



**DEER VALLEY**  
*Unified School District*

## Governing Board Meeting

June 27, 2017

Special Meeting 6:15 p.m.

Special Meeting 6:45 p.m.

Regular Meeting 7:00 p.m.

*Graduating lifelong learners who will successfully compete, lead, and positively impact the world.*

Deer Valley Unified School District No. 97  
20402 North 15<sup>th</sup> Avenue  
Phoenix, Arizona 85027

Telephone: (623) 445-5000





**DEER VALLEY**  
*Unified School District*

20402 N. 15th Ave.  
Phoenix, AZ 85027  
623.445.5000 Phone  
623.445.5086 Fax  
www.dvusd.org

**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

## PUBLIC NOTICE

### **SPECIAL MEETING OF THE GOVERNING BOARD** **Tuesday, June 27, 2017** **6:15 P.M.**

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

One or more members of the public body may participate by telephonic, video or internet conferencing. The Deer Valley Governing Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of the Agenda**
- 4. Call for an EXECUTIVE SESSION:**
  - a. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. – Superintendent Evaluation**
- 5. Adjournment**

Persons with a disability may request reasonable accommodations by contacting (623) 445-5003. Request should be made as early as possible to allow time to arrange the accommodations.

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Darcy Tweedy

## PUBLIC NOTICE

### **SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, June 13, 2017 6:45 P.M.**

District Office Training Facility 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

One or more members of the public body may participate by telephonic, video or internet conferencing. The Deer Valley Governing Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda.

#### **AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Adoption of the Agenda**
- 4. Call for an EXECUTIVE SESSION:**
  - a. Pursuant to A.R.S. §38-431.03.A.1 - Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. - Recommendation of Principal for Legend Springs Elementary School**
- 5. Adjournment**

Persons with a disability may request reasonable accommodations by contacting (623)-445-5003. Request should be made as early as possible to allow time to arrange the accommodations.



**Note:** Separate Agenda for Special Meetings:

6:15 p.m. – Executive Session – Superintendent Evaluation

6:45 p.m. – Executive Session – Recommendation for Principal of Legend Springs Elementary School



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Jenny Frank  
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Ann Elizabeth Ordway  
Darcy Tweedy

## **PUBLIC NOTICE**

### **REGULAR MEETING OF THE GOVERNING BOARD**

**Tuesday, June 27, 2017**

**7:00 P.M.**

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

## **AGENDA**

The Board reserves the right to change the order of items on the agenda, with the exception of Public Hearings. The Board may take action in open meeting on any item that was the subject of the Executive Session held at this Board Meeting. The Board may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda. A copy of the Board Packet is available for inspection at the desk of the District receptionist during District business hours 24 hours prior to the day of the meeting. One or more members of the public body may participate by telephonic, video or internet conferencing.

Persons with a disability may request reasonable accommodations by contacting (623) 445-5003. Requests should be made as early as possible to allow time to arrange the accommodations.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. ADOPTION OF THE AGENDA**

**5. AWARDS, ACHIEVEMENTS AND RECOGNITIONS**

- A. Deer Valley Education Foundation (DVEF) Virginia and David McElyea Scholarship for Excellence – Kailash Raman, Sandra Day O'Connor High School
- B. Maricopa County Air Quality Department (MCAQD) Grant for Buses – Ernie Meza, Transportation
- C. 2017 In Plant Printing and Mailing Association (IPMA) Innovation Award - Graphic Communications

**6. REPORTS**

A. Governing Board

The Governing Board Members may give a report on any of the following:

- Site Visits
- Governmental Relations
- Conferences
- Meetings
- Agenda Item Requests

B. Superintendent

Dr. James R. Veitenheimer

- 1. Current Events

**7. OLD BUSINESS**

A. Approve the Classroom Site Fund Plan for 2017-18

B. Second Reading and Adoption of Governing Board Policy

- 1. Second Reading and Adoption of Revised Policy BGD – Board Review of Regulations
- 2. Second Reading and Adoption of Revised Policy DIE – Audits/Financial Monitoring
- 3. Second Reading and Adoption of Revised Policy DJE – Bidding/Purchasing Procedures
- 4. Second Reading and Adoption of Revised Policy EEAG – Student Transportation in Private Vehicles
- 5. Second Reading and Adoption of Revised Policy EEB – Business and Personnel Transportation Services
- 6. Second Reading and Adoption of Revised Policy EFDA – Collection of Money/Food Tickets
- 7. Second Reading and Adoption of Policy IJNDBA – Website Accessibility
- 8. Second Reading and Adoption of Revised Policy JFABD – Admission of Homeless Students

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9. Second Reading and Adoption of Revised Policy JFB – Open Enrollment
10. Second Reading and Adoption of Revised Policy JL – Student Wellness
11. Second Reading and Adoption of Revised Policy JLCC – Communicable/Infectious Diseases
12. Second Reading and Adoption of Revised Policy JR – Student Records
13. Second Reading and Adoption of Revised Policy JRR – Student Surveys

**8. CONSENT AGENDA** – (Motion by Exception)

- A. Approve the Minutes for the Special and Regular Governing Board Meetings on June 13, 2017
- B. Approve Donations
- C. Approve Addenda Contracts
- D. Authorization to Enter into Cooperative Purchasing Contracts for Fiscal Year 2017-18
- E. Authorization to Enter into Sole Source Contracts for Fiscal Year 2017-18
- F. Approval of Additional Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18
- G. Approve the Attorney General Consent Judgement
- H. Student Travel
  1. Approve travel for students from Mountain Ridge High School to attend UCA Elite Summer Camp in Phoenix, AZ from July 14 through July 17, 2017
  2. Approve travel for students from Boulder Creek High School to attend Josten's National Workshop in San Diego, CA from July 24 through July 27, 2017
  3. Approve travel for students from Mountain Ridge High School to attend The Peaks Cross Country Invitational in Flagstaff, AZ from September 1 through September 2, 2017
  4. Approve travel for students from Mountain Ridge High School to attend Woodbridge Invitational in Irvine, CA from September 15 through September 17, 2017
  5. Approve travel for students from Deer Valley High School to attend Arizona Jazz Dance Showcase in Tucson, AZ from September 29 through October 1, 2017

**9. ACTION**

- A. Approve Human Resources Changes
- B. Approve the Recommendation for the Principal of Legend Springs Elementary School
- C. Approve the Fiscal Year 2018 Proposed Expenditure Budget to be advertised
- D. Approve the SmartSchoolsplus Agreement

**10. PREVIEW**

- A. Architectural Services for Arrowhead Elementary School Modernization
- B. Extracurricular Tax Credit and Fee Authorization
- C. Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the Expansion of Empowerment Scholarship Accounts (SB1431)
- D. First Reading of Governing Board Policy
  1. First Reading of Revised Policy BEDB – Agenda
  2. First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination
  3. First Reading of Revised Policy BEDD – Rules of Order
  4. First Reading of Revised Policy BGB – Policy Adoption
  5. First Reading of Revised Policy BHC – Board Communications with Staff Members
  6. First Reading of Revised Policy GCCE – Professional/Support Staff Conferences/Visitations/Workshops

**11. PUBLIC COMMENTS** - (Public comment forms are available in the lobby of the boardroom and must be submitted prior to the meeting)

The Board invites public comment on the District's business in general and on any agenda item in specific. All speakers must observe the rules of decorum. Speakers must fill out a card listing name, address, and topic, and hand it to the Board Secretary prior to the President calling the meeting to order. Speakers must make their comments in no more than three minutes. If necessary to accommodate all speakers within the 30 minute overall limit, the Board President may shorten each speaker's time. Constructive criticism is in order. Rudeness, vulgarity, disruptive conduct, or remarks disrespecting personal dignity are not in order and will not be allowed. Under the Arizona Open Meeting Law, the Governing Board cannot discuss or act on any items not listed on the agenda. Board Members may respond to criticism made by a speaker, ask staff to review a matter, or ask that a matter be put on a future agenda.

**12. FUTURE MEETINGS AND DATES TO REMEMBER**

July 4, 2017 – Independence Day – District Offices closed  
July 11, 2017 – Regular Governing Board Meeting

**13. ADJOURNMENT**





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Awards, Achievements and Recognitions

Date assigned for Board consideration: June 27, 2017      None      None  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

**A. Deer Valley Education Foundation (DVEF) - Virginia and David McElyea Scholarship for Educational Excellence – Kailash Raman, Sandra Day O'Connor High School**

The Virginia and David McElyea Scholarship for Educational Excellence, in the amount of \$2,000, was awarded to Kailash Raman, a 2017 graduate of Sandra Day O'Connor High School. This scholarship is offered exclusively to DVUSD seniors who will be attending a four year college/university and pursuing a degree in Science, Technology, Engineering, or Math.

**B. Maricopa County Air Quality Department (MCAQD) Grant for Buses – Ernie Meza, Transportation**

Ernie Meza and the DVUSD Transportation Department have been awarded an Air Quality Grant for Buses from Maricopa County in the amount of \$100,000 to replace three buses. This is part of the EPA's Diesel Emission Reduction State Clean Diesel Program, which is designed to improve air quality by eliminating diesel emissions.

**C. 2017 In Plant Printing and Mailing Association (IPMA) Innovation Award – Graphic Communications**

The DVUSD Graphic Communications Department has received the 2017 IPMA Innovation Award. The Innovation Award recognizes an organization that has shown creative and innovative ways to improve a process or business model unique to their organization.

**REQUESTED BOARD ACTION** – No action required.

Submitted by

Monica V. Allread

Monica Allread  
Director

James R. Veitenheimer  
Dr. James R. Veitenheimer  
Superintendent





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Governing Board Report

Date assigned for Board consideration: June 27, 2017

BEDB  
Policy Reference

38-431.02  
A.R.S. Reference

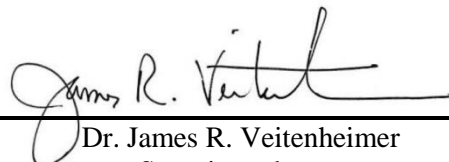
### EXECUTIVE SUMMARY:

The Governing Board Members may give a report on any of the following:

- Site Visits
- Governmental Relations
- Conferences
- Meetings
- Agenda Item Requests

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent





Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Superintendent's Report

Date assigned for Board consideration: June 27, 2017

BEDB  
Policy Reference

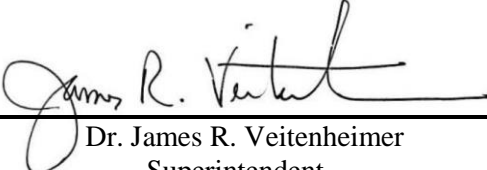
None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

1. Current Events

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

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### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Classroom Site Fund Plan for 2017-18

Date assigned for Board consideration: June 27, 2017

None  
Policy Reference

15-977  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

The Classroom Site Fund (Proposition 301) allocation for 2017-18 is \$14,158,860. This is based on \$367 per student (weighted student count).

In addition to this, for just 2017-18, there is a one-time allocation of \$19 per student that was agreed to be paid to the Classroom Site Fund eligible employees (teachers) along with their performance pay. This was included in the FY18 Salary Recommendation approved on May 9, 2017.

See attached plan for 2017-18.

Per A.R.S. 15-977, the available "Menu" programs are as follows:

1. Class size reduction
2. Teacher compensation increases
3. AIMS intervention programs
4. Teacher development
5. Dropout prevention programs
6. Teacher liability insurance premiums

In addition, for your reference, we have attached the plan from 2016-17.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Classroom Site Fund Plan for 2017-18.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

SCHEDULED: Preview June 13, 2017; Adopted June 27, 2017

Based on:	
Weighted Student Count	38,580
Per Pupil Allocation \$	367
Qualifying FTE	1935

	Fund 011	Fund 012	Fund 013
	<u>Base Salary (20%)</u>	<u>Performance Pay (40%)</u>	<u>Menu Items (40%)</u>
2016-17 Projected Allocation	\$ 2,831,772	\$ 5,663,544	\$ 5,663,544
Carryforward from prior years	\$ -	\$ -	\$ 825,000
<b>TOTAL AVAILABLE</b>	<b>\$ 2,831,772</b>	<b>\$ 5,663,544</b>	<b>\$ 6,488,544</b>

Projected per FTE	\$	1,225	\$	2,450	100% paid in June	\$	1,025	41.8% for teacher salary increase to hiring schedule	41.8%
amounts are less benefits							850		
									% of allocation
							2,367,361	41.8% for teacher salary increase to hiring schedule	41.8%
							1,966,000		34.7%
							1,306,527	AIMS intervention	23.1%
							-	class size reduction	0.0%
							-	dropout prevention	0.0%
							804,200	teacher development	14.2%
							<b>6,444,088</b>	<b>TOTAL BUDGETED</b>	<b>113.8%</b>
							44,456	Balance	

NOTE - the additional \$19/student allocation (to be \$386) has been agreed to be paid to all CSF eligible employees when the Performance Pay is processed.

Deer Valley Unified School District  
2016-17 Projected Classroom Site Fund Plan  
Preview June 7, 2016; Adopted June 28, 2016; Revised July 12, 2016

Based on:		
Weighted Student Count		38,830
Per Pupil Allocation \$		332
Qualifying FTE		1932

	Fund 011	Fund 012	Fund 013
	<u>Base Salary (20%)</u>	<u>Performance Pay (40%)</u>	<u>Menu Items (40%)</u>
2016-17 Projected Allocation	\$ 2,578,312	\$ 5,156,624	\$ 5,156,624
Carryforward from prior years	\$ -	\$ -	\$ 995,000
<b>TOTAL AVAILABLE</b>	<b>\$ 2,578,312</b>	<b>\$ 5,156,624</b>	<b>\$ 6,151,624</b>

Projected per FTE amounts are less benefits	\$ 1,120	\$ 2,240	100% paid in Nov.	\$ 935	41.8% for teacher salary increase to hiring schedule	% of allocation
				680		
				2,155,469	41.8% for teacher salary increase to hiring schedule	41.8%
				1,574,000	AIMS intervention	30.5%
				1,127,000	class size reduction	21.9%
				-	dropout prevention	0.0%
				-	teacher development	0.0%
				1,102,077		21.4%
				<b>5,958,546</b>	<b>TOTAL BUDGETED</b>	<b>115.6%</b>
				\$ 193,078	Balance	





Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

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**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy BGD – Board Review of Regulation

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy BGD – Board Review of Regulations is being revised to remove a brief portion of wording in the second paragraph as it is unnecessary.

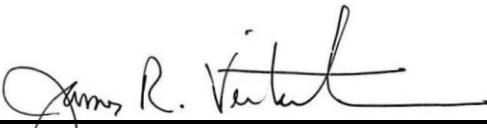
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt Revised Policy BGD – Board Review of Regulation.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

**BGD ©**  
**BOARD REVIEW OF REGULATIONS**

The Superintendent has the responsibility for carrying out, through administrative regulations, the policies established by the Board. The administrative regulations shall specify required actions and reflect the detailed arrangement under which the District will be operated.

Before issuance, regulations shall be properly titled and coded in conformance with the policy classification system. ~~selected by the Board.~~

The Board reserves the right to review all administrative regulations. The Superintendent shall provide a copy of each District regulation to each Board member prior to distribution.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

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**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy DIE – Audits/Financial Monitoring

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy DIE – Audits/Financial Monitoring is being revised to only add a reference to the Office of Management and Budget Compliance Supplement of June, 2016.

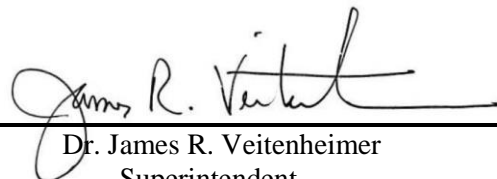
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy DIE – Audits/Financial Monitoring.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **DIE © AUDITS / FINANCIAL MONITORING**

The Governing Board directs the Superintendent to implement procedures that assure District compliance with all state and federal requirements for financial monitoring and audits. Contingent upon prescribed qualifying criteria, such requirements may include, but are not limited to, procedural reviews by the Office of the Auditor General and the federal Single Audit Act Amendments of 2003 and OMB Compliance Supplement June 2016.

The procurement of the necessary services shall be consistent with the District's policy on bidding and purchasing procedures. Any allocation of costs for the services shall conform to the requirements of the Uniform System of Financial Records (USFR).

A final report of each separate fiscal management review shall be presented to the Board for examination and discussion. After a report has been presented to the Board, it will become a matter of public record, and its distribution will not be limited. Copies of a final report shall be filed with appropriate state and other authorities.

Adopted: date of Manual adoption

### **LEGAL REF.:**

A.R.S.

15-239

15-914

15-2111

41-1279.04

41-1279.05

41-1279.07

41-1279.21

41-1279.22

A.A.C.

R7-2-902

USFR - Audit Requirements

2 CFR Part 200 Appendix XI, Compliance Supplement



## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy DJE – Bidding/Purchasing Procedures

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

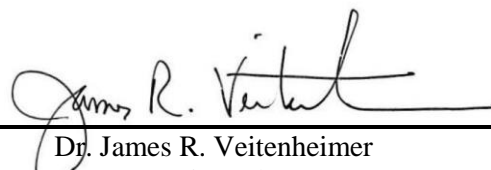
Policy DJE – Bidding/Purchasing Procedures has been modified per ASBA Policy Advisory 570 in response to recent district audit questions pertaining to compliance in contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. A reference to 2 C.F.R. 200.321 (contracting with small and minority businesses, women's business enterprises, and labor surplus area firms) has been added to the legal references.

There have been no changes since the First Reading on June 13, 2017.

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy DJE – Bidding/Purchasing Procedures.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

**DJE©**  
**BIDDING / PURCHASING**  
**PROCEDURES**

The Superintendent shall be responsible for all purchasing, contracting, competitive bidding, and receiving and processing of all bid protests, in accordance with the Arizona School District Procurement Rules adopted by the Arizona Board of Education, A.A.C. [R7-2-1141](#) et seq. A contract shall not be awarded to an entity that does not verify employment eligibility of each employee through the E-verify program in compliance with A.R.S. [23-214](#) subsection A. Each contract shall contain the warranties required by A.R.S. [41-4401](#) relative to the E-verify requirements.

