Voice.
11/8/16	Staff: Campus Administrators	Request for administrators to share information and sign up for focus
TT/ O/ TO	Stair. Campus Auministrators	group through DV Air.

11/9/16	All	Strategic Planning Focus Group session (core values and key strategic components/objectives).
11/9/16	Business and Community Partners: Business and Community Partner Breakfast	Overview of the process and invitation to participate in a targeted Focus Group session extended to business and community partners.
11/15/16	Parents: Mountain Ridge regional parents	Mountain Ridge Regional parents invited to participate in a special focus group session at Sierra Verde, in partnership with the PTSO.
11/16/16	Staff: CIST members	CIST members participated in the Key Strategic Objectives/Components activity and provided feedback.
12/1/16	Parents: Mountain Ridge regional parents	Strategic Planning Focus Group session (core values), targeted to Mountain Ridge regional parents, in partnership with the Sierra Verde PTSO.
12/6/17	Students: Student Voice for Excellence	Engaged student representatives in Strategic Planning Focus Group session to gather student input (core values and key strategic components/objectives).
12/8/17	Staff: All employee groups	Information provided about Student Voice event and invitation extended to participate in a focus group session through DV Voice.
12/9/16	Staff: All DVUSD secretaries	Strategic Planning Focus Group session for all DVUSD secretaries (core values).
12/21/16	Business Partners	Personalized invitation to participate in a Focus Group session sent via email and postal mail to 140 business partners. Focus Group flier included with request to post in workplace.
12/21/16	Staff: District Office and Departments	Email reminder to sign up for the January 18 <sup>th</sup> Focus Group sessions.
1/9/17	Parents: Gifted Parents	Overview of the process and invitation to participate in a targeted Focus Group session on April 27 <sup>th</sup> extended to parents of gifted students.
1/18/17	All	Strategic Planning Focus Group session (core values), and invitation to participate in a full Focus Group session.
1/18/17	All	Strategic Planning Focus Group session (core values), and invitation to participate in a full Focus Group session.
1/18/17	Staff: All Department Leaders	Extended invitation to all department leaders to facilitate a targeted Focus Groups session for their department employees.
1/19/17	Staff: Community Education	Strategic Planning Focus Group session for all DVUSD Community Education staff.
2/9/17	Staff: All employee groups	Information provided to all staff about the strategic planning process and timeline through DV Voice.
2/13/17	Staff: Human Resources and Payroll employees	Strategic Planning Focus Group session on core values for Human Resources and Payroll employees.
2/15/17	Staff: AdvancED Work Team	Engaged AdvancED Work Team members in an activity to deepen their understanding of the DVUSD strategic planning process and timeline in order to share this knowledge with colleagues.
2/16/17	Staff: Transportation employees	Strategic Planning Focus Group session on core values for Transportation employees.
2/22/17	Staff: CIST Members	CIST members engaged in an activity to deepen their understanding of the DVUSD strategic planning process and timeline in order to share this knowledge with colleagues.
2/23/17	Staff: All employee groups	Information provided to all staff about the strategic planning process and timeline through DV Voice.
2/24/17	Parents	Strategic Planning flier and invitation to participate in a Focus Group session posted on Peachjar at all schools.
2/23/17	All	Strategic Planning Focus Group session (core values and key strategic components/objectives).
3/1/17	Staff: Administrators and Department Leaders	Engaged all administrators and department leaders in a Strategic Planning Focus Group session on core values. Information provided about the strategic planning process and timeline.

