



**DEER VALLEY**  
*Unified School District*

## Governing Board Meeting

**June 13, 2017**

**Special Meeting** **6:00 p.m.**

**Special Meeting** **6:45 p.m.**

**Regular Meeting** **7:00 p.m.**

**Special Meeting** **Immediately following  
Regular Board Meeting**

*Graduating lifelong learners who will successfully  
compete, lead, and positively impact the world.*

Deer Valley Unified School District No. 97  
20402 North 15<sup>th</sup> Avenue  
Phoenix, Arizona 85027

Telephone: (623) 445-5000





**DEER VALLEY**  
*Unified School District*

20402 N. 15th Ave.  
Phoenix, AZ 85027  
623.445.5000 Phone  
623.445.5086 Fax  
www.dvusd.org

**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

## PUBLIC NOTICE

### **SPECIAL MEETING OF THE GOVERNING BOARD** **Tuesday, June 13, 2017** **6:00 P.M.**

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

One or more members of the public body may participate by telephonic, video or internet conferencing. The Deer Valley Governing Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of the Agenda**
- 4. Call for an EXECUTIVE SESSION:**
  - a. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. – Superintendent Evaluation**
- 5. Adjournment**

Persons with a disability may request reasonable accommodations by contacting (623) 445-5003. Request should be made as early as possible to allow time to arrange the accommodations.

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## PUBLIC NOTICE

### **SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, June 13, 2017 6:45 P.M.**

District Office Training Facility 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

One or more members of the public body may participate by telephonic, video or internet conferencing. The Deer Valley Governing Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda.

#### **AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of the Agenda**
- 4. Call for an EXECUTIVE SESSION:**
  - c. Pursuant to A.R.S. §38-431.03.A.1 - Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. - Recommendation of Principal for Boulder Creek High School**
- 5. Adjournment**

Persons with a disability may request reasonable accommodations by contacting (623)-445-5003. Request should be made as early as possible to allow time to arrange the accommodations.





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**Note:** Separate Agenda for Special Meetings:

6:00 p.m. – Executive Session – Superintendent Evaluation

6:45 p.m. – Executive Session - Recommendation for Principal of Boulder Creek High School

Immediately following the Regular Meeting – Study Session – Budget Discussion

## **PUBLIC NOTICE**

### **REGULAR MEETING OF THE GOVERNING BOARD**

**Tuesday, June 13, 2017**

**7:00 P.M.**

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

## **AGENDA**

The Board reserves the right to change the order of items on the agenda, with the exception of Public Hearings. The Board may take action in open meeting on any item that was the subject of the Executive Session held at this Board Meeting. The Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda. A copy of the Board Packet is available for inspection at the desk of the District receptionist during District business hours 24 hours prior to the day of the meeting. One or more members of the public body may participate by telephonic, video or internet conferencing.

Persons with a disability may request reasonable accommodations by contacting (623) 445-5003. Requests should be made as early as possible to allow time to arrange the accommodations.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. ADOPTION OF THE AGENDA**

**5. AWARDS, ACHIEVEMENTS AND RECOGNITIONS**

There are no Awards, Achievements and Recognitions

**6. REPORTS**

A. Governing Board

The Governing Board Members may give a report on any of the following:

- Site Visits
- Governmental Relations
- Conferences
- Meetings
- Agenda Item Requests

B. Superintendent

Dr. James R. Veitenheimer

1. Current Events

C. Fiscal and Business Services

Jim Migliorino

1. Student Enrollment Report  
2. District Financial Reports

**7. OLD BUSINESS**

- A. Approve the Coding Recommendations for Computer Science – Progression of Learning Programs  
B. Approve the Certified Negotiated Language Tentative Agreement #66 for 2017-18  
C. Approve the Classified Negotiated Language Tentative Agreement #66 for 2017-18  
D. Approve RFP #17-004-5 Absence Management, Applicant Tracking/HR Management Employee Performance Evaluation, Professional Development Systems

**8. CONSENT AGENDA – (Motion by Exception)**

- A. Approve the Minutes for the Special Governing Board Meeting on May 19, 2017, the Special Governing Board Meeting on May 26, 2017, and the Special and Regular Governing Board Meetings on May 30, 2017

*Graduating lifelong learners who will successfully compete, lead, and positively impact the world.*

- B. Approve Payroll Voucher #25 in the amount of \$12,924,204.24, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$1,330,596.11, for Fiscal Year 2016-17
- C. Approve Donations
- D. Approve Addenda Contracts
- E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17
- F. Approval of Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18
- G. Approve the 2017-18 Deer Valley Education Foundation (DVEF) Memorandum of Understanding (MOU)
- H. Bids/Proposals
  - 1. Approve IFB #17-014-5 Supplemental Walk-In, Online & Catalog Consumer Goods
- I. Annual Reauthorizations/Renewals
  - 1. Approve Authorized Signers for Written Agreements/Contracts for 2017-18
  - 2. Approve Custodian for Revolving Funds for 2017-18
  - 3. Approve Resolution for Annuity Contracts for 2017-18
  - 4. Approve Resolution for Authorized Signers for Certificate of Deposit for 2017-18
  - 5. Approve Authorized Signers for Notice of Claims for 2017-18
  - 6. Approve Designation of Student Activities Treasurer for 2017-18
- J. Student Travel
  - 1. Approve travel for students from Mountain Ridge High School to attend TSC Summer Camp in Litchfield Park, AZ from July 12 through July 15, 2017
  - 2. Approve travel for students from Deer Valley High School to attend Complete Yearbook Training in Phoenix, AZ from July 27 through July 28, 2017

**9. ACTION**

- A. Approve Human Resources Changes
- B. Approve the Recommendation for the Principal of Boulder Creek High School
- C. To consider and, if deemed advisable, adopt a Resolution authorizing the sale of Tax Anticipation Notes by the District
- D. Approve the Fiscal Year 2017-18 Salary Schedules
- E. Approve 2017-18 Contract Language for Exempt 10 Positions
- F. Approve Performance Pay for the Deer Valley Unified School District Superintendent

**10. PREVIEW**

- A. Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the Expansion of Empowerment Scholarship Accounts (SB1431)
- B. Fiscal Year 2017-18 Classroom Site Fund Plan
- C. First Reading of Governing Board Policy
  - 1. First Reading of Revised Policy BEDB – Agenda
  - 2. First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination
  - 3. First Reading of Revised Policy BEDD – Rules of Order
  - 4. First Reading of Revised Policy BGB – Policy Adoption
  - 5. First Reading of Revised Policy BGD – Board Review of Regulations
  - 6. First Reading of Revised Policy BHC – Board Communications with Staff Members
  - 7. First Reading of Revised Policy DIE – Audits/Financial Monitoring
  - 8. First Reading of Revised Policy DJE – Bidding/Purchasing Procedures
  - 9. First Reading of Revised Policy EEAG – Student Transportation in Private Vehicles
  - 10. First Reading of Revised Policy EEB – Business and Personnel Transportation Services
  - 11. First Reading of Revised Policy EFDA – Collection of Money/Food Tickets
  - 12. First Reading of Revised Policy GCCE – Professional/Support Staff Conferences/Visitations/Workshops
  - 13. First Reading of Policy IJNDBA – Website Accessibility
  - 14. First Reading of Revised Policy JFABD – Admission of Homeless Students
  - 15. First Reading of Revised Policy JFB – Open Enrollment
  - 16. First Reading of Revised Policy JL – Student Wellness
  - 17. First Reading of Revised Policy JLCC – Communicable/Infectious Diseases
  - 18. First Reading of Revised Policy JR – Student Records
  - 19. First Reading of Revised Policy JRR – Student Surveys

**11. PUBLIC COMMENTS** - (Public comment forms are available in the lobby of the boardroom and must be submitted prior to the meeting)

The Board invites public comment on the District's business in general and on any agenda item in specific. All speakers must observe the rules of decorum. Speakers must fill out a card listing name, address, and topic, and hand it to the Board Secretary prior to the President calling the meeting to order. Speakers must make their comments in no more than three minutes. If necessary to accommodate all speakers within the 30 minute overall limit, the Board President may shorten each speaker's time. Constructive criticism is in order. Rudeness, vulgarity, disruptive conduct, or remarks disrespecting personal dignity are not in order and will not be allowed. Under the Arizona Open Meeting Law, the Governing Board cannot discuss or act on any items not listed on the agenda. Board Members may respond to criticism made by a speaker, ask staff to review a matter, or ask that a matter be put on a future agenda.

**12. FUTURE MEETINGS AND DATES TO REMEMBER**

June 27, 2017 – Regular Governing Board Meeting  
July 3, 2017 – Independence Day Observed – District Offices Closed  
July 4, 2017 – Independence Day – District Offices closed  
July 11, 2017 – Regular Governing Board Meeting

**13. ADJOURNMENT**





Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Governing Board Report

Date assigned for Board consideration: June 13, 2017

BEDB  
Policy Reference

38-431.02  
A.R.S. Reference

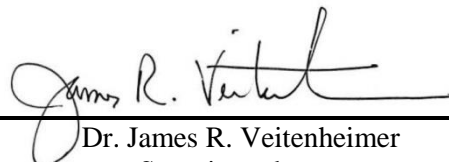
**EXECUTIVE SUMMARY:**

The Governing Board Members may give a report on any of the following:

- Site Visits
- Governmental Relations
- Conferences
- Meetings
- Agenda Item Requests

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent







Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Superintendent's Report

Date assigned for Board consideration: June 13, 2017

BEDB  
Policy Reference

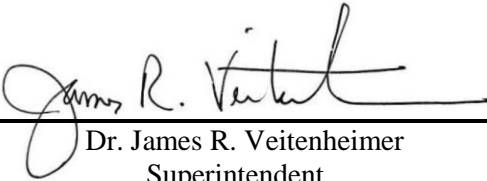
None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

1. Current Events

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent





Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Fiscal and Business Services Report

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

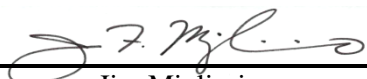
None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

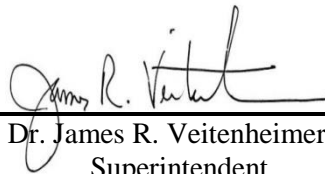
1. Student Enrollment Report– For your review, the Student Enrollment Report dated May 24, 2017 is attached. Enrollment as of that date was 33,938 with a -0.7% change from last year.
2. District Financial Reports – Attached are M&O, Student Activity and Auxiliary monthly reports for the month ended May 2017.

**REQUESTED BOARD ACTION** - No action required.

Submitted by



Jim Migliorino  
Deputy Superintendent



Dr. James R. Veitenheimer  
Superintendent

**DEER VALLEY UNIFIED SCHOOL DISTRICT  
STUDENT ENROLLMENT REPORT  
2016-2017**

33,938 CURRENT ENROLLMENT  
34,161 15/16 ENROLLMENT  
-0.7% CHANGE FROM 15/16

FOR THE DAY OF: May 24, 2017  
DAYS IN SESSION: 180

	PreK S	KG S	(26) T	A	1 S	(27) T	A	2 S	(28) T	A	3 S	(28) T	A	4 S	(32) T	A	5 S	(33) T	A	6 S	(33) T	A	7 S	8 S	7/8 T	Art Music A	15/16 Year End	16/17 Proj.	16/17 Total	
ANTHEM	22	57	3	19	73	3	25	60	3	20	85	3	29	78	3	26	75	3	25	90	3	30	79	105	9	20	4.5	773	726	724
ARROWHEAD	48	92	4	23	84	4	21	81	3	27	81	3	27	72	3	24	81	3	27	76	3	26				3.8	629	639	615	
BELLAIR	17	62	3	21	63	3	21	77	3	26	73	3	25	73	3	25	77	3	26	62	2	31				3.4	489	483	504	
Renaissance -->	12	1			7	0.5		10	0.5		12	1	18	1			23	1		9	1		20	7						
CANYON SPRINGS	21	57	3	19	62	3	21	61	3	21	70	3	24	81	3	27	73	3	25	84	3	28	101	82	9	20	4.5	803	791	810
ELD -->	28	2	14	12	1	12	19	1	19	1	15	1	15	12	1	12	8	0.5	16	1										
CONSTITUTION	22	60	3	20	68	3	23	62	3	21	85	3	29	86	3	29	56	2	28	71	3	24				4.5	614	640	605	
COPPER CREEK	27	95	4	24	91	4	23	97	4	25	96	4	24	109	4	28	124	4	31	110	4	28				4.5	732	724	749	
DEER VALLEY MS																							271	311	23	25		600	619	582
DESERT MOUNTAIN	24	49	2	25	46	2	23	67	3	23	48	2	24	75	3	25	91	3	31	75	3	25	98	103	9	24	4.5	701	638	676
Mandarin -->	47	2	24	47	2	24	42	2	21																					
DESERT SAGE	64	52	2	26	53	2	27	54	2	27	83	3	28	70	3	24	76	3	26	91	3	31				3.5	657	650	679	
ELD -->																							1							
DESERT SKY																							347	340	25	27		688	698	688
DIAMOND CANYON	96	4	24	81	3	27	104	4	26	103	4	26	124	4	31	124	4	31	123	4	31	123	126	128	11	23	5	1,043	976	1,009
ESPERANZA	42	98	4	25	74	3	25	88	4	22	77	3	26	76	3	26	71	3	24	76	3	26				4	556	549	602	
Mandarin -->	22	2	11	27	2	14	41	2	21	38	2	27	2	27	2	37	2	36	2											
GAVILAN PEAK	18	15	1	15	23	1	23	25	1	25	38	2	19	44	2	22	44	2	22	58	2	29	134	108	10	24	4.5	798	748	735
GREENBRIER	28	66	3	22	61	3	21	56	3	19	47	2	24	41	2	21	48	2	24	45	2	23				3	403	415	392	
Renaissance -->	14	0.5	28	8	0.5	16	23	1	23	22	1	23	22	1	22	27	1	27	28	1	28	33	40							
HIGHLAND LAKES	75	3	25	84	4	21	71	3	24	78	3	26	84	3	28	86	3	29	67	3	23	211	207	17	25	6	1,159	1,165	1,158	
HILLCREST																						490	514	36	28		976	991	1,004	
LAS BRISAS	26	103	4	26	100	4	25	98	4	25	106	4	27	125	4	32	138	4	35	140	4	35				4.5	849	807	836	
LEGEND SPRINGS	84	4	21	100	4	25	102	4	26	72	3	24	102	4	26	93	3	31	112	4	28				4.1	690	684	665		
MIRAGE	26	94	4	24	79	4	20	72	3	24	55	2	28	59	2	30	55	2	28	66	2	33				3.3	491	482	506	
MOUNTAIN SHADOWS	64	62	3	21	73	3	25	59	3	20	74	3	25	66	2	33	63	2	32	66	2	33				3	497	524	527	
NEW RIVER	34	2	17	30	1	30	34	2	17	32	2	16	37	2	19	29	1	29	44	2	22				2.5	239	225	240		

Constitution 3rd, Diamond Canyon 1st, Las Brisas 5th & 6th, Mountain Shadows 4th, New River 1st, Park Meadows 3rd, Paseo Hills 3rd, Sunrise 4th, Terramar 3rd, West Wing 2nd are underlined due to a teacher aide being added to the classroom.

DEER VALLEY UNIFIED SCHOOL DISTRICT  
STUDENT ENROLLMENT REPORT  
2016-2017

PreK	KG (26)			1 (27)			2 (28)			3 (28)			4 (32)			5 (33)			6 (33)			7	8	7/8	Art		15/16	16/17		
	S	T	A	S	T	A	S	T	A	S	T	A	S	T	A	S	T	A	S	T	A	S	T	A	Band/PE	Year End	Proj.	Total		
NORTERRA CANYON	119	5	24	82	4	21	116	5	24	112	4	28	101	4	26	105	4	27	87	3	29	77	74	9	17	5	900	915	873	
ELD -->	21	1	12	1	8	0.5	8	0.5	5	0.5	5	0.5	5	0.5	3	25	83	3	28	86	3	29				4	639	658	671	
PARK MEADOWS	43	88	4	22	89	4	23	73	3	25	89	3	30	74	3	25	83	3	28	86	3	29				4	639	658	671	
ELD -->	12	1	7	0.5	6	0.5	6	0.5	5	0.5	5	0.5	7	0.5																
PASEO HILLS	82	4	21	96	4	24	89	4	23	89	3	30	88	3	30	113	4	29	101	4	26	96	113	9	23	4.2	935	944	904	
SIERRA VERDE	87	4	22	118	5	24	89	4	23	103	4	26	122	4	31	118	4	30	126	4	32	132	114	10	25	5	986	985	1,009	
SONORAN FOOTHILLS	26	95	4	24	89	4	23	87	4	22	84	3	28	87	3	29	97	3	33	72	3	24	83	68	8	19	5	618	729	788
STETSON HILLS	95	4	24	98	4	25	122	5	25	109	4	28	116	4	29	123	4	31	130	4	33	140	137	11	25	5.3	1,082	1,032	1,070	
SUNRISE	83	4	21	87	4	22	99	4	25	78	3	26	68	2	34	75	3	25	63	3	21					3.5	567	589	553	
SUNSET RIDGE	22	59	3	20	74	3	25	83	3	28	78	3	26	90	3	30	85	3	29	109	4	28	105	122	10	23	4.5	898	822	827
TERRAMAR	40	83	4	21	102	4	26	88	4	22	86	3	29	108	4	27	106	4	27	114	4	29	116	91	9	23	5.1	885	872	934
VILLAGE MEADOWS	23	67	3	23	62	3	21	59	3	20	64	3	22	80	3	27	75	3	25	51	2	26				3	511	507	481	
VISTA PEAK	3			3			4			13			8			10			7			3	5			46			56	
WEST WING	87	4	22	101	4	26	115	4	29	111	4	28	118	4	30	130	4	33	131	4	33	119	128	10	25	5-1	1,061	1,000	1,040	
	603	2,341		2,372		2,426		2,417		2,548		2,547		2,619		2,607		2,782		2,797		23,515	23,227				23,515	23,227	23,512	
BARRY GOLDWATER HS							9			10		11			12				T		A									
							409			432		426			398				69		24					1,774	1,884	1,665		
BOULDER CREEK HS							731			591		593			562				98		25					2,485	2,656	2,477		
DEER VALLEY HS							417			430		415			396				67		25					1,765	1,837	1,658		
MOUNTAIN RIDGE HS							597			566		554			556				84		27					2,219	2,298	2,273		
SANDRA DAY O'CONNOR HS							596			640		570			534				93		25					2,388	2,537	2,340		
VISTA PEAK							7			4		1			1				1						15			13		
							2,757			2,663		2,559			2,447											10,646	11,212	10,426		

END OF THE MONTH ENROLLMENT:

AUGUST:	34,018	DECEMBER:	33,933	APRIL:	33,982
SEPTEMBER:	34,043	JANUARY:	34,006	MAY:	33,938
OCTOBER:	33,994	FEBRUARY:	33,978		
NOVEMBER:	33,945	MARCH:	33,942		

2016-2017 M&O BUDGET REPORT - MAY 2017

	2016-17 Budget	Expenses to date	Encumbrances	Committed budget balances	Remaining
Certified Staff Contracts	91,240,381	89,726,596	1,036,046	-	477,739
Classified Staff Contracts	26,515,580	24,992,363	1,327,554	-	195,663
Transportation payroll	5,340,000	5,140,924		50,000	149,076
Addenda	2,632,268	2,630,991	-	1,277	-
Vacation/Sick leave buy back	1,550,000	1,343,278		206,722	-
Certified/classified Substitutes	2,027,939	1,612,644		415,295	-
Health/dental insurance	24,917,501	24,917,501			-
Social security	9,344,498	9,117,170	168,997	48,141	10,190
State retirement	13,778,197	13,416,983	229,269	67,329	64,616
Workers comp/ST disability	1,400,000	1,400,000			-
School discretionary/CIT	2,936,185	2,460,727	269,120	206,338	-
Department budgets	5,248,403	4,561,715	616,921	69,767	-
School copier maint. agreements	475,000	475,000	-	-	-
Property/liability insurance	1,600,000	1,600,000			-
Spec ed tuition	1,450,000	1,450,000	-		-
Utilities	11,305,000	8,638,778	2,666,222		-
	201,760,952	193,484,670	6,314,129	1,064,869	897,284
Unallocated	135,953				
Projected Carryforward					1,033,237

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**  
**FINANCIAL REPORT - STUDENT ACTIVITY FUNDS**  
**MONTH ENDED MAY 2017**

SCHOOL	BEGINNING BALANCE	REVENUES	EXPENSES	ENDING BALANCE
ANTHEM	\$37,713	\$6,532	\$3,467	\$40,779
ARROWHEAD	36,084	1,164	14,697	22,551
BELLAIR	13,232	1,850	647	14,435
CANYON SPRINGS	58,886	5,340	6,576	57,650
CONSTITUTION	5,223	309	490	5,043
COPPER CREEK	41,563	9,062	20,432	30,194
DEER VALLEY MS	1,624	5,708	13,283	(5,951)
DESERT MOUNTAIN	35,642	11,613	1,218	46,037
DESERT SAGE	16,547	5,850	13,879	8,518
DESERT SKY	47,976	4,545	2,365	50,156
DIAMOND CANYON	53,196	19,218	12,570	59,845
ESPERANZA	10,163	960	1,997	9,126
GAVILAN PEAK	47,282	7,658	18,102	36,837
GREENBRIER	23,247	-	6,920	16,327
HIGHLAND LAKES	55,360	9,973	17,636	47,697
HILLCREST	9,742	6,916	1,757	14,901
LAS BRISAS	13,888	10,070	4,059	19,898
LEGEND SPRINGS	46,733	7,367	10,433	43,667
MIRAGE	19,785	1,836	6,155	15,466
MOUNTAIN SHADOWS	22,799	3,064	8,712	17,151
NEW RIVER	11,077	144	678	10,543
NORTERRA CANYON	40,247	2,019	8,481	33,785
PARK MEADOWS	12,957	205	1,360	11,802
PASEO HILLS	23,266	1,054	10,785	13,535
SIERRA VERDE	38,378	7,182	14,611	30,949
SONORAN FOOTHILLS	22,160	4,957	12,976	14,140
STETSON HILLS	35,253	18,070	12,541	40,782
SUNRISE	9,734	259	977	9,016
SUNSET RIDGE	54,272	2,526	20,832	35,966
TERRAMAR	66,045	7,903	13,699	60,249
VILLAGE MEADOWS	7,790	725	1,293	7,222
VISTA PEAK	265	880	314	831
WEST WING	46,866	23,003	13,676	56,193
BARRY GOLDWATER	122,996	42,707	18,955	146,747
BOULDER CREEK	159,953	78,786	23,022	215,717
DEER VALLEY HS	216,408	51,822	27,712	240,518
MOUNTAIN RIDGE	175,872	66,614	27,804	214,682
SANDRA DAY O'CONNOR	289,791	78,979	105,551	263,219
<hr/>				
TOTALS	\$1,930,018	\$506,867	\$480,660	\$1,956,225

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**  
**FINANCIAL REPORT - AUXILIARY FUNDS**  
**MONTH ENDED MAY 2017**

SCHOOL	BEGINNING BALANCE	REVENUES	EXPENSES	ENDING BALANCE
ANTHEM	\$10,641	\$200	\$659	\$10,183
ARROWHEAD	2,340	4,078	4,030	2,387
BELLAIR	5,078	256	-	5,334
CANYON SPRINGS	5,937	369	100	6,206
CONSTITUTION	3,790	38	264	3,564
COPPER CREEK	5,502	3,831	2,925	6,407
DEER VALLEY MS	7,800	\$1,513	\$815	8,498
DESERT MOUNTAIN	8,532	67	526	8,074
DESERT SAGE	881	-	-	881
DESERT SKY	19,814	1,146	826	20,135
DIAMOND CANYON	17,196	3,396	647	19,944
ESPERANZA	2,945	1,471	1,402	3,015
GAVILAN PEAK	6,543	200	2,271	4,472
GREENBRIER	852	-	-	852
HIGHLAND LAKES	20,518	763	1,438	19,842
HILLCREST	8,317	219	1,173	7,363
LAS BRISAS	1,361	-	-	1,361
LEGEND SPRINGS	13,533	-	-	13,533
MIRAGE	3,111	1,233	695	3,650
MOUNTAIN SHADOWS	724	72	-	796
NEW RIVER	2,924	-	-	2,924
NORTERRA CANYON	18,871	7,119	3,948	22,043
PARK MEADOWS	9,653	166	-	9,819
PASEO HILLS	6,507	1,827	1,692	6,642
SIERRA VERDE	18,100	4,600	1,980	20,719
SONORAN FOOTHILLS	3,764	4,220	2,640	5,343
STETSON HILLS	12,620	6,923	4,851	14,691
SUNRISE	4,243	-	771	3,472
SUNSET RIDGE	7,477	176	1,063	6,590
TERRAMAR	6,039	665	1,533	5,170
VILLAGE MEADOWS	1,208	482	369	1,321
VISTA PEAK	41	-	-	41
WEST WING	13,923	200	886	13,238
BARRY GOLDWATER	121,781	11,759	7,883	125,658
BOULDER CREEK	408,464	39,281	60,305	387,441
DEER VALLEY HS	271,851	13,026	13,078	271,798
MOUNTAIN RIDGE	457,493	4,167	23,751	437,908
SANDRA DAY O' CONNOR	154,957	25,144	25,581	154,521
TOTALS	\$ 1,665,331	\$138,606	\$168,102	\$1,635,836







Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Coding Recommendations for Computer Science – Progression of Learning  
Programs

Date assigned for Board consideration: June 13, 2017      None      None  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description - An implementation plan beginning in Fall 2017 will see all DVUSD schools involved in planning, piloting and furthering student and teacher participation in Computer Science Education. The tactical plan addresses the focus areas of delivery, potential staffing, technology and enrichment to advance DVUSD schools and students in becoming problem solvers, computational thinkers, and creators of technology.

Fiscal Impact – Preliminary 2017-2018 estimates for curriculum start-up costs, hardware, and training are \$ 97,500 to be funded from 2013 Bond proceeds, M&O, and other sources. Ongoing curriculum, hardware, and staff support costs are dependent upon the curriculum selected and approved by the Board.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve a coding program for students to be developed during the 2017-18 school year.

Submitted by Dr. Gayle Galligan Ed.D.  
Dr. Gayle Galligan  
Deputy Superintendent

Dr. James R. Veitenheimer  
Dr. James R. Veitenheimer  
Superintendent





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Certified Negotiated Language Tentative Agreement #66 for 2017-18

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

The Certified Negotiated Solutions Team created a Tentative Agreement.  
The final draft is called a Tentative Agreement until it is ratified by the employee associations and adopted by the Governing Board.

DVEA ratified the agreement on May 2, 2017.

Attached 2017-2018 Tentative Agreement

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administrations recommendation and approve the Certified Negotiated Language Tentative Agreement #66 for 2017-18.

Submitted by

Jenna Moffitt  
Director

  
Dr. James R. Veitenheimer  
Superintendent

Tentative Agreement # 66 – Board Proposed  
Negotiated solutions – Language Committee

**CERTIFIED**

V Pupil Discipline

- B. Each Principal/designee will develop and review during the current school, a written discipline plan. Each campus shall develop a school discipline plan(s) that define campus procedures.
1. Five teachers selected by their peers, shall develop the plan in committee with the principal or appropriate administrator.
  2. The plan(s) shall be submitted to ~~Ed Services~~ **THE APPROPRIATE DEPARTMENT** by September 15<sup>th</sup> each year. The plans shall be maintained for two years.
  3. The committee shall distribute the plan and train the faculty prior to submission of the plan to ~~Ed Services~~ **THE APPROPRIATE DEPARTMENT.**

VII Personnel Files

- D. A signed copy of the Teacher Evaluation shall be **MAINTAINED IN HUMAN RESOURCES** ~~kept at the Principal's office.~~

XI Parent/Teacher Conference Days

- B. ~~All~~ **PREK-8** teachers will be provided two (2) one-half (1/2) days of early dismissal twice each school year per district calendar. **9-12 TEACHERS WILL BE PROVIDED TWO (2) ONE-HALF (1/2) DAYS OF EARLY DISMISSAL ONCE EACH SCHOOL YEAR PER DISTRICT CALENDAR.**

## XII Job Sharing and Part-time Teaching

### A. Job Sharing

3. ~~Only continuing teachers shall be eligible for job-shared positions.~~
3. A ~~former~~ Deer Valley teacher who **HAS** ~~had continuing status and effective evaluations during his/her employment in the district~~ may be considered for ~~rehire~~ **HIRE** in a job-shared position. ~~provided there are not current in-district applicants.~~
4. Teachers requesting a job-shared assignment shall submit their proposal in writing to the principal for consideration. Teachers who are job-sharing and who wish to return to full time status the following year shall notify the district by December 10<sup>th</sup>.
5. Each teacher in a job-shared assignment shall be credited with the number of sick leave hours prorated on the basis of the amount of time worked.
6. A teacher in a job-sharing assignment will receive one year of seniority if the teacher has worked more than one semester.

### B. Part-time Teaching

3. Part-time teachers will be credited with sick leave prorated on the basis of the amount of time worked. Part-time teachers may be eligible for additional benefits as described **IN SECTION XIX, EMPLOYEE FRINGE BENEFITS** ~~elsewhere in this Manual.~~
6. Part-time teachers are expected to attend all the scheduled meetings, staff development training and in-services held during the pre-days. Part-time teachers ~~are encouraged to be for as many of the meetings and in-services held outside their teaching day as possible.~~ **SHALL WORK WITH THEIR ADMISTRATORS TO CREATE A PLAN REGARDING ATTENDANCE AT MEETINGS AND PROFESSIONAL DEVELOPMENT OPPORTUNITIES.**

## XV Class Loads

### c. High School

- i. According to **THE ACCREDITATION INSTITUTION(S)** ~~NCA~~ policies and standards for accreditation of secondary school: "The teaching load shall permit teachers to have time to perform their duties." Except in certain activity-type classes such as music, the daily student load for each teacher shall not exceed 170, and for P.E.185.

## XVI Vacancies/Transfers/Assignments

### C. Assignment

#### 4. High School Teachers

- a. ~~High school teachers will be assigned in accordance with the general practices and philosophy of the North Central Accrediting Association. Normally this is 2-3 preparations.~~
- a. High school teachers shall be consulted by the department chairperson regarding the subjects/assignments for which they qualify for the next school year. This consultation shall take place prior to development of department assignments.
- b. The department chairperson and the Principal/designee shall develop a departmental schedule based upon consideration of the teachers stated preferences, professional preparation, teaching experience and staffing needs. These department assignments shall be presented at a departmental meeting where staff, as a group, reviews them. If a teacher is not satisfied with an assignment, the teacher may appeal the assignment to the department chairperson, principal/designee, and superintendent/designee, respectively.

F. Spring Staffing for Subsequent Academic Year

1. Determine the number of surplus positions using the following criteria:

- e. Teachers remaining on campus after surplus must be ~~highly qualified and~~ properly certified to fill required positions

G. Fall Staffing – An involuntary transfer to relieve overstaffing in the fall will take place in the following manner:

1. Determine the number of surplus positions using the following criteria:

- e. Teachers remaining on campus after surplus must be ~~highly qualified and~~ properly certified to fill required positions.