The Superintendent shall ~~prepare~~ ensure that all aspects of bidding and purchasing procedures conform to federal and state laws, rules and regulations. Administrative regulations shall be established to assure ~~ensure~~ the District conforms to proper ~~procedures and practices.~~ is in full compliance, including contracting with small and minority business, women's business enterprises, and labor surplus area firms. (2C.F.R. 200.321).

- Subject to the Arizona School District Procurement Rules, the Superintendent has the authority to authorize projects or purchases that do not exceed the amount established by the State Board of Education pursuant to A.R.S. [15-213](#)(l) without further action by the Governing Board.

A properly executed purchase order shall be issued prior to the acquisition of goods, services or construction.

**Purchases Not Requiring Sealed Procurement**

Purchases below the amount specified within the Uniform System of Financial Records (USFR) for verbal quotes may be made at the discretion of the Superintendent. Such procurements are not subject to competitive purchasing requirements, however reasonable judgment should be used to ensure the purchases are advantageous to the District.

Verbal price quotations will be requested from at least three (3) vendors for transactions that meet the verbal quote threshold specified within the USFR but not more than the amount calculated by the State Board of Education. The price quotations should be shown on, or attached to, the related requisition form. If three (3) verbal quotations cannot be obtained, documentation showing the vendors contacted that did not offer price quotations, or explaining why price quotations were not obtained, shall be maintained on file in the District office.

Written price quotations will be requested from at least three (3) vendors for transactions that meet the written quote threshold specified within the USFR but not more than the amount calculated by the State Board of Education. If three (3) written

price quotations cannot be obtained, documentation showing the vendors contacted that did not offer written price quotations, or explaining why written price quotations were not obtained, shall be maintained on file in the District office.

The District is not required to engage in competitive bidding in order to place a student in a private school that provides special education services if such placement is prescribed in the student's individualized education program and the private school has been approved by the Department of Education Division of Special Education pursuant to A.R.S. [15-765](#). The placement is not subject to rules adopted by the State Board of Education before November 24, 2009 pursuant to A.R.S. [15-213](#).

The District may, without competitive bidding, purchase or contract for any products, materials or services directly from Arizona Industries for the Blind, certified non-profit agencies that serve individuals with disabilities and Arizona Correctional Industries if the delivery and quality of the goods, materials or services meet the District's reasonable requirements.

Intergovernmental Agreements and contracts between school district or between the District and other governing bodies as provided in A.R.S. [11-952](#) are exempt from competitive bidding under the procurement rules adopted by the State Board of Education pursuant to A.R.S. [15-213](#).

The district is not required to engage in competitive bidding to make a decision to participate in insurance programs authorized by A.R.S. [15-382](#).

The district is not required to obtain bid security for the construction-manager-at-risk method of project delivery.

Unless otherwise provided by law, contract for materials or services and contracts for job-order-contracting construction services may be entered into if the duration of the contract and the conditions of the renewal or extension, if any, are included in the invitation for bids or the request for proposals and if monies are available for the first fiscal period at the time the contract is executed. The duration of contracts for materials or services and contracts for job-order-contracting construction services shall be limited to no more than five (5) years unless the Board determines that a contract of longer duration would be advantageous to the District. Once determined, the decision should be memorialized in meeting minutes and in the contract/bid file. Payment and performance obligations for succeeding fiscal periods are subject to the availability and appropriation of monies. The maximum dollar amount of an individual job order or job-order-contracting construction service shall be one million dollars (\$1,000,000) or as determined by the Board.

### **Online Bidding**

Until such time as the State Board of Education adopts rules for the procurement of goods and information services by school districts and charter schools using electronic, online bidding, the District may procure goods and information services pursuant to

A.R.S. [41-2671](#) through [2673](#) using the rules adopted by the Department of Administration in implementing [41-2671](#) through [2673](#).

### **Purchases Requiring Sealed Formal Offers**

Sealed bids, proposals, or responses, whichever is applicable, costing more than the amount calculated by the State Board of Education and made applicable for the year in which the transition will occur. All transactions must comply with the requirements of the Arizona Administrative Code and the Uniform System of Financial Records.

### **Determination of Threshold Amounts**

For the purposes of determining any of the threshold amounts set forth above, no project or purchase may be divided or sequenced into projects or purchases in order to avoid this limit. In determining whether a project or purchase meets this requirement, factors to be considered may include the following:

- Prior purchases or projects involving the same vendor.
- Whether any prior purchases or projects involving the same vendor were made in the current fiscal year.

### **Purchasing from Employees and Governing Board Members**

All purchases of goods or services from District employees or of services provided by Board members, regardless of dollar amount, are required to follow School District Procurement Rules through a formal sealed offer.

A.R.S. [38-503](#)(C) prohibits public employees from providing their employers with any equipment, material, supplies, or services unless provided under an award or contract let after public competitive bidding. Accordingly, Arizona Attorney General Opinion I06-002 states that districts must follow the School District Procurement Rules, regardless of the expenditure amount, when purchasing goods or services from district employees. This applies to any purchase using District monies. Similarly, A.R.S. [38-503](#)(C) prohibits governing board members from providing their district with any services, unless provided under an award or contract let after public competitive bidding.

### **Registered Sex Offender Prohibition**

All purchase orders, agreements to purchase, and contracts for services to be provided by personnel other than District employees must include the following statement on the document:

**Registered Sex Offender Restriction.** Pursuant to this order, the named vendor agrees by acceptance of this order that no employee of the vendor or a subcontractor of the vendor, who has been adjudicated to be a registered sex offender, will perform work on District premises or equipment at any time when District students are, or are reasonably expected to be, present. The vendor further agrees by acceptance of this

order that a violation of this condition shall be considered a material breach and may result in a cancellation of the order at the District's discretion.

The District through the Superintendent shall:

- Verify that the offeror does not appear on the most recent list prepared by the Arizona Central Procurement Officer of parties excluded from Arizona contracts.
- Notify the Arizona Central Procurement Officer of any contractor the District suspects has submitted a false certification.

Adopted: October 13, 2015

LEGAL REF.:

A.R.S.

[11-952](#)

[15-213](#)

[15-213.01](#)

[15-213.02](#)

[15-239](#)

[15-323](#)

[15-342](#)

[15-382](#)

[15-765](#)

[15-910.02](#)

[23-214](#)

[34-101](#) *et seq.*

[35-391](#) *et seq.*

[35-393](#) *et seq.*

[38-503](#)

[38-511](#)

[39-121](#)

[41-2632](#)

[41-2636](#)

[41-4401](#)

A.A.C.

[R7-2-1001](#) *et seq.*

A.G.O.

I83-136

I87-035

I06-002

USFR: VI-G-8 *et seq.*

[2 C.F.R. 200.321](#)

CROSS REF.:

[BCB](#) - Board Member Conflict of Interest

[DJG](#) - Vendor/Contractor Relations

[GBEAA](#) - Staff Conflict of Interest

[JLIF](#) - Sex Offender Notification



## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy EEAG – Student Transportation in  
Private Vehicles

Date assigned for Board consideration: June 27, 2017      BGC, BGD      None  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

Policy EEAG – Student Transportation in Private Vehicles has been modified to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated.

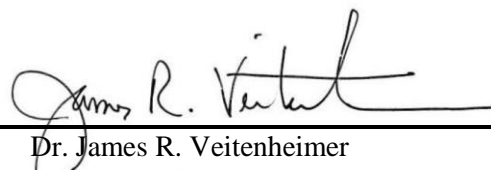
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy EEAG – Student Transportation in Private Vehicles.

Submitted by \_\_\_\_\_

  
Dr. James R. Veitenheimer  
Superintendent

**EEAG ©**  
**STUDENT TRANSPORTATION**  
**IN PRIVATE VEHICLES**

During school or school-sponsored functions, students may be transported only in school-approved vehicles operated by District-authorized personnel unless specific approval by the Superintendent has been obtained.

The Board specifically forbids any employee to transport students for school purposes without prior authorization by the Superintendent.

Each District employee or Governing Board member authorized to use a private vehicle for District purposes shall be notified in writing that the employee's or Governing Board member's automobile insurance is the primary coverage and District insurance coverage is secondary.

The Superintendent may develop regulations to govern the use of private vehicles for transporting students.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-341

CROSS REF.:

EEB - Business and Personnel Transportation Services



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy EEB – Business and Personnel  
Transportation Services

Date assigned for Board consideration: June 27, 2017      BGC, BGD      None  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

Policy EEB – Business and Personnel Transportation Services has been modified to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated.

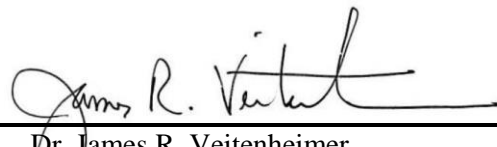
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy EEB – Business and Personnel Transportation Services.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

**EEB ©  
BUSINESS AND PERSONNEL  
TRANSPORTATION SERVICES**

**(District Travel Policy –  
Employees and Governing Board Members)**

**Administrative Requirements**

Administrators shall be responsible for making certain that the use of school vehicles is not abused inside or outside the District, and it is the responsibility of such administrative personnel to assure that all travel has final approval from the District administration office. Use of private vehicles for school purposes must be approved by the Superintendent.

**Use of School Vehicles**

No school vehicle shall be used for personal business, unless the personal business is incidental to a school-related trip. On a space-available basis, an employee's or Governing Board member's family may be included on an out-of-town trip if approval is granted by the Superintendent. Only Governing Board members or District employees may drive the vehicle. A school vehicle shall not be taken to an employee's or Governing Board member's home at night unless the employee or Governing Board member has permission from the Superintendent.

**Use of Private Vehicle**

Only when authorized by the Superintendent, a private vehicle may be used at the mileage rate set by the District, and reimbursement for mileage will be given to the owner of the private vehicle. Credit for mileage outside the District will be given for school business only. An employee or Governing Board member using a private vehicle for a school trip shall not claim mileage for any purely personal use of the vehicle during said trip.

Each District employee or Governing Board member authorized to use a private vehicle for District purposes shall be notified in writing that the employee's or Governing Board member's automobile insurance is the primary coverage and District insurance coverage is secondary.

Each employee or Governing Board member authorized to use a private vehicle for school business purposes will be required to present proof of insurance to the District.

**Accident Report**

Any accident (no matter how minor) in a school vehicle or in any private vehicle while on school business is to be reported immediately to the District transportation office, or to

an administrator if the accident occurs after school hours. The business office shall immediately report the accident to the District's insurance company.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

15-341

38-538

USFR: VI.I.

CROSS REF.:

DKC - Expense Authorization/Reimbursement

EEAG - Student Transportation in Private Vehicles



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy EFDA – Collection of Money/Food  
Tickets

Date assigned for Board consideration: June 27, 2017      BGC, BGD      None  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy EFDA – Collection of Money/Food Tickets is being modified due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, “Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments.”

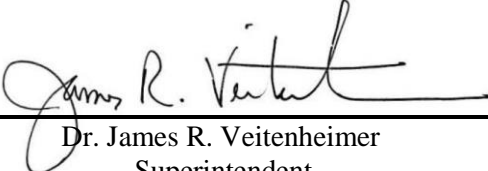
This is not the recommended ASBA language due to the specifics of our alternative meal practices, but it has been reviewed by our attorney.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration’s recommendation to conduct a Second Reading and adopt revised Policy EFDA – Collection of Money/Food Tickets.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## EFDA

### COLLECTION OF MONEY / FOOD TICKETS

#### Meal Charges

To ensure students receive the nutrition they need to stay focused during the school day the District shall maintain a meal charge program that minimizes identification of children with insufficient funds to pay for school meals and maintain the financial integrity of the district food service fund account. Further, the District shall abide by program regulation 7 CFR 245.5 by providing parents and guardians of all children who attend the school in the District information regarding the availability of reimbursable school meals and must be provided, in writing, information about applying for free or reduced price meals. The District will promote activities to involve students and parents or guardians in the school meal programs and inform families about the availability of all District meal programs. The District shall include students, families, and the school community in establishing and developing a communication plan for the District's meal charge policy that complements the public announcement of meal eligibility requirements in 7 CFR 245.5 and is consistent with the involvement required in 7 CFR 10.12.

~~The Board shall permit students to incur reasonable charges for replacement meal tickets or special meal arrangements, and parents/guardians shall be contacted for payment. The District shall inform students and parents/guardians in writing of the District's policy regarding missing tickets and the students' responsibility for their tickets. The notice shall be provided to all households at the time they begin participating in the food services program.~~

~~A minimum of three (3) replacements, or special meal arrangements resulting from three (3) lost or stolen tickets, shall be allowed each student within the school year (includes initial ticket plus three [3] replacements).~~

The District provides the following regarding meal charges:

- A. Students in grades preschool through eight (8) will not have a reimbursable meal charge limit. Debt will accrue for meals served with insufficient funds. Communication will be made with parent / guardian regarding low and negative meal account balances.
- B. Students in grades nine (9) through twelve (12) are allowed to charge one (1) of any type of reimbursable meal.
- C. A student in grades nine (9) through twelve (12) that has reached the limit of one (1) reimbursable meal charge will be provided an alternative meal.
- D. No meal charges will be allowed under any circumstances during the last ten (10) days of the school year for students in grades nine (9) through twelve (12).
- E. No a la carte charges will be allowed at any grade level.

~~Each school shall maintain a list of students who have reported missing tickets in the current school year and the number of occurrences for each student. This list must always be reviewed to determine if the student already has the three (3) ticket replacements or special arrangements prior to denying a meal to a student without a lunch ticket.~~

#### Debt Collection

At least one (1) advance written communication shall be given to the student and parent/guardian prior to providing additional meals beyond the conditions established by the District. The written communication shall explain the procedure should the student not have sufficient funds to pay for a meal.

The District shall make a reasonable effort to collect unpaid meal charges classified as delinquent debt. The District shall ensure that efforts to collect delinquent debt do not have a negative impact on the student involved. Such efforts shall focus primarily on the parents or guardians responsible for providing for the student's funds for meals. When the District determines that collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as "bad debt" as defined in 2 CFR 200.426. Bad debt must be written off as operating loss. However, "bad debt" must be restored using non-federal funds. Delinquent meal charges that are converted to "bad debt" must be recorded and maintained in accordance with record retention requirements in 7 CFR 210.9(b)(17) and 7 CFR 210.15(b). In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules, or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced

~~At least one (1) advance written warning shall be given to the student and parent/guardian prior to refusal to allow additional meals or ticket replacements. The written warning shall outline previous problems with meal tickets and explain the procedure should the student fail to have a meal ticket during the remainder of the school year.~~

~~Meals shall be provided to students in pre-kindergarten, kindergarten, and for disabled students unable to take full responsibility for a meal ticket.~~

~~The District may not charge a fee for replacement meal tickets for computerized meal counting systems when the ticket is used only for food services purposes.~~

~~The District may charge a replacement fee for each meal ticket replacement when tickets are used for additional school activities and purposes.~~

~~No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.~~

Adopted: date of Manual adoption

LEGAL REF.:

The Child Nutrition Act (42 U.S.C. 1771 *et seq.*)

CROSS REF.:

JL-Student Wellness



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Policy IJNDBA – Website Accessibility

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy IJNDBA – Website Accessibility is a new policy that addresses the Americans with Disabilities Act (ADA) Web Content Accessibility Guidelines by establishing procedures for students, parents, and members of the public to make accessibility complaints regarding the District website. Each concern or complaint will be processed and receive a timely response.

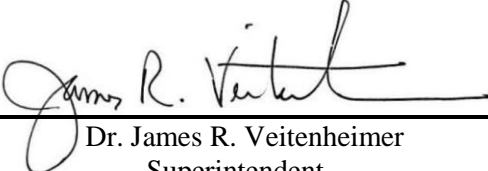
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt Policy IJNDBA – Website Accessibility.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## IJNDBA WEBSITE ACCESSIBILITY

### (W3C/WAI's Web Content Accessibility Guidelines)

The District is committed to ensuring accessibility of its website for students, parents, and members of the community with disabilities. All pages on the District's website will conform to the W3C/WAI's Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents of these guidelines.

<https://www.section508.gov/content/learn/laws-and-policies>

The Superintendent will establish procedures whereby students, parents, and members of the public may present a complaint regarding a violation of the Americans with Disabilities Act (ADA), Section 504 and Title II related to the accessibility of any official District web presence which is developed by, maintained by, or offered through the District or third party vendors and open sources.

A Website Accessibility Concerns/Complaints form related to the accessibility of websites developed or maintained by the District is available at each school and at the District office. The form includes identification information, date, description of the problem, location of the inaccessible site, and the solution suggested.

The concern or complaint may be made verbally, by e-mail, in writing or by completing the form provided by the District. All such communications will be forwarded to a staff member or consultant designated by the Superintendent.

Each concern or complaint will be processed and the person initiating the communication will receive a timely response, including the provision of access to the website information requested.

Adopted:

### LEGAL REF.:

A.R.S.

29 U.S.C. 794, Rehabilitation Act of 1973, (Section 504) (Section 508 as amended)

42 U.S.C. 2000, Civil Rights Act of 1964, Titles VI and VII

42 U.S.C. 12101 *et seq.*, Americans with Disabilities Act

### CROSS REF.:

AC - Nondiscrimination/Equal Opportunity

GBA - Equal Employment Opportunity

JB - Equal Educational Opportunities

KED - Public Concerns/Complaints about Facilities or Services



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy JFABD – Admission of Homeless  
Students

Date assigned for Board consideration: June 27, 2017      BGC, BGD      None  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy JFABD – Admission of Homeless Students is being revised to allow school districts to give enrollment preference to children who are in foster care or meet the definition of unaccompanied youth prescribed in the McKinney-Vento Homeless Assistance Act.

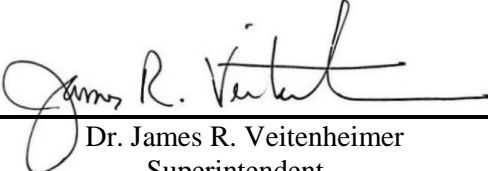
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy JFABD – Admission of Homeless Students.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **JFABD © ADMISSION OF HOMELESS STUDENTS**

This policy is intended to direct compliance with Arizona State Laws and Arizona Administrative Code and the McKinney-Vento Homeless Education Assistance Improvements Act of 2001 as amended by the Every Student Succeeds Act (ESSA) of 2015 and should be read as consistent with those documents.