3/7/17	Business Partners: DVUSD vendors	Extended an invitation to participate in a focus group session to 100 vendors in collaboration with Accounts Payable and Food Services departments.
3/7/17	Students: Student Voice for Excellence	Engaged student representatives in Strategic Planning Focus Group session to gather student input (core values and key strategic components/objectives).
3/9/17	Staff: All employee groups	Overview and current update of the strategic planning process and invitation to participate in a future focus group session through DV Voice.
3/11/17	All	Strategic Planning Focus Group session (core values).
3/13/17	Staff: Executive Cabinet	Presented core values data to Executive Cabinet to determine next steps.  Presented the top fifteen core values proposed by focus group participants. Executive Cabinet selected the top ten core values from the top fifteen presented.
3/14/17	Staff: Student Support Services employees	Strategic Planning Focus Group session for Student Support Services employees (core values).
3/15/17	Staff: All employee groups	Overview, timeline, and current update of the strategic planning process shared with all staff through DV Voice. Invitation to participate in a future focus group session and participate in the core values survey to be posted online April 4, 2017.
3/29/17	Parents: POP luncheon (Parent Organization Presidents)	Presented to parent group and extended invitation to participate in upcoming Focus Group session.
3/27/17	Staff: Executive Cabinet	Presented the descriptors proposed by focus group participants aligned to the top ten core values to Executive Cabinet for next steps.
3/30/17	Students: Superintendent's Student Advisory Group	Engaged student representatives in Strategic Planning Focus Group session to gather student input (core values).
3/30/17	Business Partners and Community Members: DVUSD Business and Community Partner meeting	Presented to business partners and extended invitation to participate in Focus Group session.
3/31/17	Staff: All employee groups	Overview and current update of the strategic planning process shared with all staff through DV Voice. Invitation to participate in a future focus group session and participate in the core values survey to be posted online April 4, 2017.
4/3/17	Staff: Executive Cabinet	Finalized the top ten core values and descriptors as identified by focus group participants with Executive Cabinet members to be posted online for stakeholder voting.
4/3/17	All	Posted core values survey online for stakeholder voting. Posted on DVUSD website and portal, and shared via Deer Valley Voice (for staff), DV Air (for administrators), Peachjar (for parents), Facebook, and Twitter. Individual emails to various stakeholder groups to encourage survey participation (administrators, department leaders, student groups, and focus group participants).
4/4/17	Staff: Student Support Services employees	Strategic Planning Focus Group session for Student Support Services employees (key strategic components/objectives).
4/5/17	Staff: Gifted Teachers	Core values information presented to Gifted Teachers.
4/13/17	All	Strategic Planning Focus Group session (core values information and key strategic components/objectives).
4/17/17	Staff: New Hires to DVUSD	Present core values information to new hires.
4/19/17	Staff: New Hires to DVUSD	Present core values information to new hires.
4/20/17	Staff: New Hires to DVUSD	Present core values information to new hires.
4/25/17	Governing Board Members	Governing Board preview on the Motto, Vision, Mission, Core Values and Key Strategic Priorities.

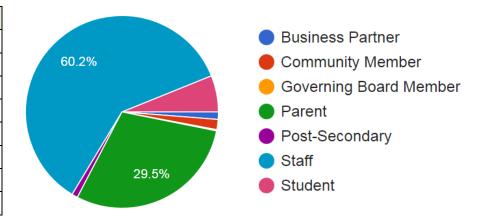
4/27/17	Parents: Parents of Gifted Students	Strategic Planning Focus Group session targeted to Parents of Gifted Students (key strategic components/objectives).
5/3/17	Staff: Gifted Teachers	Engage Gifted Teachers in Strategic Planning Focus Group session (key
		strategic components/objectives).

### **DVUSD Core Values**

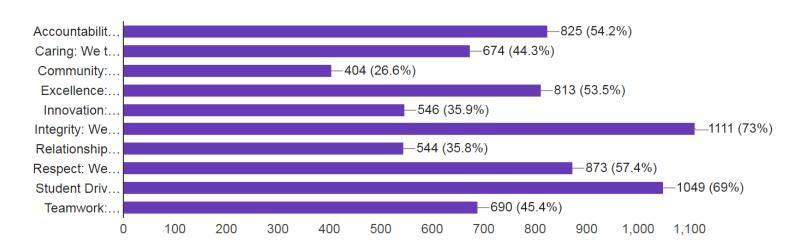
### Stakeholder Survey Results (April 3-17, 2017)

The survey was shared via the DVUSD Website, Portal, DV Voice (staff), DV Air (administrators), Peachjar (parents), Twitter, Facebook, individual emails to campus and department leaders, as well as at focus groups and various face-to-face meetings.