H. New School Staffing – The procedure for staffing a new school shall be as follows:

3. Determine the number of surplus positions using the following criteria:

- e. Teachers remaining on campus after surplus must be ~~highly qualified and~~ properly certified to fill required positions

XIX Employee Fringe Benefits

B Paid Leaves of Absence

1. Sick Leave

- b. Sick leave may be used for personal and family illness (father, mother, or one who acted in that capacity, brother, sister, son, daughter, spouse, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandmother, grandfather, grandchildren), adoption and paternity **OR ANY FAMILY MEMBER AS DEFINED IN ARS 23-371.**



## 2. Personal Leave

- a. Personal leave in the amount of 35 hours (pro-rated per FTE) is allowed per year. Personal hours are not earned in addition to sick leave hours. Personal hours will be deducted from accumulated sick leave. **EMPLOYEE MAY REQUEST APPROVAL FROM THEIR SUPERVISING ADMINISTRATOR TO UTILIZE UNPAID PERSONAL TIME, SHOULD THE EMPLOYEE HAVE EXHAUSTED THEIR ALLOTTED PERSONAL HOURS.**

## C. Payment for Unused Sick Leave

1. After five (5) consecutive years of service in the District and upon voluntary termination of employment with the District, the District will pay the employee for all unused sick leave hours at the following daily rates subject to the accrued sick and vacation leave conversion plan (see appendix H):
  - a. From 5 to 9 years 25% of Base pay rate,
  - b. From 10 to 14 years 50% of Base pay rate,
  - c. From 15 to 19 years 75% of Base pay rate,
  - d. 20 years or more 100% of Base pay rate
2. All required deductions will be taken out of this payment. **ANY UNACCOUNTED FOR LEAVE WILL BE RE-INSTATED UPON RE-HIRE WITHIN NINE (9) MONTHS OF SEPARATION DATE.**

## D. Unpaid Leaves of Absence

4. If the leave granted to a teacher extends through the end of the school year, the teacher must give written notification by ~~February~~ **4 DECEMBER 10<sup>TH</sup>** of intention to resume teaching duties in the

next school year, or by May 15, if leave commences during the second semester.

## XX Professional Compensation

### K. National Board Certification Addenda paid each year that the certificate is in effect.

1.	National Board Certification	
	Teacher/Counselor	\$1,000 per year
	Audiologist	\$3,000 per year
	Psychologist	\$3,000 per year
2.	CCC's	
	Audiologist	\$2,000 per year
	Speech	\$2,500 per year
	Licensed Clinical Social Worker	\$2,500 per year
3.	Bilingual	
	Speech	\$2,000 per year
	Psychologist	\$2,000 per year
4.	Specialty Certification	
	OT	\$3,000 per year
	PT	\$3,000 per year
	<b>VISION</b>	<b>\$2,000 PER YEAR</b>

## XXIII Recognized Employee Groups Rights

### A. Facilities

4. The Board authorizes the recognized employee groups use of the district mail **AND E-MAIL** systemS. The recognized employee group will provide an informational copy of all communications to each campus administrator, the superintendent/designee and each Deputy Superintendent at the time of distribution.

B. Cooperative Efforts

4. Recognized employee groups shall be **A STANDING ITEM** scheduled at the end of each faculty meetingS or workshop to present reports and announcements. **THE DVEA REPRESENTATIVE WILL COMMUNICATE WITH ADMINISTRATION THE TOPIC FOR THE AGENDA ITEM.** ~~when the representatives request placement on the agenda.~~
7. ~~Copies of the manual shall be printed and delivered at the expense of the Board During~~ **AS PART OF** orientation, **EMPLOYEES WILL BE PROVIDED INFORMATION ON HOW TO ACCESS THE ELECTORINIC VERSION OF THE CERTIFIED MANUAL.** ~~to all teachers employed by the Board. Further, the Board shall furnish fifty (50) copies of the manual to the recognized employee groups for their use.~~
8. ~~The district shall provide the recognized employee groups five (5) electronic copies of the packet for board meetings and agendas for parent round table committee meetings.~~
8. Every teacher shall have the right to organize, join and support any employee organization, or group.

D. Employee Group President Release

1. ~~The Recognized Employee Group's~~ **DVEA** president shall be granted a full-time teaching contract. 25% of the contract will be paid by the district for duties jointly determined by the Recognized Employee Group's president and the Superintendent. 75% of the contract will be paid by recognized employee group for duties determined by recognized employee group.
2. ~~The Recognized Employee Group~~ **DVEA** president will **RECEIVE SALARY ADVANCEMENTS IN ALIGNMENT WITH** ~~advance on the~~ certified salary schedule in the same manner as another teacher with a full-time teaching contract.





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Classified Negotiated Language Tentative Agreement #66 for 2017-18

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

The Classified Negotiated Solutions Team created a Tentative Agreement.  
The final draft is called a Tentative Agreement until it is ratified by the employee associations and adopted by the Governing Board.

DVESPA ratified on March 17, 2017.

Attached 2017-2018 Tentative Agreement

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administrations recommendation and approve the Classified Negotiated Language Tentative Agreement #66 for 2017-18.

Submitted by

Jenna Moffitt  
Director

  
Dr. James R. Veitenheimer  
Superintendent

Tentative Agreement # 66 – Board Proposed  
Negotiated solutions – Language Committee

**Classified**

**Section 11.D. & 11.E. EMPLOYMENT STATUS, Page 16 – revised language**

D. Resignation

Employees resigning their jobs with Deer Valley Unified School District will be expected to give ~~two-week~~ **TEN (10) WORKING DAYS'** notice when possible. Any keys, badges, tools, equipment, etc. for which the employee has been responsible and has been issued must be returned as of the resignation effective date. **LEAVE TIME IS CREDITED IN ADVANCE AT THE BEGINNING OF THE FISCALYEAR. IF AN EMPLOYEE SHOULD RESIGN, THE LEAVE IS PRORATED AND DOCKED BASED ON DAYS WORKED.**

E. Termination

Terminations will follow the procedures as outlined in Governing Board Policy GDQD. Any keys, badges, tools, equipment, etc. for which the employee has been responsible and has been issued must be returned immediately. **LEAVE TIME IS CREDITED IN ADVANCE AT THE BEGINNING OF THE FISCALYEAR. IF AN EMPLOYEE IS TERMINATED, THE LEAVE IS PRORATED AND DOCKED BASED ON DAYS WORKED.**

**Section 16.A.1. VACANCIES/IN-HOUSE REASSIGNMENTS/TRANSFERS, Page 23 – added language**

1. In-House Reassignment - Definition: Placement of a classified employee from one position to another within a school/District office.

Whenever a vacancy occurs, the campus/District office will publish positions open for in-house reassignment on that site.

The campus/District office administrator may use his/her discretion to approve/disapprove an in-house reassignment.

**IF AFTER POSTING A POSITION FOR REASSIGNMENT THERE IS ONLY ONE APPLICANT, THE CAMPUS/DEPARTMENT HAS THE OPTION TO POST THE POSITION FOR IN-DISTRICT TRANSFER AND INTERVIEW ALL IN-DISTRICT APPLICANTS AT THE SAME TIME.**

**Section 18.B. STAFF DEVELOPMENT, Page 26 – revised language**

- B. The District utilizes an earned credit system which also provides employees the benefit of obtaining salary incentive pay.

Criteria for Obtaining Salary Incentive Pay:

\* All coursework submitted for incentive pay is subject to approval by the Human Resource Department.

Incentive credit for courses that do not have pre-determined credit hours established will be awarded as follows:

\* 12 seat hours = 1 incentive credit

(Partial credit is accepted in quarter credit increments)

Incentive credit for courses that have pre-determined credit hours established will be awarded as established. This includes, but is not limited to District and university courses offered for one (1) credit that may exceed 12 seat hours.

\* 5 incentive credits = .10 cents per hour increase per year.

\* 100 credits = a lifetime max of \$2.00

Professional growth for classified employees is in addition to the ranges of the current salary.

\* An employee must ~~pay for and~~ attend on their own time to receive credit. **ANY COST FOR THE COURSE IS THE EMPLOYEE'S RESPONSIBILITY.**

\* Grades below "c", audit (x), incomplete or research in progress grades will not be accepted.

**Section 19.B.1.a. & b. EMPLOYEE FRINGE BENEFITS, Pages 29, 30 – added language**

B. Paid Leaves of Absence

1. Sick Leave

- a. All classified employees who are employed for four (4) hours per day or more will be credited with sick leave benefits which will accrue at the rate of 10.6 hours (pro-rated per FTE) per calendar month of service. This leave may accrue to an unlimited amount.

**ALL CLASSIFIED EMPLOYEES WHO ARE EMPLOYED FOR LESS THAN FOUR (4) HOURS PER DAY WILL BE CREDITED WITH SICK LEAVE BENEFITS WHICH WILL ACCRUE AT THE RATE OF ONE (1) HOUR PER THIRTY (30) HOURS WORKED WITH A LIMIT OF NO MORE THAN**



**FORTY (40) HOURS EARNED PER FISCAL YEAR. THIS LEAVE DOES NOT QUALIFY FOR PAYMENT OF UNUSED SICK LEAVE.**

- b. Eligible employees will be credited with sick leave hours at the beginning of the District's fiscal year. **IF AN EMPLOYEE SHOULD RESIGN, TAKE UNPAID LEAVE OR IS TERMINATED, THE LEAVE IS PRORATED AND DOCKED BASED ON DAYS WORKED.**
- c. Sick leave may be used for personal and family illness (father, mother, or one who acted in that capacity, brother, sister, son, daughter, spouse, fiancé, father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandmother, grandfather, grandchildren) adoption and paternity, **OR ANY FAMILY MEMBER AS DEFINED IN ARS 23-371.**
- d. Not more than forty (40) hours (pro-rated per FTE) of accumulated sick leave may be used for any one illness, when absence is due to illness in the immediate family, adoption or paternity. An extension of the accumulated days may be approved by the Administrator/ Supervisor.

**Section 19.C.1. EMPLOYEE FRINGE BENEFITS, Page 33 – added language**

C. Payment for Unused Sick Leave

- 1. After five (5) consecutive years of service in the District and upon voluntary termination of employment with the District, the District will pay the employee for all unused sick leave days at the following daily rates subject to the Accrued Sick and Vacation Leave Conversion Plan (see appendix):

from 5 to 9 years - 25% of 1st step of classification

from 10 to 14 years - 50% of 1st step of classification  
from 15 to 19 years - 75% of 1st step of classification  
20 years or more - 100% of 1st step of classification

All required deductions will be taken out of this payment.

**ANY UNACCOUNTED FOR LEAVE WILL BE RE-INSTATED  
UPON RE-HIRE WITHIN NINE (9) MONTHS OF SEPARATION  
DATE.**

**Section 19.D.7. EMPLOYEE FRINGE BENEFITS, Page 34 – revised language**

6. If the leave granted to an employee extends through the end of the school year, the employee must submit written notification to the Human Resource Department by ~~February 1st~~ **DECEMBER 10<sup>TH</sup>** of intention to resume duties in the next school year, or by May 15th, if leave commences during the second semester. If notification is not received as stated above, the Human Resource Department will consider the position vacant.



**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve RFP #17-004-5 Absence Management, Applicant Tracking/HR Management  
Employee Performance Evaluation, Professional Development Systems

Date assigned for Board consideration: June 13, 2017 DJE/DJB 15-213  
Policy Reference A.R.S. Reference

**EXECUTIVE SUMMARY:**

Description – Human Resources has completed the RFP process to select current and efficient HR Management system and applicant tracking system, as recommended by the efficiency audit conducted during the 2015/2016 school year. Frontline Technologies has been identified as the top choice for all systems as it is capable of interfacing with other employment management software.

Human Resources is also recommending the continuation of the following systems provided by Frontline Technologies; Absence Management System (formerly AESOP), Employee Performance Evaluation system (formerly Stronge-OASYS), and Professional Development System (formerly My Learning Plan).

Invitations for Bid were sent to five (5) vendors. Responses were received from four (4) vendors.

Rationale – Proposals were evaluated using the state required procurement process. The company receiving the highest rating by the evaluation committee for all four systems is being recommended.

Fiscal Impact – \$182,366.50 funded from Capital, an increase of \$32,328.92 over this 2016-17 expense.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to approve the purchase from Frontline Technologies, per RFP #17-004-5 for a contract of an integrated system which includes Absence Management, Applicant Tracking/HR Management, Employee Performance Evaluation, and Professional Development Systems for Fiscal Year 2017-18, with optional annual renewal for four additional years through Fiscal Year 2022.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

## SOLICITATION RESULTS

DATE: June 13, 2017

RFP: 17-004-5

DESCRIPTION: Absence Management, Applicant Tracking/HR Management  
Employee Performance Evaluation, Professional Development  
Systems

RESPONSES: Four

DATE OPENED: January 27, 2017

BUDGETED: Yes

DISTRIBUTION: Human Resources Department

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<u>VENDOR</u>	<u>SYSTEM</u>	<u>AMOUNT</u>
Frontline Technologies	Absence Management	\$ 26,051.50
	Applicant Tracking/HR Mgmt	74,475.00
	Employee Performance Evaluation	55,440.00
	Professional Development System	26,400.00
<b>TOTAL</b>		<b>\$182,366.50</b>

Requests for proposals were mailed to five vendors. Responses were received from four vendors.

# HR-Information Management Systems

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RECOMMENDATION AND PREVIEW



# Driving Factors

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Efficiency Recommendations from Audit performed  
December of 2015

- Absence/leave Submissions
- Electronic Requisitions
- Hiring Processes
- Position Control



# Benefits of Implementation

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- Current Platform- Positive Candidate Feedback
- Improved Navigation for all Users- Greater Efficiencies in hiring process for hiring Managers and all who navigate the system (Secretaries, Administrators, HR staff)
- Increased Productivity through Automation-Interfaces with other systems, as well as popular social media venues
- Preservation of Data-Maintain the integrity of current data and continuing systems



# Key Benefits of Frontline

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- Applicants are able to complete one editable profile for use in expressing interest for multiple vacancies and are able to import their application with a single click to any of the 3400+ districts utilizing the Frontline Application system across Arizona and other states
- Brings best-in-class systems and insights together into one unified platform by interfacing with the current Absence Management System, Performance Evaluation System and Professional Growth System through automation and less manual entry of data



# Comparison: Frontline vs WinOcular – benefits of Frontline

## FRONTLINE

Applicant system has over 3400 clients nationally and a client retention rate of 97%

Frontline is a preferred partner with Tyler Technologies, our Payroll system, and has the ability to pull basic demographic information into iVisions to create the employee profile and initiate set up for iVisions access

As employee data is updated to a new assignment in the Frontline Central Employment tab, the data syncs across all other Frontline Solutions which alleviates the need for manual updates to the Absence Management, Professional Development and Performance Evaluation systems

Frontline has the ability for one-click postings to Facebook, Twitter and LinkedIn for use as recruitment resources

The application system is compatible with all stand-alone scanners and does not require a specific type of scanner

Has the capability of interfacing with 3<sup>rd</sup> party software for background check purposes

The system has form building capabilities which allows the user to build reports with field categories which can be populated from the employee file eliminating the need to fill the fields in manually

## WINOCULAR

Winocular maintains a smaller client base.

WinOcular has limited interface with iVisions

The system does not have the ability to sync data across multiple systems such as Absence Management, Professional Development and Performance Evaluation systems

WinOcular does not have the ability to interface with Facebook, Twitter, and LinkedIn at this time

WinOcular requires the use of specific scanners unique to their system

The system does not have the capability to interface with 3<sup>rd</sup> party software for background checks

Staff at WinOcular would need to build forms unique to our district and there is typically an additional cost for the creation of these forms

# Current System Fees – Obtained from current invoices

Vendor	2016-2017
Stronge – MLP Users (Professional Development)	\$26,400
Stronge – OASYS Users (Performance Evaluation)	\$52,800
Frontline – AESOP <i>System Start Up</i> (Absence Management)	N/A
Frontline – AESOP Employees Needing Replacement	\$21,120
Frontline – AESOP Employees Not Needing Replacement	\$7,980
Pre-Screening Hiring Tools-(Annual Fee and Interface Fee)	\$14,941.75
Combined Computer Resources-Zerorisk interface with WinOcular	\$7,640
Combined Computer Resources-Services for New Attestation Forms (WinOcular)	N/A
WinOcular Software Maintenance – Certified and Classified Applicant Tracking, Internet Applicant Entry and Query, Internet Job Posting, Users License	\$9,075
WinOcular Efolio HR Documents Management	\$7,200
WinOcular Position Tracking	\$2,880
<b>TOTAL</b>	<b>\$150,037.58</b>

# Frontline Technologies Systems – Quoted amounts on the RFP

System Component	Year 1 of Implementation	Annual renewal
Absence Management Annual Subscription Fee	\$26,051.50	\$26,051.50
Performance Evaluation Annual Subscription Fee	\$55,440.00	\$55,440.00
Professional Development Annual Subscription Fee	\$26,400.00	\$26,400.00
Applicant Tracking & HR Management System Start Up Fee	\$6,000	N/A
Applicant Tracking Annual Subscription Fee	\$24,700.00	\$24,700.00
HR Management Annual Subscription Fee	\$43,750.00	\$43,750.00
Paperless conversion	TBD	N/A
<b>Total Cost Year One and Year Two</b>	<b>\$182,341.00</b>	<b>\$176,341.50 (delta \$26,303.92)</b>

# Time-Line

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January 2017 – RFP posted for vendors

March 2017 – Receipt of and review of RFP by committee

May 2017 - Overview of new system presented to the Board

June – 2017 Request for Board approval

10 – 12 Week Implementation Process



# Time-Line

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June 2017 - Initial Call and Kickoff in July

Early August - Training Call 1: Review of Employee Record  
Early August- Training Call 1: Follow Up Action Items

Mid to Late August- Training Call 2: Building a Form Basics  
Mid to Late August- Training Call 2: Follow Up Action Items

Mid September- Session 3: Permissions  
Mid September- Session 3 Follow Up Actions

Switch Systems for 2018-2019 Hiring Cycle.







## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** CONSENT AGENDA – Items 8.A. through 8.J.

Date assigned for Board consideration: June 13, 2017      None      None  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

- A. Approve the Minutes for the Special Governing Board Meeting on May 19, 2017, the Special Governing Board Meeting on May 26, 2017, and the Special and Regular Governing Board Meetings on May 30, 2017
- B. Approve Payroll Voucher #25 in the amount of \$12,924,204.24 , and Expense Vouchers on the Voucher Summary Sheet in the amount of \$1,330,596.11, for Fiscal Year 2016-17
- C. Approve Donations
- D. Approve Addenda Contracts
- E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17
- F. Approval of Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18
- G. Approve the 2017-18 Deer Valley Education Foundation (DVEF) Memorandum of Understanding (MOU)
- H. Bids/Proposals
  - 1. Approve IFB #17-014-5 Supplemental Walk-In, Online & Catalog Consumer Goods
- I. Annual Reauthorizations/Renewals
  - 1. Approve Authorized Signers for Written Agreements/Contracts for 2017-18
  - 2. Approve Custodian for Revolving Funds for 2017-18
  - 3. Approve Resolution for Annuity Contracts for 2017-18
  - 4. Approve Resolution for Authorized Signers for Certificate of Deposit for 2017-18
  - 5. Approve Authorized Signers for Notice of Claims for 2017-18
  - 6. Approve Designation of Student Activities Treasurer for 2017-18
- J. Student Travel
  - 1. Approve travel for students from Mountain Ridge High School to attend TSC Summer Camp in Litchfield Park, AZ from July 12 through July 15, 2017
  - 2. Approve travel for students from Deer Valley High School to attend Complete Yearbook Training in Phoenix, AZ from July 27 through July 28, 2017

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administrations recommendation to approve Consent Agenda Items 8.A. through 8.J.

Submitted by

Kim Redding  
Kim Redding  
Governing Board Secretary

Dr. James R. Veitenheimer  
Dr. James R. Veitenheimer  
Superintendent







Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Minutes for the Special Governing Board Meeting on May 19, 2017, the Special Governing Board Meeting on May 26, 2017, and the Special and Regular Governing Board Meetings on May 30, 2017

Date assigned for Board consideration: May 9, 2017      BEDG      38-431.01  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

See attached the Minutes for the Special Governing Board Meeting on May 19, 2017, the Special Governing Board Meeting on May 26, 2017, and the Special and Regular Governing Board Meetings on May 30, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board approve the Minutes for the Special Governing Board Meeting on May 19, 2017, the Special Governing Board Meeting on May 26, 2017, and the Special and Regular Governing Board Meetings on May 30, 2017.

Submitted by Kim Redding  
Kim Redding  
Governing Board Secretary

James R. Veitenheimer  
Dr. James R. Veitenheimer  
Superintendent



**DEER VALLEY**  
*Unified School District*

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**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Friday, May 19, 2017 - 10:00 A.M. – 12:00 P.M.

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. Call to Order

Mrs. Fisher, President, called the meeting to order at 10:02 a.m.

### 2. Roll Call

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Deputy Superintendents Dr. Galligan and Mr. Migliorino, and Board Secretary Ms. Redding.

### 3. Adoption of the Agenda

Mrs. O'Brien motioned to adopt the Agenda. Mrs. Ordway seconded the motion. The motion carried (5-0).

### 4. Pledge of Allegiance

### 5. Work Session

#### A. Budget Discussion

Mr. Jim Migliorino, Deputy Superintendent of Fiscal and Business Services, reported on the current status of the budget reviewing revenue and expense changes, reclassification and staffing proposals, preliminary Classroom Site Fund plans, travel expenditures, and Capital items.

The Governing Board requested the following items:

- Job study
- Salary comparison
- Changes in job descriptions for reclassifications
- Employee turnover rates for types of employee positions
- Progression of IS&T reclassification positions
- Reclassification forms for each requested reclassification
- Fiscal Year 2017 reclassifications and new position list
- FOSS Kit utilization
- Vista Peak operational costs including out-sourced tuition costs. Breakdown (trend data) of all tuition costs for outplacement the year prior to the school opening and all years since it has opened
- Breakdown of Move on When Reading funding
- Copy of Heinfeld Meech 2015 Efficiency Study
- Capital spending from other than Fund 610 (capital) and Fund 631 (bond)
- Accrued liability for accumulated leave
- Excel file of all Fiscal Year 2017 base pay, addenda, and other compensation including position(s)
- Process for issuing addenda
- Addenda budgeted amounts

The Board discussed the Budget and requested a future Study Session after they have had an opportunity to review the requested items.

### 6. Adjournment

Mrs. O'Brien motioned to adjourn the meeting at 11:35 a.m. Ms. Frank seconded the motion. The motion carried (5-0).



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Dr. James R. Veitenheimer

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Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Friday, May 26, 2017 - 10:00 A.M.

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. Call to Order

Mrs. Fisher, President, called the meeting to order at 10:06 a.m.

### 2. Roll Call

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Legal Counsel Ms. Lowell-Britt and Ms. Hunnicutt.

### 3. Adoption of the Agenda

Mrs. O'Brien motioned to adopt the Agenda. Mrs. Ordway seconded the motion. The motion carried (5-0).

### 4. Call for an EXECUTIVE SESSION:

Mrs. O'Brien motioned that the Governing Board hold an Executive Session for the purpose set forth in Item 4.a. and 4.b. on the Agenda. Ms. Frank seconded the motion. The motion carried (5-0).

**a. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.** – Employment of candidate for position of the Superintendent and related salary and employment contract matters. The candidate has been provided the statutorily required notice of this executive session.

**b. Pursuant to A.R.S. §38-431.03.A.3 – Discussion or consultation for legal advice with the attorney or attorneys of the public body and A.R.S. §38-431.03.A.4 – Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.** – Superintendent position, Superintendent contract, related consultant contract, contract negotiations and related matters.

### 5. Adjournment

The meeting adjourned at 12:16 p.m.



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# UNAPPROVED

## MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, May 30, 2017 - 5:30 P.M.

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. Call to Order

Mrs. Fisher, President, called the meeting to order at 5:31 p.m.

### 2. Roll Call

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Deputy Superintendents Dr. Galligan and Mr. Migliorino, Human Resources Director Mrs. Moffitt, and Legal Counsel Ms. Lowell-Britt.

### 3. Adoption of the Agenda

Ms. Frank motioned to adopt the Agenda. Mr. O'Brien seconded the motion. The motion carried (5-0).

### 4. Call for an EXECUTIVE SESSION:

Ms. Frank motioned that the Governing Board hold an Executive Session for the purpose set forth in Item 4.a. and 4.b. on the Agenda. Ms. Tweedy seconded the motion. The motion carried (5-0).

**a. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.** – 2017-2018 Administrator contracts and related issues. The Administrators have been provided the legally required notice of the executive session.

**b. Pursuant to A.R.S. §38-431.03.A.3 – Discussion or consultation for legal advice with the attorney or attorneys of the public body and A.R.S. §38-431.03.A.4 – Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.** – 2017-2018 Administrator contracts and related issues; For discussion or consultation with the Board's attorney to consider its position and instruct its attorney regarding contracts that are the subject of negotiations.

### 5. Adjournment

The meeting adjourned at 6:38 p.m.

**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
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Darcy Tweedy



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Dr. James R. Veitenheimer

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Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, May 30, 2017 - 6:00 P.M.

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

**1. Call to Order**

Mrs. Fisher, President, called the meeting to order at 6:37 p.m.

**2. Roll Call**

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present.  
Others in attendance: Superintendent Dr. Veitenheimer.

**3. Adoption of the Agenda**

Mrs. O'Brien motioned to adopt the Agenda. Ms. Frank seconded the motion. The motion carried (5-0).

**4. Call for an EXECUTIVE SESSION:**

Mrs. O'Brien motioned that the Governing Board hold an Executive Session for the purpose set forth in Item 4.a. on the Agenda. Ms. Frank seconded the motion. The motion carried (5-0).

**a. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. – Superintendent Evaluation**

**5. Adjournment**

The meeting adjourned at 7:06 p.m.



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**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD Tuesday, May 30, 2017 - 7:00 P.M.

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. CALL TO ORDER

Mrs. Fisher, President, called the meeting to order at 7:09 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Deputy Superintendents Dr. Galligan and Mr. Migliorino, and Board Secretary Ms. Redding.

### 4. ADOPTION OF THE AGENDA

Ms. Frank motioned to adopt the Agenda removing Consent Agenda Items 8.D. Approve Addenda Contracts, 8.E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17, 8.F. Authorization to Enter into Additional Sole Source Contracts for Fiscal Year 2016-17 and 8.L. Approve Intergovernmental Agreement between Deer Valley Unified School District and Maricopa County Air Quality Department for the State Clean Diesel Program Sub Award for separate consideration, and removing Action Items 9.C. Approve 2017-18 Contract Language for Exempt 10 Positions and 9.D. Approve Performance Pay for the Deer Valley Unified School District Superintendent to the June 13, 2017 Regular Board Meeting. Ms. Ordway seconded the motion. The motion carried (5-0).

### 5. AWARDS, ACHIEVEMENTS AND RECOGNITIONS

#### A. Cooking up Change Winning Team

The Governing Board recognized Barry Goldwater High School junior Michael Griffin and sophomore Jason Forari for being named the Phoenix Cooking Up Change winning team.

#### B. Spring Sports State Champions

The Governing Board recognized the Spring State Athletic Champions: Boulder Creek High School Track 800m - senior Daniel Lozano; Sandra Day O'Connor High School Pole Vault - senior Madelyn Lundberg; and the Boulder Creek High School Boys Volleyball Team.

#### C. Mary Lou Fulton Teachers College 2017 Outstanding Mentor and Teacher Candidate Awards

The Governing Board recognized Stetson Hills School teacher Dana Russell for receiving the 2017 Outstanding Mentor Award and student teacher Arianna Saenz-Ochoa for receiving the Outstanding Teacher Candidate Award from ASU's Mary Lou Fulton Teachers College.

#### D. Deer Valley Education Foundation (DVEF) Teachers and Rookie of the Year

The Governing Board recognized the 2016-17 DVEF Teachers of the Year: Kirk Douglas and Caitlin McAndrew - Boulder Creek High School; David Kuhns and Jessica Rushforth - Deer Valley High School; Tracy Brown - Highland Lakes School; Tim Rosinbum - Mountain Ridge High School; Brandi Martin - New River Elementary; Jodi Chesbro - Sierra Verde School; Debbie Hutson and Steven Lamb - Terramar School; Marcia Karls - Village Meadows Elementary; Gina Etzel - Vista Peak School; Shelly Schubert and Jennifer Schulte - West Wing School; and the Rookie of the Year: Megan McGrady - Terramar School.

#### E. Arizona Middle Level Association (AMLA) Teachers of the Year

The Governing Board recognized the Arizona Middle Level Association Teachers of the Year: Math Teacher - Kim Christensen, Hillcrest Middle School; Title I Reading Interventionist - DeAnne Dowland and Title I Math Interventionist - Michelle Martelli, Desert Sky Middle School.

#### F. Community of Character and Courage Recipient

The Governing Board recognized Mountain Ridge High School teacher Jeff Williams for being named a Community of Character and Courage Recognition recipient.

#### G. Positive Behavioral Interventions & Supports (PBIS) Bronze Awards

The Governing Board recognized Stetson Hills and West Wing Schools for receiving the Positive Behavioral Interventions & Supports Bronze Awards.

#### H. Arizona School Public Relations Association 2017 ASPRA\*tions

The Governing Board recognized the Communications and Community Engagement Department for receiving two Awards of Excellence: Superintendent for Contributions to Public Relations - Dr. James Veitenheimer, and Overall Excellence in Public Relations - Business and Community Partners; and one Award of Distinction for a Specific Program - Community of Character and Courage Recognition.

### 6. REPORTS

#### A. Governing Board

Ms. Frank attended the high school graduations and the Hillcrest Middle School 8<sup>th</sup> grade promotion. She acknowledged the Hillcrest MS staff for planning a successful promotion.

*Graduating lifelong learners who will successfully compete, lead, and positively impact the world.*

Ms. Tweedy attended high school graduations and the Deer Valley Middle School promotion. She stated that she pulled items from Consent Agenda because she did not have enough time to review the information due to technology issues.

Mrs. O'Brien congratulated everyone for completing the school year and acknowledged Karen Meyer, graduation facilitator, and all who assist in planning the high school graduations.

Mrs. Ordway attended graduations and promotions and acknowledged Karen Meyer for her efforts on graduations. She wished everyone a safe and fun summer and looks forward to attending the Arizona School Boards Association Summer Leadership Institute on June 8.

Mrs. Fisher attended graduations and thanked all staff for what they do for students. She thanked the Board members, Ms. Redding and Dr. Veitenheimer for their efforts and participation with all of the meetings held during the month.

**B. Superintendent**

There was no Superintendent Report.

**C. Data Analysis and Organizational Improvement**

**1. Employee and Parent and Community Satisfaction Survey**

Dr. Scott Smith, Director of Data Analysis, presented the results of the 2017 Employee Satisfaction Survey administered March 13-April 10. The 2,369 employee responses were compiled and analyzed internally. Dr. Smith noted that to address employee concern of anonymity when taking the survey, the number of questions about the employee has been reduced and reports and comments will not be shared if the campus or department response was less than ten. Dr. Smith reviewed the response rate results in the sections of: Mission, Vision and Core Values; District Office Leadership; Work Environment; Campus Leadership; Department Leadership; and also shared the Net Promoter Score.

Mrs. Fisher and Ms. Tweedy requested all raw data from the survey, including department and campus responses of less than ten. Dr. Smith will provide the information by building/location, not by position.

Dr. Smith presented the results of the Parent and Community Satisfaction Survey that was launched electronically on April 12 for a three week window. 2,395 surveys were completed and Dr. Smith reviewed the response rate for each question and shared the Net Promoter Score.

Dr. Smith stated that Interactive Results and Comparison Reports for both surveys are available on the Portal and school administrators and department leaders will use the data to develop their campus and department improvement plans.

The Board discussed the item, expressed appreciation for the report and requested a future Study Session to review the survey results.