The implementation of this policy shall assure that:

- A. homeless students are not stigmatized or segregated on the basis of their status as homeless;
- B. homeless students are immediately enrolled in **their** school of origin or school of residence;
- C. transportation is provided to and from the school of origin for the homeless student as applicable and found in the law and Policy JFAA.

### **Definitions**

The term "homeless students" means individuals who lack a fixed, regular, and adequate nighttime residence and includes:

- A. students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals ~~or are awaiting foster care placement~~;
- B. students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- C. students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- D. migratory students who qualify as homeless because the children are living in circumstances described above.

The term "school of origin" means the school that the student attended when permanently housed or the school in which the student was last enrolled including preschool.

The term "unaccompanied youth" includes a homeless child or youth not in the physical custody of a parent or guardian.

### **Liaison for Homeless Students**

The Superintendent will designate an appropriate staff person of authority as liaison for homeless students who will carry out duties as assigned. Among those duties will be the responsibility to coordinate activities and programs in the best interest of homeless students that will include, but not be limited to, establishment of procedures to:

A. continue the student's education in the school of origin for the duration of homelessness:

1. in any case in which a family becomes homeless between academic years or during an academic year; or
2. for the remainder of the academic year, if the student becomes permanently housed during an academic year; or

B. Enroll the student in any public school that nonhomeless students who live in the attendance area in which the student is actually living are eligible to attend.

### **Best Interest of the Homeless Student**

In determining the best interest of the homeless student, the school shall:

A. To the extent feasible, keep a homeless student in the school of origin, except when doing so is contrary to the wishes of the student's parent or guardian;

B. Provide a written explanation, including a statement regarding the right to appeal, to the homeless student's parent or guardian, if the homeless student is sent to a school other than the school of origin or a school requested by the parent or guardian; and

C. In the case of an unaccompanied youth, the liaison for homeless students shall assist in placement or enrollment decisions, considering the views of such unaccompanied youth, and providing notice to such student of the right to appeal.

### **Other Relevant Policies and Procedures**

Implementation of the McKinney-Vento Act requires the coordination with a number of policies and procedures. These policies and procedures are listed

below as cross referenced and are incorporated in this policy and these procedures by such reference.

Enrollment preference may be given to children who are in foster care.

Adopted: September 27, 2016

LEGAL REF.:

A.R.S.

[15-816](#) through [15-816.07](#)

[15-821](#)

[15-823](#) through [15-825](#)

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001,  
[as amended by the Every Student Succeeds Act \(ESSA\) of 2015](#)

CROSS REF.:

[EEAA](#) - Walkers and Riders

[IKEB](#) - Acceleration

[JF](#) - Student Admissions

[JFAA](#) - Admission of Resident Students

[JFAB](#) - Admission of Nonresident Students

[JFB](#) - Open Enrollment

[JG](#) - Assignment of Students to Classes and Grade Levels

[JLCB](#) - Immunizations of Students

[JLH](#) - Missing Students

[JR](#) - Student Records

[JRCA](#) - Request for Transfer of Records



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy JFB – Open Enrollment

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy JFB – Open Enrollment is being revised to add to following language:

A school district may refuse to admit any pupil who has been expelled from another educational institution or who is in the process of being expelled from another educational institution.

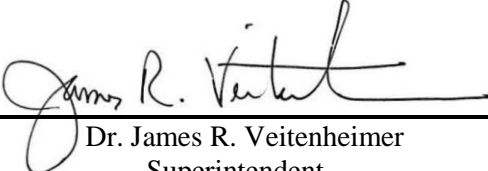
In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules, or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy JFB – Open Enrollment.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **JFB OPEN ENROLLMENT**

The District has an open-enrollment program as set forth in A.R.S. [15-816](#) et seq.

### **Definitions**

Resident transfer pupil means a resident pupil who is enrolled in or seeking enrollment in a school that is within the school district - but outside the attendance area - of the pupil's residence.

Nonresident pupil means a pupil who resides in this state and who is seeking enrollment in a school district other than the school district in which the pupil resides.

### **Enrollment Options**

District resident pupils may enroll in another school district or in another school within this District. Resident transfer pupils and nonresident pupils may enroll in schools within this District, subject to the procedures that follow.

### **Information and Application**

The Superintendent shall prepare a written information packet concerning the District's application process, standards for acceptance or rejection, and policies, regulations, and procedures for open enrollment. The packet will be made available to everyone who requests it and on the District website.

The information packet shall include the enrollment application form and shall advise applicants that they must submit enrollment applications on or before February 1 of each year to be considered for enrollment during the following school year. Open enrollment will remain open for transfer pupils throughout the school year. Open enrollment applications may be submitted to the prospective school at any time for possible transfer.

### **Capacity**

The Superintendent shall annually estimate how much excess capacity may exist to accept transfer pupils. The estimate of excess capacity shall be made for each school and grade level and shall take into consideration:

- District resident pupils in assigned school attendance areas, including those issued certificates of educational convenience and those required to be admitted by statute.
- The enrollment of eligible children of employees.
- Continuing students in good academic and behavior standing will remain at the receiving open enrollment school until natural promotion to next school configuration or graduation.

## **Enrollment Priorities**

If the Superintendent has determined that there is excess capacity to enroll additional pupils, such pupils shall be selected on the basis of designated priority categories from the pool of pupils:

- Who have properly completed and submitted applications; and
- Who meet admission standards.

Enrollment priorities and procedures for selection shall be in the order and in accordance with the following:

- Enrollment preference shall be given to resident transfer pupils who were enrolled in the school, or the feeder school, the previous year and any sibling who would be enrolled concurrently with a resident transfer student. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference shall be given a nonresident transfer student and any sibling who would be enrolled concurrently with such pupils. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference shall be given to children of certificated and support staff employees.
- Enrollment preference shall be given to resident transfer pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Specialty Programs: Enrollment preference shall be given to pupils living in the attendance boundary of the school, followed by resident transfer pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference shall be given to nonresident pupils who were not enrolled in the school the previous year. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.
- Enrollment preference may be given to children who are in foster care. If capacity is not sufficient to enroll all of these pupils, they shall be selected by grade level capacity.

## **Specialty Program Admission**

A student accepted on a new open enrollment at a closed campus for a specialty program (i.e., Academy of American Studies and Reserve Officers' Training Corps (ROTC) and Renaissance) must remain in good open enrollment standing and enrolled in the program throughout their duration at the school. The student participating in the specialty program will continue to have their open enrollment

approved at the closed campus until they are naturally promoted to the next school level or graduate. If the specialty program does not extend through all grade levels or it is eliminated the student will be permitted to remain at the closed campus on open enrollment as a continuing student.

### **Admission Standards**

A pupil who has been expelled by any school district in this state or who is not in compliance with a condition of disciplinary action imposed by any other school or school district or with a condition imposed by the juvenile court shall not be admitted. Acceptance for enrollment may be revoked upon finding the existence of any of these conditions.

A school shall not admit a pupil if the admission of the pupil would violate the provisions of a court order of desegregation or agreement by a school or district with the United States Department of Education Office for Civil Rights directed toward remediating alleged or proven racial discrimination.

### **Notification**

The District shall notify the emancipated pupil, parent, or legal guardian in writing by March 15 whether the applicant has been accepted, placed on a waiting list pending the availability of capacity, or rejected. The District shall also notify the resident school district of an applicant's acceptance or placement on a waiting list. If the applicant is placed on a waiting list, the notification shall inform the emancipated pupil, parent, or legal guardian of the date when it will be determined whether there is capacity for additional enrollment in a school. If the pupil's application is rejected, the reason for the rejection shall be stated in the notification.

### **Transportation**

Transportation is not provided to students on open enrollment status.

### **Revocation**

An approved open enrollment may be revoked at any time if it is determined that the provided information has been falsified or if information has been omitted from the open enrollment application. Additionally, open enrollment may be revoked due to poor attendance or failure to follow school rules, District policies and procedures, and/or any other disruptions by the student or parents that interfere with the day to day running of a school. If an open enrollment for a Deer Valley Unified School District student is revoked, the student will transition back to their home school at the end of the natural grading period or as designated by the revocation timeline. If the pupil is in jeopardy of having his/her open enrollment revoked, the parent will receive a warning letter from the school principal or District representative.

### **Revocation Timeline:**

- Kindergarten through grade eighth (K-8) students transition back to their home school at the end of the quarter.

- Grades nine through twelve (9-12) students transition back to their home school at the end of the semester.

In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules, or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced.

Adopted: September 27, 2016

LEGAL REF.:

A.R.S.

[15-764](#)

[15-797](#)

[15-816](#) et seq.

[15-823](#)

[15-824](#)

[15-825](#)

[15-922](#)

CROSS REF.:

[EEAA](#) - Walkers and Riders

[JF](#) - Student Admissions

[JFAA](#) - Admission of Resident Students

[JFAB](#) - Admission of Nonresident Students

[JFABD](#) - Admission of Homeless Students

[JG](#) - Assignment of Students to Classes and Grade Levels



## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy JL – Student Wellness

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

Policy JL – Student Wellness is being modified due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, “Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments.” This revision incorporates the reference our meal charge policy, found in Board Policy EFDA.

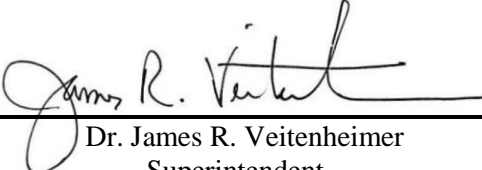
This revision implements ASBA recommended language.

There have been no changes since the First Reading on June 13, 2017.

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration’s recommendation to conduct a Second Reading and adopt revised Policy JL – Student Wellness.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## **Student Wellness**

Deer Valley Unified School District (hereto referred to as the District) strives to make a significant contribution to the general well-being, mental and physical capacity, and learning ability of each student while affording them the opportunity to fully participate in the educational process

The District is committed to providing school environments that promote and protect children's health, well-being and ability to learn by supporting healthy eating and physical activity. Healthy eating is demonstrably linked to reduced risk for mortality and development of many chronic diseases as adults.

To ensure the health and well-being of all students, the Board shall promote and monitor student wellness in a manner that the Board determines is appropriate in the following areas:

### **Nutrition Guidelines**

All foods available in each school during the day will have as a primary goal the promotion of student health and the reduction of childhood obesity. All guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture, as those regulations and guidance apply to schools.

### **Nutrition Education**

The goal is to influence students' eating behaviors by providing nutrition education that is appropriate for students' ages; reflects students' cultures; is integrated into health education or core curricula; and provides opportunities for students to practice skills and have fun.

### **Physical Activity**

The goals for physical activity are to provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain students' physical fitness, to ensure students' regular participation in physical activity, and to teach students the short- and long-term benefits of a physically active and healthful lifestyle.

### **Other School-Based Activities**

The goal is to create a total school environment that is conducive to healthy eating and physical activity.

## **Evaluation**

A primary goal will be to regularly (at least annually) evaluate the effectiveness of this policy in promoting healthy eating and changing the program as appropriate to increase its effectiveness.

## **Parent, Community and Staff Involvement**

A primary goal will be to engage family members, students, and representatives of the school food authority, the Governing Board, school administrators, and the public in development and regular review of this school policy.

The Superintendent or designee(s) is directed to develop administrative regulations to implement this policy, including such provisions as may be necessary to address all food and beverages sold, marketed, and/or served to students at school (i.e., competitive foods, snacks and beverages sold from vending machines, school stores, after-school programs, and funding-raising activities and refreshments that are made available at school parties, celebrations and meetings), including provisions for staff development, family and community involvement and program evaluation. The Superintendent shall institute and clearly communicate a meal charge policy to all District households and District staff responsible for policy enforcement that is consistent with aspects of the Healthy Hunger-Free Kids Act of 2010 applicable to the District. Regulations and exhibits created for the purpose of implementing this policy shall be considered, in effect, to be an extension of this policy subject to Governing Board review.

Adopted: date of Manual adoption

### **LEGAL REF.:**

15-242 42

U. S. C. 1751 *et seq.* (National School Lunch Act) 42

U. S. C. 1771 *et seq.* (Child Nutrition Act)

### **CROSS REF.:**

ABA - Community Involvement in Education

ABAA - Parental Involvement

BBA - Board Powers and Responsibilities

EF - Food Services

EFDA Collection of Money/Food Tickets

EFE - Competitive Food Sales/Vending Machines

IA - Instructional Goals and Objectives



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy JLCC – Communicable/Infectious  
Diseases

Date assigned for Board consideration: June 27, 2017      BGC, BGD      None  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy JLCC – Communicable/Infectious Diseases is being revised to include language in the policy that has been updated to reflect the language in the Arizona Administrative Code, Title 9, Health Services, Chapter 6, R9-6-355 regarding pediculosis (lice infestations).

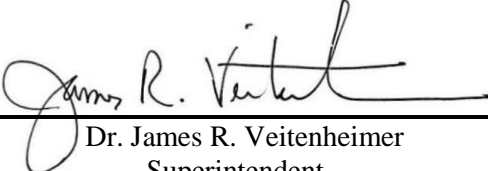
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy JLCC – Communicable/Infectious.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## JLCC © COMMUNICABLE / INFECTIOUS DISEASES

Any student with, or recovering from, a communicable disease will not be permitted in school until the period of contagion is passed or until a physician recommends a return, in accordance with A.R.S. [36-621](#) *et seq*, appropriate regulations of the State Department of Health Services, and policies of the County Health Department.

Parents will be requested to provide a history of the communicable diseases for each student, and such records will be kept and maintained by the District.

A student suffering from a communicable disease shall be excluded from school to protect the student's own welfare and also to protect other students from illness. Early recognition of a communicable disease is of prime importance. The administrator or county health director shall make the decision for exclusion and readmission.

### **Pediculosis (Lice Infestation)**

Students with pediculosis shall be excluded from school until ~~treatment specific for pediculosis has been initiated and the student is symptom free~~ treated with a pediculocide.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-871](#)

[15-872](#)

[36-621](#)

A.A.C.

[R9-6-202](#) *et seq.*

[R9-6-301](#)

[R9-6-342](#)

[R9-6-355](#)



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy JR – Student Records

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy JR – Student Records is being revised to include text and legal references for both the policy and regulation regarding the Every Student Succeeds ACT (ESSA) of 2015 and information related to release of information.

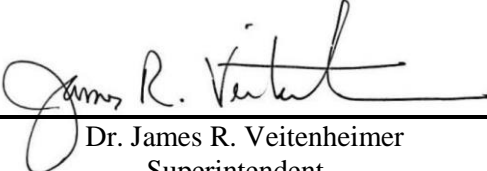
This Policy implements Arizona School Boards Association language.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy JR – Student Records.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## JR © STUDENT RECORDS

Required student records (regular and special education) will be prepared in a manner consistent with the laws, and the requirements of the Arizona Uniform System of Financial Records (USFR) and those of the Arizona Department of Libraries, Archives and Public Records. Retention periods and disposition of records shall be as specified in the USFR, the Arizona Department of Library Archives and Public Records and relevant federal statutes and regulations.

The District will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) and the Individuals with Disabilities Education Act (IDEA), the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT ACT), and the ~~No Child Left Behind Act of 2001 (NCLB)~~ Every Student Succeeds Act of 2015 (ESSA) in the establishment, maintenance, correction, and disposition of student records.

The Board directs the Superintendent to establish procedures for such compliance, including informing parents, students, and the public of the contents. The Superintendent will implement procedures as required by law and will establish procedures for dealing with violations.

If a parent or eligible student believes that the District is violating the FERPA, that person has a right to file a complaint with the U.S. Department of Education. The address is:

The Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605  
Telephone number: (202) 260-3887

In adopting this policy it is the intent of the Board that the policy and related procedures be implemented immediately. Copies of the policy and procedures will be available for parent and eligible student review in the District office.

### **Confidentiality**

The right to inspect and review education records and the release of or access to such records, other information, or instructional materials will be consistent with federal law in the Family Educational Rights and Privacy Act, Title 20, United States Code, sections 1232g and 1232h, the USA PATRIOT ACT, ~~NCLB~~ ESSA, and with federal regulations issued pursuant to such act.

## Annual Notification

Within the first three (3) weeks of each school year, the District will publish in a District communication a notice to parents and eligible students of their rights under the FERPA and this procedure. This notice will also be provided to each parent of new students enrolling after school begins [34 C.F.R. 99.7]. The District will arrange to provide translation of the notice to non-English-speaking parents in their native language or mode of communication [34 C.F.R. 300.561]. The notice shall inform the parents of:

- The right of the parent or an eligible student to inspect and review the student's education records.
- The intent of the District to limit the disclosure of personally identifiable information contained in a student's education records, including disciplinary records, except by the prior written consent of the parent or eligible student or under certain limited circumstances as permitted by the FERPA, the USA PATRIOT Act or the ~~NCLB Act~~ ESSA.
- The right of the parent or eligible student to seek to correct parts of the school education records that the student or the parent believes to be inaccurate, misleading, or in violation of student rights. This right includes the right to a hearing to present evidence that the record should be changed if the District decides not to alter it according to the parent's or eligible student's request.
- The right of the parent or eligible student to file a complaint with the U.S. Department of Education if they believe the District has violated the FERPA.

Parents and eligible students have the following rights under the Family Educational Rights and Privacy Act (FERPA) and this procedure [34 C.F.R. 99.7 and 300.561]. The notice shall also include:

- The procedure for exercising the right to inspect and review education records.
- The procedure for requesting amendments of education records that the parent or eligible student believe to be inaccurate, misleading or otherwise a violation of the student's privacy rights.
- The conditions when prior consent is not required, the criteria for determining who constitutes a school official and what constitutes a legitimate educational interest.

If the School District permits the release of directory information relating to pupils, the information shall be released on or before October 31 of each year. The Superintendent shall develop procedures to communicate to students and their parents in a timely manner information relating to access to the Arizona Department of Education form which is designed to allow pupils to request that directory information not be released pursuant to the Elementary and Secondary Education Act 90ESEA) as reauthorized by the Every Student Succeeds Act of 2015 (ESSA).