Stakeholder Group			
Business Partners	19		
Community Members	26		
Governing Board Members	3		
Parents	448		
Post-Secondary	15		
Staff	915		
Students	93		
Total	1,530		



Core Value	Votes	%
Accountability: We fulfill our commitments.	825	54.2%
Caring: We treat each other with kindness.	674	44.3%
Community: We collaborate with all stakeholders.	404	26.6%
Excellence: We strive to be extraordinary.	813	53.5%
Innovation: We take intelligent risks.	546	35.9%
Integrity: We are honest and ethical.	1,111	73%
Relationships: We nurture positive connections.	544	35.8%
Respect: We treat each other with dignity.	873	57.4%
Student Driven: We put students first.	1,049	69%
Teamwork: We work together.	690	45.4%





### DVUSD Strategic Planning Process Year 1 Proposal for the 2018-2023 Strategic Plan

After gathering input from stakeholders throughout the first year of the strategic planning process, the following motto, vision statement, mission statement, key strategic priorities, and core values are being proposed to the Governing Board for approval as part of the DVUSD Strategic Plan 2018-2023.

**Motto**: Extraordinary

**Vision Statement**: Graduating lifelong learners who will successfully compete, lead, and positively impact the world.

**Mission Statement**: Our mission is to provide extraordinary educational opportunities to every learner.

### **Key Strategic Priorities:**

- 1. Excellence in Student Learning
- 2. Excellence in Workforce Performance
- 3. Excellence in Stakeholder Relationships
- 4. Excellence in Organizational Improvement and Accountability

### **Core Values:**

Accountability: We fulfill our commitments. Excellence: We strive to be extraordinary. Integrity: We are honest and ethical.

Respect: We treat each other with dignity.

Student Driven: We put students first.

Green Form

### Deer Valley

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

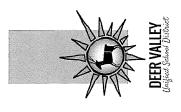
TOPIC:	Preview Sandra Day O'Connor High School Ca Childhood Project	reer and reenmear Bear	eurion (CTE) Euriy
Date assign	ned for Board consideration: April 25, 2017	DJE/DJB Policy Reference	15-213 A.R.S. Reference
EXECUT	TIVE SUMMARY:		
Description quality wo	TIVE SUMMARY:  on — This project will create an industry-standard Cork based learning experiences in preparation for cary O'Connor High School campus.	•	, ,
Description quality wo Sandra Da Fiscal Imp	on – This project will create an industry-standard Cork based learning experiences in preparation for c	areers in Early Childhoo	od Education on the
Description quality wo Sandra Da Fiscal Imp	on — This project will create an industry-standard Cork based learning experiences in preparation for cary O'Connor High School campus.  State — The estimated costs for these projects is exp	areers in Early Childhoo	od Education on the