**D. Fiscal and Business Services**

**1. Demographer Report**

Mr. Jim Migliorino, Deputy Superintendent of Fiscal and Business Services, acknowledged Applied Economics for preparing the Demographic and Enrollment Analysis. Mr. Migliorino presented enrollment trends, student mobility data, charter school data, the impact of residential development, and enrollment patterns and projections. The report data assists with long-term planning for capital needs, modernization projects, programmatic changes, and boundaries.

Mrs. O'Brien requested a future Study Session to discuss boundaries and programs.

Mrs. Ordway requested a future Study Session to discuss innovative ways to distribute student population.

The Board discussed the item and expressed appreciation for the report.

**7. OLD BUSINESS**

There was no Old Business.

**8. CONSENT AGENDA – (Motion by Exception)**

Ms. Frank motioned that the Governing Board accept the Administrations recommendation to approve Consent Agenda Items 8.A., 8.B., 8.C., 8.G., 8.H., 8.I., 8.J., 8.K., 8.M., and 8.N. Mrs. Ordway seconded the motion. The motion carried (5-0).

**A. Approve the Minutes for the Special Governing Board Meeting on May 6, 2017, the Public Hearing, Special and Regular Governing Board Meetings on May 9, 2017, and the Special Governing Board Meeting on May 15, 2017**

The Governing Board approved the Minutes for the Special Governing Board Meeting on May 6, 2017, the Public Hearing, Special and Regular Governing Board Meetings on May 9, 2017, and the Special Governing Board Meeting on May 15, 2017.

**B. Approve Payroll Voucher #23 in the amount of \$7,934,412.01, Payroll Voucher #24 in the amount of \$28,386,731.90, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$2,613,132.96 for Fiscal Year 2016-17**

The Governing Board accepted the Administration's recommendation to approve Payroll Voucher #23 in the amount of \$7,934,412.01, Payroll Voucher #24 in the amount of \$28,386,731.90, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$2,613,132.96 for Fiscal Year 2016-17.

**C. Approve Donations**

The Governing Board accepted the Administration's recommendation to approve donations, on behalf of the district, in the amount of \$5,554.87.



**D. Approve Addenda Contracts**

\*\*\*This Item was moved for separate consideration at the Adoption of the Agenda

**E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17**

\*\*\*This Item was moved for separate consideration at the Adoption of the Agenda

**F. Authorization to Enter into Additional Sole Source Contracts for Fiscal Year 2016-17**

\*\*\*This Item was moved for separate consideration at the Adoption of the Agenda

**G. Approve the Intergovernmental Agreement (IGA) between Deer Valley Unified School District and the Arizona Department of Economic Security (ADES)/Rehabilitation Services Administration (RSA) for the Transition from School to Work Program (TSW) for Fiscal Year 2017-18**

The Governing Board approved the Intergovernmental Agreement between Deer Valley School District and the Arizona Department of Economic Security/Rehabilitation Services Administration for the Transition from School to Work Program for Fiscal Year 2017-18.

**H. Approve Intergovernmental Agreement (IGA) between Deer Valley Unified School District and Washington Elementary School District (Fiscal Agent) for Title I Services for Fiscal Year 2017-18**

The Governing Board accepted the Administration's recommendation to approve the Intergovernmental Agreement between Deer Valley Unified School District and Washington Elementary School District for the Title I Private School Consortium from July 1, 2017 through June 30, 2020.

**I. Approve Intergovernmental Agreement (IGA) between Deer Valley Unified School District and Maricopa County Community College District (MCCCD) for the Dual Enrollment Program for Fiscal Year 2017-18**

The Governing Board accepted the Administration's recommendation to approve the Intergovernmental Agreement between Deer Valley Unified School District and Maricopa County Community College District for the Dual Enrollment Program for Fiscal Year 2017-18.

**J. Approve the Fifth (5<sup>th</sup>) Amendment to the Intergovernmental Agreement (IGA) between Deer Valley Unified School District and Maricopa County Library District for the Operation of a Regional and High School Library**

The Governing Board accepted the Administration's recommendation to approve the Fifth (5<sup>th</sup>) Amendment to the Intergovernmental Agreement between Deer Valley Unified School District and the Maricopa County Library District for the Operation of a Regional and High School Library.

**K. Approve Amendment #3 to the Intergovernmental Agreement (IGA) between Deer Valley Unified School District and the City of Phoenix for the Head Start Program for Fiscal Year 2017-18**

The Governing Board accepted the Administration's recommendation to approve Amendment #3 to the Intergovernmental Agreement between the City of Phoenix and Deer Valley Unified School District for the Head Start Program for Fiscal Year 2017-18.

**L. Approve Intergovernmental Agreement (IGA) between Deer Valley Unified School District and Maricopa County Air Quality Department for the State Clean Diesel Program Sub Award**

\*\*\*This Item was moved for separate consideration at the Adoption of the Agenda

**M. Bids/Proposals**

**1. IFB #17-005-5 Instructional Aids**

The Governing Board accepted the Administration's recommendation to approve the proposals from vendors listed on the solicitation results for purchase(s) of Instructional Aids & Supplies per IFB #17-005-5 for Fiscal Year 2017-18, with the option to renew for four additional one-year terms.

**2. IFB #17-012 Micro Focus School License Agreement**

The Governing Board accepted the Administration's recommendation to approve the purchase from Hypertec USA Inc. (Hypertec Direct) for the purchase of the Micro Focus School License Agreement as per IFB #17-012 for Fiscal Year 2017-18.

**N. Student Travel**

1. The Governing Board approved travel for students from Sandra Day O'Connor High School to attend Historic Sites in Colonial and Industrial Revolution in Boston, Cambridge, Lowell and Salem, MA from May 30 through June 3, 2017.
2. The Governing Board approved travel for students from Barry Goldwater High School to attend Cooking up Change in Washington, DC from June 11 through June 13, 2017.
3. The Governing Board approved travel for students from Boulder Creek High School to attend SkillsUSA National Competition in Louisville, KY from June 19 through June 23, 2017.
4. The Governing Board approved travel for students from Sandra Day O'Connor High School to attend HOSA 40<sup>th</sup> Annual International Leadership Conference in Orlando, FL from June 20 through June 25, 2017.
5. The Governing Board approved travel for students from Boulder Creek High School to attend Educators Rising National Conference in Phoenix, AZ from June 24 through June 26, 2017.
6. The Governing Board approved travel for students from Highland Lakes to attend Catalina Island Marine Institute in Catalina Island, CA from October 13 through October 15, 2017.
7. The Governing Board approved travel for students from Barry Goldwater High School to attend FBLA National Leadership Conference in Anaheim, CA from June 27 through July 3, 2017.

8. The Governing Board approved travel for students from Mountain Ridge High School to attend 2017 FBLA National Leadership Conference in Anaheim, CA from June 27 through July 3, 2017.
9. The Governing Board approved travel for students from Sandra Day O'Connor High School to attend 2017 FBLA National Leadership Conference in Anaheim, CA from June 27 through July 3, 2017.
10. The Governing Board approved travel for students from Sandra Day O'Connor High School to attend FCCLA State in Nashville, TN from July 1 through July 7, 2017.
11. The Governing Board approved travel for students from Deer Valley High School to attend Thespian Leadership Camp in Heber, AZ from July 5 through July 8, 2017.
12. The Governing Board approved travel for students from Barry Goldwater High School to attend Camp of Champions in Winslow, AZ from July 10 through July 15, 2017.
13. The Governing Board approved travel for students from Deer Valley High School to attend Cross Country Camp in Gunnison, CO from July 16 through July 21, 2017.
14. The Governing Board approved travel for students from Sandra Day O'Connor High School to attend Football Camp in Santa Barbara, CA from July 21 through July 26, 2017.
15. The Governing Board approved travel for students from Boulder Creek High School to attend Band Camp in Prescott, AZ from July 31 through August 3, 2017.
16. The Governing Board approved travel for students from Legend Springs to attend YMCA Camp Surf in Imperial Beach, CA from September 11 through September 13, 2017.
17. The Governing Board approved travel for Deer Valley High School to attend Woodbridge Cross Country Classic in Irvine, CA from September 15 through September 17, 2017.

**D. Approve Addenda Contracts**

*\*\*\*This Item was moved for separate consideration at the Adoption of the Agenda*

Ms. Frank motioned that the Governing Board approve the Addenda Contracts voting by section. Mrs. Ordway seconded the motion. The motion carried (5-0).

Mrs. Fisher stated that due to technology issues, some Board members did not have enough time to review the Addenda and there are concerns with some of the Addenda.

Ms. Frank motioned that the Governing Board accept the Administrations recommendation and approve the IBN Addenda. Mrs. O'Brien seconded the motion. The motion carried (5-0).

The Board discussed the item and requested a future Study Session to better understand the Addenda process.

Mrs. O'Brien motioned that the Governing Board pay from the Non-IBN section all those whose work has been completed to date and move the remaining Non-IBN addenda to the June 13, 2017 Regular Board Meeting. Ms. Frank seconded the motion.

Mrs. O'Brien amended her motion and motioned to approve all Non-IBN Addenda that has been completed and the Title I work that will begin June 5. Ms. Frank seconded the motion. The motion carried (5-0).

The Board requested a comprehensive list of employees on the Non-IBN list that the Board did not approve by end of business May 31.

Ms. Frank motioned that the Governing Board accept the Administrations recommendation to approve the Ratified Addenda contracts. Mrs. Ordway seconded the motion. The motion carried (5-0).

Ms. Frank motioned that the Governing Board accept the Administrations recommendation to approve the Post-Season Pay Addenda contracts. Mrs. Ordway seconded the motion. The motion carried (5-0).

A copy is attached to the official Minutes.

**E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17**

*\*\*\*This Item was moved for separate consideration at the Adoption of the Agenda*

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to give the Administration authorization to enter into additional Cooperative Purchasing Contracts for Fiscal Year 2016-17.

Mr. Migliorino clarified the expense budget designated for flooring projects throughout the year.

Mrs. O'Brien amended the motion and motioned to approve the Wholesale Floors, Inc. line item to be \$175,000. Ms. Frank seconded the motion. The motion carried (5-0).

**F. Authorization to Enter into Additional Sole Source Contracts for Fiscal Year 2016-17**

*\*\*\*This Item was moved for separate consideration at the Adoption of the Agenda*

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to give the Administration authorization to enter into additional Sole Source Contracts for Fiscal Year 2016-17. Mrs. Ordway seconded the motion. The motion carried (5-0).

Mr. Migliorino clarified the Media Net IEP Pro Software and Hatch Early Learning Experts expenses.

Mrs. O'Brien amended the motion and motioned to approve the Media Net contract from \$35,000 to \$40,000.

Ms. Frank seconded the motion. The motion carried (5-0).

**L. Approve Intergovernmental Agreement (IGA) between Deer Valley Unified School District and Maricopa County Air Quality Department for the State Clean Diesel Program Sub Award**

Ms. Tweedy motioned that the Governing Board accept the Administration's recommendation to approve the Intergovernmental Agreement between Deer Valley Unified School District and Maricopa County Air Quality Department for the State Clean Diesel Program Sub Award. Mrs. Ordway seconded the motion. The motion carried (4-0-1). Ms. Frank recused herself and abstained.

**9. ACTION**

**A. Approve the Recommendation for the Superintendent of the Deer Valley Unified School District**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the recommendation for the Superintendent of the Deer Valley Unified School District. Mrs. Ordway seconded the motion. The motion carried (5-0).

The Board congratulated Dr. Curtis E. Finch for being selected as Superintendent.

**B. Approve Human Resources Changes**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Human Resources Changes. Mrs. O'Brien seconded the motion. The motion carried (5-0).

Mrs. Jenna Moffitt, Human Resources Director congratulated Samantha Slugh for being named Assistant Principal of West Wing School.

**C. Approve 2017-18 Contract Language for Exempt 10 Positions**

*\*\*\*This Item was moved to the June 13, 2017 Regular Board Meeting at the Adoption of the Agenda*

**D. Approve Performance Pay for the Deer Valley Unified School District Superintendent**

*\*\*\*This Item was moved to the June 13, 2017 Regular Board Meeting at the Adoption of the Agenda*

**10. PREVIEW**

**A. Coding Recommendations for Computer Science – Progression of Learning Programs**

Deputy Superintendent of Curriculum, Instruction and Assessment Dr. Gayle Galligan, CTE Curriculum Specialist Ms. Michelle Coots, CTE Manager Ms. Jayme Fitzpatrick, and Manager of Academics Mrs. Kathy Borgesen presented the work of the Computer Science Education Committee and the recommendations for the Progression of Learning implementation timeline. The timeline for Computer Science Education will be brought for Board approval on June 13, 2017.

Ms. Frank requested the Board be provided with the financial, teacher workload, and effect on the scheduling implications.

The Board expressed appreciation for the preview.

**B. Absence Management, Applicant Tracking and Human Resources Management, Employee Performance Evaluation, Professional Development Systems**

Mrs. Jenna Moffitt, Human Resources Director, presented information on the recommendation for the new Human Resources information management system. The efficiency study conducted in December, 2015 suggested the need for a unified platform in which all HR and Payroll systems can interact. The implementation timeline and financial impact was shared and the recommendation to move from WinOcular to Frontline Technology Systems will be brought for Board approval on June 13, 2017.

The Board expressed appreciation for the preview.

**C. Negotiated Tentative Agreement for 2017-18 #66 Pending Ratification by the Employee Associations**

Mrs. Moffitt and Ms. Maria Leyva, Deer Valley Education Association President, reviewed the changes to the language in the Certified Negotiated Agreement.

Mrs. Michelle Benson, Director of Classified staff, reviewed the changes to the language in the Classified Negotiated Agreement.

Mrs. Fisher requested a future Study Session for a thorough review of the Classified and Certified Manuals.

The Board discussed the item and expressed appreciation for the preview.

**11. PUBLIC COMMENTS**

There were no Public Comments.

**12. FUTURE MEETINGS AND DATES TO REMEMBER**

June 13, 2017 – Regular Governing Board Meeting

June 27, 2017 – Regular Governing Board Meeting

**13. ADJOURNMENT**

Mrs. Ordway motioned to adjourn the meeting at 10:43 p.m. Mrs. O'Brien seconded the motion. The motion carried (5-0).



# V O U C H E R S

**Copy of the vouchers available upon request**

**(The Voucher Report is available for inspection in the Fiscal Services Department during District business hours, 24 hours prior to the day of the meeting.)**





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Donations

Date assigned for Board consideration: June 13, 2017

KCD  
Policy Reference

15-342  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – Attached is a summary list of donations that have been given to various schools.

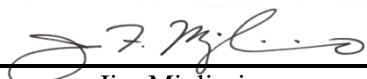
Rationale – According to A.R.S. 15-342 and District policy KCD, the board must approve all donations received by the district.

Fiscal Impact – The total amount being approved at this time is \$24,709.00. The total received for the 2016-17 school year is \$176,525.90.

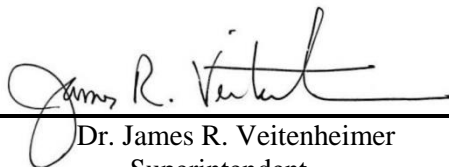
#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve donations, on behalf of the district, in the amount of \$24,709.00.

Submitted by



Jim Migliorino  
Deputy Superintendent



Dr. James R. Veitenheimer  
Superintendent

## **DONATIONS**

One (1) new Franke FM850 Espresso Machine donated by Patricia Johnson of the Dairy Council of Arizona to Mountain Ridge High School to be used by the CTE program – Value \$22,487.

\$100 donated by Elizabeth Teeson to Sandra Day O'Connor High School to be used by the school Model United Nations Club.

One (1) 8 foot enclosed cargo trailer donated by Kevin English to Mountain Ridge High School to be used by the CTE Program to transport FIRST Robotics Robot to events – Value \$1,440.

\$223 donated by Marco and Eddie to Village Meadows Elementary School to be used by the Physical Education Department.

Seventy-seven (77) paper back books donated to Mountain Shadows Elementary School to be used as prizes for the Jammie Jam, a PreK-2<sup>nd</sup> grade Family Involvement – Title I event – Value \$129.

\$330 donated by Nick's Menswear, LLC to Sandra Day O'Connor High School to be used by the Student Government for Prom tuxedo rental.







## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Addenda Contracts

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

15-502  
A.R.S. Reference

### EXECUTIVE SUMMARY:

Description – Attached is a listing of the award of compensation for duties assigned to staff district wide for the current year. This list is reflected by categories.

Rationale – The Governing Board must approve all addenda contracts pursuant to A.R.S. §15-502.

Fiscal Impact – The attached list shows the amount requested for each addenda contract.

IBN Addenda are negotiated agreements funded from M&O.

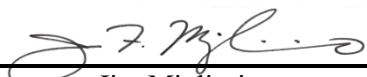
Non-IBN Addenda are established and approved by each supervisor and are typically paid from non-M&O funds such as: State and Federal Grants, eSchool funds, Student Activity, Gifts and Donations, Tax Credits, Civic Center, Community Schools, Bookstore/Athletics, etc..

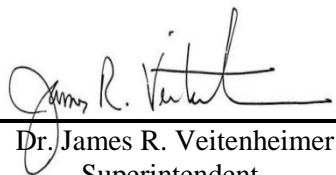
A copy of the addenda list will be attached to the official minutes.

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the addenda contracts in the attached listing.

Submitted by

  
Jim Migliorino  
Deputy Superintendent

  
Dr. James R. Veitenheimer  
Superintendent

**DEER VALLEY SCHOOL DISTRICT  
PAYROLL/BENEFITS DEPARTMENT  
ADDENDAS  
BOARD DATE 6/13/2017**

<u>Name</u>	<u>School</u>	<u>Duty</u>	<u>Amount</u>
<b><u>IBN</u></b>			
EBERHARDT, PATRICIA	SIERRA VERDE	NATIONAL BOARD CERTIFICATE	\$1,000.00
FEWELL, ERICA	ANTHEM	WEBMASTER	738.00
FRALEY, APRIL	ANTHEM	YEARBOOK ADVISOR - SPLIT	738.00
HOLLINGSWORTH, BRANDI	ANTHEM	YEARBOOK ADVISOR - SPLIT	738.00
LABELLE, SHARLA	BELLAIR	NATIONAL BOARD CERTIFICATE	1,000.00
LEON, PATRICIA	SONORAN FOOTHILLS	EXTRA DAYS NURSE - 2 DAYS	378.00
LIZANEC, MARIA	CONSTITUTION	EXTRA DAYS NURSE - 2 DAYS	485.20
OLSON, DAVE	MOUNTAIN RIDGE	SOFTBALL ASST	1,437.50
ROTH, DEBBIE	GREENBIRER	EXTRA DAYS NURSE - 2 DAYS	333.78
YOUNG-ESPARZA, RENEE	BARRY GOLDWATER	BAND HS	4,266.00
YOUNG-ESPARZA, RENEE	BARRY GOLDWATER	CHOIR HS	2,875.00
YOUNG-ESPARZA, RENEE	BARRY GOLDWATER	MUSICAL	2,587.00

**SUB TOTAL - IBN**

**\$16,576.48**

**NON-IBN**

ALLRED, CHRISTINE	DISTRICT OFFICE	DVLP COURSE BUILDER - ENVIRO SCIENCE 1 & 2	\$2,500.00
BERNARD, SHAWNA	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR	500.00
BOWMAN, DEAN	DISTRICT OFFICE	DVLP TEACHER - MIDDLE SCHOOL SUMMER	2,000.00
BURNETT, EBONY	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR	500.00
CEPLEANU, SABASTIAN	BOULDER CREEK	SUMMER IPAD MAINTENANCE	525.00
CLARKE, THOMAS	BOULDER CREEK	CTE ORGANIZATION SPONSOR	500.00
COOTS, MICHELLE	DISTRICT OFFICE	DISTRICT LEAD CANVAS SPECIALIST	2,000.00
DAVIS, ROBERT	VISTA PEAK	CTE ORGANIZATION SPONSOR	500.00
DIEHL, AMANDA	DISTRICT OFFICE	DVLP TEACHER - MIDDLE SCHOOL SUMMER	2,000.00
DILLON, JENNIFER	CANYON SPRINGS	CLUB SPONSOR-RUBRIC CUBE-TAX CREDITS	400.00
DILLON, JENNIFER	CANYON SPRINGS	CLUB-RENAISSANCE LOGIC/STRATEGY-TAX CREDITS	400.00
GLORIA, AMBER	DEER VALLEY HS	CTE ORGANIZATION SPONSOR	500.00
GUETTER, LYNDIA	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR-FBLA	500.00
GUETTER, LYNDIA	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR-SKILLSUSA	500.00
INSEL, LACEY	DISTRICT OFFICE	LIBRARY CATALOGER	1,256.00
JACKSON, RICK	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR	500.00
JOHNSON, DEBORAH	DISTRICT OFFICE	DVLP TEACHER - MIDDLE SCHOOL SUMMER	2,000.00
KIDWELL, DEBRA	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR-DECA	500.00
KIDWELL, DEBRA	BARRY GOLDWATER	CTE ORG SPONSOR-SKILLS WEB DEVELOP	500.00
KNIGHT, EMILY	MIRAGE	21ST CENTURY SUMMER SCHOOL COORD	1,448.00
KREITL, ROBYN	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR	500.00
MATTHEIS, RYAN	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR	500.00
MIHALJEVICH	DEER VALLEY HS	CTE ORGANIZATION SPONSOR	500.00
MILLER, CHAD	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR	500.00
MOYA, HEIDI	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR	500.00
PAGE, DAWN	PASEO HILLS	PASEO SUMMER PD-RTI-B/COACHING/RTI-A	3,500.00
PARHAM, GRANT	SANDRA DAY OCONNOR	SPEED/CONDITIONING COACH-TAX CREDITS	1,500.00
PARROTT, KATIE	DISTRICT OFFICE	DVLP TEACHER - MIDDLE SCHOOL SUMMER	4,000.00
PERRY, GREG	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR	500.00

PIETRO, ELIZABETH	DEER VALLEY HS	CTE ORGANIZATION SPONSOR	500.00
PLETNICK, RYAN	BOULDER CREEK	CTE ORGANIZATION SPONSOR	500.00
POWELL, NIKKI	DEER VALLEY MS	TITLE I PRINCIPAL PBIS INSTR/PLANNING	450.00
POWELL, NIKKI	DEER VALLEY MS	TITLE I PRINCIPAL PBIS INSTR/PLANNING	950.00
RANDOLPH, TRAVIS	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR	500.00
RIEGLE, KEVIN	DEER VALLEY HS	CTE ORGANIZATION SPONSOR	500.00
ROCK, CHRISTINA	BOULDER CREEK	CTE ORGANIZATION SPONSOR	500.00
RODGERS, KIM	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR	500.00
RYANAK, DEBRA	BARRY GOLDWATER	CTE ORGANIZATION SPONSOR	500.00
SINGLETON, DANIEL	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR	500.00
STEIN, RICH	MOUNTAIN RIDGE	CHEMICAL COMPLIANCE COORD	750.00
SULLIVAN, SCOTT	MOUNTAIN RIDGE	BEACH VOLLEYBALL ASST-ATHLETIC ACCT	250.00
SULLIVAN, SCOTT	MOUNTAIN RIDGE	BEACH VOLLEYBALL ASST-STUDENT ACT FUND	250.00
SUMMERHILL, RONALD	VISTA PEAK	PSYCHOLOGIST LICENSE	3,000.00
WANN, PATTI	DISTRICT OFFICE	EL SUMMER EMERGENCY IMMIGRANT GRANT WORK	1,878.36
WILLER, JEFFREY	DISTRICT OFFICE	PSYCHOLOGIST LICENSE	3,000.00
WOODRUFF, RENEE	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR - FBLA	500.00
WOODRUFF, RENEE	MOUNTAIN RIDGE	CTE ORGANIZATION SPONSOR - DECA	500.00
<b>SUB TOTAL - NON-IBN</b>			<b>\$47,057.36</b>

### **RATIFIED**

SCHNEIDER, CHERYL	ESPERANZA	EARLY RETIREE 5%	\$2,377.50
<b>SUB TOTAL - RATIFIED</b>			<b>\$2,377.50</b>

### **REVISED**

DOUGLASS, TRACEY	DESERT SAGE	6/5 - PHYSICAL EDUCATION	\$10,741.69
SPRAGUE, JULIE	ANTHEM	CLUB SPONSOR	1,107.00
<b>SUB TOTAL - REVISED</b>			<b>\$11,848.69</b>

### **POST SEASON PAY**

BILLINGSLEY, LANCE	MOUNTAIN RIDGE	POST SEASON PAY - BASEBALL	\$400.00
BOULE, KELLIE	BOULDER CREEK	POST SEASON PAY-GIRLS TENNIS	400.00
BRITTON, MELANIE	SANDRA DAY OCONNOR	POST SEASON PAY - BAND	400.00
CASARELLA, ANTHONY	BOULDER CREEK	POST SEASON PAY - TRACK	400.00
CASTRO, ASHLEE	MOUNTAIN RIDGE	POST SEASON PAY - TRAINER	200.00
DECKER, KENT	MOUNTAIN RIDGE	POST SEASON PAY - SOFTBALL	400.00
FISHER, HEATHER	MOUNTAIN RIDGE	POST SEASON PAY-BOYS VOLLEYBALL	400.00
JENKINS, TYLER	BOULDER CREEK	POST SEASON PAY-BEACH VOLLEYBALL	400.00
JOLLEY, DEVIN	MOUNTAIN RIDGE	POST SEASON PAY - TRACK	200.00
KANGAS, JOHN	MOUNTAIN RIDGE	POST SEASON PAY - GIRLS TENNIS	400.00
LORD, JEREMY	BOULDER CREEK	POST SEASON PAY - SOFTBALL	400.00
MCDONALD, JOE	BOULDER CREEK	POST SEASON PAY - BASEBALL	400.00
NABER, BOB	BOULDER CREEK	POST SEASON PAY - BOYS TENNIS	200.00
PLETNICK, RYAN	BOULDER CREEK	POST SEASON PAY - BOYS TENNIS	200.00
RODGERS, KIM	MOUNTAIN RIDGE	POST SEASON PAY - TRAINER	200.00
SAUFLEY, KELLY	MOUNTAIN RIDGE	POST SEASON PAY - TRACK	400.00
SCOTT, WILLIAM	MOUNTAIN RIDGE	POST SEASON PAY - TRACK	200.00

SINGLETON, DANIEL	MOUNTAIN RIDGE	POST SEASON PAY - BOYS TENNIS	400.00
STALLMAN, TAYLOR	BOULDER CREEK	POST SEASON PAY-BOYS VOLLEYBALL	400.00
TATE, DON	MOUNTAIN RIDGE	POST SEASON PAY - TRACK	400.00
WILLIAMS, ANDREA	BOULDER CREEK	POST SEASON PAY - TRACK	400.00

<b>SUB TOTAL - POST SEASON PAY</b>	<b>\$7,200.00</b>
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<b>GRAND TOTAL</b>	<b><u>\$85,060.03</u></b>
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**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year  
2016-17

Date assigned for Board consideration: June 13, 2017      DJE/DJB-R      None  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

Description – It is recommended that the Governing Board authorize the Administration to purchase from the attached list of vendors using cooperative purchasing contracts and develop miscellaneous blanket purchase agreements for the 2016-17 fiscal year. This is a list of anticipated cooperative purchases for FY 2016. The list includes requests that are expected to arise during the year. By approving these vendors and amounts now, we are able to process requisitions without delay. These are only estimates and total purchases may be lower. If total purchases appear as if they will exceed these amounts, we will request additional approval at a future board meeting.

Rationale – According to State Board of Education Rules and Regulations and District policy, the board must approve all contract purchases over \$100,000. In order to ensure continuity in the payment of ongoing expenses, the Governing Board is being asked to authorize the Administration to proceed with contracts to these suppliers as the need arises. This list of vendors reflects the amount spent in FY 15-16, with request for board approval for FY 16-17 of the same amount or anticipated increased amount. From time to time, it may be necessary to come to the Governing Board with additional cooperative purchase contracts not on this list.

Fiscal Impact – Funds for these contract purchases have been included in the District's expenditure budget for the 2016-17 school year.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to give the Administration authorization to enter into additional Cooperative Purchasing Contracts for Fiscal Year 2016-17.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

**Additional Cooperative Purchase Totals for FY 2016/17 (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Cooperative Agency</b>	<b>Contract #</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/13/2017	Dickinson Wright	SAVE	S1603MPS	\$15,000	VISA Attorney Services	CIA	RR

1 GPA = 1 Government Purchasing Alliance  
 ADOE = Arizona Department of Education  
 AZSC = Arizona State Contract  
 CUSD = Chandler Unified School District  
 GPPCS = Greater Phoenix Consortium of Schools  
 MESCS = Mohave Educational Services Cooperative  
 NIPA/TCPN = National Intergovernmental Purchasing Alliance/The Cooperative Purchasing Network  
 NVEC = North Valley Education Consortium  
 SAVE = Strategic Alliance for Volume Expenditures  
 USC = U.S. Communities  
 YEPA = Yuma Educational Purchasing Association

Buyers: CJ = Cheryl James; GD = Gina Davis; JH = Jennifer Habgood; KK = Karen Kelner; RR = Ramona Reid







Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approval of Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date assigned for Board consideration: June 13, 2017      None      15-213  
Policy Reference      A.R.S. Reference

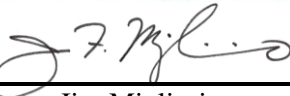
#### EXECUTIVE SUMMARY:

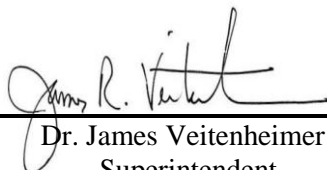
This is a list of contracts which are part of multiple year IFB's and RFP's. The board is required to approve renewal of these contracts. Some amounts are firm, while others are estimates based on previous years' purchases. Several solicitations included awards to multiple vendors. A detailed list of vendor names and anticipated annual expenditures for those multiple awards are available in the Purchasing Services Department.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to give approval of Multiple Year IFB and RFP Contract Renewals for Fiscal Year 2017-18.