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-141](#)

[15-142](#)

[15-828](#)

[15-829](#)

[41-1354](#)

10 U.S.C. 503

20 U.S.C. 1232

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

[20 U.S.C. 6301 \*et seq.\*, Every Student Succeeds Act of 2015](#)

20 U.S.C. 7908

[34 C.F.R. 300](#)

CROSS REF.:

[IHB](#) - Special Instructional Programs

[JF](#) - Student Admissions

[JFAB](#) - Admission of Nonresident Students

[JLH](#) - Missing Students

[JRCA](#) - Request for Transfer of Records



Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Second Reading and Adoption of Revised Policy JRR – Student Surveys

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

**EXECUTIVE SUMMARY:**

Policy JRR – Student Surveys is being revised to include the list of student/family characteristics in A.R.S. 15-177 which requires specific written informed consent from the parent of a pupil prior to administration of a survey that is retained by a school district or the department of education for longer than one (1) year and that solicits personal information about the pupil regarding any of the characteristics which are listed.

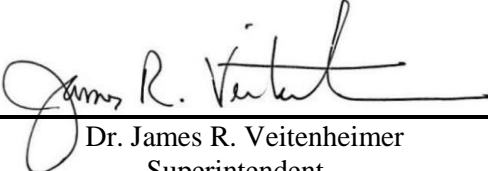
Edits have been made in addition to the ASBA recommended language that eliminate any reference to charter schools.

There have been no changes since the First Reading on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to conduct a Second Reading and adopt revised Policy JRR – Student Surveys.

Submitted by \_\_\_\_\_

  
\_\_\_\_\_  
Dr. James R. Veitenheimer  
Superintendent

## JRR © STUDENT SURVEYS

Student surveys will be prepared, administered, retained, and communicated to parents and students in a manner consistent with state and federal laws. The requirements of the Arizona Revised Statutes shall be as specified in the relevant statutes and subsequent regulations.

The District will comply with all statutes pertaining to surveys including the requirement that notwithstanding any other law, each school district ~~and charter school~~ shall obtain written informed consent from the parent of a pupil before administering any survey that is retained by a school district, ~~a charter school~~ or the department of education for longer than one (1) year and that solicits personal information about the pupil regarding ~~a number of characteristics~~ any of the following which are listed in ~~the statute~~ A.R.S. [15-117](#).

1. Critical appraisals of another person with whom a pupil has a close relationship.
2. Gun or ammunition ownership.
3. Illegal, antisocial or self-incriminating behavior.
4. Income or other financial information.
5. Legally recognized privileged or analogous relationships, such as relationships with a lawyer, physician or member of the clergy.
6. Medical history or medical information.
7. Mental health history or mental health information.
8. Political affiliations, opinions or beliefs.
9. Pupil biometric information.
10. The quality of home interpersonal relationships.
11. Religious practices, affiliations or beliefs.
12. Self-sufficiency as it pertains to emergency, disaster and essential services interruption planning.
13. Sexual behavior or attitudes.

#### 14. Voting history.

A parent of a pupil that has a reasonable belief that a school district ~~or charter school~~ has violated this section may file a complaint with the attorney general or the county attorney for the county in which an alleged violation of this section occurred. The attorney general or the county attorney for the county in which an alleged violation of this section occurred may initiate a suit in the superior court in the county in which the school district ~~or charter school~~ is located for the purpose of complying with this section. After receiving written notice of an alleged failure to comply with this section, a school district ~~or charter school~~ that determines that a violation has occurred is not subject to a penalty or cause of action under this section if the school district ~~or charter school~~ cures the violation. For the purposes of this subsection, "cure" means to destroy any information gathered in violation of this section and to provide written instruction to the individual circulating the survey, to be kept on file for one (1) year after receipt of the written notice of the alleged failure to comply.

The District will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA) and the Individuals with Disabilities Education Act (IDEA) and the Protection of Pupil Rights Act (PPRA).

If a parent or eligible student believes that the District is violating the FERPA, that person has a right to file a complaint with the U.S. Department of Education. The address is:

The Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605  
Telephone number: (202) 260-3887

#### **Annual Notification**

At the beginning of every school year, every school district ~~and charter school~~ shall obtain written informed consent from the parent of a pupil to participate in any survey pursuant to A.R.S. [15-117](#) for the entire year. A parent of a pupil may at any time revoke consent for the pupil to participate in any survey pursuant to subsection A of section [15-117](#). For any pupil who is at least eighteen years of age, the permission or consent that would otherwise be required from the pupil's parent pursuant to this section is required only from the pupil. All surveys conducted pursuant to subsection A of section [15-117](#) shall be approved and authorized by the school district ~~or charter school~~. The school district ~~or charter school~~ is subject to the penalties prescribed in subsection L of section [15-117](#). A teacher or other school employee may not administer any survey pursuant to

subsection A of section [15-117](#) without written authorization from the school district or charter school.

Adopted: February 14, 2017

LEGAL REF.:

A.R.S.

[15-101](#)

[15-102](#)

[15-104](#)

[15-117](#)

[15-141](#)

[15-142](#)

[15-249](#)

[15-741](#)

20 U.S.C. 1232h

20 U.S.C. 1400 *et seq.*, Individuals with Disabilities Education Act

20 U.S.C. 7908

34 C.F.R. 300

34 C.F.R. 98

CROSS REF.:

[JI](#) - Student Rights and Responsibilities

[JICEC](#) - Freedom of Expression

[JII](#) - Student Concerns, Complaints, and Grievances

[KB](#) - Parental Involvement in Education





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** CONSENT AGENDA – Items 8.A. through 8.H.

Date assigned for Board consideration: June 27, 2017

None  
Policy Reference

None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

- A. Approve the Minutes for the Special and Regular Governing Board Meetings on June 13, 2017
- B. Approve Donations
- C. Approve Addenda Contracts
- D. Authorization to Enter into Cooperative Purchasing Contracts for Fiscal Year 2017-18
- E. Authorization to Enter into Sole Source Contracts for Fiscal Year 2017-18
- F. Approval of Additional Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18
- G. Approve the Attorney General Consent Judgement
- H. Student Travel
  - 1. Approve travel for students from Mountain Ridge High School to attend UCA Elite Summer Camp in Phoenix, AZ from July 14 through July 17, 2017
  - 2. Approve travel for students from Boulder Creek High School to attend Josten's National Workshop in San Diego, CA from July 24 through July 27, 2017
  - 3. Approve travel for students from Mountain Ridge High School to attend The Peaks Cross Country Invitational in Flagstaff, AZ from September 1 through September 2, 2017
  - 4. Approve travel for students from Mountain Ridge High School to attend Woodbridge Invitational in Irvine, CA from September 15 through September 17, 2017
  - 5. Approve travel for students from Deer Valley High School to attend Arizona Jazz Dance Showcase in Tucson, AZ from September 29 through October 1, 2017

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administrations recommendation to approve Consent Agenda Items 8.A. through 8.H.

Submitted by

Kim Redding  
Governing Board Secretary

Dr. James R. Veitenheimer  
Superintendent





Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

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**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Minutes for the Special and Regular Governing Board Meetings on June 13,  
2017

Date assigned for Board consideration: June 27, 2017      BEDG      38-431.01  
Policy Reference      A.R.S. Reference

**EXECUTIVE SUMMARY:**

See attached the Minutes for the Special and Regular Governing Board Meetings on June 13, 2017.

**REQUESTED BOARD ACTION –**

That the Governing Board approve the Minutes for the Special and Regular Governing Board Meetings on June 13, 2017.

Submitted by

Kim Redding  
Kim Redding

Governing Board Secretary

James R. Veitenheimer  
Dr. James R. Veitenheimer

Superintendent



20402 N. 15th Ave.  
Phoenix, AZ 85027  
623.445.5000 Phone  
623.445.5086 Fax  
www.dvusd.org

**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, June 13, 2017 - 6:00 P.M.

District Office Executive Conference Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

**1. Call to Order**

Mrs. Fisher, President, called the meeting to order at 6:02 p.m.

**2. Roll Call**

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present.  
Others in attendance: Superintendent Dr. Veitenheimer.

**3. Adoption of the Agenda**

Mrs. O'Brien motioned to adopt the Agenda. Mrs. Ordway seconded the motion. The motion carried (5-0).

**4. Call for an EXECUTIVE SESSION:**

Mrs. Ordway motioned that the Governing Board hold an Executive Session for the purpose set forth in Item 4.a. on the Agenda. Mrs. O'Brien seconded the motion. The motion carried (5-0).

**a. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. – Superintendent Evaluation**

**5. Adjournment**

Mrs. Ordway motioned to adjourn the meeting at 6:57 p.m. Mrs. O'Brien seconded the motion. The motion carried (5-0).



**DEER VALLEY**  
*Unified School District*

20402 N. 15th Ave.  
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**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, June 13, 2017 - 6:45 P.M.

District Office Training Facility 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. Call to Order

Mrs. Fisher, President, called the meeting to order at 6:57 p.m.

### 2. Roll Call

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Human Resources Director Mrs. Moffitt; Administrative Leadership and Services Director Dr. McNeill, and Barry Goldwater High School Assistant Principal Brittany Sutton.

### 3. Adoption of the Agenda

Mrs. Ordway motioned to adopt the Agenda. Mrs. O'Brien seconded the motion. The motion carried (5-0).

### 4. Call for an EXECUTIVE SESSION:

Ms. Frank motioned that the Governing Board hold an Executive Session for the purpose set forth in Item 4.a. on the Agenda. Mrs. O'Brien seconded the motion. The motion carried (5-0).

**a. Pursuant to A.R.S. §38-431.03.A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.** - Recommendation of Principal for Boulder Creek High School

### 5. Adjournment

Mrs. Ordway motioned to adjourn the meeting at 7:03 p.m. Mrs. O'Brien seconded the motion. The motion carried (5-0).



20402 N. 15th Ave.  
Phoenix, AZ 85027  
623.445.5000 Phone  
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www.dvusd.org

**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD Tuesday, June 13, 2017 - 7:00 P.M.

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. CALL TO ORDER

Mrs. Fisher, President, called the meeting to order at 7:06 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Deputy Superintendents Dr. Galligan and Mr. Migliorino, and Board Secretary Ms. Redding.

### 4. ADOPTION OF THE AGENDA

Ms. Frank motioned to adopt the Agenda moving Action Item 9.B. Approve the Recommendation for the Principal of Boulder Creek High School to follow Item 5. Awards, Achievements and Recognitions; removing Preview Items 10.A. Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the Expansion of Empowerment Scholarship Accounts (SB1431), 10.C.1. First Reading of Revised Policy BEDB – Agenda, 10.C.2. First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination, 10.C.3. First Reading of Revised Policy BEDD – Rules of Order, 10.C.4. First Reading of Revised Policy BGB – Policy Adoption, 10.C.6. First Reading of Revised Policy BHC – Board Communications with Staff Members and 10.C.12. First Reading of Revised Policy GCCE – Professional/Support Staff Conferences/Visitations/Workshops to the June 27, 2017 Regular Board Meeting; and moving Item 11. Public Comments to follow Reports Item 6.C. Fiscal and Business Services. Mrs. Ordway seconded the motion. The motion carried (5-0).

### 5. AWARDS, ACHIEVEMENTS AND RECOGNITIONS

There were no Awards, Achievements and Recognitions.

### 9. B. Approve the Recommendation for the Principal of Boulder Creek High School

\*\*\*This Item was moved at the Adoption of the Agenda

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Principal of Boulder Creek High School. Mrs. O'Brien seconded the motion. The motion carried (5-0).

The Governing Board congratulated Ms. Brittany Sutton for being named Principal of Boulder Creek High School.

### 6. REPORTS

#### A. Governing Board

Mrs. Fisher expressed her thoughts on a recent social media post and the campaign that followed. She discussed her role as a Board member and as a private citizen. She requested a future Study Session to discuss bullying programs and policy and procedure regarding student access to social media of district staff personal accounts. She had the opportunity to attend the Arizona School Boards Association (ASBA) Leadership Conference with Dr. Finch, Mrs. O'Brien and Mrs. Ordway and requested a future agenda item to include a discussion on Policy BCA – Board Ethics as a result of the ASBA request to display it on a poster in the Board Room. She would also like for the district to consider having motivational speaker Sam Glenn speak to staff in the future.

Ms. Frank has been reading Board updates and reports. She enjoyed her visit with Dr. Finch and had the opportunity to attend a Sierra Verde School professional development training in Flagstaff as a result of the APS STEM Schools for the Future grant they received.

Ms. Tweedy was excited to have the opportunity to meet with Dr. Finch. She congratulated Ms. Frank for having her air quality curriculum program receive the 2017 Achievement Award from the National Association of Counties (NACo) and 100,000 Brilliant Ideas that Work for the Best Innovations in Government Award.

Mrs. O'Brien asked for a list of study sessions that have been requested by the Board.

Mrs. Ordway recognized all employees who are leaving DVUSD. She also requested a list of the study sessions to begin prioritizing the items.

#### B. Superintendent

There was no Superintendent Report.

#### C. Fiscal and Business Services

##### 1. Student Enrollment Report

Mr. Jim Migliorino, Deputy Superintendent of Fiscal and Business Services, reported student enrollment through May 24, 2017 was 33,938 with a 0.7% decrease from last year.

##### 2. District Financial Reports

Mr. Migliorino reviewed the Maintenance & Operations (M&O), Student Activity and Auxiliary monthly reports for the month ended May, 2017.

*Graduating lifelong learners who will successfully compete, lead, and positively impact the world.*

**11. PUBLIC COMMENTS**

\*\*\**This Item was moved at the Adoption of the Agenda*

The following staff and community members expressed their concern with the Board President's recent use of Social Media: Aude Odeh, Kathy Huntington, KT Friend, and Shar Zand.

Sharyn Hanz, parent, expressed her concern with bullying that occurs within the district.

**7. OLD BUSINESS**

**A. Approve the Coding Recommendations for Computer Science – Progression of Learning Programs**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve a coding program for students to be developed during the 2017-18 school year. Mrs. Ordway seconded the motion.

The Board discussed the item.

Ms. Frank requested the Board be provided with the multi-year fiscal impact of the program, rather than just the 2017-18 year impact.

Ms. Frank amended her motion to table the discussion on the coding program to the July 11, 2017 Governing Board Meeting. Mrs. O'Brien seconded the motion. The motion carried (5-0).

**B. Approve the Certified Negotiated Language Tentative Agreement #66 for 2017-18**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Certified Negotiated Language Tentative Agreement #66 for 2017-18. Mrs. Ordway seconded the motion. The motion carried (5-0).

Mrs. Fisher requested a future Study Session to complete a thorough review of the Certified Manual.

**C. Approve the Classified Negotiated Language Tentative Agreement #66 for 2017-18**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Classified Negotiated Language Tentative Agreement #66 for 2017-18. Mrs. O'Brien seconded the motion. The motion carried (5-0).

Mrs. Fisher requested a future Study Session to complete a thorough review of the Classified Manual.

**D. Approve RFP #17-004-5 Absence Management, Applicant Tracking/HR Management Employee Performance Evaluation, Professional Development Systems**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the purchase from Frontline Technologies, per RFP #17-004-5 for a contract of an integrated system which includes Absence Management, Applicant Tracking/HR Management, Employee Performance Evaluation, and Professional Development Systems for Fiscal Year 2017-18, with optional annual renewal for four additional years through Fiscal Year 2022. Mrs. Ordway seconded the motion. The motion carried (5-0).

**8. CONSENT AGENDA – (Motion by Exception)**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve Consent Agenda Items 8.A through 8.J. Mrs. Ordway seconded the motion. The motion carried (5-0).

**A. Approve the Minutes for the Special Governing Board Meeting on May 19, 2017, the Special Governing Board Meeting on May 26, 2017, and the Special and Regular Governing Board Meetings on May 30, 2017**

The Governing Board approved the Minutes for the Special Governing Board Meeting on May 19, 2017 and the Special Governing Board Meeting on May 26, 2017 and the Special and Regular Governing Board Meetings on May 30, 2017.

**B. Approve Payroll Voucher #25 in the amount of \$12,924,204.24, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$1,330,596.11, for Fiscal Year 2016-17**

The Governing Board accepted the Administration's recommendation to approve Payroll Voucher #25 in the amount of \$12,924,204.24, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$1,330,596.11, for Fiscal Year 2016-17.

**C. Approve Donations**

The Governing Board accepted the Administration's recommendation to approve donations, on behalf of the district, in the amount of \$5,554.87.

**D. Approve Addenda Contracts**

The Governing Board accepted the Administration's recommendation to approve the Addenda Contracts. A copy is attached to the official Minutes.

**E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17**

The Governing Board accepted the Administration's recommendation to give the Administration authorization to enter into additional Cooperative Purchasing Contracts for Fiscal Year 2016-17.

**F. Approval of Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18**

The Governing Board accepted the Administration's recommendation to give approval of Multiple Year IFB and RFP Contract Renewals for Fiscal Year 2017-18.

**G. Approve the 2017-18 Deer Valley Education Foundation (DVEF) Memorandum of Understanding (MOU)**

The Governing Board accepted the Administration's recommendation to approve the 2017-18 Deer Valley Education Foundation Memorandum of Understanding.

**H. Bids/Proposals**

**1. Approve IFB #17-014-5 Supplemental Walk-In, Online & Catalog Consumer Goods**

The Governing Board accepted the Administration's recommendation to approve the bids from the list of vendors on the solicitation results, per IFB #17-014-5 for Supplemental Walk-In, Online & Catalog Consumer Goods for Fiscal Year 2017-18, with the option to renew annually for four additional years, expiring June 30, 2022.

**I. Annual Reauthorizations/Renewals**

**1. Approve Authorized Signers for Written Agreements/Contracts for 2017-18**

The Governing Board accepted the Administration's recommendation to approve Dr. Curtis Finch, Superintendent; Jim Migliorino, Deputy Superintendent; and Heather Mock, Finance Director, as authorized signers for all written agreements/contracts; and Ramona Reid, Purchasing Director, as authorized signer for purchase orders for the 2017-18 School Year.

**2. Approve Custodian for Revolving Funds for 2017-18**

The Governing Board accepted the Administration's recommendation to approve Jim Migliorino, Deputy Superintendent, as the Custodian for the Revolving Fund for the 2017-18 School Year.

**3. Approve Resolution for Annuity Contracts for 2017-18**

The Governing Board accepted the Administration's recommendation to approve the Resolution for Annuity Contracts for the 2017-18 School Year.