**REQUESTED BOARD ACTION** - No action required

Submitted by

Jim Migliorino
Deputy Superintendent

Dr. James R. Veitenheimer Superintendent

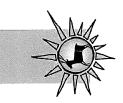


## Sandra Day O'Connor CTE Early Childhood Improvements High School

DEER VALLEY UNIFIED SCHOOL DISTRICT

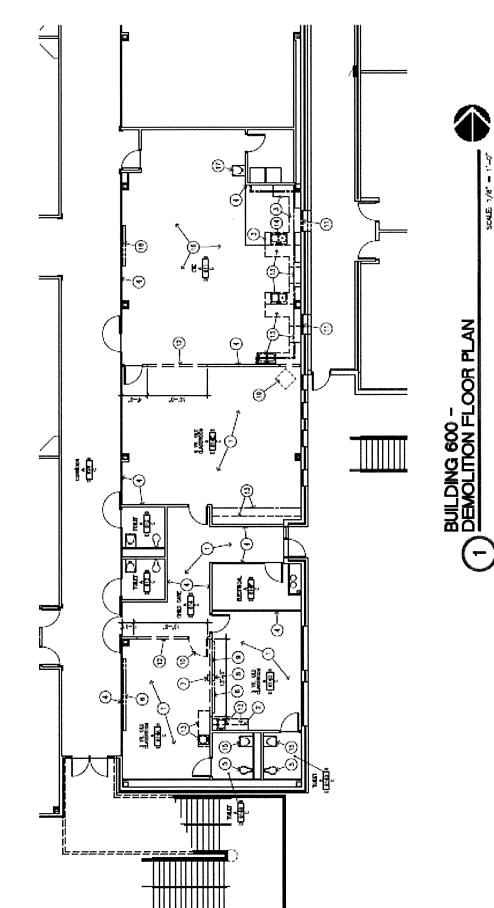
**APRIL 25, 2018 - PREVIEW** 

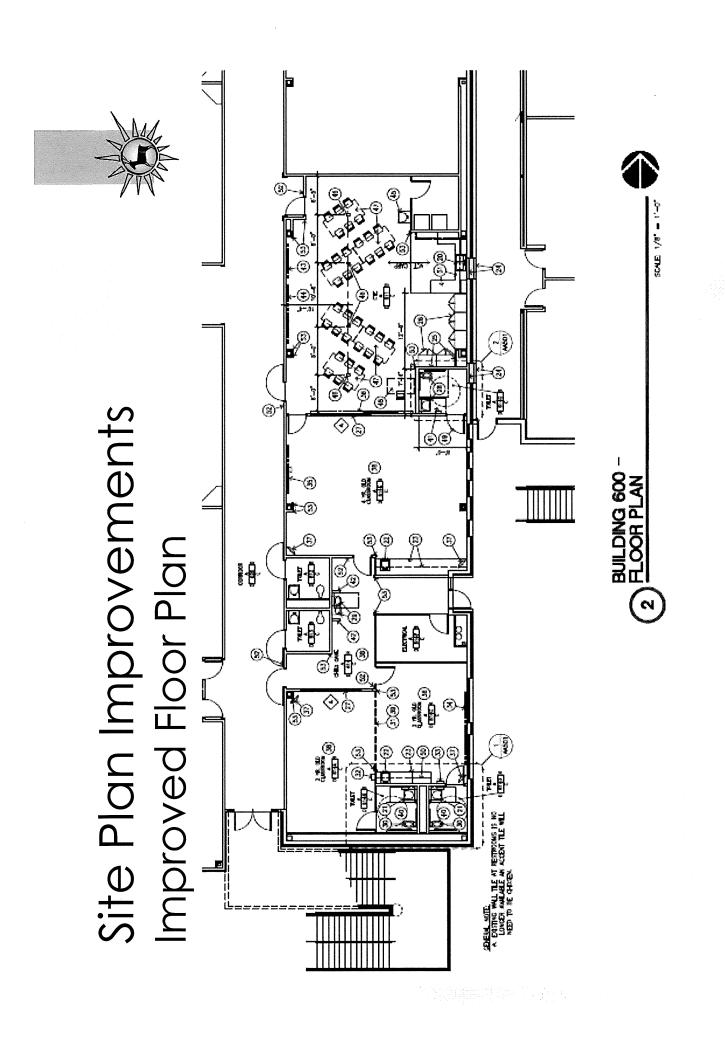
## Overview

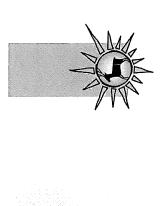


- to provide quality work based learning experiences in preparation for careers in Early Childhood Education Industry-standard Career and Technical (CTE) facility
- Reconfiguration of SDOHS Building 600 classrooms
- Two observation windows to provide additional lab experiences for first year Early Childhood Education
- State of the Art Video Observation system to provide real time observations in the preschool of both student teachers and classroom teachers with minimal interference on instruction
- Room 611 (CTE) to create additional space for CTE student Removal of several unused existing kitchenette areas in ab space
- Removal of wall separating 3-year old preschool area for improved supervision and instruction delivery
- Architect of Record is HDA Architects LLC