Submitted by \_\_\_\_\_

  
Jim Migliorino  
Deputy Superintendent

  
Dr. James Veitenheimer  
Superintendent

**FY 2017/18 DVUSD Contract Renewals**

	A	B	C	D	E	F	G	H	I	J	K	L	M
	CONTRACT TITLE	VENDOR NAME	SOL TYPE	SOL NUMBER	BID AWARD DATE	FY 2015/16 EXPEND	FY 2016/17 EXPEND	FY 2017/18 ESTIMATED	FY 2015/16 STATUS	FY 2016/17 STATUS	FY 2017/18 STATUS	FINAL EXPIRATION DATE	FUND SOURCE
1	Athletic equipment & supplies	10-S Tennis Supply	RFP	12-020-5	1/8/2013	Total \$181,000	Total \$153,000	Total \$155,000	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
2	Athletic equipment & supplies	Advanced Exercise Equip	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
3	Athletic equipment & supplies	All American/Riddell	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
4	Athletic equipment & supplies	Aluminum Athletic Equip	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
5	Athletic equipment & supplies	Buddy's All Star	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
6	Athletic equipment & supplies	BSN Sports	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
7	Athletic equipment & supplies	Cleats, Inc	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
8	Athletic equipment & supplies	East Valley Sports	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
9	Athletic equipment & supplies	Flaghouse Inc	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
10	Athletic equipment & supplies	Game Face Athletics	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
11	Athletic equipment & supplies	Medco Supply	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
12	Athletic equipment & supplies	Promaxima	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
13	Athletic equipment & supplies	Pyramid School Product	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
14	Athletic equipment & supplies	Ross Athletic	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
15	Athletic equipment & supplies	S&S Worldwide	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
16	Athletic equipment & supplies	Sator Sport	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
17	Athletic equipment & supplies	School Health Corp	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
18	Athletic equipment & supplies	Soccer Mall	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
19	Athletic equipment & supplies	Sunvalco Athletic	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
20	Athletic equipment & supplies	Universal Athletic	RFP	12-020-5	1/8/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	1/15/2018	M&O, Capital
21	Athletic equipment & supplies	Allegro Music	RFP	13-041-5	1/28/2014	Total 110,000	Total 110,000	Total 115,000	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
22	Band and Music Equipment, Instruments, Supplies & Sheet Music Discount	Cascio Interstate Music	RFP	13-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
23	Band and Music Equipment, Instruments, Supplies & Sheet Music Discount		RFP										

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1	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Instrumental Music Center	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
24	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	J W Pepper	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
25	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Linton Milano Music	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
26	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Milano Music Center	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
27	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Music & Arts	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
28	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Music Mart	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
29	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Peripole Inc.	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
30	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Shar Product Company	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
31	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Southwest Strings	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
32	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>	Sweet Pipes	RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
33	Band and Music Equipment, Instruments, Supplies & Sheet Music <b>Discount</b>		RFP	I3-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit



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1	Band and Music Equipment, Instruments, Supplies & Sheet Music	Taylor Music Inc.	RFP	13-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
34	Discount												
	Band and Music Equipment, Instruments, Supplies & Sheet Music	Washington Music Center	RFP	13-041-5	1/28/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	1/30/2019	M&O, Capital, Civic Center, Tax Credit
35	Discount												
	Band and Music Instrument Repair, Piano Tuning	Allegro Music	RFP	12-013-5	9/25/2012	Total 23,000	Total 21,000	Total 25,000	4th Yr	5th Yr	5th Yr	10/30/2017	M&O, Capital, Civic Center, Tax Credit
36	Piano Tuning												
	Band and Music Equipment, Instrument Repair, Piano Tuning	Greg Holman	RFP	12-013-5	9/25/2012	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	10/30/2017	M&O, Capital, Civic Center, Tax Credit
37													
	Band and Music Equipment, Instrument Repair, Piano Tuning	Music & Arts	RFP	12-013-5	9/25/2012	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	10/30/2017	M&O, Capital, Civic Center, Tax Credit
38													
	Banking Services	JP Morgan Chase	RFP	15-030-5	12/8/2015	Total of \$55,708	Total of 40,337	Total of 40,000	1st Yr	2nd Yr	3rd Yr	12/8/2020	M&O
39													
	Book Fairs	Barnes & Noble	RFP	14-021-5	9/23/2014	Total 129,000	Total 135,000	Total 140,000	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
40													
	Book Fairs	Scholastic Book Fairs	RFP	14-021-5	9/23/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
41													
	Bus and white fleet repair services with OEM supplied parts	Arizona Brake & Clutch Supply	RFP	13-039-5	12/10/2013	Total 225,000	Total 350,000	Total \$350,000	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
42													
	Bus and white fleet repair services with OEM supplied parts	Auto Safety House	RFP	13-039-7	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
43													
	Bus and white fleet repair services with OEM supplied parts	CT Power & Iceberg Enterprises	RFP	13-039-7	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
44													
	Bus and white fleet repair services with OEM supplied parts	Canyon State Bus	RFP	13-039-12	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
45													
	Bus and white fleet repair services with OEM supplied parts	Community Tire Pros & Auto Repair	RFP	13-039-13	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
46													
	Bus and white fleet repair services with OEM supplied parts	Courtesy Chevrolet	RFP	13-039-8	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
47													
	Bus and white fleet repair services with OEM supplied parts	Firebird Truck & Auto Body	RFP	13-039-5	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
48													
	Bus and white fleet repair services with OEM supplied parts	Inland Kenworth	RFP	13-039-14	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
49													
	Bus and white fleet repair services with OEM supplied parts	Phoenix Transmission & Engine	RFP	13-039-15	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
50													
	Bus and white fleet repair services with OEM supplied parts		RFP			inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital

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1													
51	Bus and white fleet repair services with OEM supplied parts	S&K Transmission Svcs	RFP	13-039-17	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
52	Bus and white fleet repair services with OEM supplied parts	Southwest Diesel & Electrical	RFP	13-039-18	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
53	Chicken Tender Sliders	Chick-Fil-A Arrowhead	RFP	15-039-5	1/12/2016	Total 25,000	Total 43,000	Total 45,000	1st Yr	2nd Yr	3rd Yr	1/11/2021	M&O
54	Chicken Tender Sliders	Chick-Fil-A Deer Valley	RFP	15-039-5	1/12/2016	inc in total	inc in total	inc in total	1st Yr	2nd Yr	3rd Yr	1/11/2021	M&O
55	Cutlery Distributor	Wallace Packaging	IFB	13-014-5	8/13/2013	Total 51,000	Total 50,000	Total 55,000	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O
56	Dairy Supply & Delivery	Aikins Distribution	RFP	15-010-5	4/14/2015	Total 485,000	Total 510,000	Total 525,000	1st Yr	2nd Yr	3rd Yr	6/30/2020	M&O
57	Electrical supplies and materials	Border State Electric	RFP	13-009-5	7/25/2013	Total 11,000	Total 10,000	Total 11,000	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O
58	Electrical supplies and materials	Deer Valley Ace Hardware	RFP	13-009-5	7/25/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O
59	Food Service Equipment & Supplies	Byassee Equipment Co.	IFB	13-027-5	8/13/2013	Total 118,000	Total 90,000	Total 100,000	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
60	Food Service Equipment & Supplies	Johnstone Supply	IFB	13-027-5	8/13/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
61	Food Service Equipment & Supplies	Refrigeration Supplies Dist.	IFB	13-027-5	8/13/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
62	Food Service Equipment & Supplies	United Refrigeration	IFB	13-027-5	8/13/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
63	Football helmet & shoulder pad reconditioning	Riddell/All American	RFP	12-012-5	10/27/2013	Total 30,000	Total 25,000	Total \$30,000	4th Yr	5th Yr	5th Yr	10/30/2017	M&O
64	Fountain Beverages	Pepsi	IFB	13-026-5	8/13/2013	Total 85,000	Total 85,000	Total 85,000	3rd Yr	4th Yr	5th Yr	6/30/2018	Food Services
65	Fresh Pizza Delivery	Sardella's	RFP	16-006-5	6/28/2016	NA	Total \$25,000	Total \$25,000	NA	1st Yr	2nd Yr	6/30/2021	Food Services
66	Fresh Produce	Shamrock Foods	RFP	15-012-5	7/14/2015	Total 510,000	Total 510,000	Total 510,000	1st Yr	2nd Yr	3rd Yr	6/30/2020	Food Services, CTE
67	General Food Distributor	Shamrock Foods	IFB	15-008-5	7/14/2015	Total \$2,650,000	Total 2,650,000	Total 2,650,000	1st Yr	2nd Yr	3rd Yr	6/30/2020	Food Services, CTE
68	Hardware walk-in local retail store discount	Anthem Ace Hardware	RFP	16-009-5	6/7/2016	NA	Total 75,000	Total 75,000	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
69	Hardware walk-in local retail store discount	Arrowhead Ace Hardware	RFP	16-009-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
70	Hardware walk-in local retail store discount	Deer Valley Ace Hardware (and 1 other location inc)	RFP	16-009-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
71	Hardware walk-in local retail store discount	Ewing Irrigation Products (and 3 other locations)	RFP	16-009-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
72	Hardware walk-in local retail store discount	Union Hills Ace Hardware	RFP	16-009-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
73	Health Supplies & Equip	Henry Schein Inc	RFP	16-003-5	6/7/2016	NA	Total 75,000	Total 75,000	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital



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1													
74	Health Supplies & Equip	Medco Supply	RFP	16-003-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
75	Health Supplies & Equip	Moore Medical LLC	RFP	16-003-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
76	Health Supplies & Equip	Quill Corp	RFP	16-003-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
77	Health Supplies & Equip	School Health Corp	RFP	16-003-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
78	Health Supplies & Equip	School Nurse Supply	RFP	16-003-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
79	Health Supplies & Equip	Universal Athletic	RFP	16-003-5	6/7/2016	NA	inc in total	inc in total	NA	1st Yr	2nd Yr	6/30/2021	M&O, Capital
80	High School Social Studies	Cengage	RFP	14-022-5	3/10/2015	Total 130,000	Total 5,000	Total 5,000	1st Yr	2nd Yr	3rd Yr	6/30/2020	Capital
81	High School Social Studies	McGraw Hill	RFP	14-022-5	3/10/2015	inc in total	inc in total	inc in total	1st Yr	2nd Yr	5nd Yr	6/30/2020	Capital
82	High School Social Studies	Pearson	RFP	14-022-5	3/10/2015	inc in total	inc in total	inc in total	1st Yr	2nd Yr	5nd Yr	6/30/2020	Capital
83	Promotional, Appreciation Items, Team & Misc Apparel	3D Promotions	RFP	13-004-5	9/24/2013	Total 80,000	Total 80,000	Total 80,000	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
84	Promotional, Appreciation Items, Team & Misc Apparel	Aminator	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
85	Promotional, Appreciation Items, Team & Misc Apparel	BSN Sports (Lids Team Sports)	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
86	Promotional, Appreciation Items, Team & Misc Apparel	East Valley Sports	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
87	Promotional, Appreciation Items, Team & Misc Apparel	Kollegietown Sports	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
88	Promotional, Appreciation Items, Team & Misc Apparel	Little Angels Embroidery	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
89	Promotional, Appreciation Items, Team & Misc Apparel	M & J Trophies	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
90	Promotional, Appreciation Items, Team & Misc Apparel	Neff	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
91	Promotional, Appreciation Items, Team & Misc Apparel	Personal Touch Promotions	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
92	Promotional, Appreciation Items, Team & Misc Apparel	Pima Awards & Promotional	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
93	Promotional, Appreciation Items, Team & Misc Apparel	Phoenix Embroidery & Screen	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit

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1	Promotional, Appreciation Items, Team & Misc Apparel	Pinnacle Prints & Embroidery	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
94	Promotional, Appreciation Items, Team & Misc Apparel	Positive Promotions	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
95	Promotional, Appreciation Items, Team & Misc Apparel	Print Stations	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
96	Promotional, Appreciation Items, Team & Misc Apparel	Quill.com/Promotional Products	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
97	Promotional, Appreciation Items, Team & Misc Apparel	Russell Sportswear	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
98	Promotional, Appreciation Items, Team & Misc Apparel	Sharp Images	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
99	Promotional, Appreciation Items, Team & Misc Apparel	Stitch This Screening & Embroidery	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
100	Promotional, Appreciation Items, Team & Misc Apparel	Touchdown Sportswear & Promotions	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
101	Promotional, Appreciation Items, Team & Misc Apparel	Tuxedo Wholesales	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
102	Promotional, Appreciation Items, Team & Misc Apparel	Varsity Spirit Fashion	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
103	Promotional, Appreciation Items, Team & Misc Apparel	World of Promotions	RFP	13-004-5	9/24/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	9/30/2018	M&O, Tax Credit
104	Promotional, Appreciation Items, Team & Misc Apparel	Accountable Healthcare Staffing	RFP	14-002-5	5/10/2011	Total 1,280,000	Total 1,850,000	Total 1,850,000	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
105	Special Education Contracted Services	Achievement Therapy Services, Inc.	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
106	Special Education Contracted Services	American Pony Express, Inc.	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
107	Special Education Contracted Services	Ardor Health Solutions	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
108	Special Education Contracted Services	Donnell & Jones LLC dba At Work Medical Svcs	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
109	Special Education Contracted Services	Arizona Freelance Interpreting Services	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
110	Special Education Contracted Services	CBS Therapy	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
111	Special Education Contracted Services	Career Links (Formerly NTS Staffing National Therapy Svcs.)	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
112	Special Education Contracted Services	Children's Center for Neurodevelopmental Studies	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
113	Special Education Contracted Services		RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O



**FY 2017/18 DVUSD Contract Renewals**

	A	B	C	D	E	F	G	H	I	J	K	L	M
	CONTRACT TITLE	VENDOR NAME	SOL TYPE	SOL NUMBER	BID AWARD DATE	FY 2015/16 EXPEND	FY 2016/17 EXPEND	FY 2017/18 ESTIMATED	FY 2015/16 STATUS	FY 2016/17 STATUS	FY 2017/18 STATUS	FINAL EXPIRATION DATE	FUND SOURCE
1	Special Education Contracted Services	CompHealth	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
114	Special Education Contracted Services	Core Medical Group	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
115	Special Education Contracted Services	Cross Country Healthcare	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
116	Special Education Contracted Services	Delta T Group	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
117	Special Education Contracted Services	Dependable Staffing	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
118	Special Education Contracted Services	Eleutheria	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
119	Special Education Contracted Services	Ellen Hughson-Hale	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
120	Special Education Contracted Services	Family Practice Medical Mgmt, Inc.	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
121	Special Education Contracted Services	Foundation for Blind Children	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
122	Special Education Contracted Services	Humanus	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
123	Special Education Contracted Services	Invo Health Care Associates	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
124	Special Education Contracted Services	JS Reporting, Inc.	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
125	Special Education Contracted Services	Learn-It Systems	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
126	Special Education Contracted Services	Maxim Health Care	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
127	Special Education Contracted Services	MD Home Health	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
128	Special Education Contracted Services	Melmed Center	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
129	Special Education Contracted Services	MGA Home Healthcare	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
130	Special Education Contracted Services	MTX Therapy Services	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
131	Special Education Contracted Services	Pioneer Healthcare Services	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
132	Special Education Contracted Services	Procure Therapy	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
133	Special Education Contracted Services	Professional Court Interpreting & Translating Services	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
134	Special Education Contracted Services	ProvidaStaff, LLC - Edu Healthcare	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
135	Special Education Contracted Services	Ridge Zeller Therapy	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
136	Special Education Contracted Services	Soliant Health	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
137	Special Education Contracted Services	SESI (Specialized Education Services, Inc.)	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
138	Special Education Contracted Services	Staffing Options & Solutions, Inc.	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
139	Special Education Contracted Services		RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O

**FY 2017/18 DVUSD Contract Renewals**

	A	B	C	D	E	F	G	H	I	J	K	L	M
	CONTRACT TITLE	VENDOR NAME	SOL TYPE	SOL NUMBER	BID AWARD DATE	FY 2015/16 EXPEND	FY 2016/17 EXPEND	FY 2017/18 ESTIMATED	FY 2015/16 STATUS	FY 2016/17 STATUS	FY 2017/18 STATUS	FINAL EXPIRATION DATE	FUND SOURCE
1													
140	Special Education Contracted Services	STARS (Student Therapy and Resource Services)	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
141	Special Education Contracted Services	Tami Thornton	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
142	Special Education Contracted Services	Therapy One	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
143	Special Education Contracted Services	Therapy Rehabilitation Services, Inc.	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
144	Special Education Contracted Services	Therapy Time	RFP	14-002-5	5/10/2011	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
145	Student Assessment Software System	School City, Inc.	RFP	14-023-5	5/12/2015	Total 65,000	Total 217,550	Total 217,550	1st Yr	2nd Yr	3rd Yr	6/30/2020	Prop 301
146	Trophies, Banners, Awards	Anthem Awards & Promotions	RFP	14-011-5	6/24/2014	Total 75,000	Total 47,000	Total 50,000	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
147	Trophies, Banners, Awards	Arrow Awards	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
148	Trophies, Banners, Awards	Awards for Anything	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
149	Trophies, Banners, Awards	Baudville, Inc	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
150	Trophies, Banners, Awards	Blue Ribbon Awards	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
151	Trophies, Banners, Awards	FastSigns Bell Rd	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
152	Trophies, Banners, Awards	Franklin Works	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
153	Trophies, Banners, Awards	Hall of Frames	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
154	Trophies, Banners, Awards	Ivy's Ad Specialties & Promotions	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
155	Trophies, Banners, Awards	Jostens	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
156	Trophies, Banners, Awards	Lane Award Manufacturing	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
157	Trophies, Banners, Awards	M&J Trophies & Apparel	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
158	Trophies, Banners, Awards	Neff Motivation Inc	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
159	Trophies, Banners, Awards	Pima Awards & Promotional	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
160	Trophies, Banners, Awards	Positive Promotions	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
161	Trophies, Banners, Awards	Sun Devil Trophy & Awards	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
162	Trophies, Banners, Awards	Trophy Shack	RFP	14-011-5	6/24/2014	inc in total	inc in total	inc in total	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O
163	Uniforms & Apparel	3D Promotions	RFP	12-021-5	1/8/2013	Total 425,000	Total 565,000	Total 565,000	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
164	Uniforms & Apparel	Anetia's Alterations	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
165	Uniforms & Apparel	BSN Sports	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
166	Uniforms & Apparel	Buddy's All Star	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
167	Uniforms & Apparel	Cleats, Inc	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital



**FY 2017/18 DVUSD Contract Renewals**

	A	B	C	D	E	F	G	H	I	J	K	L	M
	CONTRACT TITLE	VENDOR NAME	SOL TYPE	SOL NUMBER	BID AWARD DATE	FY 2015/16 EXPEND	FY 2016/17 EXPEND	FY 2017/18 ESTIMATED	FY 2015/16 STATUS	FY 2016/17 STATUS	FY 2017/18 STATUS	FINAL EXPIRATION DATE	FUND SOURCE
1													
168	Uniforms & Apparel	Design 10 Custom Screen Printing	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
169	Uniforms & Apparel	Dion Uniforms	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
170	Uniforms & Apparel	East Valley Sports	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
171	Uniforms & Apparel	frogfish Inc	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
172	Uniforms & Apparel	Game Face Athletics	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
173	Uniforms & Apparel	Impressions By Atky	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
174	Uniforms & Apparel	Personal Touch Promotions	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
175	Uniforms & Apparel	Pinnacle Prints & Embroidery	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
176	Uniforms & Apparel	Riddell/All American	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
177	Uniforms & Apparel	Russel Sportswear	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
178	Uniforms & Apparel	RVI Team Sports	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
179	Uniforms & Apparel	Soccer Mall	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
180	Uniforms & Apparel	Sunvalco Athletic Touchdown Sportswear & Promotions	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
181	Uniforms & Apparel		RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
182	Uniforms & Apparel	Universal Athletic	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
183	Uniforms & Apparel	Varsity Spirit Fashion	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital
184	Uniforms & Apparel	X-Treme Apparel	RFP	12-021-5	1/8/2013	inc in total	inc in total	inc in total	4th Yr	5th Yr	5th Yr	1/30/2018	M&O, Capital





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the 2017-18 Deer Valley Education Foundation (DVEF) Memorandum of Understanding (MOU)

Date assigned for Board consideration: June 13, 2017      None      15-342  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

Description - Memorandum of Understanding reflecting the relationship between Deer Valley Unified School District and Deer Valley Education Foundation.

Rationale – Deer Valley Education Foundation is a nonprofit corporation organized to raise funds and conduct events to support the mission of the District.

The District has historically derived a number of benefits from the activities of Deer Valley Education Foundation commensurate with any benefits the District has provided to Deer Valley Education Foundation and desires to continue to do so. (See attached.)

The District and Deer Valley Education Foundation wish to memorialize their relationship as set forth in the attached Memorandum of Understanding.

Fiscal Impact – Cost of clerical support and equipment in exchange for Fundraising and activities sponsored by Deer Valley Education Foundation.

Legal Review – Submitted to District attorney for the 2016-17 agreement with no substantial changes for 2017-18. Does not violate Arizona Const. Art. IX, § 7 because the benefit to the District outweighs consideration from the District.

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the 2017-18 Deer Valley Education Foundation Memorandum of Understanding.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

**MEMORANDUM OF UNDERSTANDING  
EXHIBIT A**

**BENEFITS TO DEER VALLEY UNIFIED SCHOOL DISTRICT**

The Foundation holds several fundraising events each year in order to:

- Fund mini-grants of up to \$500 to teachers for innovative classroom or school projects
- Award grants of up to \$2,000 for special projects outside the mini-grant cycle to teachers, administrators, PTSA's, school organizations, and community organizations are applicants
- Fund dual enrollment and AP test scholarships for high school juniors and seniors interested in pursuing a career in the health field.
- Provides a scholarship for a senior who will attend an accredited 4-year college/university in the fall and pursuing a degree in Science, Technology, Engineering, or Math.
- May provide student opportunity grants (providing financial aid for students who have an opportunity to compete nationally or regionally)
- May provide student aid grants (financial need for basic student needs, i.e. clothing, shoes, uniforms, etc.)
- May provide award scholarship to graduating seniors
- May provide Space Camp Scholarships for middle school students to attend camp in Huntsville, Alabama
- May conduct Teacher of the Year, Rookie of the Year, and Nurse of the Year selection process and hold receptions
- Fund Battle of the Books Program for 5<sup>th</sup> and 6<sup>th</sup> Graders
- Solicit monies/opportunities for students/teachers from local businesses
- Provide partnership for DVEF Legacy Health Center

**MEMORANDUM OF UNDERSTANDING  
EXHIBIT B**

**SERVICES AND EQUIPMENT ENUMERATED**

1. Computer
2. Access to printer
3. Two (2) telephones for local calls (for clerk and executive director for DVEF)
4. Copier for item duplication
5. Multiple copies available through DVUSD printing department at cost
6. Postage
7. Basic office supplies
8. Clerical support, .5, available to "flex" hours within each week, not to exceed total of 20.00 hours per week
9. Office space for director
10. Work space for .5 clerk

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is executed this 13th day of June 2017, between the Deer Valley Unified School District No. 97 ("District") and the Deer Valley Education Foundation ("DVEF").

### **RECITALS**

- A. DVEF is a nonprofit corporation organized to raise funds and conduct events to support the mission of the District.
- B. The District has historically derived a number of benefits from the activities of DVEF commensurate with any benefits the District has provided to DVEF and desires to continue to do so. Such benefits are more specifically enumerated in Exhibit A" attached to this.
- C. The District and DVEF wish to memorialize their relationship, which is set forth below.

### **AGREEMENT**

In consideration of the mutual promises of the parties, the parties agree as follows:

- 1. The term of this MOU is from July 1, 2017 until June 30, 2018.
- 2. During the term of this MOU, the District agrees to provide, from time to time, the services and equipment enumerated on Exhibit B on an as needed basis as approved by the Superintendent or her designee. The parties agree that the value of such services and equipment is commensurate to the value of the services and equipment provided to the District by DVEF.
- 3. During the term of this MOU, DVEF agrees to provide the services and equipment enumerated on Exhibit A attached to this MOU.
- 4. This contract may be cancelled by either party with or without cause by giving the other party thirty (30) days prior written notice in writing.
- 5. This MOU shall be governed by the laws of the State of Arizona.

Dated this 13th day of June, 2017.

Deer Valley Education Foundation

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Its President

Deer Valley Unified School District

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Its President







Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve IFB #17-014-5 Supplemental Walk-In, Online & Catalog Consumer Goods

Date assigned for Board consideration: June 13, 2017

DJE/DJB  
Policy Reference

15-213  
A.R.S. Reference

### EXECUTIVE SUMMARY:

Description – This proposal was necessary to provide a list of vendors for all district schools and departments to purchase Supplemental Walk-In, Online & Catalog Consumer Goods for the 2017-18 fiscal year, with the option to renew annually for an additional four years, through June 30, 2022. Proposals were mailed to ninety-six (96) vendors. Responses were received from two (2) vendors.

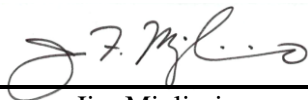
Rationale – Bids were evaluated and awarded to vendors meeting the required specifications and offering the lowest prices. The district has followed procurement practices as outlined in Article 10 of the Arizona Administrative Code (School District Procurement).

Fiscal Impact – The total anticipated annual expenditure will be dependent on sales throughout the year.

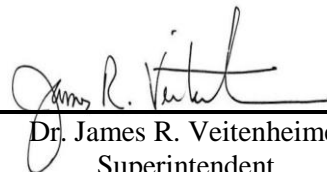
### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the bids from the list of vendors on the solicitation results, per IFB #17-014-5 for Supplemental Walk-In, Online & Catalog Consumer Goods for Fiscal Year 2017-18, with the option to renew annually for four additional years, expiring June 30, 2022.

Submitted by



Jim Migliorino  
Deputy Superintendent



Dr. James R. Veitenheimer  
Superintendent

## SOLICITATION RESULTS

DATE: June 13, 2017  
IFB: 17-014-5  
DESCRIPTION: Supplemental Walk-In, Online & Catalog Consumer Goods  
RESPONSES: Two (2)  
DATE OPENED: May 23, 2017  
BUDGETED: Yes  
DISTRIBUTION: All Schools & Departments

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<u>VENDOR</u>	<u>ITEM(S)</u>	<u>AMOUNT</u>
Hobby Lobby	Miscellaneous Consumer Goods	Sales Dependent
Target #1141	Miscellaneous Consumer Goods	Sales Dependent

Invitations for bid were mailed to ninety-six (96) vendors. Responses were received from two (2) vendors.





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Authorized Signers for Written Agreements/Contracts for 2017-18

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

Description – The Governing Board is authorizing certain employees of the District to sign written agreements/contracts on behalf of the Governing Board. There are dozens of agreements the District must enter into each year, such as equipment maintenance and repair agreements, professional service agreements, construction contracts, and purchase orders.

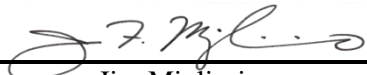
Rationale – This is an annual routine agenda item that must be approved by the board each year. The Governing Board would have to review each and every contract/agreement the District enters into and take action in open Governing Board meetings if they do not authorize other signers.

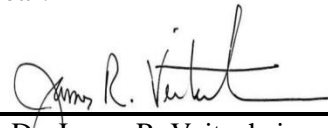
Fiscal Impact – N/A

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve Dr. Curtis Finch, Superintendent; Jim Migliorino, Deputy Superintendent; and Heather Mock, Finance Director, as authorized signers for all written agreements/contracts; and Ramona Reid, Purchasing Director, as authorized signer for purchase orders for the 2017-18 School Year.

Submitted by

  
Jim Migliorino  
Deputy Superintendent

  
Dr. James R. Veitenheimer  
Superintendent



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Custodian for Revolving Funds for 2017-18

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

15-1101  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description –The Revolving Fund is used for minor cash disbursements for such items as postage due and subscriptions. The Revolving Fund for the District is \$10,000.

Rationale –This is an annual routine agenda item that must be approved by the board.

Fiscal Impact – N/A

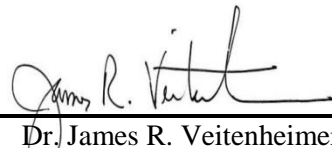
#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve Jim Migliorino, Deputy Superintendent, as the Custodian for the Revolving Fund for the 2017-18 School Year.

Submitted by

  
Jim Migliorino

Deputy Superintendent

  
Dr. James R. Veitenheimer

Superintendent



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Resolution for Annuity Contracts for 2017-18

Date assigned for Board consideration: June 13, 2017

DLB  
Policy Reference

15-121  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Description – This resolution allows our employees to contribute a portion of their salary into a tax-sheltered Annuity Program.

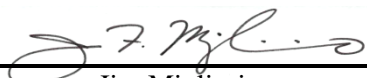
Rationale – This is an annual routine agenda item that must be approved by the board each year.

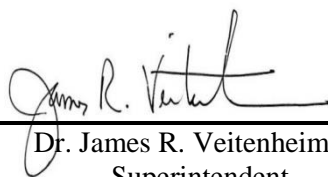
Fiscal Impact – N/A

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to approve the Resolution for Annuity Contracts for the 2017-18 School Year.

Submitted by

  
Jim Migliorino  
Deputy Superintendent

  
Dr. James R. Veitenheimer  
Superintendent

## R E S O L U T I O N

WHEREAS, The Board of Education of the DEER VALLEY UNIFIED SCHOOL DISTRICT #97 has determined that it is in the best interest of said District that an annuity contract be made available to its employees; and

WHEREAS, it is considered appropriate that the employee be given the election as to whether to receive said annuity contract, and by exercising said election, agrees to accept a reduction in salary equal to the amount to be paid by this School District for the purchase of said annuity contract; NOW THEREFORE,

BE IT RESOLVED that each employee of this School District be given the privilege of making an amendment to his or her contract for the 2017-18 School Year by authorizing a reduction in the total salary of the employee; that for each employee who elects to accept such a reduction in salary, this School District shall apply for an annuity contract of his/her choice and purchase the same for the benefit of said employee; and that the amount to be paid by this School District for the purchase of said annuity shall be in the exact amount of the reduction in salary voluntarily agreed to by the employee.

\_\_\_\_\_ Kimberly Fisher, President

\_\_\_\_\_ Jenny Frank, Vice-President

\_\_\_\_\_ Darcy Tweedy, Member

\_\_\_\_\_ Ann Elizabeth Ordway, Member

\_\_\_\_\_ Ann O'Brien, Member

Board Meeting Date June 13, 2017





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Resolution for Authorized Signers for Certificates of Deposit for 2017-18

Date assigned for Board consideration: June 13, 2017      None      41-2576  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – Construction contractors are allowed to issue securities in lieu of retention. This Resolution enables the named District employees to approve these securities when necessary.

Rationale – This is an annual routine agenda item that must be approved by the board each year.

Fiscal Impact – N/A

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Resolution for Jim Migliorino, Deputy Superintendent; Heather Mock, Finance Director; and Debbie Habgood, Accounts Payable Coordinator, to be authorized signers for Certificates of Deposit the District holds in lieu of retention on construction for the 2017-18 School Year.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

## **RESOLUTION**

The Governing Board of Deer Valley Unified School District #97 of Maricopa County convened in Phoenix, Arizona on the 13<sup>th</sup> day of June, 2017, with a quorum present, and in accordance with the recommendation of the Superintendent, adopted the following resolution.

**WHEREAS**, it is necessary for a member of the District staff to be authorized to execute certificates of deposit on behalf of the District in connection with construction work authorized by the District; and

**WHEREAS**, Jim Migliorino, Deputy Superintendent; Heather Mock, Finance Director; and Debbie Habgood, Coordinator, Accounts Payable, are in a position to handle such matters and have previously handled such matters with full authority of the District.

**NOW, THEREFORE, BE IT RESOLVED THAT** Jim Migliorino, Deputy Superintendent; Heather Mock, and Debbie Habgood are authorized to execute any certificates of deposit or other instruments representing construction securities on behalf of the District.

**DATED** this 13<sup>th</sup> day of June, 2017.

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Kimberly Fisher, President  
Deer Valley Unified School  
District No. 97 of Maricopa County

**ATTESTED AND CERTIFIED:**

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Jenny Finch, Vice-President  
Deer Valley Unified School  
District No. 97 of Maricopa County



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Authorized Signers for Notice of Claims for 2017-18

Date assigned for Board consideration: June 13, 2017      None      12-821.01  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – The Governing Board is authorizing certain employees of the District to sign for Notice of Claims on behalf of the Governing Board. There are legal Notice of Claims served to the Governing Board members each year that must be signed for.

Rationale – This is a routine agenda item that must be approved by the board each year. The Governing Board would have to personally be served individually of each Notice of Claim if they do not authorize other signers.

Fiscal Impact – N/A

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve Kim Redding, Executive Assistant; Dorothy Ingram, Secretary; and Frances Servis and Shirley Clark, Receptionists, as authorized signers for all Notice of Claims for the 2017-18 School Year.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent



## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Designation of Student Activities Treasurer for 2017-18

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

15-1122  
A.R.S. Reference

### EXECUTIVE SUMMARY:

Description –Per A.R.S. 15-1122 the governing board of any school district having student activities monies shall establish a student activities fund and appoint a student activities treasurer.

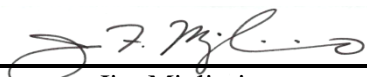
Rationale –This is an annual routine agenda item that must be approved by the board each year.