**4. Approve Resolution for Authorized Signers for Certificate of Deposit for 2017-18**

The Governing Board accepted the Administration's recommendation to approve the Resolution for Jim Migliorino, Deputy Superintendent; Heather Mock, Finance Director; and Debbie Habgood, Accounts Payable Coordinator, to be authorized signers for Certificates of Deposit the District holds in lieu of retention on construction for the 2017-18 School Year.

**5. Approve Authorized Signers for Notice of Claims for 2017-18**

The Governing Board accepted the Administration's recommendation to approve Kim Redding, Executive Assistant; Dorothy Ingram, Secretary; and Frances Servis and Shirley Clark, Receptionists, as authorized signers for all Notice of Claims for the 2017-18 School Year.

**6. Approve Designation of Student Activities Treasurer for 2017-18**

The Governing Board accepted the Administration's recommendation to approve the appointment of Heather Mock, Finance Director, as Treasurer of Student Activities for the 2017-18 School Year.

**J. Student Travel**

1. The Governing Board approved travel for students from Mountain Ridge High School to attend TSC Summer Camp in Litchfield Park, AZ from July 12 through July 15, 2017.
2. The Governing Board approved travel for students from Deer Valley High School to attend Complete Yearbook Training in Phoenix, AZ from July 27 through July 28, 2017.

**9. ACTION**

**A. Approve Human Resources Changes**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Human Resources Changes. Mrs. Ordway seconded the motion. The motion carried (5-0).

The Governing Board congratulated Ms. Brittany Behrens for being named Assistant Principal of Boulder Creek High School.

**B. Approve the Recommendation for the Principal of Boulder Creek High School**

\*\*\**This Item was moved to follow Item 5. Awards, Achievements and Recognitions*

**C. To consider and, if deemed advisable, adopt a Resolution authorizing the sale of Tax Anticipation Notes by the District**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to consider and, if deemed advisable, adopt a Resolution authorizing the sale of Tax Anticipation Notes on behalf of the District. Mrs. O'Brien seconded the motion. The motioned carried (5-0).

**D. Approve the Fiscal Year 2017-18 Salary Schedules**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the 2017-18 Salary Schedules. Mrs. Ordway seconded the motion. The motioned carried (5-0).

**E. Approve 2017-18 Contract Language for Exempt 10 Positions**

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the 2017-18 contract language for Exempt 10 positions. Mrs. Ordway seconded the motion. The motioned carried (5-0).

**F. Approve Performance Pay for the Deer Valley Unified School District Superintendent**

Ms. Frank motioned that the Governing Board approve Performance Pay for the Deer Valley Unified School District Superintendent Dr. James. R. Veitenheimer at 95%. Mrs. Ordway seconded the motion. The motioned carried (5-0).

**10. PREVIEW**

**A. Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the Expansion of Empowerment Scholarship Accounts (SB1431)**

\*\*\**This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda*

**B. Fiscal Year 2017-18 Classroom Site Fund Plan**

Mr. Migliorino reported the Classroom Site Fund (Proposition 301) allocation for 2017-18 is \$14,358,860, based on \$367 per student. He reviewed the three funds in the plan: Fund 011 Base Salary (20%), Fund 012 Performance Pay (40%), and Fund 013 Menu Items (40%). The percentage of Menu Money allocation that goes to teacher salaries is 76.5%. The FY18 CSF Plan incorporates the changes approved in the salary recommendation, provides a salary increase for teachers, expands the hard-to-fill addenda for 7<sup>th</sup> and 8<sup>th</sup> grade math and science positions and will be paid in a one-time payment. The 2017-18 Classroom Site Fund Plan will be brought for Board approval on June 27, 2017.

**C. First Reading of Governing Board Policy**

**1. First Reading of Revised Policy BEDB – Agenda**

\*\*\*This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

**2. First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination**

\*\*\*This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

**3. First Reading of Revised Policy BEDD – Rules of Order**

\*\*\*This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

**4. First Reading of Revised Policy BGB – Policy Adoption**

\*\*\*This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

**5. First Reading of Revised Policy BGD – Board Review of Regulations**

Dr. Veitenheimer stated that Policy BGD is being revised to remove a brief portion of unnecessary wording. This revision is ASBA recommended language.

**6. First Reading of Revised Policy BHC – Board Communications with Staff Members**

\*\*\*This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

**7. First Reading of Revised Policy DIE – Audits/Financial Monitoring**

Mr. Migliorino stated that Policy DIE is being revised to include an addition to reference the Office of Management and Budget Compliance. This revision is ASBA recommended language.

**8. First Reading of Revised Policy DJE – Bidding/Purchasing Procedures**

Mr. Migliorino stated that Policy DJE is being revised in response to recent district audit questions pertaining to compliance in contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. A reference to 2 C.F.R. 200.321 (contracting with small and minority businesses, women's business enterprises, and labor surplus area firms) has been added to the legal references.

**9. First Reading of Revised Policy EEAG – Student Transportation in Private Vehicles**

Mr. Migliorino stated that Policy EEAG is being revised to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated. This revision is ASBA recommended language.

**10. First Reading of Revised Policy EEB – Business and Personnel Transportation Services**

Mr. Migliorino stated that Policy EEB, like Policy EEAG, is being revised to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated. This revision is ASBA recommended language.

**11. First Reading of Revised Policy EFDA – Collection of Money/Food Tickets**

Mr. Migliorino stated that Policy EFDA is being revised due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, "Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments."

**12. First Reading of Revised Policy GCCE – Professional/Support Staff Conferences/Visitations/Workshops**

\*\*\*This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

**13. First Reading of Policy IJNDBA – Website Accessibility**

Dr. Veitenheimer stated that Policy IJNDBA is a new policy that addresses the Americans with Disabilities Act (ADA) Web Content Accessibility Guidelines by establishing procedures for students, parents, and members of the public to make accessibility complaints regarding the District website. This new policy is ASBA recommended language.

**14. First Reading of Revised Policy JFABD – Admission of Homeless Students**

Dr. Galligan stated that Policy JFABD is being revised to be in compliance with the McKinney-Vento Homeless Education Assistance Improvements Act of 2001 as updated and reauthorized by the Every Student Succeeds ACT (ESSA) of 2015 is included in the policy and the exhibit. This revision is ASBA recommended language.

**15. First Reading of Revised Policy JFB – Open Enrollment**

Mrs. Moffitt stated that Policy JFB is being revised to add the following language: In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced.

**16. First Reading of Revised Policy JL – Student Wellness**

Mr. Migliorino stated that Policy JL is being revised due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, "Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments." This revision incorporates the reference our meal charge policy, found in Board Policy EFDA. This revision is ASBA recommended language.

**17. First Reading of Revised Policy JLCC – Communicable/Infectious Diseases**

Dr. Galligan stated that Policy JLCC is being revised the language in the policy has been updated to reflect the language in the Arizona Administrative Code, Title 9, Health Services, Chapter 6, R9-6-355 regarding pediculosis (lice infestations). This revision is ASBA recommended language.

**18. First Reading of Revised Policy JR – Student Records**

Dr. Galligan stated that Policy JR is being revised because the text and legal references in this policy and regulation have been updated to include ESSA and information related to release of information. This revision is ASBA recommended language.

**19. First Reading of Revised Policy JRR – Student Surveys**

Dr. Galligan stated that Policy JRR is being revised to include the list of student/family characteristics in A.R.S. 15-177 which requires specific written informed consent from the parent of a pupil prior to administration of a survey that is retained by a school district or the department of education for longer than one (1) year and that solicits personal information about the pupil regarding any of the characteristics which are listed.

**11. PUBLIC COMMENTS**

\*\*\**Public Comment occurred following Reports Item 6.C. Fiscal and Business Services*

**12. FUTURE MEETINGS AND DATES TO REMEMBER**

June 27, 2017 – Regular Governing Board Meeting

July 3, 2017 – Independence Day Observed – District Offices Closed

July 4, 2017 – Independence Day – District Offices closed

July 11, 2017 – Regular Governing Board Meeting

**13. ADJOURNMENT**

Mrs. O'Brien motioned to adjourn the meeting at 8:35 p.m. Mrs. Ordway seconded the motion. The motion carried (5-0).



**DEER VALLEY**  
*Unified School District*

20402 N. 15th Ave.  
Phoenix, AZ 85027  
623.445.5000 Phone  
623.445.5086 Fax  
www.dvusd.org

**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

# UNAPPROVED

## MINUTES FOR THE SPECIAL MEETING OF THE GOVERNING BOARD Tuesday, June 13, 2017 - Immediately Following the Regular Meeting

District Office Governing Board Room 20402 N. 15<sup>th</sup> Avenue Phoenix, Arizona

### 1. Call to Order

Mrs. Fisher, President, called the meeting to order at 8:48 p.m.

### 2. Roll Call

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Deputy Superintendent Mr. Migliorino, and Board Secretary Ms. Redding.

### 3. Adoption of the Agenda

Ms. Frank motioned to adopt the Agenda. Mrs. Ordway seconded the motion. The motion carried (5-0).

### 4. Study Session

#### A. Budget Discussion

Mr. Jim Migliorino, Deputy Superintendent of Fiscal and Business Services, provided an overview of the budget reviewing revenue and expense changes, reclassification and staffing proposals, Capital items, and the teacher specific legislative pay. He gave the Board a better understanding as to what next steps are necessary to adopt the 2018 budget on July 11, 2017, and reminded them that the budget is the plan for the year of how anticipated revenues and expenses will be realized. All related actions that occur throughout the year are brought for Board approval. The Negotiated Solutions Team (NST) provided priority options for the Board to consider should funding become available.

The Board discussed the item.

Mrs. Fisher opened the floor to Public Comment.

The following staff addressed the NST priorities process: Maria Leyva, Deer Valley Education Association (DVEA) President; Steve Lundh, Deer Valley Educational Support Personnel Association (DVESPA) President; and Dennis Bohac, DVESPA member.

The following employees and community members addressed the IS&T apprenticeship reclassification program: Linda Slavick, teacher; Steve Lundh, DVESPA President; and Tim Tiller, parent.

The Governing Board directed Mr. Migliorino to hold the funds for the IS&T reclassifications in the contingency fund and to not bring any of those reclassifications for Board approval in Human Resources changes until a job study can be conducted and the Board can have a better understanding of what that process is. The Board also directed Mr. Migliorino to hold the funds in contingency for positions for programs that have not yet been approved.

The proposed FY18 Expenditure Budget will be presented on June 27, 2017 and for Board adoption on July 11, 2017.

The Board recognized Ms. Heather Mock and the NST for their efforts on the budget proposal.

### 5. Adjournment

Mrs. O'Brien motioned to adjourn the meeting at 10:10 p.m. Mrs. Ordway seconded the motion. The motion carried (5-0).





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Donations

Date assigned for Board consideration: June 27, 2017

KCD  
Policy Reference

15-342  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – Attached is a summary list of donations that have been given to various schools.

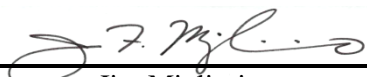
Rationale – According to A.R.S. 15-342 and District policy KCD, the board must approve all donations received by the district.

Fiscal Impact – The total amount being approved at this time is \$5,880.78. The total received for the 2016-17 school year is \$182,406.68.

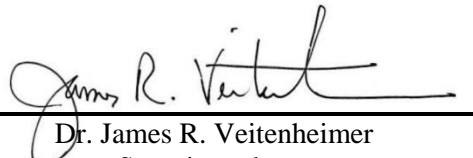
#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve donations, on behalf of the district, in the amount of \$5,880.78.

Submitted by

  
Jim Migliorino

Deputy Superintendent

  
Dr. James R. Veitenheimer  
Superintendent

## **DONATIONS**

One (1) outdoor “Buddy Bench”, and eighteen (18) Virco Student Zuma Rocker chairs donated by Las Brisas PTSA to Las Brisas Elementary School, with the bench being used in the playground area, and the chairs to be used in the Special Education classrooms as needed – Value \$2,606.11.

One (1) Amana 21 cubic foot refrigerator donated by Kerri Knudsen to Bellair Elementary School to be used by the school’s Pre-school Program – Value \$250.

One (1) Seaga model vending machine donated by Jackson Hourihan to Anthem School to be used by the Student Council as a fund raiser – Value \$1,900.

One (1) Fischer Technik Principles of Engineering Kit donated by Aaron Parsons to Boulder Creek High School to be used by the Robotics or STEM Education Programs at the school – Value \$995.

Twelve (12) pizzas from Costco donated to Sunrise Elementary School to be used for the 6<sup>th</sup> grade lunch and celebration – Value \$129.67.





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Addenda Contracts

Date assigned for Board consideration: June 27, 2017      None      15-502  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

Description – Attached is a listing of the award of compensation for duties assigned to staff district wide for the current year. This list is reflected by categories.

Rationale – The Governing Board must approve all addenda contracts pursuant to A.R.S. §15-502.

Fiscal Impact – The attached list shows the amount requested for each addenda contract.

IBN Addenda are negotiated agreements funded from M&O.

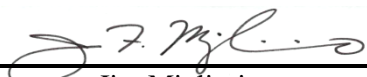
Non-IBN Addenda are established and approved by each supervisor and are typically paid from non-M&O funds such as: State and Federal Grants, eSchool funds, Student Activity, Gifts and Donations, Tax Credits, Civic Center, Community Schools, Bookstore/Athletics, etc.

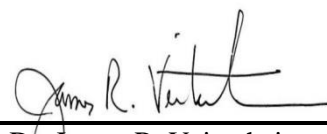
A copy of the addenda list will be attached to the official minutes.

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the addenda contracts in the attached listing.

Submitted by

  
Jim Migliorino  
Deputy Superintendent

  
Dr. James R. Veitenheimer  
Superintendent

**DEER VALLEY SCHOOL DISTRICT  
PAYROLL/BENEFITS DEPARTMENT  
ADDENDAS  
BOARD DATE 6/27/2017**

<u>Name</u>	<u>School</u>	<u>Duty</u>	<u>Amount</u>
<b><u>IBN</u></b>			
BARSKY, SUE	BARRY GOLDWATER	EXTRA DAYS LIBRARIAN - 20 DAYS	\$4,603.00
GARRAWAY, CYNTHIA	SANDRA DAY OCONNOR	CTSO	646.00
HERMANSON, BETH	BARRY GOLDWATER	BAND ASSISTANT HS	2,779.00
JACKSON, RICK	BARRY GOLDWATER	CTSO - SKILLS USA	574.22
KIDWELL, DEBRA	BARRY GOLDWATER	CTSO - DECA	574.22
KIDWELL, DEBRA	BARRY GOLDWATER	CTSO - SKILLS USA	584.22
KURTZ, TIFFANY	SANDRA DAY OCONNOR	CTSO	646.00
MATTHEIS, RYAN	BARRY GOLDWATER	CTSO - SKILLS USA	574.22
MORRISON, MARCI	BARRY GOLDWATER	LICENSED CLINICAL SOCIAL WORKER	2,500.00
PERMENTER, LAURA	BARRY GOLDWATER	COUNSELOR EXTRA DAYS-7 DAYS-HEAD	1,756.16
RAYNAK, DEBRA	BARRY GOLDWATER	CTSO - SKILLS USA	574.22
<b>SUB TOTAL - IBN</b>			<b>\$15,811.26</b>

**NON-IBN**

AARON, JULIA	ARROWHEAD	SPECIAL EDUCATION STRATEGIST MENTOR	\$500.00
ALLRED CHRISTINE	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	3,300.00
BERNARD, SHAWNA	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	500.00
BOWLUS, PATRICIA	DESERT SKY	SCHOOL NURSE MENTOR	500.00
BRICHTA, JESSICA	HIGHLAND LAKES	SPECIAL EDUCATION STRATEGIST MENTOR	500.00
BURDEN, EMILY	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	2,700.00
CARDELLI, WENDY	BARRY GOLDWATER	SPECIAL EDUCATION STRATEGIST MENTOR	500.00
COOTS, MICHELLE	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	1,000.00
COOTS, MICHELLE	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	500.00
CROSS, JEREMY	SONORAN FOOTHILLS	ADAPTED PHYSICAL EDUCATION TEACHER MENTOR	500.00
DEVENNEY, JON	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	7,000.00
DUARTE, DAVID	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	1,500.00
DUQUETTE, NICOLE	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	8,700.00
EASTIN, MICHAEL	ARROWHEAD	BAND K-6 - CIVIC CENTER FUNDS	1,395.00
ENG, CARI	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	500.00
FANTIN, MICHELE	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	2,900.00
FELLENS, JOHN	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	8,300.00
FITZPATRICK, JAYME	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	4,800.00
FORD, KAREY	ARROWHEAD	OCCUPATIONAL THERAPIST MENTOR	500.00
GAMBOA, NICOLE	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	1,800.00
GARRAWAY, CYNTHIA	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	500.00
GEARING, ANDREA	DESERT SAGE	SCHOOL NURSE MENTOR	500.00
GIRNIUS, DANIELLE	HIGHLAND LAKES	PSYCHOLOGIST MENTOR	500.00
HAGEMAN, EVA	LEGEND SPRINGS	PSYCHOLOGIST MENTOR	500.00
HARKEMA, KATIE	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	7,700.00
HOELZEN, STEVE	MOUNTAIN RIDGE	SPECIAL EDUCATION STRATEGIST MENTOR	500.00
HOOSHMAND, MICHAEL	MOUNTAIN RIDGE	BASEBALL ASST - TAX CREDITS	1,000.00
HOPSON, ERIKA	DISTRICT OFFICE	DVLP SUMMER SCHOOL TEACHER	20,000.00
HORTON, RONDA	ESPERANZA	OCCUPATIONAL THERAPIST MENTOR	500.00
HURST, KAREN	HIGHLAND LAKES	SCHOOL NURSE MENTOR	500.00