## Site Plan Improvements **Current Floor Plan**







## SDOHS CTE Early Childhood Budget & Timeline

### Budget

- ▶ 1GPA cooperative job-order contract being considered with **CORE** Construction
- ► Estimated budget is \$279,000 (funded from West-MEC funds)

### Timeline

- ► April 25, 2017 Preview with Board
- May 9, 2017 Formal Consideration by Board
- By May 12, 2017 Long-Lead Materials Ordered
- May 30, 2017 Work to Start
- August 1, 2017 Work Scheduled to be Completed

Green Form

Submitted by

Deputy Superintendent

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### **BOARD AGENDA ITEM**

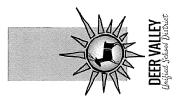
yide information listed below when submitting items intended for the consideration of the Governing Roard to be

	official agenda of the meeting of the		or the consideration of the C	Joverning Board to be
TOPIC:	Preview the Second Phase o	f the School Front En	trance Security Impro	vements
				_
Date assign	ned for Board consideration:	April 25, 2017	DJE/DJB	15-213
			Policy Reference	A.R.S. Reference
EXECUTI	IVE SUMMARY:			
of school fr leads in to t	n – This is the second phase of ront office security provided a the secured area of the school n our front offices.	public lobby separate	ed by an electronically	controlled door that
Fiscal Impa 2013 Bond	act – The estimated cost for the proceeds.	ese projects is expect	ed to be \$800,000.00,	to be funded from
REQUEST	TED BOARD ACTION -	No action required		
				D
			· /1 /	

Form revised 2/7/11

Dr. James R. Veitenheimer

Superintendent

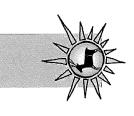


## Front Office Security Phase

DEER VALLEY UNIFIED SCHOOL DISTRICT

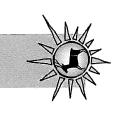
**APRIL 25, 2018 - PREVIEW** 

# Security Background

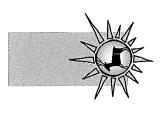


- ▼ 2013 Bond Authorization includes over \$14 million in safety measures, including improving front office security
- Front Office Security Phase I was completed in Summer of 2016
- enforcement professionals and District staff to develop strategies Reviewed existing front office configurations with law for security improvements
- "Buzz doors" installed, providing a remote operation of a door separating the public lobby from the school
- ► Used ballistic-resistant materials on new improvements
- ▶ Installed camera systems, all campuses now have cameras

## Front Office Security Phase II Overview



- Objectives of Front Office Security for Phase II
- ▶ Increase height of front counters to a target of 42 inches in order to minimize access
- Ballistic-resistant materials on new improvements
- ► Windows
- ► Front Counter
- ▶ Desk Areas
- Create emergency lock control door on primary entrance to campus
- ► Install dedicated monitor in front office for access to camera system displaying exterior entrance to campus
- Architect of Record is ADM Group for Phase I and Phase II



# Sites Impacted in Phase II Front Office Security

Major Improvement Sites (8 sites)

Canyon Springs

Deer Valley High School

Desert Sage

Greenbrier

Highland Lakes

Mirage

Mountain Shadows

Vista Peak

# Sites Impacted in Phase II Front Office Security



Other Improvement Sites (27 sites)

(con't)

Anthem Barry Goldwater High School

Boulder Creek High School

Constitution

Copper Creek

Deer Valley Middle School

Desert Mountain

Diamond Canyon

District Office (15th Ave)