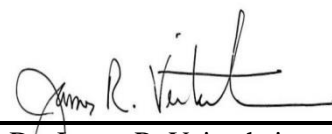
Fiscal Impact – N/A

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the appointment of Heather Mock, Finance Director, as Treasurer of Student Activities for the 2017-18 School Year.

Submitted by

  
Jim Migliorino  
Deputy Superintendent

  
Dr. James R. Veitenheimer  
Superintendent





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Student Travel

Date assigned for Board consideration: June 13, 2017

IJOA  
Policy Reference

None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

1. Approve travel for students from Mountain Ridge High School to attend TSC Summer Camp in Litchfield Park, AZ from July 12 through July 15, 2017.
2. Approve travel for students from Deer Valley High School to attend Complete Yearbook Training in Phoenix, AZ from July 27 through July 28, 2017.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Student Travel.

Submitted by

Dr. Dan Courson  
Director

  
Dr. James R. Veitenheimer  
Superintendent

[illegible]







## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Human Resources Changes

Date assigned for Board consideration: June 13, 2017

CBA/GCG/GDG  
Policy Reference

15-402/15-503  
A.R.S. Reference

### EXECUTIVE SUMMARY:

The Governing Board approves all Human Resource changes per Governing Board policy and Arizona Revised Statutes.

	<u>New Hires</u>	<u>Resignations/Terminations</u>	<u>Leaves</u>	<u>Transfers/ Reassignment</u>
Administrative	-	1	-	2
Certified	27	7	-	16
Classified	2	16	2	24
Exempt	-	-	-	4
VIP Assignments	-		-	-
Substitutes:				
Certified	2			
Classified	4			
Resignation				

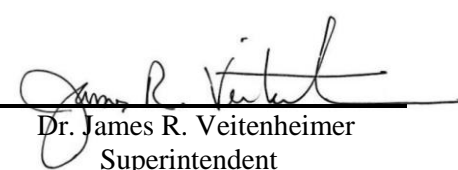
Administrative/Exempt/Certified Contract Renewals

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Human Resources Changes.

Submitted by

  
Jenna Moffitt  
Director

  
Dr. James R. Veitenheimer  
Superintendent

<b>HUMAN RESOURCES CHANGES</b>
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**NEW HIRES - CLASSIFIED - Board Approval Required**

Wilson, Nathan	MS	Custodian II-4.0 hrs.	Effective 05/30/17
Zehner, Benjamin	DO	Maintenance I-8.0 hrs.	Effective 06/05/17

**RESIGNATIONS/NON-RENEWALS/TERMINATIONS\* - CLASSIFIED**

Chapman, Nancy	TR	Bus Driver-6.0 hrs.	Effective 05/12/17
Delarosa, Rosemarie	SS	Custodian II-4.0 hrs./ Monitor-2.0 hrs.	Effective 05/25/17 RESCIND

**TRANSFERS/REASSIGNMENTS - CLASSIFIED - (change in compensation)****Board Approval Required**

Delarosa, Rosemarie	SS	Custodian II-4.0 hrs./ Monitor-2.0 hrs.	NC	Custodian II-8.0 hrs.
Martino, Jennifer	DO	C.S. Assistant-5.0 hrs.	DO	C.S. Instructor-8.0 hrs.
Pianga, Michael	SDHS	YTP Career Tech-7.0 hrs.	DO	Campus Network Tech-8.0 hrs.

**LEAVES-CLASSIFIED-Board Approval Required**

Cage, Frankie	TR	Bus Assistant	05/01/17-05/25/17 EXTENDED
Gleason, Matthew	MRHS	Custodian II	05/23/17-06/19/17 EXTENDED

**SUBSTITUTES - Board Approval Required**

("At will" employees; no right to continued employment\_

**CLASSIFIED**

Backus, Del-Afton	Jones, Sarah	Terrill, Michelle
Watson, Christian		

**CERTIFIED**

Wesol, Rose	Young, Robert
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**HR CHANGES FOR 2017-2018 SCHOOL YEAR****NEW HIRES-CERTIFIED-Board Approval Required**

Bailey, Alyssa	MS	1.0 Special Education	Effective 08/02/17
Benson, Lindsay	MS	1.0 2nd Grade	Effective 08/02/17
Calderon, David	DVMS	0.5 Counselor	Effective 08/02/17
Clark, September	GP	1.0 Nurse	Effective 08/02/17
Deibel, Jennifer	GP	0.5 Exploratory Seminar	Effective 08/02/17
Evans, Peter	MRHS	1.0 Forensic Science	Effective 08/02/17
Green, Kory	BCHS	1.0 Special Education	Effective 08/02/17
Johnson, Jenna	VM	0.4 RTI Specialist	Effective 08/02/17
Hackler, Andrea	CE	1.0 1st Grade	Effective 08/02/17
Hensley, Kayla	HMS	1.0 7th Grade Science	Effective 08/02/17
Konkright, Donna	MS	1.0 3rd Grade	Effective 08/02/17
Lepicier, Shannon	NC	1.0 1st Grade	Effective 08/02/17
Li, Qin	GP	1.0 3rd Grade Mandarin	Effective 08/02/17
Licciardi, Lauren	LB	1.0 Special Education	Effective 08/02/17

**NEW HIRES-CERTIFIED-Board Approval Required-(Continued)**

Meyers, Rebecca	SV	1.0 Special Education	Effective 08/02/17
Pratt, Thomas	CS	1.0 Physical Education	Effective 08/02/17
Reamer, Penny	SR	1.0 Nurse	Effective 08/02/17
Schaefer, Pamela	DC	1.0 Special Education	Effective 08/02/17
Scott, Nicole	CE	1.0 ELD	Effective 08/02/17
Shocklie, Summer	SR	1.0 3rd Grade	Effective 08/02/17
Singleton, Candice	ME	1.0 Special Education	Effective 08/02/17
Sloan, Isabelle	SS	1.0 7th Grade Science	Effective 08/02/17
Swiers, Brandon	DVHS	1.0 Special Education	Effective 08/02/17
Turner, Anika	MRHS	1.0 Government	Effective 08/02/17
Utter, Malissa	VP	1.0 Math	Effective 08/02/17
Vasquez, Melissa	NC	1.0 1st Grade	Effective 08/02/17
Wesol, Rose	CC	1.0 Nurse	Effective 08/02/17

**RESIGNATIONS/NON-RENEWALS/TERMINATION - ADMINISTRATIVE**

**Board Approval Required**

Richards, Ginger	BCHS	1.0 Assistant Principal	Effective 06/01/17
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**TRANSFER/REASSIGNMENT-ADMINISTRATIVE-(Change in compensation)**

**Board Approved Required**

Behrens, Brittany	BCHS	0.4 Science/ 0.6 Teacher on Assignment	BCHS	1.0 Assistant Principal
Padilla, Brandon	ES	0.5 Teacher on Assignment /	DVMS	1.0 Assistant Principal
	PM	0.5 Teacher on Assignment /		

**TRANSFER/REASSIGNMENT- EXEMPT-(Change in compensation)**

**Board Approved Required**

Beauchamp, Christina	DO	1.0 Speech Language Assistant	DO	0.2 Speech Language Assisant
Ettenborough, Trevor	DO	1.0 Manager- Federal Programs	DO	1.0 Director I-HR Classified
Minor, Jennifer	LS	1.0 Principal	DO	1.0 Manager-ALS
Rios Cotton, Christina	DO	0.5 Occupational Therapist	DO	1.0 Occupational Therapist

**RESIGNATIONS/NON-RENEWALS/TERMINATION - CERTIFIED**

**Board Approval Required**

Cerjak, Robert	LS	0.5 Physical Education/	Effective 05/24/17
	DE	0.5 Physical Education/	
Freeland, Regina	BGHS	1.0 English	Effective 06/30/17 PRP
Hu, Shijian	GP	1.0 7th/8th Grade Exploratory Mandarin	Effective 05/25/17
Kaston, Jessica	DC	1.0 Special Education	Effective 05/24/17 RESCIND
O'Farrell, Kevyn	DC	1.0 Special Education	Effective 05/24/17 RESCIND
Slay, Maria	SR	1.0 Special Education	Effective 05/24/17
Weissmueller, Whitnay	DE	1.0 2nd Grade	Effective 05/24/17

**RESIGNATIONS/NON-RENEWALS/TERMINATION - CLASSIFIED**

**Board Approval Required**

Alsobrooks, Kimberley	SV	Crossing Guard	Effective 05/24/17
Autry, Kelly	CS	Pre-K Paraprofessional	Effective 05/24/17
Baumgartner, Karen	PM	Secretary III	Effective 06/01/17 PRP
Bowers, June	DM	F.S. Worker I	Effective 05/24/17
Bushovsky, John	BGHS	Maintenance IV	Effective 06/30/17 PRP
Cordova, Alexandria	TE	Paraprofessional	Effective 05/24/17

**RESIGNATIONS/NON-RENEWALS/TERMINATION - CLASSIFIED-(Continued)****Board Approval Required**

Doerfler, Justin	ES	Paraprofessional	Effective 05/24/17
Martin, Danny	CC	Crossing Guard	Effective 05/24/17
Mast, Michelle	BE	Paraprofessional	Effective 05/24/17
Moore, Brenda	BGHS	Secretary III	Effective 06/30/17
Oosthuisen, Jacqueline	SF	Paraprofessional	Effective 05/24/17
Romo, Gilbert	CC	Monitor	Effective 05/24/17
Schwartz, Arthur	TR	Bus Driver	Effective 05/24/17
Windsor, Beth	ES	Paraprofessional	Effective 05/24/17

**TRANSFERS/REASSIGNMENTS - CERTIFIED-(no change in compensation)****Board Information-Approval Not Required**

Bartlein, Daniel	DM	1.0 Physical Education	PH	1.0 Physical Education
Bleikamp, Deborah	LB	1.0 4th Grade	AH	1.0 3rd Grade
Bloomfield, Kenneth	LS	1.0 Physical Education	SH	0.5 Physical Education/ TE 0.5 Physical Education/
Harris, Robert	SH	0.5 8th Grade Math/	GP	1.0 8th Grade Math
	MS	0.5 Title 1 8th Grade Math		
Henry, Heather	PH	1.0 Physical Education	PH	0.5 Exploratory/ 0.4 Physical Education/ 0.1 Title I RTI Specialist
Hormel, Dawn	LB	1.0 3rd Grade	LB	1.0 4th Grade
Jeambey, Lisa	SR	1.0 2nd Grade	DE	1.0 2nd Grade
Kaston, Jessica	DC	1.0 Special Education	DO	1.0 Special Education Strategist
Larsen, Adam	SOHS	0.4 Graphic Design/ 0.4 Information Technologies/ 0.2 Media Productions	BCHS	1.0 Media Productions
Ma, Meiyang	GP	1.0 Mandarin	GP	0.5 4th Grade/ 0.5 5th Grade
Rising, Linda	NC	1.0 3rd Grade	GB	1.0 Title 1 Reading
Rodgers, Kim	MRHS	0.8 CTE Sports Medicine/ 0.2 Science	MRHS	1.0 CTE Bioscience
Sheridan, Michelle	SH	1.0 Physical Education	LS	1.0 Physical Education
Terry-Gage, Susann	DO	1.0 Special Education Strategist	SS	1.0 Special Education
Velonis, Marianne	LB	1.0 3rd Grade	LB	1.0 4th Grade
Williams, Annie	MRHS	0.8 Special Education/ 0.2 Sociology	MRHS	0.8 Psychology/ 0.2 Sociology

**TRANSFERS/REASSIGNMENTS - CLASSIFIED - (no change in compensation)**

Czosnyka, Kim	NC	F. S. Worker IV-6.0 hrs.	DM	F.S. Worker IV-6.0 hrs.
Delossantos, Derrick	SV	Paraprofessional-6.75 hrs.	MRHS	Paraprofessional-6.75 hrs.
Gutierrez, Jacqueline	DO	EL Instructional Assistant-7.0 hrs.	HMS	Registrar I-8.0 hrs.
Hutchinson, Ashley	MRHS	Paraprofessional-6.75 hrs.	DVHS	Paraprofessional-6.75 hrs.
Sassen, Gina	TE	Paraprofessional-6.75 hrs.	SH	Paraprofessional-6.75 hrs.
Willard, Denise	SF	Paraprofessional-6.75 hrs.	DVHS	Paraprofessional-6.75 hrs.

**TRANSFERS/REASSIGNMENTS - CLASSIFIED - (change in compensation)****Board Approval Required**

Anderson, Elisa	DE	Paraprofessional-6.75 hrs.	DE	Library Clerk-8.0 hrs.
Borsuk, Leslie	BGHS	TSW Transition Tech-7.0 hrs.	ME	Registrar-8.0 hrs.
Burnes, Judy	SR	Pre-K Paraprofessional-6.5 hrs.	ES	EL Instructional Assistant-3.5 hrs.

**TRANSFERS/REASSIGNMENTS - CLASSIFIED - (change in compensation)-(Continued)**

**Board Approval Required**

Chrisman, Laura	PH	Registrar-8.0 hrs.	PH	Secretary III-8.0 hrs.
Ferrara, Kristen	GP	Global Exploration-3.0 hrs.	GP	Global Exploration-2.0 hrs.
Ferrara, Jeanine	GP	Global Exploration-2.0 hrs.	GP	Global Exploration-3.0 hrs./
		F.S. Worker IV-4.0 hrs.		F.S. Worker IV-4.0 hrs.
Fusco, Jennifer	PH	Secretary III-8.0 hrs.	SS	Library Clerk-8.0 hrs.
Hargens, Tricia	DO	C.S. Assistant-4.5 hrs.	DC	Library Clerk-8.0 hrs.
Kirsch, Anne	SS	Pre-K Paraprofessional-6.5 hrs./	SS	Accounting Clerk-8.0 hrs.
	SS	Crossing Guard-.75 hr./		
	DO	C.S. Assistant-.75 hr.		
Mata Cardona, Yesenia	DVHS	F.S. Worker II-3.0 hrs./	DVHS	Custodian II-8.0 hrs.
	PH	Crossing Guard-2.5 hrs.		
Splett, Mary	TR	Bus Driver-8.0 hrs.	TR	Lead Supervisor-8.0 hrs.
Tiemeyer, Mary	DO	C.S. Assistant-5.0 hrs.	DE	Pre-K Paraprofessional-3.25 hrs.
Tilley, Janelle	PH	Paraprofessional-6.75 hrs.	PH	Pre-K Paraprofessional-6.5 hrs.
Vanderleest, Deborah	DO	TSW Technician Lead-7.0 hrs.	DO	TSW Technician Lead-8.0 hrs.
Wilhoit, Michelle	NR	F.S. Worker III-4.0 hrs.	TE	Cafeteria Manager-7.0 hrs.





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Recommendation for the Principal of Boulder Creek High School

Date assigned for Board consideration: June 13, 2017      None      None  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

The Principal position for Boulder Creek High School was posted; applications were received and paper screened.

Screening interviews were conducted and an interview committee interviewed applicants.

References were checked. As a result of this entire process, a candidate is being recommended to fill the Principal position at Boulder Creek High School.

### REQUESTED BOARD ACTION

That the Governing Board accept the Administration's recommendation for the Principal at Boulder Creek High School.

Submitted by

Jenna Moffitt  
Director

  
Dr. James R. Veitenheimer  
Superintendent







Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** To consider and, if deemed advisable, adopt a Resolution authorizing the sale of tax  
anticipation notes by the District

Date assigned for Board consideration: June 13, 2017      None      35-465  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – Please see the attached resolution. Tax Anticipation Notes (TANS) are commonly used by school districts throughout Arizona and the United States. They allow districts in Arizona to minimize the interest cost impact on M&O budgets which is caused by inadequate cash flows at the county level due to state aid apportionment and budget tax collections procedures.

Rationale – We have routinely sold TANS the last few years to minimize and/or eliminate the interest expense to our M&O Budget.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to consider and, if deemed advisable, adopt a resolution authorizing the sale of tax anticipation notes on behalf of the District.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

## **RESOLUTION**

**RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF TAX ANTICIPATION NOTES; DETERMINING THE FORM OF THE NOTES; PROVIDING FOR THE EXECUTION OF SAID NOTES; PLEDGING TAXES TO THE REPAYMENT OF THE NOTES; MAKING CERTAIN COVENANTS; SETTING FORTH THE PROCEDURE FOR THE ISSUANCE OF THE NOTES AND THE APPLICATION OF THE PROCEEDS THEREOF; AUTHORIZING THE SALE OF THE NOTES TO MARICOPA COUNTY TREASURER; MAKING, IF APPLICABLE, CERTAIN TAX COVENANTS.**

**WHEREAS**, school districts are authorized by Arizona Revised Statutes, Title 35, Chapter 3, Article 3.1, after the school district has adopted a budget for the current fiscal year, to borrow money by the issuance of tax anticipation notes; and

**WHEREAS**, the governing board of this school district (the "District") hereby ascertains that the Taxes (as defined herein) to be received by the District will not be received in time to pay the District's projected expenses (as will be set forth in the budget and as such expenses will become due); and

**WHEREAS**, the maximum principal amount of such tax anticipation notes issued by the District for the fiscal year shall not exceed ninety percent of the aggregate of all uncollected Taxes estimated to be received by the District for the fiscal year as shown in the current budget; and

**WHEREAS**, no money has heretofore been borrowed by or on behalf of the District through the issuance of tax anticipation notes or temporary notes in anticipation of the receipt of, or payable from or secured by, taxes, income, revenue, cash receipts or other moneys for the Fiscal Year (as defined herein); and

**WHEREAS**, the District has determined that it is in the best interests of the District, after the adoption of its budget, to sell its tax anticipation notes in one or more series (the "Notes"); and

**WHEREAS**, the District has determined that it is in the best interests of the District, after the adoption of its budget, to sell to the Maricopa County Treasurer (the "Treasurer") the Notes, in one or more series, (the "Treasurer Notes"), such Treasurer Notes shall bear taxable interest; and

**WHEREAS**, the District approves the sale of the District's Notes to the Treasurer; and

**WHEREAS**, the Governing Board has been presented with a form of a Tax Anticipation Note Purchase Agreement for the Treasurer Notes (the "Purchase Agreement"), pursuant to which the Notes will be sold to the Treasurer.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DEER VALLEY UNIFIED SCHOOL DISTRICT NO. 97 OF MARICOPA COUNTY, ARIZONA, AS FOLLOWS:**

**Section 1.**      **Definitions.** As used herein the following terms shall have the meanings indicated unless the context otherwise requires:

"Budget" means the officially adopted budget of the District for the Fiscal Year.

"County" means Maricopa County, Arizona.

"District" means Deer Valley Unified School District No. 97 of Maricopa County, Arizona.

"District Representative" means the President, any member of this board, the Superintendent or the Deputy Superintendent of Fiscal Services of the District.

"Fiscal Year" means the fiscal year commencing on July 1, 2017, and ending on June 30, 2018.

"General Funds" means the funds or accounts of the District used for payment of District expenses for maintenance and operation or capital outlay.

"Investments" shall mean any investments which the District may lawfully make with Proceeds or Taxes pursuant to the Arizona Revised Statutes, as amended. Note Proceeds shall be invested pursuant to A.R.S. § 35-465.05. Taxes deposited into the Repayment Fund, or any account of such Repayment Fund, shall be invested pursuant to the public investment laws of the State pertaining to school districts.

"Notes" means the tax anticipation notes authorized by this resolution and issued pursuant to Title 35, Chapter 3, Article 3.1.

"Proceeds" means an amount equal to the actual amount of cash received by the District from the issuance of the Notes plus all earnings on such amount.

"Purchase Agreement" means the Tax Anticipation Note Purchase Agreement to be entered into between the District and the Treasurer.

"Repayment Fund" means the fund of that name, and any segregated account thereof, created by the Treasurer pursuant to this resolution to collect and hold Taxes and any investment earnings thereon, for payment of principal and interest on the Notes.

"Series Note Schedule" means, for each series of Notes issued pursuant to this resolution, the schedule or exhibit to the Purchase Agreement or other documents setting forth information with respect to such series as required under Section 6 of this resolution.

"Taxes" means: (1) ad valorem taxes levied or to be levied in the Fiscal Year by the District; (2) if applicable, sales taxes and transaction privilege taxes levied by the District; and (3) all amounts returned to the District by the State; but shall not include taxes levied for debt service on any bond of the District or any sales or transaction privilege taxes which by law or contract must be used by the District for specific purposes.

"Treasurer" means the Maricopa County Treasurer, the ex officio treasurer of the District.

"Treasurer Notes" means Notes, bearing taxable interest, sold to and owned by the Treasurer, or any other entity for which the Treasurer acts as Treasurer.

**Section 2. Findings and Determinations.** The Governing Board of the District finds and determines that it reasonably expects:

(1) That the Budget has been adopted by the District for the Fiscal Year, or will be adopted prior to the issuance of the Notes;

(2) That Taxes to be received by the District will not be received in time to pay the District's projected expenses for the Fiscal Year as they become due;

(3) If Notes are not issued, the District will be required to register its warrants or, if applicable, access a line of credit to pay its budgeted expenses due to the anticipated timing of receipt of Taxes; and

(4) That through the issuance and sale of the Notes, the District may pay its expenses on a timely basis.

**Section 3. Authorization of Notes.** Pursuant to Title 35, Chapter 3, Article 3.1, Arizona Revised Statutes, and for the purpose of providing funds to pay the District's budgeted General Funds expenditures during the Fiscal Year, the Governing Board of the District hereby authorizes that a sum, not to exceed the lesser of: (a) Thirty-Five Million and No/100 Dollars (\$35,000,000.00); or (b) ninety percent (90%) of the aggregate of all uncollected Taxes estimated to be received by the District in the Fiscal Year as shown by the Budget, be borrowed for such purpose during the Fiscal Year, such borrowing to be evidenced by the issuance of Notes, for the Fiscal Year. The Notes shall be sold in one or more series. The Notes shall be designated Deer Valley Unified School District No. 97 of Maricopa County, Arizona, Tax Anticipation Notes, Series 2017, and shall contain additional identification to distinguish Notes issued at different times. The Notes will: (a) be issued and sold to the Treasurer, (b) be payable on the date set forth in the Series Note Schedule, but in no event later than July 30, 2018, (c) be issued in denominations of not less than \$100,000 or any \$5,000 integral multiple in excess thereof, (d) bear interest from the date of issue to maturity at a rate or rates not to exceed nine percent (9%) per annum computed on the basis of a 360-day year consisting of twelve 30-day months on the unpaid balance, and (e) be dated the date of initial issuance which date shall be on or after July 1, 2017. Payment of the Notes or interest thereon will not be enforceable out

of any funds or from any moneys of the District other than uncollected Taxes to be credited to the District for the Fiscal Year.

**Section 4. Sale of the Notes.** The Notes shall be sold in one or more series pursuant to a Purchase Agreement. The Purchase Agreement in substantially the form presented to the meeting, with such modifications, amendment, additions and deletions as the District Representative executing the document shall approve, is hereby approved. Any District Representative is hereby authorized to approve, execute and deliver the Purchase Agreement. Execution of the Purchase Agreement by such District Representative shall constitute conclusive evidence of such determination and approval of the form and terms thereof.

**Section 5. Intergovernmental Agreement.** The Intergovernmental Agreement by and between the District and the Treasurer (the "IGA"), in substantially the form presented to the meeting, with such modifications, amendments, additions and deletions as the District Representative shall approve, is hereby approved. Any District Representative is hereby authorized and directed to approve, execute and deliver the IGA. Execution of the IGA by the District Representative shall constitute conclusive evidence of approval of such modifications, amendments, additions and deletions.

**Section 6. Series Note Schedule.** The District Representative is hereby authorized to approve, execute and deliver the Series Note Schedule which sets forth: (i) the principal amount of the Notes of such series; (ii) the interest rate on the Notes of such series; (iii) the dates and the amount of Taxes to be deposited on such dates to the account of the Repayment Fund for such Notes; and (iv) the maturity date of the Notes.

Such Series Note Schedule shall be executed and delivered when a District Representative determines that the sale of the Notes is within the parameters of this resolution and in the best interests of the District. The Purchase Agreement shall not be deemed fully executed and delivered for purposes of binding the District to issue and sell the Notes until the Series Note Schedule has been executed and delivered. Execution of the Series Note Schedule by any District Representative shall constitute conclusive evidence of approval of the terms set forth therein.

Upon full execution and delivery of the Purchase Agreement and execution of the Series Note Schedule, the Treasurer is hereby authorized and directed to cause the Notes of such series to be delivered to the Treasurer upon receipt of payment therefore and satisfaction of the other conditions for delivery thereof in accordance with the terms of the sale.

**Section 7. Initial Sale of Notes and Transfer of Treasurer Notes.** Initially, there shall be one series of Notes in a principal amount not to exceed Thirty-Five Million and No/100 Dollars (\$35,000,000.00), designated Deer Valley Unified School District No. 97 of Maricopa County, Arizona, Tax Anticipation Notes, Series 2017, sold to the Treasurer, pursuant to a Purchase Agreement and a Series Note Schedule.

Treasurer Notes shall be nontransferable except to sophisticated, institutional investors described in and permitted by the terms of the IGA.

**Section 8.**      **Subsequent Sales.** After the initial sale of Notes, the District may sell any remaining principal amount of the Notes authorized by this resolution; provided however, if the initial sale of Notes consisted of Treasurer Notes all subsequent sales of Notes pursuant to this resolution shall be Treasurer Notes. The remaining Notes will be sold pursuant to one or more additional Purchase Agreements and Series Note Schedules without further action of this Board. Any later series of Notes shall be designated with a series letter designation to distinguish each series from every other series and may conform to any changes in law in effect at the time of their issuance, including but not limited to such matters as the amount that may be issued, the date of final maturity, and the method of pledging Taxes to the payment of said Notes.

**Section 9.**      **Countersignature of Treasurer.** Each time the District shall issue a series of Notes pursuant to this resolution, the Treasurer will countersign the Notes so issued and insert the amount so borrowed on the face thereof.

**Section 10.**      **Prior Redemption.** The Notes herein authorized shall not be subject to redemption prior to their definite maturity date.

**Section 11.**      **Effect of Issuance.** When issued and sold, the Notes will obligate the District to pay the principal amount outstanding on the Notes plus interest from the date of issue to the maturity date. Repayment of a part of the outstanding Notes will not serve to discharge this resolution. This resolution shall remain in full force and effect until all Notes hereafter issued under authority of this resolution are fully paid. The Treasurer is authorized to receive all Proceeds from the sale of the Notes and to pay principal on the Notes and interest accruing thereon at maturity but only from the sources herein provided. The Treasurer is ordered and directed to cause payment of the principal amount of the Notes and interest thereon by timely depositing the necessary amounts of Taxes to the account of the Repayment Fund for such Notes as required by the applicable Series Note Schedule. No additional amounts may be borrowed for the Fiscal Year by issuance of the Notes after June 30, 2018.

**Section 12.**      **Payment; Depository.** The principal and interest on the Notes herein authorized shall be payable by the Treasurer from Taxes and any other amounts in the Repayment Fund. The Treasurer is hereby authorized to pay the principal and interest on the Notes as the same matures. Notwithstanding any other provisions of this resolution, so long as the Treasurer Notes are owned by the Treasurer, or any other entity for which the Treasurer acts as Treasurer, the Treasurer may without notice to the District set off any amount of interest that has come due or principal that has matured, from the Taxes.

Principal and interest on the Notes shall be payable when due to the person in whose name such Note is registered ten (10) days preceding the maturity date ("Record Date"). Payment of principal and interest on the Notes will be made by wire transfer on the maturity date to the registered owners as shown on the Record Date to a wire transfer address in the United States specified by the owner. No document of any nature whatsoever need be surrendered as a condition to payment of the principal and interest on the Notes.

**Section 13. Execution of Notes; Registration.** The Notes shall be in registered form and the Treasurer shall act as the registrar. The fully registered Notes will be executed for and on behalf of the District by the President of the Governing Board and countersigned by the Treasurer. The signature of the President may be by facsimile. Any District Representative is authorized and directed to sign such certificates and give such assurances on behalf of the District as may be necessary to effectively market the Notes. The Treasurer Notes will be registered in the name of the Treasurer.

Execution of a Note in connection with the initial offer and sale of such Note will constitute a certification and representation on the part of the District to the effect that (a) no litigation is pending which contests the issuance of the Notes or borrowing of moneys evidenced by said Note as authorized by this resolution, (b) the District has complied with all covenants and conditions set forth in this resolution which are required to be complied with prior to the initial issuance, and (c) the principal amount and other terms of such Note are in compliance with the applicable provisions set forth in this resolution.

**Section 14. Form of Notes.** The fully registered Notes will be in substantially the form set forth in Exhibit A attached hereto and incorporated by reference herein, allowing those executing the Notes to make the insertions and deletions necessary to conform the Notes to this resolution and the terms of the Purchase Agreement.

**Section 15. Creation of a Repayment Fund; Payment of Notes.** Upon the issuance of any series of Notes pursuant to this resolution, the Treasurer shall create a special fund to be known as the Deer Valley Unified School District No. 97 Tax Anticipation Notes, Series 2017 Principal and Interest Repayment Fund, together with accounts thereof identified as necessary to distinguish Notes issued at different times (the "Repayment Fund"). Such Repayment Fund, and the separate accounts therein, if any, established pursuant to Section 16 for subsequent series of Notes issued pursuant to this resolution, shall be maintained until such time as moneys in the Repayment Fund are sufficient to pay when due all principal and interest on the applicable series of Notes and until the Notes have been paid. All moneys in the Repayment Fund shall be used to pay principal and interest on the Notes and for no other purpose so long as any principal or interest remains outstanding. All moneys deposited to the Repayment Fund may be invested in Investments. All such Investments shall be deemed to be a part of the Repayment Fund. All investment income thereon shall be retained in the Repayment Fund until all principal and interest is paid on the Notes.

**Section 16. Pledge of Taxes.** All Taxes deposited to and other moneys in the Repayment Fund are hereby irrevocably pledged to the payment of principal of and interest on the applicable series of Notes. The Notes are hereby secured by a prior and paramount lien on, and pledge of, all moneys in the Repayment Fund.

Taxes shall be collected and deposited by the Treasurer to the Repayment Fund in the amounts and on the dates set forth on the Series Note Schedule. In the event additional series of Notes are sold pursuant to this resolution, Taxes for each series of Notes may be segregated and deposited to the Repayment Fund in the amount and on the dates set forth in the Series Note Schedule for such series of Notes and Taxes collected and deposited in the Repayment Fund

shall be held in segregated accounts within the Repayment Fund and pledged to the payment of the respective series of Notes in accordance with A.R.S. § 35-465.04. Any Notes issued pursuant to this resolution shall establish deposit dates for Taxes to the Repayment Fund on the same dates as the corresponding deposit dates set forth on any Series Note Schedule for any other series of previously issued Notes. Any tax anticipation notes ("Subsequent Notes") issued pursuant to a subsequent resolution may establish deposit dates for Taxes to a segregated account of the Repayment Fund or other similar fund for the benefit of the Subsequent Notes (a "Subsequent Note Repayment Fund"); provided that such dates shall be on the corresponding deposit dates set forth on any Series Note Schedule for any other series of Notes previously issued pursuant to this resolution. All moneys held in any segregated account of the Repayment Fund are pledged to the payment of the respective series of Notes in accordance with A.R.S. § 35-465.04 and shall be used solely for the payment of principal and interest on the respective series of Notes and shall not be available to pay any Note which is not a Note of the respective series.