JEWETT, ANDREA	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	4,200.00
KEPPNER, MARLINA	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	11,300.00
LILJENQUIST, LISA	DESERT SAGE	OCCUPATIONAL THERAPIST MENTOR	500.00
LINDENMEIER, JESSICA	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	5,000.00
LITTLE, AUDRA	HIGHLAND LAKES	SPEECH LANGUAGE PATHOLOGIST MENTOR	500.00
LIZANEC, MARIA	CONSTITUTION	SCHOOL NURSE MENTOR	500.00
LOHMEIER, JASON	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	3,400.00
MCGORRAY, KATHLEEN	HILLCREST	PSYCHOLOGIST MENTOR	500.00
MCIVOR, LACEY	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	2,200.00
MORGAN, CHRISTOPHER	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	1,800.00
OLSEN, ANN	GAVILAN PEAK	PHYSICAL THERAPIST MENTOR	500.00
ORRAHOOD, SHERI	DESERT MOUNTAIN	PSYCHOLOGIST MENTOR	500.00
PARROTT, KATIE	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	4,100.00
PONDY, KATHY	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	2,300.00
POTTS, DEANN	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	10,200.00
RADNICH, KENDRA	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	1,200.00
ROA, CANDICE	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	1,000.00
SANDQUIST, DEANNA	STETSON HILLS	PSYCHOLOGIST MENTOR	500.00
SHOFFER, SALLY	VISTA PEAK	SPECIAL EDUCATION STRATEGIST MENTOR	500.00
SHUTT, RACHEL	DISTRICT OFFICE	LIBRARY CATALOGER	6,280.00
SKVAREK, LADONNA	GREENBRIER	SPECIAL EDUCATION STRATEGIST MENTOR	500.00
SLUGH, SAMANTHA	DEER VALLEY MS	JUNE EXTENDED TEACHING ACADEMY ADMIN	5,600.00
STEUTERMANN, ANN	STETSON HILLS	SPECIAL EDUCATION STRATEGIST MENTOR	500.00
STOFFERS, KIMBERLY	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	7,400.00
SULLINGER-DUKARM, STEP	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	3,500.00
SUMMERHILL, RONALD	VISTA PEAK	PSYCHOLOGIST MENTOR	500.00
TAPLEY, JENNIFER	GAVILAN PEAK	SPEECH LANGUAGE PATHOLOGIST MENTOR	500.00
VENABLE, CHARLES	MOUNTAIN RIDGE	BASEBALL ASST - TAX CREDITS	1,000.00
WALLACH, ANDREA	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	4,300.00
WALTER, KIM	MOUNTAIN SHADOWS	SCHOOL NURSE MENTOR	500.00
WANN, PATTI	DISTRICT OFFICE	ELL COORDINATOR - HR M&O	1,800.00
WANN, PATTI	DISTRICT OFFICE	ELL COORDINATOR - CIAS M&O	1,800.00
WILLIAMS, ANNIE	DISTRICT OFFICE	DVOLF SUMMER SCHOOL TEACHER	500.00
<b>SUB TOTAL - NON-IBN</b>			<b>\$165,475.00</b>

#### **RATIFIED**

GOODRICH, ROBERT	DEER VALLEY HS	EARLY RETIREE 5%	\$1,539.07
TRIKOFF, CYNTHIA	LAS BRISAS	EARLY RETIREE 5%	1,040.39

**SUB TOTAL - RATIFIED** **\$2,579.46**

#### **REVISED**

LEON, PATRICIA	SONORAN FOOTHILLS	EXTRA DAYS NURSE-REVISED AMOUNT	\$398.34
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**SUB TOTAL - REVISED** **\$398.34**

#### **RESCIND**

LIZANEC, MARIA	CONSTITUTION	EXTRA DAYS NURSE-DUPLICATE	\$485.30
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**SUB TOTAL - RESCIND** **\$485.30**

**POST SEASON PAY**

KIDWELL, DEBRA	BARRY GOLDWATER	POST SEASON PAY - DECA	<u>\$400.00</u>
		SUB TOTAL - POST SEASON PAY	\$400.00
		GRAND TOTAL	<u>\$185,149.36</u>





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Authorization to Enter into Cooperative Purchasing Contracts for Fiscal Year 2017-18

Date assigned for Board consideration: June 27, 2017

DJE/DJB-R  
Policy Reference

None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – It is recommended that the Governing Board authorize the Administration to purchase from the attached list of vendors using cooperative purchasing contracts and develop miscellaneous blanket purchase agreements for the 2017-18 fiscal year. This is a list of anticipated cooperative purchases for FY 2017. The list includes requests that are expected to arise during the year. By approving these vendors and amounts now, we are able to process requisitions without delay. These are only estimates and total purchases may be lower. If total purchases appear as if they will exceed these amounts, we will request additional approval at a future board meeting.

Rationale – According to State Board of Education Rules and Regulations and District policy, the board must approve all contract purchases over \$100,000. In order to ensure continuity in the payment of ongoing expenses, the Governing Board is being asked to authorize the Administration to proceed with contracts to these suppliers as the need arises. This list of vendors reflects the amount spent in FY 16-17, with request for board approval for FY 17-18 of the same amount or anticipated increased amount. From time to time, it may be necessary to come to the Governing Board with additional cooperative purchase contracts not on this list.

Fiscal Impact – Funds for these contract purchases have been included in the District's expenditure budget for the 2017-18 school year.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to give the Administration authorization to enter into Cooperative Purchasing Contracts for Fiscal Year 2017-18.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

**Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Cooperative Agency</b>	<b>Contract #</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/27/2017	Aire Filter Products	AZSC	ADP014064765	\$200,000	Pleated A/C Filters	Facilities	GD
6/27/2017	All Aboard America	SAVE	G1212PUHSD	\$120,000	Charter Bus Services	All Schools and District Departments	KK
6/27/2017	American Fence Co	AZSC	ADSP013046427	\$75,000	Fencing Materials, Supplies	Facilities	GD
6/27/2017	Apple Computer	AZSC	ADSP016098839	\$1,000,000	Computers, equipment & accessories	IS&T and DO Offices/Schools	GD
6/27/2017	Apple Computer	MESC	M12BAPPLE0303	\$100,000	Various equipment- checking for compatibility	IS&T	GD
6/27/2017	Apple Computer Inc,	MESC	M16OAPPLE0304	\$1,000,000	Apple iPads and Equipment, Software & Licensing	IS&T	GD
6/27/2017	Apple Computer Inc,	MESC	M16OAPPLE0304	\$400,000	Apple iPads and Equipment	DO Depts/ Schools	GD
6/27/2017	Arizona Furnishings	MESD	M13SAZF0129	\$100,000	Classroom and Office Furniture	All Schools and District Departments	JH
6/27/2017	Arizona Office Technologies	AZSC	ADSP013-050379	\$105,000	Maintenance on all Xerox Copiers (incl supplies)	Graphic Communications	RR
6/27/2017	Arizona Restaurant Supply	MESC	M14BAZRS0625	\$300,000	Kitchen Smallwares & Equipment	Food & Nutrition & All Schools	CJ
6/27/2017	Associated Fence	MESC	M15JAFCO1102	\$200,000	Fencing Materials and Supplies	Facilities	GD
6/27/2017	Bank of America	SAVE	SMS094627777 Chandler	\$2,000,000	P Card Program	All Schools and Departments	RR
6/27/2017	Brady Industries	AZSC	AADSP011012618	\$100,000	Custodial Supplies & Equipment	Facilities	GD
6/27/2017	Cable Solutions	AZSC	ADSP012033467	\$250,000	Cabling installation	IS&T for various schools	GD
6/27/2017	Canyon State Bus	MESC	M13NCBSBS0925	\$250,000	Bus engines, transmissions, parts and repairs	Transportation	JH
6/27/2017	Canyon State Bus	MESC	M13NCBSBS0925	\$525,000	New buses	Transportation	RR

**Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Cooperative Agency</b>	<b>Contract #</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/27/2017	CCS Presentations Systems	AZSC	AADSP012032703	\$100,000	Audio Visual equip and services	IS&T	GD
6/27/2017	CCS Presentations Systems	MESC	M151CCS1002	\$100,000	Audio Visual equip direct order projectors, replacement lamps, presentation systems	IS&T	GD
6/27/2017	CDW-G	NIPA-TCPN	R160201	\$1,000,000	Computer equip & peripherals: Mac Antivirus License	Schools/DO Depts. And IS&T	GD
6/27/2017	CDW-G	MESC	M151CDW1002	\$750,000	Computer equip & peripherals: Mac Antivirus License	Schools/DO Depts. And IS&T	GD
6/27/2017	CDW-G	SAVE	S16076MC	\$750,000	Technology Products and Services. HP, Cisco, Dell Comm Vault, Symantec, Vmware, Apple, Google, Microsoft	Schools/DO Depts and IS&T	GD
6/27/2017	CenturyLink	AZSC	AADSP012024624	\$700,000	Networking components & circuit charges for IS&T	IS&T	GD
6/27/2017	CenturyLink	AZSC	ADSP015088468	\$400,000	Telephone carrier and broadband services	Schools and DO Depts, IS&T	GD
6/27/2017	Corporate Air Mechanical	IGPA	1376	\$100,000	HVAC Services and Repairs	Facilities	GD
6/27/2017	Costco	GPPCS	G17.01.21GESD	\$115,000	Grocery and misc items	Schools & Departments	CJ
6/27/2017	Cox Arizona Telecom, L.L.C	AZSC	ADSP015-088473	\$100,000	Carrier and Broadband Provider Services	IS&T	GD
6/27/2017	Dave Bang Associates	MESC	M14XBANG0220	\$100,000	Outdoor furniture, playground equipment and softfall ground cover	Facilities	GD
6/27/2017	Deca Southwest	IGPA	14-148	\$750,000	Interior and exterior lighting retrofits including ballasts, lamps, motion sensors, dimming ballasts and new fixtures	Facilities	GD
6/27/2017	Dell Marketing	AZSC	ADSP016098163	\$50,000	Computer Repairs	IS&T	GD

### Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)

Date	Vendor Name	Cooperative Agency	Contract #	Estimated Amount	General Description	Department Reserved	Buyer
6/27/2017	Dell Marketing	AZSC	ADSP016098163	\$1,500,000	Computer equipment, systems, server, hardware, software, repair, repair parts, Big IP Maintenance- IS&T	Schools and DO Depts, IS&T	GD
6/27/2017	Desert Choice Transportation	GPPCS	G160420	\$125,000	Contracted Transportation Services	Transportation	JH
6/27/2017	DL Sales	AZSC	ADSP001464761	\$100,000	Industrial and MRO Supplies (HVAC FILTERS)	Facilities	GD
6/27/2017	EMC	AZSC	ADSP0100284	\$100,000	Networked disk storage to house data from critical district systems including visions	IS&T	GD
6/27/2017	Fire Security Elect & Comm Inc.	MESC	M13AFIRE0529	\$1,500,000	Fire security access changes, including new fire alarm systems, intercom systems, clocks, etc	Facilities	GD
6/27/2017	Fire Security Elect & Comm Inc.	IGPA	14-175P	\$1,500,000	Fire security access changes, including new fire alarm systems, intercom systems, clocks, etc	Facilities	GD
6/27/2017	Fire Security Elect & Comm Inc.	MESC	M13AFIRE0529	\$200,000	Fire security access changes, including new fire alarm systems, intercom systems, clocks, etc	Various Schools	GD
6/27/2017	Fire Security Elect & Comm Inc.	IGPA	14-175P	\$200,000	Fire security access changes, including new fire alarm systems, intercom systems, clocks, etc	Various Schools	GD
6/27/2017	Follett Library	MESC	M14KFOLL1002	\$155,000	Media Center Circulation System	IS&T	GD
6/27/2017	General Acrylics	MESC	M150GAI30201	\$200,000	Installation of Tennis and related sports courts, resurfacing	Facilities	GD
6/27/2017	General Acrylics	MESC	M16AI0423	\$200,000	Construction, reconstruction, surfacing, resurfacing and striping of running tracks	Facilities	GD
6/27/2017	Grainger	NIPA/TCPN	R142102	\$300,000	Plumbing, filters, lighting maintenance equipment and janitorial supplies	Facilities	GD
6/27/2017	Graybar Electric	USC	USCIS13255001	\$150,000	Electrical Products, LED Lighting Products	Facilities	GD
6/27/2017	Graybar Electric	USC	USCIS13255001	\$150,000	Electrical Products, LED Lighting Products	IS&T	GD

**Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Cooperative Agency</b>	<b>Contract #</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/27/2017	Graybar Electric Company	USC	USCIS15255000	\$150,000	Telecommunications Supplies & Accessories	IS&T	GD
6/27/2017	Hewlett Packard Company	AZSC	ADSP016098209	\$70,000	Phantom, Ranger & Alpha Server maintenance; campus wide license grant	IS&T	GD
6/27/2017	Hillyard	MESC	M14AHILL0530	\$2,000,000	Janitorial supplies, Equipment, and Services for equipment	All Schools and District Departments, MDC, Facilities	GD
6/27/2017	Holsum Bakery Inc	MESD	M13E-BAKE-0701	\$100,000	Bread & Baked Goods	Food & Nutrition & All Schools	CJ
6/27/2017	Home Depot	SAVE	16154	\$100,000	Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and services	All Schools/ DO Depts	GD
6/27/2017	Houghton Mifflin Harcourt Intervention Solutions	GPPCS	G15-16-001GESD	\$100,000	Instructional Courseware - Read 180, Math 180	Schools/DO	CJ
6/27/2017	Instructure	TCPN/National IPA	R150702	\$134,000	Subscription to the Canvas Software Program, PD, Materials, Consulting Svcs for FY 17-18	eSchools	RR
6/27/2017	Johnson Controls	SAVE	S14121SMC	\$200,000	York Chillers, Maintenance, Repairs, and Overhauls	Facilities	GD
6/27/2017	Johnson Controls	AZSC	ADSP015-090249	\$350,000	HVAC Maintenance, Repair and Emergency Services	Facilities	GD
6/27/2017	JTM	ADOE	ADED14-00003351	\$173,000	Commodity Processing of USDA Donated Food	Food & Nutrition	CJ
6/27/2017	KFS (Kaleidoscope Family Services)	GPPCS	G15-005WESD	\$100,000	Contracted Special Education Services	SSS	CJ
6/27/2017	Landscape Structures	NIPA-TCPN	R5202	\$50,000	Repair and replacement of existing landscape structures, playground equipment as needed	Facilities	GD
6/27/2017	LMNOP	SAVE	SG160320TempeESD	\$125,000	Speech Language Pathology Services	SSS	CJ

**Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Cooperative Agency</b>	<b>Contract #</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/27/2017	Logicalis	MESC	M16BLOGIC20723	\$500,000	Wireless LAN & Network Equipment/License	IS&T	GD
6/27/2017	Logicalis	MESC	M14SELOGIC12242	\$1,500,000	E-Rate eligible internal connections products, installation and services, include: 3Com,APC, Berk-Tek, Blonder Tongue, Cisco, HP, Jubbell Liebert, Ortronix, Panduit, West Penn and others	IS&T	GD
6/27/2017	Logicalis	IGPA	1GPA15-54-035S	\$1,500,000	E-RATE eligible internal connections products, installations and services. The products include: Cisco, APC, AMP/TE, Berk-Tek, Blonder Tongue, HP, Hubbell, Liebert, Ortronix, Panduit, Extreme, Ruckus and others.	IS&T	GD
6/27/2017	Logicalis	AZSC	ADSP012-024629	\$500,000	Networking Equipment and Services	IS&T	GD
6/27/2017	Logicalis	MESC	M11DNIC0722	\$500,000	Telephone Systems	IS&T	GD
6/27/2017	Mechanical Products BAS, Inc	IGPA	#14-180S	\$800,000	Energy Management Systems & Service	Facilities	GD
6/27/2017	Nexus IS	AZSC	ADSP012024622	\$500,000	Network projects at BGHS & MRHS (Also: Data center and networking hardware, software; consulting and managed services; cloud and collaboration services for all DVUSD	IS&T	GD
6/27/2017	Nexus IS	AZSC	ADSP012024622	\$1,500,000	District- Wide data center and networking hardware, software; consulting and managed services; cloud and collaboration services	IS&T	GD
6/27/2017	Out of the Shell	ADOE	ADED14-00003351	\$107,000	Commodity Processing of USDA Donated Food	Food & Nutrition	CJ
6/27/2017	Paxton/Patterson	GPPCS	G161706CSD	\$110,000	Career Technical Labs, Programs, & Materials	Middle Schools	CJ
6/27/2017	Pearson	GPPCS	G150219TESD	\$112,000	Assessment & Testing Materials	All Schools	CJ

**Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Cooperative Agency</b>	<b>Contract #</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/27/2017	Pilgrim's Pride	ADOE	ADED14-00003351	\$120,000	Commodity Processing of USDA Donated Food	Food & Nutrition	CJ
6/27/2017	Pro Petroleum	AZSC	ADSP013037523	\$1,000,000	Bio-Diesel and Ethanol fuel	Transportation	JH
6/27/2017	Progressive Roofing	MESC	M13XPRO0417	\$300,000	Roofing replacement and Repairs, Materials	Facilities	GD
6/27/2017	Progressive Roofing	1GPA	1GPA14184P	\$1,000,000	Repairs, Replacement, Restoration and Maintenance	Facilities	GD
6/27/2017	Pueblo Mechanical & Controls	1GPA	1380	\$1,000,000	HVAC, equip, parts, services	Facilities	GD
6/27/2017	Pueblo Mechanical & Controls	MESC	M14GPMAC2-0903 JOC	\$1,500,000	Heating Ventilation, Air Conditioning (HVAC) Job Order Contracting project for SV Rooftop Replacement, BGHS Cooling tower Project, Legend Springs and Copper Creek Heat recovery systems, BCHS Gas units for heating, and DVHS DX units for Admin Bldg	Facilities	GD
6/27/2017	Purcell Tire	AZSC	AADSP016117140	\$200,000	New Tires for Buses, Fleet & Trailers	Transportation	JH
6/27/2017	Republic	GPPCS	G15008WESD	\$300,000	Refuse Services	All Schools and District Departments	KK
6/27/2017	Ricoh	USC	USC4400003732	\$950,000	Copiers, maintenance, supplies; Printers, printer supplies	All Schools and District Departments	KK
6/27/2017	Safari Micro, Inc	MESC	M15ISM11002	\$150,000	Computer equipment, hardware, peripherals,software,supplies, accessories	IS&T	GD
6/27/2017	Sentinel Technologies	SAVE	S16076MC	\$750,000	Network equipment- hardware, software and professional services, hardware maintenance	IS&T	GD
6/27/2017	Shade N Net	MESC	M16DSHADE0401	\$100,000	Shade Structures	Facilities	GD
6/27/2017	SHI International	SAVE	S16076MC	\$350,000	Various software & Licensing	IS&T, Schools, Other Depts	GD

**Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Cooperative Agency</b>	<b>Contract #</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/27/2017	Simpson Norton	MESC	M15GSNC0824	\$200,000	Utility vehicles, Tractors, Golf Carts, Grounds Maint Vehicles Equipment & Services	Facilities, Schools, DO Depts	GD
6/27/2017	Smartschools Plus	SAVE	S14-06MPS	\$2,000,000	Retired Employee Lease Back Program	Finance	RR
6/27/2017	Tolin Mechanical	IGPA	14-169P	\$150,000	Parts, Services for HVAC Systems at all DVUSD Facilities	Facilities	GD
6/27/2017	Transource Computers	AZSC	ADSP016098200	\$50,000	Hardware components, repair parts, software & licensing	IS&T	GD
6/27/2017	Transource	AZSC	ADSP016098200	\$50,000	Computer hardware & support	Schools and DO Departments	GD
6/27/2017	Troxell	MESC	M151TROX1002	\$500,000	Audio Visual equip,computer equipment, hardware, peripherals,software,supplies, accessories,printers/scanners	IS&T	GD
6/27/2017	Troxell	MESC	M151TROX1002	\$500,000	Audio Visual equip,computer equipment, hardware, peripherals,software,supplies, accessories,printers/scanners	Schools/DO Depts.	GD
6/27/2017	Troxell	MESC	M151TROX1002	\$250,000	Computer software, peripherals, supplies, accessories, services	IS&T	GD
6/27/2017	Troxell	MESC	M151TROX1002	\$250,000	A/V equipment, installation of projectors, smart boards and sound systems	IS&T	GD
6/27/2017	Tyson	ADOE	ADED14-00003351	\$252,000	Commodity Processing of USDA Donated Food	Food & Nutrition	CJ
6/27/2017	US Energy Services, Inc	MESC	M14FUSES0825	\$1,000,000	Installation of energy efficient lighting systems and products at all DVUSD Facilities	Facilities	GD
6/27/2017	Veritiv Operating Co.	MESC	13G-UW1-0614	\$230,000	Copy Paper White 8 1/2 x 11+F110	MDC stock	KK
6/27/2017	Verizon Wireless	WSCA	ADSP013034099 WSCA 1907	\$193,000	Cell phones, equipment, and air service	All Schools and District Departments	GD

# Blanket Cooperative Purchase Totals for FY 2017/18 (quantities not guaranteed)

Date	Vendor Name	Cooperative Agency	Contract #	Estimated Amount	General Description	Department Reserved	Buyer
6/27/2017	Waxie Sanitary Supply	SAVE	S100448901	\$200,000	Maintenance equipment and cleaning supplies	Facilities, Schools, DO Depts	GD
6/27/2017	Western Refining Wholesale	AZSC	ADSP013-037522	\$150,000	Unleaded Gasoline	Transportation	JH
6/27/2017	Wholesale Floors, Inc	NIPA-TCPN	142701	\$1,200,000	Flooring, Carpet, Tile etc. for all DVUSD Projects	Facilities	GD
6/27/2017	Wholesale Floors, Inc	1GPA	16-015-04	\$1,000,000	Removal, Installation, Services, Furnish of Carpet, Tile and etc... For DVUSD Schools: CS,DC,LS,ME,MS,VP	Facilities	GD
6/27/2017	Wist Office Products	1GPA	14-163S	\$100,000	Office and classroom supplies not stocked in our warehouse	Schools and DO Depts	JH
6/27/2017	Worldstrides Heritage Performance	GPPCS	G1255515637	\$250,000	Educational Field Trips	All schools	KK

1 GPA = 1 Government Purchasing Alliance  
 ADOE = Arizona Department of Education  
 AZSC = Arizona State Contract  
 CUSD = Chandler Unified School District  
 GPPCS = Greater Phoenix Consortium of Schools  
 MESCS = Mohave Educational Services Cooperative  
 NIPA/TCPN = National Intergovernmental Purchasing Alliance/The Cooperative Purchasing Network  
 NVEC = North Valley Education Consortium  
 SAVE = Strategic Alliance for Volume Expenditures  
 USC = U.S. Communities  
 YEPA = Yuma Educational Purchasing Association

Buyers: CJ = Cheryl James; GD = Gina Davis; JH = Jennifer Habgood; KK = Karen Kelner; RR = Ramona Reid





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Authorization to Enter into Sole Source Contracts for Fiscal Year 2017-18

Date assigned for Board consideration: June 27, 2017 DJE/DJB-R None  
Policy Reference A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – It is recommended that the Governing Board authorize the Administration to purchase from the attached list of sole source suppliers and develop miscellaneous blanket purchase agreements for the 2017-18 fiscal year. This is a list of anticipated sole source purchases fiscal year 2017-18. The list includes requests that are expected to arise during the year. By approving these vendors and amounts now, we are able to process requisitions without delay. These are only estimates and total purchases may be lower. If total purchases appear as if they will exceed these amounts, we will request additional approval at a future board meeting.

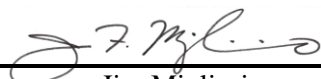
Rationale – According to State Board of Education Rules and Regulations and District policy, the board must approve all sole source purchases. In the past, the district has proceeded with contracts for these services and the Governing Board has ratified them via the approval of vouchers. In order to ensure continuity in the payment of ongoing expenses, the Governing Board is being asked to authorize the Administration to proceed with contracts to these suppliers as the need arises. This list of vendors reflects the amount spent in fiscal year 2016-17, with request for board approval for fiscal year 2017-18 of the same amount or anticipated increased amount. From time to time, it may be necessary to come to the Governing Board with additional sole source purchase contracts not on this list.

Fiscal Impact – Funds for these contract purchases have been included in the District's expenditure budget for the 2017-18 school year.

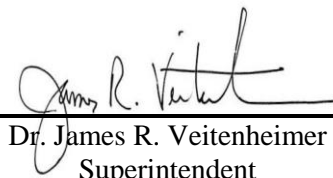
#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to give the Administration authorization to enter into Sole Source Contracts for Fiscal Year 2017-18.

Submitted by



Jim Migliorino  
Deputy Superintendent



Dr. James R. Veitenheimer  
Superintendent

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

<b>Date</b>	<b>Vendor Name</b>	<b>Estimated Amount</b>	<b>General Description</b>	<b>Justification</b>	<b>Department Reserved</b>	<b>Buyer</b>
6/27/2017	Aces-Austin	\$20,000	Behavioral Coaches	Only provided by this private school.	Transportation	CJ
6/27/2017	ACT	\$120,000	ACT Tests for All 8th Grade, HS & CTE	Only provider of College Readiness Standards Tests.	All 8th Grade Schools, HS, CTE	CJ
6/27/2017	AdvancED	\$35,000	Annual Accreditation Fees	Only agency using policies and procedures for accreditation from AdvancED Accreditation Divisions: NCA CASI; NWAC and SACS CASI.	All Schools	RR/CJ
6/27/2017	Apple Computer	\$100,000	Parts & Support	Made only by Apple Computers for Apple computers.	IS&T	GD
6/27/2017	Arizona DECA	\$50,000	Various Conference Registrations	Student conferences and competitive events.	High Schools	KK
6/27/2017	Arizona Diamondbacks	\$40,000	Community Ed Sunsational Camp trips & Student field trips	Only local MLB season games.	Community Ed & Schools	KK
6/27/2017	Arizona FBLA	\$70,000	Various Conference Registrations	Student conferences and competitive events.	High Schools	KK
6/27/2017	Arizona FCCLA	\$15,000	Various Conference Registrations	Student conferences and competitive events.	High Schools	KK
6/27/2017	Arizona Interscholastic Association	\$300,000	AZ State required varsity membership dues/fees for participation and excess catastrophic insurance and rule books.	Required by the State of Arizona.	Middle and High Schools	KK
6/27/2017	Arizona Interscholastic Association	\$175,000	High school sports officiating services	Districts are required to use AIA officials unless AIA cannot provide at the time of need.	High Schools	KK
6/27/2017	Arizona Parenting	\$10,000	Publish advertising for DVUSD	Audience specific publication	CCE	RR

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	Arizona Science Center	\$50,000	Specific exhibits and programs; school field trips; Community Ed programs/ trips	Venue offers content, exhibits and programs specific to desired learning experience.	Schools and Community Ed	KK
6/27/2017	Atomic Learning	\$60,000	Annual License Agreement	License renewal for existing program only available from this vendor.	IS&T	GD
6/27/2017	BMI	\$30,000	Bar Code System	Only system compatible with Visions.	Fiscal Services	RR
6/27/2017	Boojum Institute for Experiential Education	\$30,000	Student Field Trips	Venue offers content and program specific to desired learning experience.	All Schools	KK
6/27/2017	BrainPOP	\$30,000	Online curriculum-based subscription for educational resources	Sole supplier, publisher and holder of all copyrights for BrainPOP, BrainPOP Jr, and BrainPOP Espanol.	Curriculum & Schools	CJ
6/27/2017	C&M Communications	\$200,000	Repeater for bus radios	Maintenance, service & parts for existing systems is provided only by this vendor.	Transportation	JH
6/27/2017	CenturyLink	\$75,000	Network core maintenance & Opt 61 maintenance	Maintenance, service & parts for existing Qwest (Nortel) systems is provided only by this vendor.	IS&T	GD
6/27/2017	Chip-AZ Software	\$12,000	Campus Nurse & Injury Reporting System license renewal	License renewal for existing program only available from this vendor.	IS&T	GD
6/27/2017	Citrix Systems	\$15,000	Virtualization software license supporting Visions financial system.	License renewal for existing program only available from this vendor.	IS&T	GD

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	College Board AP Exam/College Board PSAT	\$300,000	Student examinations including but not limited to AP, PSAT, SAT, and CLEP	College Board is the sole owner of the following programs, exams, publications, and software: AP, AP Central, AP Potential, Pre AP, AP Vertical Teams, Accuplacer, CLEP, PSAT/NMSQT, PSSS, Recruitment PLUS, SAT, SAT Readiness Program, SAT Reasoning Test, SAT Subject Test, CollegeED, SpringBoard, MyRoad.	High Schools	CJ
6/27/2017	Combined Computer Resources	\$50,000	License renewal for Winocular system	License renewal for existing program only available from this vendor.	HR & IS&T	GD
6/27/2017	Computer Corp of America	\$15,000	Software Maintenance Support (Ranger)	Vendor does not have a reseller.	IS&T	GD
6/27/2017	Daikin Applied	\$150,000	HVAC Repairs for McQuay Equipment	Factory direct service for Daikin- McQuay HVAC products.	Facilities	GD
6/27/2017	DECA	\$30,000	Various Conference Registrations	Student national conferences and competitive events.	High Schools	KK
6/27/2017	Dell Marketing	\$40,000	Comm Vault maintenance for F5Ef7 6 Convert/upgrade to CLA/DP enterprise infrastructure 1 TB capacity	Only vendor that is authorized reseller of CommVault.	IS&T	GD
6/27/2017	Discovery Education	\$10,000	Package to include Days of Discovery professional training and curriculum alignment, Discovery Education streaming plus Discovery Education Science	Owner, creator, producer and sole distributor in Phoenix area.	Curriculum & Schools	CJ

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	Discovery Education	\$15,000	Vanderbilt Assessment of Leadership in Education (VAL-ED)	School leadership evaluation tool developed by Vanderbilt University is exclusively licensed to Discovery Education.	Administrative Leadership and Svcs.	CJ
6/27/2017	Disneyland Performing Arts	\$100,000	Workshops, Competitions & Festivals hosted by Disney's Performing Arts Program	Sole provider of specific Disney Performing Arts programs.	All Schools	KK
6/27/2017	Environ	\$100,000	Service on Multistack Chillers at three schools	Only authorized dealer in area. Manufacturer warranty requires use of authorized dealer.	Facilities	GD
6/27/2017	eSchool Solutions	\$25,000	Smart Find System	Vendor does not have a reseller.	IS&T	GD
6/27/2017	Faria Systems Inc	\$10,000	ManageBac hosted software	Only provider for software necessary to manage requirements of IB program.	BGHS	CJ
6/27/2017	Follett Higher Education/GCC	\$11,000	Dual enrollment course - Computer Information Systems	Manufacturer customizes course materials for GCC dual enrollment course.	CTE/BGHS	CJ
6/27/2017	Franklin Covey	\$25,000	Franklin Cover Leader In Me	This school-wide student program is unique to Franklin Covey.	MS	CJ
6/27/2017	Glendale, City of	\$100,000	Off Duty Police Officer services needed	Services can only be provided by sworn officers employed by the City of Glendale.	Schools and Facilities located in City of Glendale	KK
6/27/2017	Glendale Foothills Aquatic Center	\$16,000	Use of swimming pool by DVHS Swim Team	IGA	DVHS	JH
6/27/2017	Glendale Foothills Aquatic Center	\$10,000	Community Ed Sunsational Summer Camp Admission for 5 Schools	IGA	Community Ed	KK

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	GLS Technologies	\$30,000	Chipsync annual support	Chipsync system support provided only by this vendor.	IS&T	GD
6/27/2017	Grand Canyon Railway	\$12,000	Student Field Trips	Vendor is the only venue that does Railway Transportation from Williams AZ. To the Grand Canyon	All schools	JH
6/27/2017	Great Books Foundation	\$15,000	Leader Training and Jr Great Books	Leader Training Course teaches the shared inquiry method of discussion.	All Schools	CJ
6/27/2017	Guided Discoveries	\$50,000	Astrocamp, CIMI, Catalina Island Student Trips	Venue offers content, exhibits and programs specific to desired learning experience.	Various Schools	JH
6/27/2017	Harris School Solutions	\$400,000	License Renewal for Meal Tracker	Vendor is sole provider of eTriton software, support, technical services/ installation and training services.	Food & Nutrition	GD
6/27/2017	Harris School Solutions (eTriton)	\$19,000	Upgrade current system to include 2 modules: 1. Inventory & Ordering 2. Meal Planning & Production	Previously used Agilysys. By upgrading the current eTriton software the district will save approx \$7,800. Harris School Solutions is the only vendor that can upgrade their system.	Food & Nutrition	GD
6/27/2017	Hatch Early Learning Experts	\$20,000	Hatch iStartSmart Learning System	Hatch is sole provider for the learning system and has the copyrights for the iStartSmart Software Suite as well as the ECLaunch. Hatch also holds the exclusive rights to market, sell and distribute the Hatch ISS Computer Desk.	SSS	GD
6/27/2017	Heinemann Publishing	\$20,000	Leveled Literacy Intervention	Sole publisher for selected literacy intervention materials.	Elementary Schools	DJ
6/27/2017	Houghton Mifflin Harcourt	\$20,000	Evaluation forms, tests, cognitive abilities; gifted testing CogAT 7	Published only by this vendor. Sole owner of CogAT testing materials.	All Schools	CJ

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	International Baccalaureate	\$80,000	IB Membership and Exam Fees	Vendor does not offer membership or exams through resellers	BGHS & PH	CJ
6/27/2017	IXL Learning	\$22,000	Online Math Service for 5th-8th grades. Skills to practice for State Standards.	No agents or dealers authorized to represent this product.	All 5th-8th Grade Math Students	CJ
6/27/2017	Johnson Controls	\$100,000	Maintenance and Repairs on York Chillers and York Packaged A/C Units	Only authorized Arizona representative for York Chillers.	Facilities	GD
6/27/2017	Junior Achievement of Arizona	\$40,000	Admission and Field Trips for All DVUSD K-8 Schools	Only vendor educating students in financial literacy, workforce readiness and entrepreneurship	All K-8 Schools	JH
6/27/2017	Kronos	\$60,000	Payroll software license renewal	Vendor does not have a reseller	Payroll	GD
6/27/2017	LRP Publications	\$10,000	Title 1 Administration resources, Connection subscription renewal	Published and provided only by this vendor	SSS	CJ
6/27/2017	Learning A-Z	\$35,000	Read/Write program	Published and provided only by this vendor	Schools	CJ
6/27/2017	Lego Education	\$10,000	Competition registration, materials	Competition hosted by ASU using Lego Education programs	Schools	CJ
6/27/2017	Maricopa County Sherriff	\$45,000	Off Duty Police Officer Services	Services can only be provided by sworn officers employed by the MCSO	BCHS	KK
6/27/2017	Mechanical Products	\$750,000	Circon EMS parts and services	Vendor does not have a reseller for Circon EMS	Facilities	GD
6/27/2017	Mechanical Products Southwest	\$100,000	Parts and service on Evapco Cooling Towers	Vendor does not have a reseller	Facilities	GD

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	MediaNet	\$35,000	Annual subscription fees and mtce for E-IEP PRO	Software subscription and mtce provided only by this vendor	IS&T and Student Support Services	GD
6/27/2017	MobyMax	\$20,000	On-Line License MobyMax finds and fixes missing curriculum skills with personalized-learning, web-based, adaptive K-8 curriculum. Mpulse gold additional desktop user software maint license renewal-facilities work order system	Sole Source supplier, publisher and holder of all copyrights for MobyMax.	All Schools	GD
6/27/2017	Mpulse	\$20,000		Only vendor that can provide license for their computerized maintenance management system	Facilities	GD
6/27/2017	Music Theatre International	\$22,000	Licensing rights for plays	Company is the sole owner of specific play rights	Schools and Community Ed.	CJ
6/27/2017	National Academy Foundation (NAF)	\$25,000	NAF Academy Workforce Partnerships	NAF is a unique national organization that provides industry-specific curricula and work-based learning experiences.	DVHS & MRHS/CTE	CJ
6/27/2017	Northrop Grumman	\$350,000	Horizon Software License Renewal and Ephox renewal that supports Horizon	Web based total assessment system which was purchased in 2006 per rfp 06055. Only vendor to support system	IS&T	GD
6/27/2017	Office and Warehouse Solutions	\$10,000	Repair of Kardex Remstar filing system	Only authorized factory service dealer	SSS	JH
6/27/2017	Otis Educational	\$100,000	Software license renewal support & training	Vendor does not have a reseller	IS&T	GD