Esperanza

Gavilan Peak

Las Briisas

Legend Springs

Mountain Ridge

**New River** 

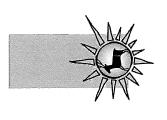
Norterra Canyon

Park Meadows

Paseo Hills

West Wing

Sandra Day O'Connor High School Sierra Verde Sonoran Foothills Sunrise Sunrise Sunset Ridge Terramar Village Meadows

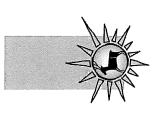


## Additional Information Front Office Security

Sites Not Specifically Included in Phase II (4 sites)

► Desert Sky Middle School modernization includes scope of Phase I & II Front Office Security

School to receive Phase II Front Office Security improvements Bellair and Arrowhead planned for addition of "buzz door" Summer of 2017, these schools along with Hillcrest Middle with modernization improvements



# Phase II Budget & Timeline Front Office Security

## Budget

- 1GPA cooperative job-order contract being considered with Skyline Builders and Restoration Inc.
- ► Estimated budget is \$800,000 (funded from 2013 bond proceeds)

## Timeline

- ► April 25, 2017 Preview with Board
- May 9, 2017 Formal Consideration by Board
- By May 12, 2017 Long-Lead Materials Ordered
- May 30, 2017 Work to Start
- August 1, 2017 Work Scheduled to be Completed

Green Form

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97



## **BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

placed on the official agenda of the meeting of the Board.								
TOPIC: P	review the Negotiation So	lution Team (NST)	Salary Recommendation	n for 2017-18				
1011c. <u>-</u>								
				_				
				17.70.				
Date assigned	for Board consideration: _	April 25, 2017	None Policy Reference	A.R.S. Reference				
			Toncy Reference	A.R.S. Reference				
EXECUTIVE	E SUMMARY:							
EXECUTIVI	2 GOWINIAN I							
Information according the EV 2017-19 Colom Decommon detion from the Magatistica Colution Toom								
Information regarding the FY 2017-18 Salary Recommendation from the Negotiation Solution Team (NST) will be provided.								
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<b>REQUESTED BOARD ACTION</b> – No action required.								
				n				
			- 0 // 1	_				
Submitted by	7. M.C 2	Ð	Jams R. Vertet					
	Jim Migliorino		Dr. James R. V					
	Deputy Superintender	nt	Superinter	ndent				

Form revised 2/7/11



## BOARD CALENDAR REMINDER 2016-17 School Year

20402 N. 15th Ave. Phoenix, AZ 85027 623.445.5000 Phone 623.445.5086 Fax www.dvusd.org

May 9	7:00 p.m Regular Governing Board Meeting
May 23	7:00 p.m Regular Governing Board Meeting
May 29	Memorial Day - Schools and District Offices Closed
June 13	7:00 p.m Regular Governing Board Meeting
June 27	7:00 p.m Regular Governing Board Meeting
July 11	7:00 p.m Regular Governing Board Meeting

**SUPERINTENDENT**Dr. James R. Veitenheimer

GOVERNING BOARD Kimberly K. Fisher, MAFM Jenny Frank Ann O'Brien Ann Elizabeth Ordway Darcy Tweedy



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### PUBLIC NOTICE

## SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, April 25, 2017 Immediately Following Regular Governing Board Meeting

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

One or more members of the public body may participate by telephonic, video or internet conferencing. The Deer Valley Governing Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda.

- 1. Call to Order
- 2. Roll Call
- 3. Adoption of the Agenda
- 4. Call for an EXECUTIVE SESSION:
  - a. A.R.S. §38-431.03.A.1 Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body Superintendent Search
- 5. Adjournment

**SUPERINTENDENT**Dr. James R. Veitenheimer

GOVERNING BOARD Kimberly K. Fisher, MAFM Jenny Frank Ann O'Brien Ann Elizabeth Ordway Darcy Tweedy

Persons with a disability may request reasonable accommodations by contacting (623) 445-5003. Request should be made as early as possible to allow time to arrange the accommodations.