If Taxes are insufficient to meet the amount to be deposited on any deposit date, as required by any Series Note Schedule, the Treasurer shall continue to deposit all Taxes as received to the Repayment Fund until the insufficiency is cured. In addition, whenever such an insufficiency occurs, the Treasurer immediately shall transfer any Taxes then in any General Funds to the Repayment Fund to the extent needed to cure the insufficiency. If an insufficiency in the Repayment Fund exists, no deposits of Taxes shall be made to any General Funds until the full amount to be deposited to the Repayment Fund for such period has been so deposited.

From and after any deposit date, no registered warrants of the District shall be redeemed and no deposits to a Subsequent Note Repayment Fund shall be made until the full amount required to be deposited to the Repayment Fund on such future deposit dates for all series of Notes issued pursuant to this resolution has been so deposited. Deposits of Taxes to the Repayment Fund pledged to the payment of the Notes shall have priority over payment of any registered warrants payable from any General Funds and scheduled deposits to a Subsequent Note Repayment Fund until the amount on deposit in the Repayment Fund equals the amount required to be deposited therein.

When no principal or interest is outstanding on the Notes, all moneys in the Repayment Fund not needed to pay any outstanding and unpaid Notes will be transferred without further action or direction by the District to any General Funds.

**Section 17.**     **Proceeds.** Proceeds shall be paid into the County Treasury and deposited to the credit of the District into a special fund to be known as the Deer Valley Unified School District No. 97 Note Proceeds Fund (the "Proceeds Fund"). The Proceeds and investment income thereon shall be used to defray the expenses of the District payable from General Funds as set forth in the Budget. The Treasurer is authorized to transfer or expend any moneys in the Proceeds Fund for any General Fund purpose set forth in the Budget. No further authorization need be given for expenditure of Proceeds other than would normally be given for expenditures from the respective General Fund from which payment is to be made. All moneys in the Proceeds Fund shall be invested in Investments and all such Investments and the income thereon shall be deemed to be a part of the Proceeds Fund.



**Section 18.**      **Ratification of Actions.** All actions of the officers and agents of the District which conform to the purposes and intent of this resolution and which further the issuance and sale of the Notes as contemplated by this resolution whether heretofore or hereafter taken are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

**Section 19.**      **Severability Provision.** It is the intention hereof to confer upon the District, any District Representative and the Treasurer the whole of the powers provided for in the statutes authorizing the issuance of the Notes and if any one or more sections, clauses, sentences and parts hereof shall for any reason be questioned in any court of competent jurisdiction and shall be adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions hereof, or any Note issued pursuant hereto but shall be confined to the specific sections, clauses, sentences and parts so determined. All prior resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

**Section 20.**      **Effective Date.** The provisions of this resolution shall be effective as of the date of adoption.

**PASSED, ADOPTED AND APPROVED** by the Governing Board of Deer Valley Unified School District No. 97 of Maricopa County, Arizona, on June 13, 2017.

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President, Governing Board

**EXHIBIT A**

**UNITED STATES OF AMERICA  
STATE OF ARIZONA**

**DEER VALLEY UNIFIED SCHOOL DISTRICT NO. 97  
OF MARICOPA COUNTY, ARIZONA  
TAX ANTICIPATION NOTE  
SERIES 2017**

<b><u>Interest Rate</u></b>	<b><u>Date</u></b>	<b><u>Denomination</u></b>
_____ %	_____, 2017	\$ _____

**REGISTERED OWNER:** MARICOPA COUNTY TREASURER

**DEER VALLEY UNIFIED SCHOOL DISTRICT NO. 97** of Maricopa County, Arizona (the "District") promises to pay to the registered owner hereof, or registered assigns, on the \_\_\_\_ day of \_\_\_\_\_, 2018, the sum of \_\_\_\_\_ AND 00/100 DOLLARS (\$ \_\_\_\_\_ .00) plus interest thereon at the rate per annum shown above from the date shown above computed on the basis of a 360 day-year consisting of twelve 30-day months. Principal and interest on this note shall be payable by wire transfer on the date due to the person in whose name this note is registered at the close of business ten days preceding the maturity date (the "Record Date"). The District shall pay no money hereon except moneys received from or derived from Taxes as described in the resolution of the Governing Board of the District authorizing issuance hereof which otherwise would be paid into the appropriate General Funds of the District, all as is more fully set forth in the resolution adopted by the Governing Board of the District authorizing the issuance of this note. Both principal of and interest on this note shall be payable in any coin or currency of the United States of America which on the maturity date is legal tender for the payment of public and private debts. This note need not be surrendered as a condition to payment of the principal and interest thereon.

Payment of this note or interest thereon will not be enforceable out of any funds other than uncollected Taxes (as defined in the resolution authorizing the issuance of this note) which are hereafter received by the District and deposited to the segregated account of the Repayment Fund created in such resolution for repayment of this note and all other notes of this series.

This note is not payable or subject to redemption prior to maturity.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of Arizona to happen, exist and be performed precedent to and

in the issuance of this note have happened, exist and have been performed as so required and that the aggregate principal amount of notes issued in the Fiscal Year does not exceed ninety percent (90%) of uncollected Taxes of the District as shown in its current Budget.

**IN WITNESS WHEREOF**, the District has caused this note to be signed by the President of its Governing Board and countersigned by the Treasurer of Maricopa County, Arizona, the signature of said President may be a facsimile signature.

This note is not valid or binding upon the District without the manually affixed countersignature of the Treasurer of Maricopa County, Arizona.

**DEER VALLEY UNIFIED SCHOOL  
DISTRICT NO. 97 OF MARICOPA  
COUNTY, ARIZONA**

\_\_\_\_\_  
President, Governing Board

**COUNTERSIGNED:**

\_\_\_\_\_  
Treasurer, Maricopa County, Arizona

**CERTIFICATE OF REGISTRATION**

This note is registered in the name of the above-named registered owner as to principal and interest in the office of the Treasurer of Maricopa County, Arizona.

\_\_\_\_\_  
Treasurer, Maricopa County, Arizona





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Fiscal Year 2017-18 Salary Schedules

Date assigned for Board consideration: June 13, 2017

GCB/GDB  
Policy Reference

15-502  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Attached for your approval are the 2017-18 salary schedules for all employee groups, based on the Administrative Recommendation. The salary schedules are consistent with the salary recommendation language approved on May 9th, 2017 with the exception of Exempt Range 4. This range did not increase due to the fact that an additional adjustment was made to this range for the 2016-17 school year to be compliant with the new exempt status salary rule.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the 2017-18 Salary Schedules.

Submitted by

Jim Migliorino  
Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Dr. James R. Veitenheimer  
Superintendent

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**  
**2017-2018 CLASSIFIED HIRING SCHEDULE**  
**PROPOSED 6/13/2017**

<b>Range</b>	<b>Beginning</b>	<b>Range</b>	<b>Beginning</b>
<b>8</b>	10.00	<b>29</b>	14.86
<b>9</b>	10.00	<b>30</b>	15.23
<b>10</b>	10.00	<b>31</b>	15.62
<b>11</b>	10.00	<b>32</b>	15.98
<b>12</b>	10.00	<b>33</b>	16.38
<b>13</b>	10.19	<b>34</b>	16.72
<b>14</b>	10.47	<b>35</b>	17.12
<b>15</b>	10.71	<b>36</b>	17.54
<b>16</b>	10.98	<b>37</b>	17.98
<b>17</b>	11.21	<b>38</b>	18.38
<b>18</b>	11.52	<b>39</b>	18.83
<b>19</b>	11.74	<b>40</b>	19.26
<b>20</b>	12.05	<b>41</b>	19.69
<b>21</b>	12.36	<b>42</b>	20.22
<b>22</b>	12.63	<b>43</b>	20.63
<b>23</b>	12.93	<b>44</b>	21.19
<b>24</b>	13.26	<b>45</b>	21.67
<b>25</b>	13.53	<b>46</b>	22.24
<b>26</b>	13.84	<b>47</b>	22.73
<b>27</b>	14.25	<b>48</b>	23.27
<b>28</b>	14.51	<b>49</b>	23.84
		<b>55</b>	26.01

Professional Growth - 10 cents per hour for each 5 credit hours. There is a lifetime maximum of 100 credit hours which equals \$2.00.

The ending wage does not include professional growth.

Employees who have retired with the Arizona State Retirement System and are returning to work for the District will receive a reduction of 9.49% in order for the District to recoup the costs associated with paying an alternative contribution rate paid to ASRS pursuant to A.R.S. Section 38-766.02.

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**  
**2017-2018 CLASSIFIED HIRING SCHEDULE AS OF 1/1/2018**  
**PROPOSED 6/13/2017**

<b>Range</b>	<b>Beginning</b>	<b>Range</b>	<b>Beginning</b>
<b>8</b>	10.50	<b>29</b>	14.86
<b>9</b>	10.50	<b>30</b>	15.23
<b>10</b>	10.50	<b>31</b>	15.62
<b>11</b>	10.50	<b>32</b>	15.98
<b>12</b>	10.50	<b>33</b>	16.38
<b>13</b>	10.50	<b>34</b>	16.72
<b>14</b>	10.50	<b>35</b>	17.12
<b>15</b>	10.71	<b>36</b>	17.54
<b>16</b>	10.98	<b>37</b>	17.98
<b>17</b>	11.21	<b>38</b>	18.38
<b>18</b>	11.52	<b>39</b>	18.83
<b>19</b>	11.74	<b>40</b>	19.26
<b>20</b>	12.05	<b>41</b>	19.69
<b>21</b>	12.36	<b>42</b>	20.22
<b>22</b>	12.63	<b>43</b>	20.63
<b>23</b>	12.93	<b>44</b>	21.19
<b>24</b>	13.26	<b>45</b>	21.67
<b>25</b>	13.53	<b>46</b>	22.24
<b>26</b>	13.84	<b>47</b>	22.73
<b>27</b>	14.25	<b>48</b>	23.27
<b>28</b>	14.51	<b>49</b>	23.84
		<b>55</b>	26.01

Professional Growth - 10 cents per hour for each 5 credit hours. There is a lifetime maximum of 100 credit hours which equals \$2.00.

The ending wage does not include professional growth.

Employees who have retired with the Arizona State Retirement System and are returning to work for the District will receive a reduction of 9.49% in order for the District to recoup the costs associated with paying an alternative contribution rate paid to ASRS pursuant to A.R.S. Section 38-766.02.

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97  
CERTIFIED AND OTHER PROFESSIONAL STAFF  
2017-2018 HIRING SCHEDULE  
PROPOSED 6/13/2017**

	Beginning
<b>Assistive Tech Consultant</b>	49,821
<b>Audiologist</b>	49,821
National Board Certification - \$3,000 addendum per year	
Completion of Certificate of Clinical Competency - \$2,500 addendum per year	
<b>Autism/Behavior Analyst</b>	54,719
<b>Board Certified Behavior Analyst</b>	54,719
<b>Certified</b>	35,500
National Board Certification - \$1,000 addendum per year	
<b>Counselors</b>	36,956
National Board Certification - \$1,000 addendum per year	
<b>CTE Nursing Clinical</b>	34,948
<b>High School Athletic Director</b>	34,948
<b>Nurse - BA</b>	34,948
<b>Nurse - (BA/RN in LPN Position)</b>	28,145
<b>Nurse - RN</b>	33,479
<b>Occupational Therapy Assistant</b>	31,521
<b>Occupational Therapist</b>	49,821
Specialty Certification - \$3,000 addendum per year	
<b>Physical Therapist</b>	49,821
Specialty Certification - \$3,000 addendum per year	
<b>Psychologist</b>	54,719
National Board Certification - \$3,000 addendum per year	
Certified Bilingual Psychologist - \$2,000 addendum per year	
<b>Psychologist for Public Day School</b>	76,373
<b>Psychologist Intern</b>	34,948
<b>Social Worker</b>	34,948
<b>Speech Language Assistant</b>	31,521
<b>Speech Language Therapist - BA</b>	39,536
<b>Speech Pathologist - Master Level</b>	49,821
Completion of Certificate of Clinical Competency - \$2,500 addendum per year	
Certified Bilingual Speech Pathologist - \$2,000 addendum per year	
<b>Supervisor - RN</b>	34,948

Up to 5 years of experience may be awarded at the rate of \$700 per year.

Professional Growth - All hours submitted by January 31st will be paid at the rate of \$50 per credit hour and will be included in the base salary on the following year's contract.

The maximum number of credits paid per year will be 18.

The maximum number of credits accepted is 90 credits above the highest degree earned.

Employees who have retired with the Arizona State Retirement System and are returning to work for the District will receive a reduction of 9.49% in order for the District to recoup the costs associated with paying an alternative contribution rate paid to ASRS pursuant to A.R.S. Section 38-766.02.



DEER VALLEY UNIFIED SCHOOL DISTRICT #97  
PRINCIPALS/ASSISTANT PRINCIPALS  
2017-2018 HIRING SCHEDULE  
PROPOSED 6/13/2017

ASSISTANT PRINCIPALS

		Beginning	Ending
1	K-6	62,771	78,259
2	K-8	63,713	79,437
3	MS	65,387	81,530
4	HS	69,574	86,763

PRINCIPALS

		Beginning	Ending
1	Small Schools*	64,550	80,483
2	K-6	70,621	88,072
3	K-8	72,087	89,904
4	MS	73,762	91,998
5	HS	79,623	99,325

\*Any school with less than 450 students.

Professional Growth - All hours submitted by January 31st will be paid at the rate of \$50 per credit hour and will be included in the base salary on the following year's contract.

The maximum number of credits paid per year will be 18.

The maximum number of credits accepted is 90 credits above the highest degree earned.

Employees who have retired with the Arizona State Retirement System and are returning to work for the District will receive a reduction of 9.49% in order for the District to recoup the costs associated with paying an alternative contribution rate paid to ASRS pursuant to A.R.S. Section 38-766.02.

**Vacation** accrual for Range 5 is 21 days per year.

DEER VALLEY UNIFIED SCHOOL DISTRICT #97  
2017-2018 EXEMPT HIRING SCHEDULE  
PROPOSED 6/13/17

Range	Beginning	Ending
4	47,476	55,484
5	48,640	66,025
6	56,490	76,487
7	69,574	86,764
8	77,949	97,232
9	86,323	107,699
10	96,790	118,118

**Range 10 is pending Board Approval.**

Professional Growth - All hours submitted by January 31st will be paid at the rate of \$50 per credit hour and will be included in the base salary on the following year's contract.

The maximum number of credits paid per year will be 18.

The maximum number of credits accepted is 90 credits above the highest degree earned.

The above positions are 12 month positions, with the exception of the ones that are marked accordingly and are not subject to overtime or compensatory time. **Vacation** accrual for Ranges 4-5 for 12 month employees is 10 days per year for the first 5 years of employment. After 5 years of continuous employment, vacation accrual is 15 days per year. After 10 years of employment, an additional day per year will be earned, to a maximum of 20 days. **Vacation** accrual for Ranges 6-9 is 21 days per year and for Range 10 is 25 days per year. Range 10 will also receive benefits per Board approved contract. **NOTE: Retiree daily rate is based on the first step of each range.**

Employees who have retired with the Arizona State Retirement System and are returning to work for the District will receive a reduction of 9.49% in order for the District to recoup the costs associated with paying an alternative contribution rate paid to ASRS pursuant to A.R.S. Section 38-766.02.





Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

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**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve 2017-18 Contract Language for Exempt 10 Positions

Date assigned for Board consideration: June 13, 2017

None  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Human Resources is requesting that the Governing Board approve the recommended language for Exempt 10 contracts.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administrations recommendation to approve the 2017-18 contract language for Exempt 10 positions.

Submitted by

Jenna Moffitt  
Director

  
Dr. James R. Veitenheimer  
Superintendent

## Deer Valley Unified School District #97

2017-2018

### 17-18 PROF EXEMPT

Issued By: Deer Valley Unified School District #97 on 0\_/\_/2017

THIS CONTRACT is made between \_\_\_\_\_ ("Administrator") and the Governing Board ("Board" or "District") of Deer Valley Unified School District #97 ("District") of Maricopa County, Arizona.

---

#### Position Information

Position: DEPUTY SUPERINTENDENT Start Date: 07/01/2017 End Date: 06/30/2018

Base Salary: \$1\_\_\_\_\_.00

Days: 260

Total Compensation:

FTE: 1.0000

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#### DUTIES

- D1. Administrator agrees to perform to the best of his/her ability the administrative and other duties of the position and related duties as may be assigned by the Superintendent or designee or the Governing Board. Administrator understands and agrees that there may be occasions requiring Administrator's presence outside of the regular duty hours and Administrator will be present and perform any assigned duties, and such duties being part of Administrator's obligations under this Contract.
- D2. Administrator agrees to abide by all state and federal laws and Board Policies and Administrative Regulations. Administrator understands that the Board has discretion to adopt Board Policies, Administrative Regulations or procedures and/or revise its existing Board Policies, Administrative Regulations or procedures and Administrator agrees to abide by all Policies as adopted or amended by the Board.
- D3. Administrator shall competently perform the duties of his/her assignment and shall be subject to an annual performance evaluation.
- D4. Administrator may be assigned to any building, location or department within the District at the discretion of Superintendent and may likewise be transferred from one assignment or duties to another.

#### ADMINISTRATOR QUALIFICATIONS

- Q1. Administrator shall maintain all certificates, endorsements and licenses necessary to perform the duties required, including but not limited to a certificate to perform duties requisite for Administrator's assignment and a valid fingerprint clearance card as required by law. Administrator shall maintain the same during the term of this Contract and agrees and understands that failure to maintain such shall be a material breach of this Contract. This Contract shall not be binding upon the Board unless and until the Administrator furnishes to the satisfaction of the Board the required certification or qualifications for the position to be held.
- Q2. Administrator shall not be entitled to compensation for any period during which such certificate(s) and/or endorsement(s) and/or approved area(s) is not maintained and in effect. In addition to any other remedies to which the District may be entitled, District shall not be obliged to pay or compensate Administrator for work performed during such period and may deduct any of that paid to Administrator attributable to such period from any other monies owed to Administrator. Notwithstanding the prior salary restriction where an Administrator fails to maintain certification throughout the year, Administrator can be paid at a substitute rate if applicable.

## **Deer Valley Unified School District #97**

2017-2018

### **COMPENSATION**

- C1. The Base Salary stated above is intended to correspond with the Base Salary during the 2017-2018 school year as determined by the Administrator's training and experience. Administrator has an affirmative duty to notify the District of any mistaken amount within thirty (30) days or forfeit payment hereunder.
- C2. Administrator acknowledges that any time after execution of this Contract, the Base Salary specified above may be reduced by an amount not to exceed five percent (5%) if any of the following occurs: 1) the District's Base Support Level, Revenue Control Limit, or General Budget Limit authorized for the 2017-2018 fiscal year is less or becomes less than that authorized at the beginning of the 2016-2017 fiscal year; 2) the District fails to receive during the 2017-2018 fiscal year funds in the amount initially budgeted for such year due to a transition to current year funding or otherwise; or 3) the District does not receive funds that the District anticipates receiving for use in the 2017-2018 fiscal year. The Administrator shall be given not fewer than fifteen (15) calendar days' notice of any reduction in Base Salary that occurs because of this paragraph.
- C3. If additional revenues become available to the District through legislative appropriation, state sales tax revenues, payment of back revenue owed by the State, decrease in anticipated cuts or decrease in revenue drop, or other legal enactment and if those revenues are appropriated, authorized, and/or permitted to be used for salaries during the 2017-2018 school year, Administrator may be given a raise in salary, if so approved by the Board. Any such salary increase shall be apportioned to Administrator in a manner that will be determined by the Board, unless the authorizing enactment specifies the method by which the increase is to be distributed. Administrator must be currently employed by the District to receive any increase.
- C4. This Contract is conditioned upon the school or other work location to which Administrator is assigned remaining open and in full operation for the entire Contract term. In the event that, pursuant to court order, lack of appropriated or available funds or for any other reason beyond the control of the District, either the assigned school or other work location is not open in operation for the full Contract term or school operations are suspended or reduced below the anticipated level, there shall be a pro rata reduction of compensation under this Contract corresponding to the portion of the Contract term that suspended or reduced school District operations require suspension or reduction of the services of Administrator and funds to pay Administrator are not appropriated or are not lawfully available.
- C5. If Administrator has retired with the Arizona State Retirement System and returned to work, Administrator's employment is not subject to annual renewal and other provisions of Title 15 as specified in A.R.S 38-766.01. The District shall not pay retirement contributions on behalf of Administrator during the Contract term nor shall Administrator accrue credited service, retirement benefits or long-term disability programs benefits under either state law or by District Policies.

### **BENEFITS**

- B1. Administrator shall be entitled to 25 working days' vacation per year. Administrator, at his/her option may take up to ten (10) of these vacation days in pay prior to June 30 of each year.
- B2. Administrator shall have the combined balances of accumulated sick and vacation leave balances as of June 30, 2017 retained on account to be used for the any approved leave or to be paid out at the daily rate upon separation. Daily rate will be calculated by dividing the Administrator's Total Compensation at the time of separation by 260. Accumulations of sick and vacation leave on or after July 1, 2017 will be limited to a combined 60 days. Any leave earned in excess of 60 days will be paid to the Administrator at the end of that current fiscal year at the Administrator's daily rate. Daily rate will be calculated by dividing the Administrator's Total Compensation at the time of separation by 260.
- B.3. In accordance with applicable federal and state laws, the Board shall provide Administrator 2% of his/her annual salary amount and an additional TSA payment of \$3,100.00 during the term of this Contract to be designated by Administrator for payment into a tax-deferred annuity plan as selected by Administrator from District established plans.
- B4. Administrator shall be entitled to Performance-Based Pay, if earned by Administrator pursuant to a Board approved performance pay plan applicable to Administrator.

## Deer Valley Unified School District #97

2017-2018

- B5. Administrator shall be entitled to any other designated benefits that exist at the time of signing of this Contract and as such benefits may be amended from time to time by Board.
- B6. To accomplish his/her work under this Contract, Administrator is expected to have a personal automobile available for use for school business. The District shall provide Administrator with an annual automobile allowance of \$5,000.00. Administrator shall be responsible for all expenses relating to the good working order and operation of his/her vehicle, including lease cost, if applicable, maintenance, gas, and liability insurance coverage of not less than \$300,000.00/\$500,000.00 per occurrence. A current Certificate of Insurance shall be on file with the District through the term of this Agreement, with the District and Governing Board named as additional insureds. The automobile allowance shall be paid in equal monthly installments on the same schedule that Administrator receives his/her base salary from the District.
75. Administrator shall be entitled the fringe benefits provided to other certificated employees of the District, as adopted by the Board during the term of this Contract, so long as the Board has not specifically excluded Administrator from those benefits and/or so long as those benefits do not duplicate or contradict the fringe benefits provided to Administrator in this Contract.
- B8. To the extent appropriate for the occasion, the District may provide incidental food and beverages to Administrator at Board meetings, school sponsored community events, mandatory staff meetings, including in-services and staff development activities/trainings, and other events attended by Administrator as a *de minimus* fringe benefit to foster good working relationships and encourage and reward staff participation.

### TERMINATION

- T1. Administrator has no legitimate expectancy of employment beyond the term indicated above. This Contract may be terminated or non-renewed in accordance with Governing Board Policies, Administrative Regulations and state law.
- T2. This Contract may be terminated in accordance with A.R.S. 38-511 (relating to conflict of interest), the terms of which are incorporated herein by reference.
- T3. This Contract shall immediately terminate and Administrator shall be dismissed without any right to a hearing if Administrator is arrested for or charged with a non-appealable offense listed in A.R.S. § 41-1758.03(B) and fails to immediately report the arrest or charge to the Administrator's supervisor.

### MISCELLANEOUS PROVISIONS

- M1. Governing Law. This Agreement is made and entered into in Arizona, and shall be governed by the laws of the State of Arizona. The venue for any litigation arising out of this Agreement and the employment relationship shall be Maricopa County, Arizona.
- M2. Severability. In the event any covenant, term, condition or provision of this Agreement shall be deemed by a court of competent jurisdiction to be illegal, void or against public policy, such provision shall be severed from this Agreement and the remaining terms, conditions and provisions hereof shall remain in full force and effect to the extent permitted by law.
- M3. Construction. This Agreement has been negotiated by and between the Board and Administrator in arms-length negotiations and both parties are responsible for the drafting of this Agreement. Both parties have reviewed this Agreement with appropriate counsel, or have waived their right to do so. The parties hereby mutually and irrevocably agree that this Agreement shall be construed neither for nor against either party, but in accordance with the plain language and intent hereof. Headings are used herein for convenience only, and shall play no part in the construction of any provision of this Agreement.
- M4. Attorney's Fees. Each party is responsible for its own attorneys' fees in the event of any dispute between the District and Administrator arising under or in relation to this Agreement.
- M5. Waiver. The waiver by either party of any covenant, term, condition or provision of this Agreement or any breach thereof shall not be deemed to be a waiver of any subsequent contravention or breach of same or any other covenant, term, condition or provision herein contained. No covenant, term, condition or provision of this

## Deer Valley Unified School District #97

2017-2018

Agreement shall be deemed to have been waived by either party, unless such waiver is in writing, signed by both parties, and properly approved by the Board.

- M6. Notices. Any notice required to be given hereunder shall be hand-delivered or sent by United States certified mail, return receipt requested, and addressed to (a) in the case of Administrator, the District Office, or upon written request, to his/her home address as on file in the District office, and (b) in the case of the Board, the individual Board Members' respective home addresses.
- M7. Time. Time is of the essence of this Agreement and every term and condition hereof.
- M8. Non-Assignability. This Agreement is an Agreement for services and may not be assigned by either party, nor shall Administrator's duties hereunder be performed by any other person without the prior written consent and proper approval of the Board, which consent and approval the Board may elect to grant or deny in its sole, absolute and unfettered discretion.
- M9. Integration and Amendment. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof, and supersedes all prior oral or written agreements between the parties with respect to the subject matter hereof. No modification or amendment hereto shall be valid or binding upon either party unless such amendment or modification is in writing, duly executed by the parties and properly approved by the Board.
- M10. Representations. Administrator affirms that all Administrator's representations in this Contract, Administrator's employment application and any other document or oral statement submitted to the District concerning qualifications, fitness to perform work, and representations about arrest and conviction record are true and accurate. It is a requirement of employment to report to the administration any circumstances or events that would affect the continuing accuracy or validity of those representations.
- M11. Non-Discrimination. Administrator shall comply with all provisions of applicable federal, state and local laws relating to non-discrimination, equal employment opportunities and equal educational opportunities.
- M12. Board Approval. The execution of this Contract was authorized at a legally convened meeting of the Governing Board held on June \_\_, 2017.
- M13. Return of Contract. This Contract must be signed and returned within 30 days from date the Contract is delivered or it will be considered void.

### DEPUTY SUPERINTENDENT:

\_\_\_\_\_  
(NAME)

\_\_\_\_\_  
Date

### DEER VALLEY UNIFIED SCHOOL DISTRICT #97 GOVERNING BOARD:

\_\_\_\_\_  
By: Kimberly Fisher  
Its Board President

\_\_\_\_\_  
Date







Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Performance Pay for the Deer Valley Unified School District Superintendent

Date assigned for Board consideration: June 13, 2017      None      15-341.39  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

Arizona Revised Statute 15-341.39 states that the Governing Board must ensure that the contract for the superintendent is structured in a manner in which up to twenty percent of the total annual salary included for the superintendent in the contract is classified as performance pay. The current Superintendent contract provides for five percent of the annual salary to be awarded as performance pay as identified by the Governing Board Performance Pay Plan. The Board is asked to vote on the disbursement of this five percent based on the Superintendent's presentation of goal attainment in Executive Session prior to this meeting.

#### REQUESTED BOARD ACTION –

That the Governing Board approve Performance Pay for the Deer Valley Unified School District Superintendent Dr. James. R. Veitenheimer.

Submitted by \_\_\_\_\_



Kimberly Fisher  
Governing Board President

**Dr. James R. Veitenheimer**  
**Superintendent Performance Based Compensation Goals**  
**2016-2017**  
Adopted August 9, 2016  
Mid-Year Review - December 13, 2016  
Updated - January 24, 2017

**Academic Achievement**

In support of Key Strategic Priority 1, Excellence in Student Learning, the Superintendent will demonstrate improvement in DVUSD student performance on AzMERIT. (This goal is subject to adjustment at mid-year, based on any State or Federal decisions regarding testing)

**Student Engagement**

In support of Key Strategic Priority 1, Excellence in Student Learning, the Superintendent will identify drop-out risk factors and implement interventions.

**Employee Engagement**

In support of Key Strategic Priority 2, Excellence in Workforce Performance, the Superintendent will evaluate the employee experience in the Deer Valley Unified School District and improve employee relations.

**Organizational Improvement**

In support of Key Strategic Priority 4, Excellence in Organizational Improvement and Accountability, the Superintendent will facilitate a Governing Board review of 3-5 major district programs. Specific programs are to be determined by the Governing Board.

**Organizational Improvement**

In support of Key Strategic Priority 4, Excellence in Organizational Improvement and Accountability, the Superintendent will conduct a review of Special Education services provided to students and parents in the Deer Valley Unified School District.

**Organizational Improvement**

In support of Key Strategic Priority 4, Excellence in Organizational Improvement and Accountability, the Superintendent will implement the 2016-17 District Improvement Plan.

**Other priorities for 1/24/17 to 6/30/17**

1. Ensure that the process to create 2018-2023 DVUSD Strategic Plan is on target and on time.
2. Ensure that BoardDocs is fully functional and operational.
3. Ensure that all current administrative vacancies are filled or that the process is underway.
4. Ensure that all Board Policy updates are complete and that any policy changes recommended by Administration are completed.
5. Ensure that all DVUSD AMG's are updated and that any additional AMG's needed through the transition are adopted.
6. Ensure that a comprehensive and up-to-date list of all district pending legal and complaint cases are provided to the Governing Board and Deputy Superintendents.





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the  
Expansion of Empowerment Scholarship Accounts (SB1431)

Date assigned for Board consideration: June 13, 2017      None      None  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

As you know, Senate Bill 1431 was passed by the Legislature to expand ESAs beginning in 2017-18. ASBA has requested that School Boards pass a resolution opposing the expansion of empowerment scholarship accounts. Since that time members of our community have reached out to Board Members both supporting and opposing the passing of this resolution.

This item is to allow the Board to have a discussion about the reasons to pass the resolution or not.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

*Kimberly Fisher*

Kimberly K. Fisher  
Governing Board President



## GOVERNING BOARD RESOLUTION OPPOSING

### EXPANSION OF EMPOWERMENT SCHOLARSHIP ACCOUNTS (SB1431)

The Arizona Legislature recently passed, and Governor Ducey signed, Senate Bill 1431 which expands Arizona's Empowerment Scholarship Accounts (ESA) program to any student in Arizona. This resolution opposes this expansion for the following reasons:

WHEREAS, the Legislature is charged under the Arizona Constitution to provide for "the establishment and maintenance of a general and uniform public school system" (Art. 11, Sec. 1);

WHEREAS, the Legislature is charged under the Arizona Constitution to "make such appropriations, to be met by taxation, as shall insure the proper maintenance of all state educational institutions, and shall make such special appropriations as shall provide for their development and improvement" (Art. 11, Sec. 10);

WHEREAS, the Arizona Constitution prohibits any "tax shall be laid or appropriation of public money made in aid of any church, or private or sectarian school, or any public service corporation" (Art. 9, Sec. 10);

WHEREAS, "the general conduct and supervision of the public school system shall be vested...in such governing boards for the state institutions as may be provided by law" (Art. 11, Sec. 2)

WHEREAS, Arizona ranks 48<sup>th</sup> in school funding (Education Week, Quality Counts, 2017), with Arizona teachers receiving the lowest salaries in the nation (Bureau of Labor Statistics, Morrison Institute, 2016), the third highest class sizes in the country (National Center for Education Statistics, 2015) and a growing teacher shortage crisis due to low pay and unacceptable working conditions;

WHEREAS, the cost of ESAs is covered exclusively by our state's general fund hurting the ability to fund our public schools and other programs;

WHEREAS, it has been shown that most of those using ESAs are the affluent who may have chosen to attend private school, even absent an ESA;

WHEREAS, the so-called cost savings and accountability measures contained in SB1431 do not safeguard the state's general fund enough and ESA proponents have already vowed to repeal them;

NOW THEREFORE, it is resolved that the school district governing board of the \_\_\_\_\_ School District, made up of locally elected and accountable school governing board members representing our community oppose the passage and signing of SB1431 into law and urge its reconsideration and repeal.

Adopted by the governing board at a meeting held on \_\_\_\_\_, 2017.

Signed,

Board President, Governing Board





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Preview Fiscal Year 2017-18 Classroom Site Fund Plan

Date assigned for Board consideration: June 13, 2017      None      15-977  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

The Classroom Site Fund (Proposition 301) allocation for 2017-18 is \$14,158,860. This is based on \$367 per student (weighted student count).

In addition to this, for just 2017-18, there is a one-time allocation of \$19 per student that was agreed to be paid to the Classroom Site Fund eligible employees (teachers) along with their performance pay. This was included in the FY18 Salary Recommendation approved on May 9, 2017.

See attached plan for 2017-18.

Per A.R.S. 15-977, the available "Menu" programs are as follows:

1. Class size reduction
2. Teacher compensation increases
3. AIMS intervention programs
4. Teacher development
5. Dropout prevention programs
6. Teacher liability insurance premiums

In addition, for your reference, we have attached the plan from 2016-17.

**REQUESTED BOARD ACTION** – No action required

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent



SCHEDULED: Preview June 13, 2017; Adopted June 27, 2017

Based on:	
Weighted Student Count	38,580
Per Pupil Allocation \$	367
Qualifying FTE	1935

	Fund 011	Fund 012	Fund 013
	<u>Base Salary (20%)</u>	<u>Performance Pay (40%)</u>	<u>Menu Items (40%)</u>
2016-17 Projected Allocation	\$ 2,831,772	\$ 5,663,544	\$ 5,663,544
Carryforward from prior years	\$ -	\$ -	\$ 825,000
<b>TOTAL AVAILABLE</b>	<b>\$ 2,831,772</b>	<b>\$ 5,663,544</b>	<b>\$ 6,488,544</b>

Projected per FTE	\$	1,225	\$	2,450	100% paid in June	\$	1,025	41.8% for teacher salary increase to hiring schedule	41.8%
amounts are less benefits							850		
									% of allocation
							2,367,361	41.8% for teacher salary increase to hiring schedule	41.8%
							1,966,000		34.7%
							1,306,527	AIMS intervention	23.1%
							-	class size reduction	0.0%
							-	dropout prevention	0.0%
							804,200	teacher development	14.2%
							<b>6,444,088</b>	<b>TOTAL BUDGETED</b>	<b>113.8%</b>
							44,456	Balance	

NOTE - the additional \$19/student allocation (to be \$386) has been agreed to be paid to all CSF eligible employees when the Performance Pay is processed.

Deer Valley Unified School District  
2016-17 Projected Classroom Site Fund Plan  
Preview June 7, 2016; Adopted June 28, 2016; Revised July 12, 2016

Based on:		
Weighted Student Count		38,830
Per Pupil Allocation \$		332
Qualifying FTE		1932

	Fund 011	Fund 012	Fund 013
	<u>Base Salary (20%)</u>	<u>Performance Pay (40%)</u>	<u>Menu Items (40%)</u>
2016-17 Projected Allocation	\$ 2,578,312	\$ 5,156,624	\$ 5,156,624
Carryforward from prior years	\$ -	\$ -	\$ 995,000
<b>TOTAL AVAILABLE</b>	<b>\$ 2,578,312</b>	<b>\$ 5,156,624</b>	<b>\$ 6,151,624</b>

Projected per FTE amounts are less benefits						% of allocation
	\$	1,120	\$	2,240	100% paid in Nov.	\$ 935 41.8% for teacher salary increase to hiring schedule 680 41.8%
	\$		\$	2,155,469	41.8% for teacher salary increase to hiring schedule	41.8%
	\$		\$	1,574,000	AIMS intervention	30.5%
	\$		\$	1,127,000	class size reduction	21.9%
	\$		\$	-	dropout prevention	0.0%
	\$		\$	-	teacher development	0.0%
	\$		\$	1,102,077		21.4%
	\$		\$	<b>5,958,546</b>	<b>TOTAL BUDGETED</b>	<b>115.6%</b>
	\$		\$	193,078	Balance	





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BEDB - Agenda

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

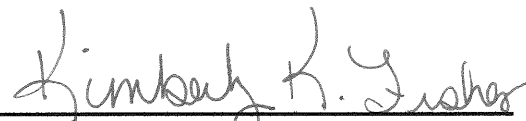
#### EXECUTIVE SUMMARY:

Policy BEDB – Agenda is being revised to provide flexibility for the Board and the Superintendent to form and adopt agendas that are most conducive to completing District business and to meeting the needs of the public for information.

This language is based on the Peoria policy. It allows the Superintendent and Board President the ability to form the basic agenda, while providing the full Board the ability make adjustments if needed. The agendas will still look the same for the most part, but without exact wording required, the Board can move items for smoother meeting flow and will be able to add the “Agenda Request” and “Discussion” sections that the Board indicated they would like during the January 2017 Board Retreat.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_



Kimberly K. Fisher  
Governing Board President

## BEDB AGENDA

Unless changed by a majority vote of members present at the meeting, the order of business shall be ~~as follows, as necessary-~~ listed on the agenda. As an initial agenda item, the Board may address the published agenda and adopt it as presented, or with changes recommended by the Board.

### Executive Sessions:

- An executive session may be scheduled, as necessary, during either a regular or special meeting. (See Arizona Agency Handbook Section 7.6.7)
- When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.
- The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. 38-431.03(A)(3). To that end, the agenda shall contain a legend in at least 13-point font indicating that the Board reserves the right to hold an executive session for such purposes.

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### Accommodations for the Disabled

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Director of Communications and Community Engagement at 623-445-5010 or by e-mail. Requests should be made as early as possible to allow time to arrange the accommodation.

### Emergency Meetings

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. 38-431.02. The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by 38-431.02. Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

### Regular meetings:

- ~~Call to order~~
- ~~Pledge of allegiance to the flag~~
- ~~Roll call~~
- ~~Adoption of the agenda~~
- ~~Awards, Achievements, and Recognitions~~

- ~~Reports~~

- ~~Board~~

- ⇒ ~~Site visits~~

- ⇒ ~~Governmental relations~~

- ⇒ ~~Conferences~~

- ⇒ ~~Meetings~~

- ⇒ ~~Agenda item requests~~

- ~~Superintendent or presiding officer~~

- ⇒ ~~Current Events~~

- ⇒ ~~Other~~

- ~~Other~~

- ~~Old business~~

- ~~Consent agenda~~

- ~~Action~~

- ~~Human Resources Changes (to include name and position)~~

- ~~Preview~~

- ~~Public comments~~

- ~~Future meetings and dates to remember~~

- ~~Adjournment~~

***~~Special meetings:~~***

- ~~Call to order~~

- ~~Pledge of allegiance to the flag – unless in conjunction with a regular Board meeting~~

- ~~Items for which special meeting was called~~

- ~~Announcements~~

- ~~Adjournment~~

***~~Executive sessions:~~***

~~● An executive session may be scheduled, as necessary, during either a regular or special meeting.~~

~~● Call to order~~

~~● Executive session~~

~~● Reconvene into open session~~

~~● Action~~

~~● Adjournment~~

Adopted: February 24, 2015

LEGAL REF.:

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

CROSS REF.:

[BEC](#) - Executive Sessions/Open Meetings



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination  
\_\_\_\_\_  
\_\_\_\_\_

Date assigned for Board consideration: June 13, 2017      BGC, BGD      None  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy BEDBA – Agenda Preparation and Dissemination is being revised to ensure Governing Board Member agenda requests are honored and that tabled motions are placed on the appropriate agenda.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_



Ann O'Brien  
Governing Board Member



**BEDBA ©**  
**AGENDA PREPARATION AND DISSEMINATION**

**Regular Meetings**

The Superintendent will prepare Board meeting agendas in consultation with the Board President.

The Superintendent, with the approval of the Board President, on behalf of the Governing Board as a whole, may place items on the agenda. Any Board member proposing an item for consideration of placement on the agenda will notify the Superintendent of the particular item of business at least five (5) working days before the meeting.

When an agenda item is tabled, it will be placed on the next agenda unless stated in the motion to table. If two or more Board members request an agenda item, it will be placed on an agenda within sixty (60) days.

The agenda and supporting materials shall be distributed to the Board members not less than twenty-four (24) hours prior to the meeting.

Upon request, copies of the agenda shall be available to the public and the press.

**Special Meetings**

Whenever possible, the procedures for agenda preparation and dissemination used for regular meetings will be used for special meetings.

These procedures may be altered by the Superintendent during an emergency or when compliance would be impractical. However, the Superintendent shall comply with all legal requirements in scheduling special meetings.

Adopted: October 14, 2014

LEGAL REF.:  
A.R.S.  
[38-431](#) *et seq.*

CROSS REF.:  
[BDB](#) - Board Officers



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BEDD – Rules of Order

Date assigned for Board consideration: June 13, 2017      BGC, BGD      None  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy BEDD – Rules of Order is being revised to provide policy to amend a motion.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_



Ann O'Brien  
Governing Board Member

## BEDD © RULES OF ORDER

The Board prescribes rules for its meetings as follows:

- It shall hold a regular meeting at least once each month during the regular school year and may hold other meetings as often as called.
- Each action item shall require a motion, and all motions shall require seconding.
- The President may make or second motions, and may vote on all motions.
- A motion to adjourn is in order at any time. Such a motion shall require a second and a majority vote. No discussion is in order.
- A motion to table is in order at any time. Such a motion requires a second and is limited to being considered only once on any given agenda item. No discussion is in order.
- A motion to amend is in order at any time. Such a motion shall require a second and a majority vote. If the motion to amend passes, then the amended motion is to be voted on. To ensure compliance with the Arizona open meeting laws, a motion to amend must be germane to the motion to be amended and must be consistent with the scope of the agenda item under which the motion to amend is made.
- Rules of order may be subject to suspension only upon a majority vote of the members of the Board present at a meeting.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

CROSS REF.:

[BED](#) - Meeting Procedures/Bylaws

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDBA](#) - Agenda Preparation and Dissemination

[BEDC](#) - Quorum

[BEDF](#) - Voting Method

[BEDG](#) - Minutes

[BEDH](#) - Public Participation at Board Meetings

[BGF](#) - Suspension/Repeal of Policy



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BGB – Policy Adoption

\_\_\_\_\_  
\_\_\_\_\_

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

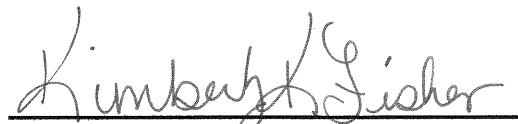
None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Policy BGB – Policy Adoption is being revised to ensure the Board has the flexibility to adopt policies as needed for the district. These changes do not prevent the Board from having study sessions prior to the first reading or at any point in the process, however, it does not restrict the Board unnecessarily in the event that a change is needed immediately just because a Board member is the individual who first noted the need for a change and brought it forward.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
Kimberly K. Fisher  
Governing Board President

## BGB © POLICY ADOPTION

Adoption of new policies or the revision or repeal of existing policies is the responsibility of the Board. The Board shall adhere to the following procedure in considering and adopting policy proposals to ensure that they are fully studied before final action:

- First meeting - the proposal shall be presented for review.
- Second meeting - the proposal shall be presented for discussion and action.

During discussion of a policy proposal, the views of the public, staff members, and the Board may result in changes. A change shall not require that the policy go through an additional review except as the Board determines that the change requires further study and that an additional review would be desirable.

~~If a Governing Board member recommends a new policy or revision, the Board shall adhere to the following procedure in considering and adopting policy proposals to ensure they are fully studied before final action:~~

- ~~● Study Session - the proposal shall be presented for discussion and final wording. Once wording is drafted, the policy shall be submitted to administration, legal counsel, and the Arizona School Boards Association for review and feedback. There must be at least one (1) week between the study session and the first meeting.~~
- ~~● First meeting - the proposal shall be presented for review.~~
- ~~● Second meeting - the proposal shall be presented for discussion and action.~~

Policies may also be adopted or amended at a single meeting of the Board upon a majority vote of the members whenever the modifications are necessary to: in a Board-declared emergency. To that end, every agenda on which a first meeting is scheduled under this policy shall contain a legend in at least 13-point font indicating that the Board reserves the right to take final action on the proposed policy adoption, revision, or repeal at the first meeting if a Board emergency is declared.

- ~~● Accomplish technical corrections.~~
- ~~● Bring policies into compliance with changes in laws or regulations over which the Board has no discretionary authority.~~

Adopted: April 28, 2015



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BGD – Board Review of Regulation

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

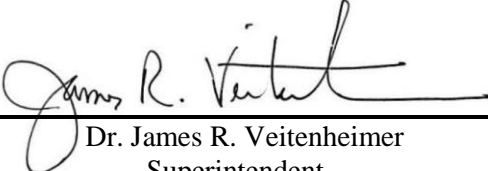
**EXECUTIVE SUMMARY:**

Policy BGD – Board Review of Regulations is being revised to remove a brief portion of wording in the second paragraph as it is unnecessary.

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

**BGD ©**  
**BOARD REVIEW OF REGULATIONS**

The Superintendent has the responsibility for carrying out, through administrative regulations, the policies established by the Board. The administrative regulations shall specify required actions and reflect the detailed arrangement under which the District will be operated.

Before issuance, regulations shall be properly titled and coded in conformance with the policy classification system. ~~selected by the Board.~~

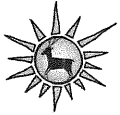
The Board reserves the right to review all administrative regulations. The Superintendent shall provide a copy of each District regulation to each Board member prior to distribution.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BHC – Board Communications With Staff Members

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

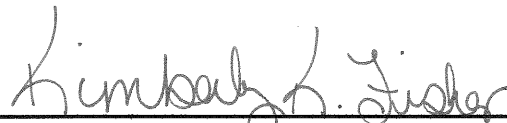
#### EXECUTIVE SUMMARY:

Policy BHC – Board Communications With Staff Members is being revised to add a statement that shows the Board welcomes the opinion and other input on general matters from all stakeholders.

Many surveys and other comments have indicated that some feel the Board is not open to communications. This will allow for that open dialogue while still ensuring there is a clear process for official complaints.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_



Kimberly K. Fisher  
Governing Board President



## **BHC BOARD COMMUNICATIONS WITH STAFF MEMBERS**

Official communication between the Board and employees will occur as follows:

- An employee will first communicate on school- or employment-related matters at the administrative level. Any employee who exhausts the opportunity of discussing a matter at the various administrative levels may then communicate in writing with the Board on the matter. No anonymous communication will be considered by the Board.
- Any employee who wishes to address the Board in the employee's capacity as a parent, District resident, or individual, rather than as an employee, may do so by following the procedures in Policies BEDH and BHD.
- Official communications, policies, directives, Board concerns, and Board action(s), as appropriate, will be communicated to employees by the Superintendent.

The Board welcomes the opinion and other input from employees and the public in general on all matters. Structure noted above for official specific business should not prevent communications between the Board and all stakeholders, but all such communications must be made in compliance with the Arizona open meeting laws, to the extent applicable.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

[38-431.01](#)

[38-431.02](#)

CROSS REF.:

[BEDH](#) - Public Participation at Board Meetings



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy DIE – Audits/Financial Monitoring

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

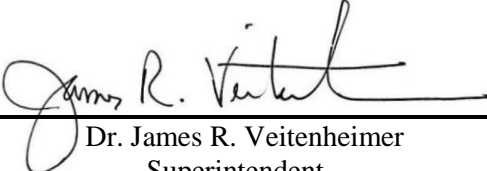
**EXECUTIVE SUMMARY:**

Policy DIE – Audits/Financial Monitoring is being revised to only add a reference to the Office of Management and Budget Compliance Supplement of June, 2016.

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **DIE © AUDITS / FINANCIAL MONITORING**

The Governing Board directs the Superintendent to implement procedures that assure District compliance with all state and federal requirements for financial monitoring and audits. Contingent upon prescribed qualifying criteria, such requirements may include, but are not limited to, procedural reviews by the Office of the Auditor General and the federal Single Audit Act Amendments of 2003 and OMB Compliance Supplement June 2016.

The procurement of the necessary services shall be consistent with the District's policy on bidding and purchasing procedures. Any allocation of costs for the services shall conform to the requirements of the Uniform System of Financial Records (USFR).

A final report of each separate fiscal management review shall be presented to the Board for examination and discussion. After a report has been presented to the Board, it will become a matter of public record, and its distribution will not be limited. Copies of a final report shall be filed with appropriate state and other authorities.

Adopted: date of Manual adoption

### **LEGAL REF.:**

A.R.S.

15-239

15-914

15-2111

41-1279.04

41-1279.05

41-1279.07

41-1279.21

41-1279.22

A.A.C.

R7-2-902

USFR - Audit Requirements

2 CFR Part 200 Appendix XI, Compliance Supplement



## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy DJE – Bidding/Purchasing Procedures

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

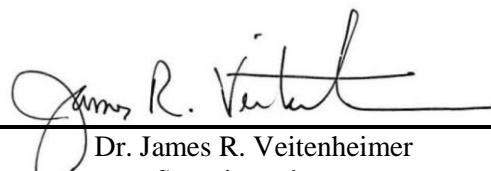
None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

Policy DJE – Bidding/Purchasing Procedures has been modified per ASBA Policy Advisory 570 in response to recent district audit questions pertaining to compliance in contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. A reference to 2 C.F.R. 200.321 (contracting with small and minority businesses, women's business enterprises, and labor surplus area firms) has been added to the legal references.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

**DJE©**  
**BIDDING / PURCHASING**  
**PROCEDURES**

The Superintendent shall be responsible for all purchasing, contracting, competitive bidding, and receiving and processing of all bid protests, in accordance with the Arizona School District Procurement Rules adopted by the Arizona Board of Education, A.A.C. [R7-2-1141](#) et seq. A contract shall not be awarded to an entity that does not verify employment eligibility of each employee through the E-verify program in compliance with A.R.S. [23-214](#) subsection A. Each contract shall contain the warranties required by A.R.S. [41-4401](#) relative to the E-verify requirements.

The Superintendent shall ~~prepare~~ ensure that all aspects of bidding and purchasing procedures conform to federal and state laws, rules and regulations. Administrative regulations shall be established to assure ~~ensure~~ the District conforms to proper ~~procedures and practices.~~ is in full compliance, including contracting with small and minority business, women's business enterprises, and labor surplus area firms. (2C.F.R. 200.321).

- Subject to the Arizona School District Procurement Rules, the Superintendent has the authority to authorize projects or purchases that do not exceed the amount established by the State Board of Education pursuant to A.R.S. [15-213](#)(l) without further action by the Governing Board.

A properly executed purchase order shall be issued prior to the acquisition of goods, services or construction.

**Purchases Not Requiring Sealed Procurement**

Purchases below the amount specified within the Uniform System of Financial Records (USFR) for verbal quotes may be made at the discretion of the Superintendent. Such procurements are not subject to competitive purchasing requirements, however reasonable judgment should be used to ensure the purchases are advantageous to the District.

Verbal price quotations will be requested from at least three (3) vendors for transactions that meet the verbal quote threshold specified within the USFR but not more than the amount calculated by the State Board of Education. The price quotations should be shown on, or attached to, the related requisition form. If three (3) verbal quotations cannot be obtained, documentation showing the vendors contacted that did not offer price quotations, or explaining why price quotations were not obtained, shall be maintained on file in the District office.

Written price quotations will be requested from at least three (3) vendors for transactions that meet the written quote threshold specified within the USFR but not more than the amount calculated by the State Board of Education. If three (3) written

price quotations cannot be obtained, documentation showing the vendors contacted that did not offer written price quotations, or explaining why written price quotations were not obtained, shall be maintained on file in the District office.

The District is not required to engage in competitive bidding in order to place a student in a private school that provides special education services if such placement is prescribed in the student's individualized education program and the private school has been approved by the Department of Education Division of Special Education pursuant to A.R.S. [15-765](#). The placement is not subject to rules adopted by the State Board of Education before November 24, 2009 pursuant to A.R.S. [15-213](#).

The District may, without competitive bidding, purchase or contract for any products, materials or services directly from Arizona Industries for the Blind, certified non-profit agencies that serve individuals with disabilities and Arizona Correctional Industries if the delivery and quality of the goods, materials or services meet the District's reasonable requirements.

Intergovernmental Agreements and contracts between school district or between the District and other governing bodies as provided in A.R.S. [11-952](#) are exempt from competitive bidding under the procurement rules adopted by the State Board of Education pursuant to A.R.S. [15-213](#).

The district is not required to engage in competitive bidding to make a decision to participate in insurance programs authorized by A.R.S. [15-382](#).

The district is not required to obtain bid security for the construction-manager-at-risk method of project delivery.

Unless otherwise provided by law, contract for materials or services and contracts for job-order-contracting construction services may be entered into if the duration of the contract and the conditions of the renewal or extension, if any, are included in the invitation for bids or the request for proposals and if monies are available for the first fiscal period at the time the contract is executed. The duration of contracts for materials or services and contracts for job-order-contracting construction services shall be limited to no more than five (5) years unless the Board determines that a contract of longer duration would be advantageous to the District. Once determined, the decision should be memorialized in meeting minutes and in the contract/bid file. Payment and performance obligations for succeeding fiscal periods are subject to the availability and appropriation of monies. The maximum dollar amount of an individual job order or job-order-contracting construction service shall be one million dollars (\$1,000,000) or as determined by the Board.

### **Online Bidding**

Until such time as the State Board of Education adopts rules for the procurement of goods and information services by school districts and charter schools using electronic, online bidding, the District may procure goods and information services pursuant to

A.R.S. [41-2671](#) through [2673](#) using the rules adopted by the Department of Administration in implementing [41-2671](#) through [2673](#).

### **Purchases Requiring Sealed Formal Offers**

Sealed bids, proposals, or responses, whichever is applicable, costing more than the amount calculated by the State Board of Education and made applicable for the year in which the transition will occur. All transactions must comply with the requirements of the Arizona Administrative Code and the Uniform System of Financial Records.

### **Determination of Threshold Amounts**

For the purposes of determining any of the threshold amounts set forth above, no project or purchase may be divided or sequenced into projects or purchases in order to avoid this limit. In determining whether a project or purchase meets this requirement, factors to be considered may include the following:

- Prior purchases or projects involving the same vendor.
- Whether any prior purchases or projects involving the same vendor were made in the current fiscal year.

### **Purchasing from Employees and Governing Board Members**

All purchases of goods or services from District employees or of services provided by Board members, regardless of dollar amount, are required to follow School District Procurement Rules through a formal sealed offer.

A.R.S. [38-503](#)(C) prohibits public employees from providing their employers with any equipment, material, supplies, or services unless provided under an award or contract let after public competitive bidding. Accordingly, Arizona Attorney General Opinion I06-002 states that districts must follow the School District Procurement Rules, regardless of the expenditure amount, when purchasing goods or services from district employees. This applies to any purchase using District monies. Similarly, A.R.S. [38-503](#)(C) prohibits governing board members from providing their district with any services, unless provided under an award or contract let after public competitive bidding.

### **Registered Sex Offender Prohibition**

All purchase orders, agreements to purchase, and contracts for services to be provided by personnel other than District employees must include the following statement on the document:

***Registered Sex Offender Restriction.*** Pursuant to this order, the named vendor agrees by acceptance of this order that no employee of the vendor or a subcontractor of the vendor, who has been adjudicated to be a registered sex offender, will perform work on District premises or equipment at any time when District students are, or are reasonably expected to be, present. The vendor further agrees by acceptance of this

order that a violation of this condition shall be considered a material breach and may result in a cancellation of the order at the District's discretion.

The District through the Superintendent shall:

- Verify that the offeror does not appear on the most recent list prepared by the Arizona Central Procurement Officer of parties excluded from Arizona contracts.
- Notify the Arizona Central Procurement Officer of any contractor the District suspects has submitted a false certification.

Adopted: October 13, 2015

LEGAL REF.:

A.R.S.

[11-952](#)

[15-213](#)

[15-213.01](#)

[15-213.02](#)

[15-239](#)

[15-323](#)

[15-342](#)

[15-382](#)

[15-765](#)

[15-910.02](#)

[23-214](#)

[34-101](#) *et seq.*

[35-391](#) *et seq.*

[35-393](#) *et seq.*

[38-503](#)

[38-511](#)

[39-121](#)

[41-2632](#)

[41-2636](#)

[41-4401](#)

A.A.C.

[R7-2-1001](#) *et seq.*

A.G.O.

I83-136

I87-035

I06-002

USFR: VI-G-8 *et seq.*

[2 C.F.R. 200.321](#)



CROSS REF.:

[BCB](#) - Board Member Conflict of Interest

[DJG](#) - Vendor/Contractor Relations

[GBEAA](#) - Staff Conflict of Interest

[JLIF](#) - Sex Offender Notification



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy EEAG – Student Transportation in Private Vehicles

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

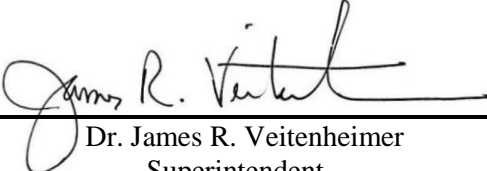
#### EXECUTIVE SUMMARY:

Policy EEAG – Student Transportation in Private Vehicles has been modified to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated.

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

**EEAG ©**  
**STUDENT TRANSPORTATION**  
**IN PRIVATE VEHICLES**

During school or school-sponsored functions, students may be transported only in school-approved vehicles operated by District-authorized personnel unless specific approval by the Superintendent has been obtained.

The Board specifically forbids any employee to transport students for school purposes without prior authorization by the Superintendent.

Each District employee or Governing Board member authorized to use a private vehicle for District purposes shall be notified in writing that the employee's or Governing Board member's automobile insurance is the primary coverage and District insurance coverage is secondary.

The Superintendent may develop regulations to govern the use of private vehicles for transporting students.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-341

CROSS REF.:

EEB - Business and Personnel Transportation Services



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy EEB – Business and Personnel Transportation Services

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

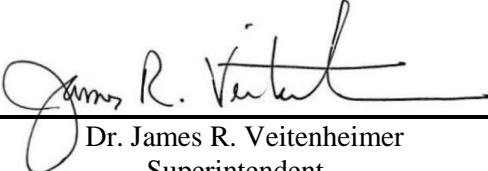
#### EXECUTIVE SUMMARY:

Policy EEB – Business and Personnel Transportation Services has been modified to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated.

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

**EEB ©  
BUSINESS AND PERSONNEL  
TRANSPORTATION SERVICES**

**(District Travel Policy –  
Employees and Governing Board Members)**

**Administrative Requirements**

Administrators shall be responsible for making certain that the use of school vehicles is not abused inside or outside the District, and it is the responsibility of such administrative personnel to assure that all travel has final approval from the District administration office. Use of private vehicles for school purposes must be approved by the Superintendent.

**Use of School Vehicles**

No school vehicle shall be used for personal business, unless the personal business is incidental to a school-related trip. On a space-available basis, an employee's or Governing Board member's family may be included on an out-of-town trip if approval is granted by the Superintendent. Only Governing Board members or District employees may drive the vehicle. A school vehicle shall not be taken to an employee's or Governing Board member's home at night unless the employee or Governing Board member has permission from the Superintendent.

**Use of Private Vehicle**

Only when authorized by the Superintendent, a private vehicle may be used at the mileage rate set by the District, and reimbursement for mileage will be given to the owner of the private vehicle. Credit for mileage outside the District will be given for school business only. An employee or Governing Board member using a private vehicle for a school trip shall not claim mileage for any purely personal use of the vehicle during said trip.

Each District employee or Governing Board member authorized to use a private vehicle for District purposes shall be notified in writing that the employee's or Governing Board member's automobile insurance is the primary coverage and District insurance coverage is secondary.

Each employee or Governing Board member authorized to use a private vehicle for school business purposes will be required to present proof of insurance to the District.

**Accident Report**

Any accident (no matter how minor) in a school vehicle or in any private vehicle while on school business is to be reported immediately to the District transportation office, or to

an administrator if the accident occurs after school hours. The business office shall immediately report the accident to the District's insurance company.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-341

38-538

USFR: VI.I.

CROSS REF.:

DKC - Expense Authorization/Reimbursement

EEAG - Student Transportation in Private Vehicles



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy EFDA – Collection of Money/Food Tickets

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

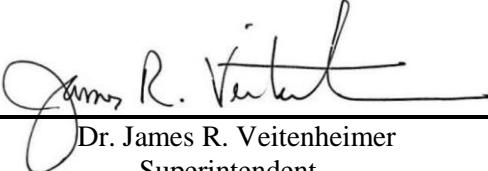
**EXECUTIVE SUMMARY:**

Policy EFDA – Collection of Money/Food Tickets is being modified due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, “Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments.”

This is not the recommended ASBA language due to the specifics of our alternative meal practices, but it has been reviewed by our attorney.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## EFDA

### COLLECTION OF MONEY / FOOD TICKETS

#### Meal Charges

To ensure students receive the nutrition they need to stay focused during the school day the District shall maintain a meal charge program that minimizes identification of children with insufficient funds to pay for school meals and maintain the financial integrity of the district food service fund account. Further, the District shall abide by program regulation 7 CFR 245.5 by providing parents and guardians of all children who attend the school in the District information regarding the availability of reimbursable school meals and must be provided, in writing, information about applying for free or reduced price meals. The District will promote activities to involve students and parents or guardians in the school meal programs and inform families about the availability of all District meal programs. The District shall include students, families, and the school community in establishing and developing a communication plan for the District's meal charge policy that complements the public announcement of meal eligibility requirements in 7 CFR 245.5 and is consistent with the involvement required in 7 CFR 10.12.

~~The Board shall permit students to incur reasonable charges for replacement meal tickets or special meal arrangements, and parents/guardians shall be contacted for payment. The District shall inform students and parents/guardians in writing of the District's policy regarding missing tickets and the students' responsibility for their tickets. The notice shall be provided to all households at the time they begin participating in the food services program.~~

~~A minimum of three (3) replacements, or special meal arrangements resulting from three (3) lost or stolen tickets, shall be allowed each student within the school year (includes initial ticket plus three [3] replacements).~~

The District provides the following regarding meal charges:

- A. Students in grades preschool through eight (8) will not have a reimbursable meal charge limit. Debt will accrue for meals served with insufficient funds. Communication will be made with parent / guardian regarding low and negative meal account balances.
- B. Students in grades nine (9) through twelve (12) are allowed to charge one (1) of any type of reimbursable meal.
- C. A student in grades nine (9) through twelve (12) that has reached the limit of one (1) reimbursable meal charge will be provided an alternative meal.
- D. No meal charges will be allowed under any circumstances during the last ten (10) days of the school year for students in grades nine (9) through twelve (12).
- E. No a la carte charges will be allowed at any grade level.

~~Each school shall maintain a list of students who have reported missing tickets in the current school year and the number of occurrences for each student. This list must always be reviewed to determine if the student already has the three (3) ticket replacements or special arrangements prior to denying a meal to a student without a lunch ticket.~~

#### Debt Collection



At least one (1) advance written communication shall be given to the student and parent/guardian prior to providing additional meals beyond the conditions established by the District. The written communication shall explain the procedure should the student not have sufficient funds to pay for a meal.

The District shall make a reasonable effort to collect unpaid meal charges classified as delinquent debt. The District shall ensure that efforts to collect delinquent debt do not have a negative impact on the student involved. Such efforts shall focus primarily on the parents or guardians responsible for providing for the student's funds for meals. When the District determines that collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as "bad debt" as defined in 2 CFR 200.426. Bad debt must be written off as operating loss. However, "bad debt" must be restored using non-federal funds. Delinquent meal charges that are converted to "bad debt" must be recorded and maintained in accordance with record retention requirements in 7 CFR 210.9(b)(17) and 7 CFR 210.15(b). In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules, or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced

~~At least one (1) advance written warning shall be given to the student and parent/guardian prior to refusal to allow additional meals or ticket replacements. The written warning shall outline previous problems with meal tickets and explain the procedure should the student fail to have a meal ticket during the remainder of the school year.~~

~~Meals shall be provided to students in pre-kindergarten, kindergarten, and for disabled students unable to take full responsibility for a meal ticket.~~

~~The District may not charge a fee for replacement meal tickets for computerized meal counting systems when the ticket is used only for food services purposes.~~

~~The District may charge a replacement fee for each meal ticket replacement when tickets are used for additional school activities and purposes.~~

~~No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.~~

Adopted: date of Manual adoption

LEGAL REF.:

The Child Nutrition Act (42 U.S.C. 1771 *et seq.*)

CROSS REF.:

JL-Student Wellness



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy GCCE – Professional/Support Staff

Conferences/Visitations/Workshops

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Policy GCCE - Professional/Support Staff Conferences/Visitations/Workshops is being revised to add Board approval of out-of-state travel for more than one (1) day.

This adjustment will give structure of accountability and transparency to all travel for Conferences, Visitations, and Workshops.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

Kimberly Fisher

Kimberly K. Fisher  
Governing Board President

**GCCE ©**  
**PROFESSIONAL / SUPPORT STAFF**  
**CONFERENCES / VISITATIONS / WORKSHOPS**

To attend meetings or conferences, employees must obtain approval from the administration at least twenty (20) days prior to the meeting or conference dates (whenever such prior request is possible).

The following guides will be used in granting released time and/or travel expense:

- Value of the meeting or conference.
- Funds available in the appropriate budgets.
- Availability of a substitute, if one is necessary.
- Professional out-of-state for more than one (1) day:
  - Request must be received and approved by the principal or administrator and sent to the Superintendent's office for submission for travel approval. Requires Governing Board approval.

With prior approval, expenses associated with authorized employee attendance at meetings and conferences may be eligible for compensation in accordance with District Policy DKC. Staff member travel and expense for participation in student field trips and excursions shall be in accordance with District Policy IJOA.

Employee absences for attendance at or participation in professional association activities are not eligible for compensation under the employee's contract or work agreement. The District may authorize an employee to take other eligible unused accumulated compensated leave for a personal, professional, or other lawful purpose.

For the purpose of this policy, *professional association activities* for which compensation is not available do not include in-service training in the certificated employee's assigned area of employment.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-504](#)

[38-621](#)

CROSS REF.:

[GCB](#) - Professional Staff Contracts and Compensation

[GCC](#) - Professional/Support Staff Leaves of Absence

[IJOA](#) - Field Trips



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Policy IJNDBA – Website Accessibility

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

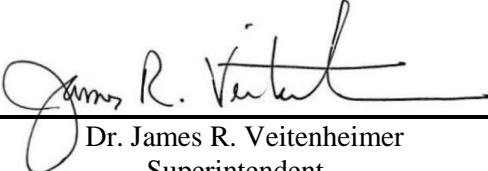
**EXECUTIVE SUMMARY:**

Policy IJNDBA – Website Accessibility is a new policy that addresses the Americans with Disabilities Act (ADA) Web Content Accessibility Guidelines by establishing procedures for students, parents, and members of the public to make accessibility complaints regarding the District website. Each concern or complaint will be processed and receive a timely response.

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## IJNDBA WEBSITE ACCESSIBILITY

### (W3C/WAI's Web Content Accessibility Guidelines)

The District is committed to ensuring accessibility of its website for students, parents, and members of the community with disabilities. All pages on the District's website will conform to the W3C/WAI's Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents of these guidelines.

<https://www.section508.gov/content/learn/laws-and-policies>

The Superintendent will establish procedures whereby students, parents, and members of the public may present a complaint regarding a violation of the Americans with Disabilities Act (ADA), Section 504 and Title II related to the accessibility of any official District web presence which is developed by, maintained by, or offered through the District or third party vendors and open sources.

A Website Accessibility Concerns/Complaints form related to the accessibility of websites developed or maintained by the District is available at each school and at the District office. The form includes identification information, date, description of the problem, location of the inaccessible site, and the solution suggested.

The concern or complaint may be made verbally, by e-mail, in writing or by completing the form provided by the District. All such communications will be forwarded to a staff member or consultant designated by the Superintendent.

Each concern or complaint will be processed and the person initiating the communication will receive a timely response, including the provision of access to the website information requested.

Adopted:

### LEGAL REF.:

A.R.S.

29 U.S.C. 794, Rehabilitation Act of 1973, (Section 504) (Section 508 as amended)

42 U.S.C. 2000, Civil Rights Act of 1964, Titles VI and VII

42 U.S.C. 12101 *et seq.*, Americans with Disabilities Act

### CROSS REF.:

AC - Nondiscrimination/Equal Opportunity

GBA - Equal Employment Opportunity

JB - Equal Educational Opportunities

KED - Public Concerns/Complaints about Facilities or Services



Deer Valley  
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**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy JFABD – Admission of Homeless Students

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

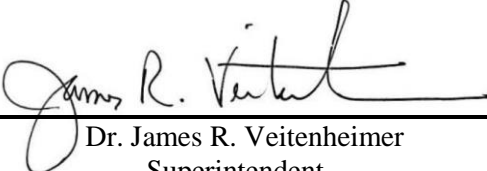
**EXECUTIVE SUMMARY:**

Policy JFABD – Admission of Homeless Students is being revised to allow school districts to give enrollment preference to children who are in foster care or meet the definition of unaccompanied youth prescribed in the McKinney-Vento Homeless Assistance Act.

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **JFABD © ADMISSION OF HOMELESS STUDENTS**

This policy is intended to direct compliance with Arizona State Laws and Arizona Administrative Code and the McKinney-Vento Homeless Education Assistance Improvements Act of 2001 as amended by the Every Student Succeeds Act (ESSA) of 2015 and should be read as consistent with those documents.

The implementation of this policy shall assure that:

- A. homeless students are not stigmatized or segregated on the basis of their status as homeless;
- B. homeless students are immediately enrolled in their school of origin or school of residence;
- C. transportation is provided to and from the school of origin for the homeless student as applicable and found in the law and Policy JFAA.

### **Definitions**

The term "homeless students" means individuals who lack a fixed, regular, and adequate nighttime residence and includes:

- A. students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals ~~or are awaiting foster care placement~~;
- B. students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- C. students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- D. migratory students who qualify as homeless because the children are living in circumstances described above.

The term "school of origin" means the school that the student attended when permanently housed or the school in which the student was last enrolled including preschool.

The term "unaccompanied youth" includes a homeless child or youth not in the physical custody of a parent or guardian.

### **Liaison for Homeless Students**

The Superintendent will designate an appropriate staff person of authority as liaison for homeless students who will carry out duties as assigned. Among those duties will be the responsibility to coordinate activities and programs in the best interest of homeless students that will include, but not be limited to, establishment of procedures to:

A. continue the student's education in the school of origin for the duration of homelessness:

1. in any case in which a family becomes homeless between academic years or during an academic year; or
2. for the remainder of the academic year, if the student becomes permanently housed during an academic year; or

B. Enroll the student in any public school that nonhomeless students who live in the attendance area in which the student is actually living are eligible to attend.

### **Best Interest of the Homeless Student**

In determining the best interest of the homeless student, the school shall:

A. To the extent feasible, keep a homeless student in the school of origin, except when doing so is contrary to the wishes of the student's parent or guardian;

B. Provide a written explanation, including a statement regarding the right to appeal, to the homeless student's parent or guardian, if the homeless student is sent to a school other than the school of origin or a school requested by the parent or guardian; and

C. In the case of an unaccompanied youth, the liaison for homeless students shall assist in placement or enrollment decisions, considering the views of such unaccompanied youth, and providing notice to such student of the right to appeal.

### **Other Relevant Policies and Procedures**

Implementation of the McKinney-Vento Act requires the coordination with a number of policies and procedures. These policies and procedures are listed



below as cross referenced and are incorporated in this policy and these procedures by such reference.

Enrollment preference may be given to children who are in foster care.

Adopted: September 27, 2016

LEGAL REF.:

A.R.S.

[15-816](#) through [15-816.07](#)

[15-821](#)

[15-823](#) through [15-825](#)

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,  
[as amended by the Every Student Succeeds Act \(ESSA\) of 2015](#)

CROSS REF.:

[EEAA](#) - Walkers and Riders

[IKEB](#) - Acceleration

[JF](#) - Student Admissions

[JFAA](#) - Admission of Resident Students

[JFAB](#) - Admission of Nonresident Students

[JFB](#) - Open Enrollment

[JG](#) - Assignment of Students to Classes and Grade Levels

[JLCB](#) - Immunizations of Students

[JLH](#) - Missing Students

[JR](#) - Student Records

[JRCA](#) - Request for Transfer of Records



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy JFB – Open Enrollment

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

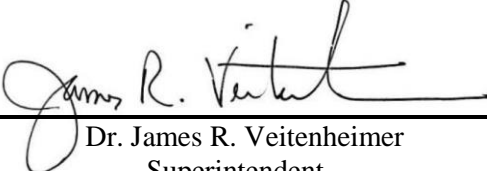
Policy JFB – Open Enrollment is being revised to add to following language:

A school district may refuse to admit any pupil who has been expelled from another educational institution or who is in the process of being expelled from another educational institution.

In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules, or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **JFB OPEN ENROLLMENT**

The District has an open-enrollment program as set forth in A.R.S. [15-816](#) et seq.

### **Definitions**

Resident transfer pupil means a resident pupil who is enrolled in or seeking enrollment in a school that is within the school district - but outside the attendance area - of the pupil's residence.

Nonresident pupil means a pupil who resides in this state and who is seeking enrollment in a school district other than the school district in which the pupil resides.

### **Enrollment Options**

District resident pupils may enroll in another school district or in another school within this District. Resident transfer pupils and nonresident pupils may enroll in schools within this District, subject to the procedures that follow.

### **Information and Application**

The Superintendent shall prepare a written information packet concerning the District's application process, standards for acceptance or rejection, and policies, regulations, and procedures for open enrollment. The packet will be made available to everyone who requests it and on the District website.

The information packet shall include the enrollment application form and shall advise applicants that they must submit enrollment applications on or before February 1 of each year to be considered for enrollment during the following school year. Open enrollment will remain open for transfer pupils throughout the school year. Open enrollment applications may be submitted to the prospective school at any time for possible transfer.

### **Capacity**

The Superintendent shall annually estimate how much excess capacity may exist to accept transfer pupils. The estimate of excess capacity shall be made for each school and grade level and shall take into consideration:

- District resident pupils in assigned school attendance areas, including those issued certificates of educational convenience and those required to be admitted by statute.
- The enrollment of eligible children of employees.
- Continuing students in good academic and behavior standing will remain at the receiving open enrollment school until natural promotion to next school configuration or graduation.

## **Enrollment Priorities**

If the Superintendent has determined that there is excess capacity to enroll additional pupils, such pupils shall be selected on the basis of designated priority categories from the pool of pupils:

- Who have properly completed and submitted applications; and
- Who meet admission standards.

Enrollment priorities and procedures for selection shall be in the order and in accordance with the following:

- Enrollment preference shall be given to resident transfer pupils who were enrolled in the school, or the feeder school, the previous year and any sibling who would be enrolled concurrently with a resident transfer student. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference shall be given a nonresident transfer student and any sibling who would be enrolled concurrently with such pupils. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference shall be given to children of certificated and support staff employees.
- Enrollment preference shall be given to resident transfer pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Specialty Programs: Enrollment preference shall be given to pupils living in the attendance boundary of the school, followed by resident transfer pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference shall be given to nonresident pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference may be given to children who are in foster care. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.

## **Specialty Program Admission**

A student accepted on a new open enrollment at a closed campus for a specialty program (i.e., Academy of American Studies and Reserve Officers' Training Corps (ROTC) and Renaissance) must remain in good open enrollment standing and enrolled in the program throughout their duration at the school. The student participating in the specialty program will continue to have their open enrollment

approved at the closed campus until they are naturally promoted to the next school level or graduate. If the specialty program does not extend through all grade levels or it is eliminated the student will be permitted to remain at the closed campus on open enrollment as a continuing student.

### **Admission Standards**

A pupil who has been expelled by any school district in this state or who is not in compliance with a condition of disciplinary action imposed by any other school or school district or with a condition imposed by the juvenile court shall not be admitted. Acceptance for enrollment may be revoked upon finding the existence of any of these conditions.

A school shall not admit a pupil if the admission of the pupil would violate the provisions of a court order of desegregation or agreement by a school or district with the United States Department of Education Office for Civil Rights directed toward remediating alleged or proven racial discrimination.

### **Notification**

The District shall notify the emancipated pupil, parent, or legal guardian in writing by March 15 whether the applicant has been accepted, placed on a waiting list pending the availability of capacity, or rejected. The District shall also notify the resident school district of an applicant's acceptance or placement on a waiting list. If the applicant is placed on a waiting list, the notification shall inform the emancipated pupil, parent, or legal guardian of the date when it will be determined whether there is capacity for additional enrollment in a school. If the pupil's application is rejected, the reason for the rejection shall be stated in the notification.

### **Transportation**

Transportation is not provided to students on open enrollment status.

### **Revocation**

An approved open enrollment may be revoked at any time if it is determined that the provided information has been falsified or if information has been omitted from the open enrollment application. Additionally, open enrollment may be revoked due to poor attendance or failure to follow school rules, District policies and procedures, and/or any other disruptions by the student or parents that interfere with the day to day running of a school. If an open enrollment for a Deer Valley Unified School District student is revoked, the student will transition back to their home school at the end of the natural grading period or as designated by the revocation timeline. If the pupil is in jeopardy of having his/her open enrollment revoked, the parent will receive a warning letter from the school principal or District representative.

### **Revocation Timeline:**

- Kindergarten through grade eighth (K-8) students transition back to their home school at the end of the quarter.

- Grades nine through twelve (9-12) students transition back to their home school at the end of the semester.

In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules, or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced.

Adopted: September 27, 2016

LEGAL REF.:

A.R.S.

[15-764](#)

[15-797](#)

[15-816](#) et seq.

[15-823](#)

[15-824](#)

[15-825](#)

[15-922](#)

CROSS REF.:

[EEAA](#) - Walkers and Riders

[JF](#) - Student Admissions

[JFAA](#) - Admission of Resident Students

[JFAB](#) - Admission of Nonresident Students

[JFABD](#) - Admission of Homeless Students

[JG](#) - Assignment of Students to Classes and Grade Levels



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy JL – Student Wellness

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

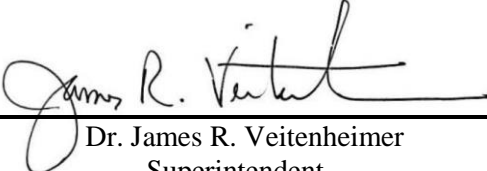
**EXECUTIVE SUMMARY:**

Policy JL – Student Wellness is being modified due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, “Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments.” This revision incorporates the reference our meal charge policy, found in Board Policy EFDA.

This revision is ASBA recommended language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **Student Wellness**

Deer Valley Unified School District (hereto referred to as the District) strives to make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student while affording them the opportunity to fully participate in the educational process

The District is committed to providing school environments that promote and protect children's health, well-being and ability to learn by supporting healthy eating and physical activity. Healthy eating is demonstrably linked to reduced risk for mortality and development of many chronic diseases as adults.

To ensure the health and well-being of all students, the Board shall promote and monitor student wellness in a manner that the Board determines is appropriate in the following areas:

### **Nutrition Guidelines**

All foods available in each school during the day will have as a primary goal the promotion of student health and the reduction of childhood obesity. All guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture, as those regulations and guidance apply to schools.

### **Nutrition Education**

The goal is to influence students' eating behaviors by providing nutrition education that is appropriate for students' ages; reflects students' cultures; is integrated into health education or core curricula; and provides opportunities for students to practice skills and have fun.

### **Physical Activity**

The goals for physical activity are to provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain students' physical fitness, to ensure students' regular participation in physical activity, and to teach students the short- and long-term benefits of a physically active and healthful lifestyle.

### **Other School-Based Activities**

The goal is to create a total school environment that is conducive to healthy eating and physical activity.



## **Evaluation**

A primary goal will be to regularly (at least annually) evaluate the effectiveness of this policy in promoting healthy eating and changing the program as appropriate to increase its effectiveness.

## **Parent, Community and Staff Involvement**

A primary goal will be to engage family members, students, and representatives of the school food authority, the Governing Board, school administrators, and the public in development and regular review of this school policy.

The Superintendent or designee(s) is directed to develop administrative regulations to implement this policy, including such provisions as may be necessary to address all food and beverages sold, marketed, and/or served to students at school (i.e., competitive foods, snacks and beverages sold from vending machines, school stores, after-school programs, and funding-raising activities and refreshments that are made available at school parties, celebrations and meetings), including provisions for staff development, family and community involvement and program evaluation. The Superintendent shall institute and clearly communicate a meal charge policy to all District households and District staff responsible for policy enforcement that is consistent with aspects of the Healthy Hunger-Free Kids Act of 2010 applicable to the District. Regulations and exhibits created for the purpose of implementing this policy shall be considered, in effect, to be an extension of this policy subject to Governing Board review.

Adopted: date of Manual adoption

### **LEGAL REF.:**

15-242 42

U. S. C. 1751 *et seq.* (National School Lunch Act) 42

U. S. C. 1771 *et seq.* (Child Nutrition Act)

### **CROSS REF.:**

ABA - Community Involvement in Education

ABAA - Parental Involvement

BBA - Board Powers and Responsibilities

EF - Food Services

EFDA Collection of Money/Food Tickets

EFE - Competitive Food Sales/Vending Machines

IA - Instructional Goals and Objectives



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy JLCC – Communicable/Infectious Diseases

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

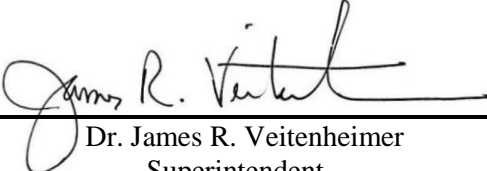
**EXECUTIVE SUMMARY:**

Policy JLCC – Communicable/Infectious Diseases is being revised to include language in the policy that has been updated to reflect the language in the Arizona Administrative Code, Title 9, Health Services, Chapter 6, R9-6-355 regarding pediculosis (lice infestations).

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## JLCC © COMMUNICABLE / INFECTIOUS DISEASES

Any student with, or recovering from, a communicable disease will not be permitted in school until the period of contagion is passed or until a physician recommends a return, in accordance with A.R.S. [36-621](#) *et seq*, appropriate regulations of the State Department of Health Services, and policies of the County Health Department.

Parents will be requested to provide a history of the communicable diseases for each student, and such records will be kept and maintained by the District.

A student suffering from a communicable disease shall be excluded from school to protect the student's own welfare and also to protect other students from illness. Early recognition of a communicable disease is of prime importance. The administrator or county health director shall make the decision for exclusion and readmission.

### **Pediculosis (Lice Infestation)**

Students with pediculosis shall be excluded from school until ~~treatment specific for pediculosis has been initiated and the student is symptom free~~ treated with a pediculocide.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-871](#)

[15-872](#)

[36-621](#)

A.A.C.

[R9-6-202](#) *et seq.*

[R9-6-301](#)

[R9-6-342](#)

[R9-6-355](#)



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy JR – Student Records

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

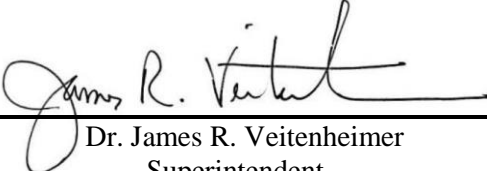
**EXECUTIVE SUMMARY:**

Policy JR – Student Records is being revised to include text and legal references for both the policy and regulation regarding the Every Student Succeeds ACT (ESSA) of 2015 and information related to release of information.

This Policy implements Arizona School Boards Association language.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## JR © STUDENT RECORDS

Required student records (regular and special education) will be prepared in a manner consistent with the laws, and the requirements of the Arizona Uniform System of Financial Records (USFR) and those of the Arizona Department of Libraries, Archives and Public Records. Retention periods and disposition of records shall be as specified in the USFR, the Arizona Department of Library Archives and Public Records and relevant federal statutes and regulations.

The District will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) and the Individuals with Disabilities Education Act (IDEA), the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT ACT), and the ~~No Child Left Behind Act of 2001 (NCLB)~~ Every Student Succeeds Act of 2015 (ESSA) in the establishment, maintenance, correction, and disposition of student records.

The Board directs the Superintendent to establish procedures for such compliance, including informing parents, students, and the public of the contents. The Superintendent will implement procedures as required by law and will establish procedures for dealing with violations.

If a parent or eligible student believes that the District is violating the FERPA, that person has a right to file a complaint with the U.S. Department of Education. The address is:

The Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605  
Telephone number: (202) 260-3887

In adopting this policy it is the intent of the Board that the policy and related procedures be implemented immediately. Copies of the policy and procedures will be available for parent and eligible student review in the District office.

### **Confidentiality**

The right to inspect and review education records and the release of or access to such records, other information, or instructional materials will be consistent with federal law in the Family Educational Rights and Privacy Act, Title 20, United States Code, sections 1232g and 1232h, the USA PATRIOT ACT, ~~NCLB~~ ESSA, and with federal regulations issued pursuant to such act.

## Annual Notification

Within the first three (3) weeks of each school year, the District will publish in a District communication a notice to parents and eligible students of their rights under the FERPA and this procedure. This notice will also be provided to each parent of new students enrolling after school begins [34 C.F.R. 99.7]. The District will arrange to provide translation of the notice to non-English-speaking parents in their native language or mode of communication [34 C.F.R. 300.561]. The notice shall inform the parents of:

- The right of the parent or an eligible student to inspect and review the student's education records.
- The intent of the District to limit the disclosure of personally identifiable information contained in a student's education records, including disciplinary records, except by the prior written consent of the parent or eligible student or under certain limited circumstances as permitted by the FERPA, the USA PATRIOT Act or the ~~NCLB Act~~ ESSA.
- The right of the parent or eligible student to seek to correct parts of the school education records that the student or the parent believes to be inaccurate, misleading, or in violation of student rights. This right includes the right to a hearing to present evidence that the record should be changed if the District decides not to alter it according to the parent's or eligible student's request.
- The right of the parent or eligible student to file a complaint with the U.S. Department of Education if they believe the District has violated the FERPA.

Parents and eligible students have the following rights under the Family Educational Rights and Privacy Act (FERPA) and this procedure [34 C.F.R. 99.7 and 300.561]. The notice shall also include:

- The procedure for exercising the right to inspect and review education records.
- The procedure for requesting amendments of education records that the parent or eligible student believe to be inaccurate, misleading or otherwise a violation of the student's privacy rights.
- The conditions when prior consent is not required, the criteria for determining who constitutes a school official and what constitutes a legitimate educational interest.

If the School District permits the release of directory information relating to pupils, the information shall be released on or before October 31 of each year. The Superintendent shall develop procedures to communicate to students and their parents in a timely manner information relating to access to the Arizona Department of Education form which is designed to allow pupils to request that directory information not be released pursuant to the Elementary and Secondary Education Act 90ESEA) as reauthorized by the Every Student Succeeds Act of 2015 (ESSA).

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-141](#)

[15-142](#)

[15-828](#)

[15-829](#)

[41-1354](#)

10 U.S.C. 503

20 U.S.C. 1232

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

[20 U.S.C. 6301 \*et seq.\*, Every Student Succeeds Act of 2015](#)

20 U.S.C. 7908

[34 C.F.R. 300](#)

CROSS REF.:

[IHB](#) - Special Instructional Programs

[JF](#) - Student Admissions

[JFAB](#) - Admission of Nonresident Students

[JLH](#) - Missing Students

[JRCA](#) - Request for Transfer of Records



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy JRR – Student Surveys

Date assigned for Board consideration: June 13, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

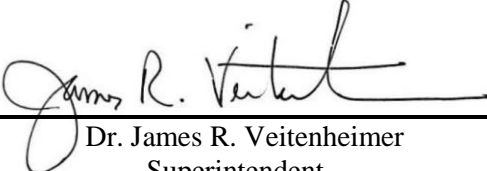
**EXECUTIVE SUMMARY:**

Policy JRR – Student Surveys is being revised to include the list of student/family characteristics in A.R.S. 15-177 which requires specific written informed consent from the parent of a pupil prior to administration of a survey that is retained by a school district or the department of education for longer than one (1) year and that solicits personal information about the pupil regarding any of the characteristics which are listed.

Edits have been made in addition to the ASBA recommended language that eliminate any reference to charter schools.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent



## JRR © STUDENT SURVEYS

Student surveys will be prepared, administered, retained, and communicated to parents and students in a manner consistent with state and federal laws. The requirements of the Arizona Revised Statutes shall be as specified in the relevant statutes and subsequent regulations.

The District will comply with all statutes pertaining to surveys including the requirement that notwithstanding any other law, each school district ~~and charter school~~ shall obtain written informed consent from the parent of a pupil before administering any survey that is retained by a school district, ~~a charter school~~ or the department of education for longer than one (1) year and that solicits personal information about the pupil regarding ~~a number of characteristics~~ any of the following which are listed in ~~the statute~~ A.R.S. [15-117](#).

1. Critical appraisals of another person with whom a pupil has a close relationship.
2. Gun or ammunition ownership.
3. Illegal, antisocial or self-incriminating behavior.
4. Income or other financial information.
5. Legally recognized privileged or analogous relationships, such as relationships with a lawyer, physician or member of the clergy.
6. Medical history or medical information.
7. Mental health history or mental health information.
8. Political affiliations, opinions or beliefs.
9. Pupil biometric information.
10. The quality of home interpersonal relationships.
11. Religious practices, affiliations or beliefs.
12. Self-sufficiency as it pertains to emergency, disaster and essential services interruption planning.
13. Sexual behavior or attitudes.

#### 14. Voting history.

A parent of a pupil that has a reasonable belief that a school district ~~or charter school~~ has violated this section may file a complaint with the attorney general or the county attorney for the county in which an alleged violation of this section occurred. The attorney general or the county attorney for the county in which an alleged violation of this section occurred may initiate a suit in the superior court in the county in which the school district ~~or charter school~~ is located for the purpose of complying with this section. After receiving written notice of an alleged failure to comply with this section, a school district ~~or charter school~~ that determines that a violation has occurred is not subject to a penalty or cause of action under this section if the school district ~~or charter school~~ cures the violation. For the purposes of this subsection, "cure" means to destroy any information gathered in violation of this section and to provide written instruction to the individual circulating the survey, to be kept on file for one (1) year after receipt of the written notice of the alleged failure to comply.

The District will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) and the Individuals with Disabilities Education Act (IDEA) and the Protection of Pupil Rights Act (PPRA).

If a parent or eligible student believes that the District is violating the FERPA, that person has a right to file a complaint with the U.S. Department of Education. The address is:

The Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605  
Telephone number: (202) 260-3887

#### **Annual Notification**

At the beginning of every school year, every school district ~~and charter school~~ shall obtain written informed consent from the parent of a pupil to participate in any survey pursuant to A.R.S. [15-117](#) for the entire year. A parent of a pupil may at any time revoke consent for the pupil to participate in any survey pursuant to subsection A of section [15-117](#). For any pupil who is at least eighteen years of age, the permission or consent that would otherwise be required from the pupil's parent pursuant to this section is required only from the pupil. All surveys conducted pursuant to subsection A of section [15-117](#) shall be approved and authorized by the school district ~~or charter school~~. The school district ~~or charter school~~ is subject to the penalties prescribed in subsection L of section [15-117](#). A teacher or other school employee may not administer any survey pursuant to

subsection A of section [15-117](#) without written authorization from the school district or charter school.

Adopted: February 14, 2017

LEGAL REF.:

A.R.S.

[15-101](#)

[15-102](#)

[15-104](#)

[15-117](#)

[15-141](#)

[15-142](#)

[15-249](#)

[15-741](#)

20 U.S.C. 1232h

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

20 U.S.C. 7908

34 C.F.R. 300

34 C.F.R. 98

CROSS REF.:

[JI](#) - Student Rights and Responsibilities

[JICEC](#) - Freedom of Expression

[JII](#) - Student Concerns, Complaints, and Grievances

[KB](#) - Parental Involvement in Education





**DEER VALLEY**  
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**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

## BOARD CALENDAR REMINDER

### 2016-17 School Year

June 27 7:00 p.m. – Regular Governing Board Meeting

### 2017-18 School Year

July 4	Independence Day – District Offices closed
July 11	7:00 p.m. – Regular Governing Board Meeting
August 8	7:00 p.m. – Regular Governing Board Meeting
August 22	7:00 p.m. – Regular Governing Board Meeting
September 4	Labor Day – Schools and District Offices closed
September 12	7:00 p.m. – Regular Governing Board Meeting
September 21 – 22	Fall Break – Schools and District Offices closed
September 26	7:00 p.m. – Regular Governing Board Meeting
October 9	Fall Day – Schools and District Offices closed
October 10	7:00 p.m. – Regular Governing Board Meeting
November 10	Veterans Day – Schools and District Offices closed
November 14	7:00 p.m. – Regular Governing Board Meeting
November 20 – 24	Thanksgiving Recess – Schools closed
November 23 – 24	Thanksgiving Recess – District Offices closed
November 28	7:00 p.m. – Regular Governing Board Meeting
December 12	7:00 p.m. – Regular Governing Board Meeting
December 25 – January 5	Winter Break – Schools and District Offices closed
January 9	7:00 p.m. – Regular Governing Board Meeting
January 15	MLK Day – Schools and District Offices closed
January 23	7:00 p.m. – Regular Governing Board Meeting
February 7	Professional Development Day – No School for Students
February 13	7:00 p.m. – Regular Governing Board Meeting
February 19	Presidents Day – Schools and District Offices closed
February 27	7:00 p.m. – Regular Governing Board Meeting
March 13	7:00 p.m. – Regular Governing Board Meeting
March 26 – 30	Spring Break – Schools and District Offices closed
April 10	7:00 p.m. – Regular Governing Board Meeting
April 24	7:00 p.m. – Regular Governing Board Meeting
May 8	7:00 p.m. – Regular Governing Board Meeting
May 22	7:00 p.m. – Regular Governing Board Meeting
May 28	Memorial Day – Schools and District Offices closed

*Graduating lifelong learners who will successfully compete, lead, and positively impact the world.*





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## **PUBLIC NOTICE**

### **SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, June 13, 2017 Immediately Following the Regular Meeting**

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

One or more members of the public body may participate by telephonic, video or internet conferencing. The Deer Valley Governing Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda. These items set forth on today's agenda are for discussion only. No action will be taken on them at this Governing Board session.

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of the Agenda**
- 4. Study Session**
  - A. Budget Discussion
- 5. Adjournment**

Persons with a disability may request reasonable accommodations by contacting (623) 445-5003. Request should be made as early as possible to allow time to arrange the accommodations.

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