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	Name change from Pearson NCS to PowerSchool Group, LLC	\$200,000	PowerSchool software license renewal, support & training	Vendor does not have a reseller	IS&T	GD
6/27/2017	Pearson NCS (Certiport)	\$30,000	Software certification programs.	Only provider for this software certification program.	All High Schools	CJ
6/27/2017	Peoria USD, Ironwood HS Swimming Pool	\$16,000	Use of swimming pool by MRHS and SDOHS Swim Team	IGA	MRHS & SDOHS	KK
6/27/2017	Phoenix Art Museum	\$10,000	School Field Trips as requested	Educational Field Trips	All Schools in District	JH
6/27/2017	Phoenix, City of	\$100,000	Off Duty Police Officer services needed	Services can only be provided by sworn officers employed by the City of Phoenix	Schools and Facilities located in City of Phoenix	RR
6/27/2017	Phoenix, City of, Deer Valley Swimming Pool	\$16,000	For use by BGHS Swim Team	IGA	BGHS	KK
6/27/2017	Phoenix Mercury	\$50,000	Admissions for Phoenix Mercury Fitness Camp, Sunsational Summer Camps	No other venue	Community Education for various school programs	KK
6/27/2017	Raising Arizona Kids	\$12,000	Advertising	Specifically advertising in this publication	CCE	RR
6/27/2017	Ron Turley Associates	\$15,000	Fleet Management Software Program maintenance and supplies	RTA created and developed the software independently, maintaining full and exclusive rights for source code, programming, modifications, distribution, training and support	Transportation	JH
6/27/2017	Scholastic Magazines	\$30,000	Classroom Magazines	Vendor does not have a reseller	Schools	CJ

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	SeaWorld Adventure Parks	\$20,000	Student Field Trips	Only venue offering content and program specific to the desired learning experience.	All Schools	KK
6/27/2017	Sigler & Reeves	\$100,000	Carrier parts & services	Vendor does not have a reseller	Facilities	GD
6/27/2017	Skills USA Arizona	\$15,000	Registration and conferences for various DVUSD High Schools and Advisors	Only venue offering content and program specific to the desired learning experience.	All DVUSD High Schools	KK
6/27/2017	Sport Lines	\$20,000	AMERICAN TRIPS INC striping and painting	Only company in Metro Phoenix area offering the service	High Schools	KK
6/27/2017	Spinitar	\$20,000	VariQuest products: Poster, Cutout, Awards, Design Maker, Laminating System	Only dealer authorized to sell variQuest product line in Arizona	Various Schools and Departments	JH
6/27/2017	ST4 Learning	\$52,000	Software Licenses for WORDQ4, SPEAKQ4 and WORDQ CHROME programs	Specific product is only provided by this vendor	SSS	RR
6/27/2017	Tams-Witmark Music Library, Inc.	\$15,000	Licensing rights for plays	Vendor is sole provider for specific musical performance rights.	Schools and Community Ed.	CJ
6/27/2017	Theatrical Rights Worldwide	\$10,000	Live performance rights for musicals.	Vendor is sole provider for specific musical performance rights.	Schools and Community Ed.	CJ
6/27/2017	Travel Wise	\$4,000	Travel agency for student and chaperone travel to HOSA conference and Skills USA conferences	Vendor mandated by HOSA.	O'Connor High School	KK
6/27/2017	Travel Wise	\$15,000	Travel agency for student and chaperone travel to Skills USA, Arizona conference	Vendor mandated by Skills, USA.	High Schools	KK

**FY 2017/18 Sole Source Purchase Totals (quantities not guaranteed)**

6/27/2017	Turnitin/ iParadigms	\$25,000	Web-based plagiarism- prevention tool that helps teachers analyze if students are writing and submitting original work.	1 year license renewal fee for Turnitin Plagiarism Prevention- existing program	All High Schools	GD
6/27/2017	USA Spirit National	\$125,000	Spiritline National competition events	Only venue for USA national spiritline competition events	All DVUSD high schools	KK
6/27/2017	Washington DECA	\$15,000	Conference Registrations	Student conferences and competitive events specific to DECA Program	All District High Schools	KK
6/27/2017	YMCA Camp Surf	\$100,000	Field Trips	Venue offers content and program specific to desired learning experience.	All Schools & Community Ed	KK
6/27/2017	Zonar	\$175,000	Annual Evinet/ Evir service, parts and hardware	The only factory authorized dealer	Transportation	JH





Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

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**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approval of Additional Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18

\_\_\_\_\_  
\_\_\_\_\_

Date assigned for Board consideration: June 27, 2017      None      15-213  
Policy Reference      A.R.S. Reference

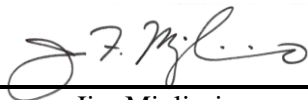
**EXECUTIVE SUMMARY:**

This is an additional list of contracts which are part of multiple year IFB's and RFP's. The board is required to approve renewal of these contracts. Some amounts are firm, while others are estimates based on previous years' purchases. Several solicitations included awards to multiple vendors. A detailed list of vendor names and anticipated annual expenditures for those multiple awards are available in the Purchasing Services Department.

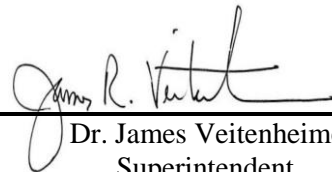
**REQUESTED BOARD ACTION –**

That the Governing Board accept the Administration's recommendation to give approval of additional Multiple Year IFB and RFP contract renewals for Fiscal Year 2017-18.

Submitted by



Jim Migliorino  
Deputy Superintendent



Dr. James Veitenheimer  
Superintendent

# FY 2017/18 DVUSD Contract Renewals

	A	B	C	D	E	F	G	H	I	J	K	L	M
	CONTRACT TITLE	VENDOR NAME	SOL TYPE	SOL NUMBER	BID AWARD DATE	FY 2015/16 EXPEND	FY 2016/17 EXPEND	FY 2017/18 ESTIMATED	FY 2015/16 STATUS	FY 2016/17 STATUS	FY 2017/18 STATUS	FINAL EXPIRATION DATE	FUND SOURCE
1	Bus and White Fleet Repair with OEM Supplied Parts	Rush Truck Centers of Arizona	RFP	13-039-5	12/10/2013	inc in total 6/13/17 GB	inc in total 6/13/17 GB	inc in total 6/13/17 GB	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
2	Bus and White Fleet Repair with OEM Supplied Parts	Serek Radiator	RFP	13-039-5	12/10/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	12/10/2018	M&O, Capital
3	Comm Ed Acct System	TIES/FeePay/Eleyo	RFP	15-022-5	1/12/2016	NA	250,000	\$250,000	NA	1st Yr	2nd YR	10/30/2020	M&O, Capital
4	District wide Campus Servers	Xbyte Technologies	IFB	16-047	4/26/2017	NA	175,000	\$175,000	NA	1st Yr	Final	4/30/2018	M&O, Capital
5	Driver Training Simulators	Virtual Driver Interactive	RFP	16-053-2	4/26/2017	NA	124,000	\$124,000	NA	1st Yr	2nd YR	6/30/2019	M&O, Capital
6	Electrical Supplies & Materials	Border States Electric Supply	RFP	13-009-5	7/25/2013	40,000	40,000	\$40,000	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
7	Electrical Supplies & Materials	Deer Valley Ace Hardware, LLC	RFP	13-009-5	7/25/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
8	Eset NOD32 Antivirus	IT Secure One	IFB	16-024-3	6/23/2016	NA	55,000	\$56,000	NA	1st Yr	2nd YR	6/30/2019	M&O, Capital
9	HVAC Supplies & Materials	Ferguson Enterprises/Air Cold Supply	RFP	13008-5	7/25/2013	100,000	100,000	\$150,000	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
10	Ipad Protective Cases & Replacement Parts	Devicewear	RFP	15-035-2	12/8/2015	150,000	200,000	\$200,000	1st Yr	2nd Yr	Final	1/30/2018	M&O, Capital
11	Micro Focus School License Agreement	Hypertec USA Inc. (Hypertec Direct)	IFB	17-012	5/30/2017	NA	NA	\$215,000	NA	NA	1st YR	6/30/2018	M&O, Capital
12	Paint Supplies & Materials	Dunn Edwards Corp	RFP	13-010-5	6/25/2013	50,000	50,000	50,000	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
13	Paint Supplies & Materials	Union Hills Ace Hardware	RFP	13-010-5	6/25/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
14	Plumbing Supplies & Materials	Bearing Belt and Chain	RFP	13-007-5	7/25/2013	150,000	150,000	151,000	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
15	Plumbing Supplies & Materials	Deer Valley Ace Hardware, LLC	RFP	13-007-5	7/25/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
16	Plumbing Supplies & Materials	Ferguson Enterprises/Air Cold Supply	RFP	13-007-5	7/25/2013	inc in total	inc in total	inc in total	3rd Yr	4th Yr	5th Yr	6/30/2018	M&O, Capital
17	Special Education Contracted Services	Progressive Therapy	RFP	14-002-5	5/27/2014	inc in total 6/13/17 GB	inc in total 6/13/17 GB	inc in total 6/13/17 GB	2nd Yr	3rd Yr	4th Yr	6/30/2019	M&O





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

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### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Attorney General Consent Judgement

Date assigned for Board consideration: June 27, 2017      None      15-342  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – This Consent Judgment between the Attorney General and our District is regarding the 2014 purchase of band uniforms. This document was jointly prepared by our attorney, Mr. David Cantelme, and the Attorney General's Office. We recommend the Governing Board approve this, as this is the best way to bring closure to this matter.

Rationale – This is a routine agenda item. According to A.R.S. 15-342 the District can enter into agreements with other governmental agencies.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Attorney General Consent Judgement.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

1 Mark Brnovich  
Attorney General  
2 (Firm State Bar No. 14000)  
Dana R. Vogel  
3 Assistant Attorney General  
State Bar No. 030748  
4 Office of the Attorney General  
1275 West Washington Street  
5 Phoenix, AZ 85007-2926  
Telephone: (602) 542-7748  
6 Facsimile: (602) 542-4377  
[consumer@azag.gov](mailto:consumer@azag.gov)  
7 Attorney for Plaintiff

8 **IN THE SUPERIOR COURT OF THE STATE OF ARIZONA**

9 **IN AND FOR THE COUNTY OF MARICOPA**

10 STATE OF ARIZONA, *ex rel.* MARK  
BRNOVICH, Attorney General,

11 Plaintiff,

12 vs.

13 DEER VALLEY UNIFIED SCHOOL  
14 DISTRICT NO. 97, an Arizona Political  
Subdivision,

15 Defendant.  
16  
17

Case No.:

**CONSENT JUDGMENT WITH DEER  
VALLEY UNIFIED SCHOOL DISTRICT  
NO. 97**

Assigned to the Hon. \*\*\*\*

18 The State of Arizona, through its Attorney General, filed its Complaint in this action on  
19 \*\*\*, acting on behalf of the general welfare and economy of the State. The Complaint alleges  
20 violations by the Deer Valley Unified School District No. 97 of the Arizona Education Act,  
21 A.R.S. § 15-213, and the School Procurement Code rules found in the Arizona Administrative  
22 Code, A.A.C. R7-2-1001 et seq.

23 In 2015, the Attorney General commenced an investigation of the purchasing and  
24 contracting activities of the District relating to the purchase of new band uniforms for Sandra  
25 Day O'Connor ("SOC") High School and Boulder Creek ("BC") High School. To resolve this  
26 matter without further expenditure of public monies, Defendant Deer Valley Unified School

District No. 97 and the State have agreed to the entry of this Consent Judgment setting forth the following findings and ordering the following relief. The parties agree on most facts, which are contained in the Stipulated Facts section below.

THEREFORE, the Court finds as follows:

### DEFINITIONS

Throughout this Consent Judgment, the following terms have the meanings indicated below:

- a. “Attorney General” means the Arizona Attorney General and any duly authorized representative of the Office of the Attorney General, State of Arizona.
- b. “BC” means Boulder Creek High School.
- c. “Board” or “Governing Board” means the members of the Deer Valley Unified School District’s Governing Board and all persons acting for or on their behalf.
- d. “Complaint” means the State’s Complaint in this action.
- e. “District” means the Deer Valley Unified School District No. 97, a political subdivision of the State of Arizona, and all Governing Board members, employees or agents acting for or on its behalf.
- f. “Person” means any natural person and any corporation, partnership, joint venture, formal or informal association, and any other legal entity.
- g. “Procurement” means the process of formally soliciting bids or quotes, as set forth in the School Procurement Code, A.A.C. R7-2-1001 et seq., for goods, services, materials, construction, or any other tangible or intangible thing where the amount expended is above a threshold dollar amount set by applicable procurement law. Procurement also includes all functions that pertain to formal solicitations, including but not limited to publishing notice, describing requirements or specifications, competitive sealed bidding, selecting contractors, and preparing and awarding contracts, work orders,

1 all phases of contract administration, and all other activities related to contracts to  
2 provide goods, services, materials, construction and tangible or intangible things.

3 h. "Request for Proposals" or "RFP" has that meaning set forth in A.A.C. R7-2-  
4 1001(106).

5 i. "School District" means a political subdivision of this state with geographic  
6 boundaries organized for the purpose of the administration, support and maintenance of  
7 public schools or an accommodation school. A.R.S. § 15-101(22).

8 j. "SOC" means Sandra Day O'Connor High School.

9 k. "School Procurement Code" means those rules adopted by the Arizona State  
10 Board of Education, codified at A.A.C. R7-2-1001 et seq.

11 l. "State" means the State of Arizona, acting through its Attorney General.

12 **STIPULATED FACTS**

13 1. The causes of action alleged in the Complaint arose within Arizona. Plaintiff is the  
14 State. Defendant is an Arizona political subdivision. Venue in Maricopa County is proper for  
15 all claims pursuant to A.R.S. § 12-401(17).

16 2. This Court has jurisdiction, pursuant to A.R.S. §§ 12-1801 and 15-213(G), over the  
17 subject matter of this action and over the parties stipulating to the entry of the Consent  
18 Judgment.

19 3. In 2015, District Purchasing Services notified the SOC and BC Band Directors that  
20 capital funding was available for the District to procure new band uniforms at the two high  
21 schools.

22 4. The District participates in several purchasing cooperatives, as authorized by R7-2-1191,  
23 one of which is and has been TCPN.

24 5. In response to Purchasing Services' notification regarding the availability of funds to  
25 purchase uniforms, District Band Director David Duarte notified SOC Band Director Melanie  
26

1 Britton and BC Band Director James O'Halloran that the District could buy their respective  
2 schools' uniforms from vendors on the TCPN list at the pricing set forth on the list.

3 6. Ms. Britton and Mr. O'Halloran each proceeded to design and select their respective  
4 school's band uniforms from separate vendors on the TCPN list ("TCPN Vendors.")

5 7. Procurement authority for purchasing band uniforms utilizing the TCPN contract lapsed  
6 before the District could complete the purchases.

7 8. Since the District could not purchase the band uniforms using the TCPN contract, it had  
8 to look to other purchasing cooperatives to which it belonged or procure band uniforms through  
9 the competitive procurement procedures required by the School Procurement Code.

10 9. The District issued a Request for Proposals for band uniforms on January 20, 2015.  
11 Responsive proposals were due on February 2, 2015.

12 10. The District received inquiries regarding uniform designs from three vendors wishing to  
13 submit responsive proposals.

14 11. The District told the inquiring vendors that it could not provide information regarding the  
15 designs.

16 12. At least one vendor informed the District that it was impossible to submit a proposal  
17 without knowing what designs the band directors had in mind.

18 13. Only the TCPN vendors submitted proposals.

19 14. The District awarded contracts to the TCPN vendors on February 10, 2015.

20 15. The parties disagree as to the legal conclusions to be drawn from the Stipulated Facts and  
21 set forth their positions below.

## 22 23 **STATE'S FINDINGS**

24 16. The District initiated an illusory, competitive procurement process that ensured the  
25 preselected TCPN vendors would be awarded the contracts. The RFP process was illusory for  
26 the reasons below:

- 1 a. To ensure the preselected TCPN vendors would win the competitive procurement  
2 process, the District drafted its RFP in a manner that failed to provide the requisite  
3 information interested vendors needed to submit responsive proposals;
- 4 b. It is common practice for band uniform RFPs to describe the desired uniform  
5 designs or even provide rough sketches of the desired designs to assist vendors in making  
6 their offers;
- 7 c. Although the band directors had already chosen their uniform designs, the  
8 District's RFP did not contain any description of the desired designs. In fact, at least  
9 three vendors contacted the District seeking information about the preferred uniform  
10 designs. Each vendor was told that the chosen design could not be shared;
- 11 d. The lack of design specificity in the District's RFP ensured that only the  
12 preselected vendors would be able to submit responsive proposals, which is in fact what  
13 happened: Only the preselected vendors submitted proposals to furnish the band uniforms  
14 to the District; and
- 15 e. The District's acts violated R7-2-1014 of the School Procurement Code, which  
16 requires school districts to encourage competition in satisfying the school district's needs.
- 17 f. The Attorney General's investigation was conducted in accordance with and  
18 within the scope of its statutory authority. The Attorney General's investigation  
19 concluded that the District engaged in activities that violated the Arizona Education Act  
20 and the School Procurement Code.

#### 21 **DISTRICT'S POSITION**

22 17. The District disagrees with and denies the Attorney General's findings and conclusions.  
23 The District remains of the position that it acted in good faith and made every effort to comply  
24 with all applicable laws in its efforts to purchase band uniforms, and contends the RFP complied  
25 with the School Procurement Code by:  
26

- a. Containing specifications that provided sufficient detail and objective requirements for each element of the band uniforms;
- b. Not being unduly restrictive;
- c. For each item of the specifications, allowing each vendor to propose equals;
- d. Being published within the 14-day time line required by R7-2-1042; and
- e. complying in every material respect with the School Procurement Code.

18. To avoid the further expenditure of public funds in prosecuting and defending this case, the State and the District desire to resolve without trial any liability of the District under A.R.S. §§ 15-213 and 41-2616 and have consented to entry of this Consent Judgment.

19. Based on the foregoing, upon the Complaint, and upon the Stipulation to Entry of Consent Judgment annexed below, the Court finds itself fully apprised.

#### **APPLICABILITY**

20. The provisions of this Consent Judgment shall apply to the District. So long as this Consent Judgment is in effect, the District shall be responsible to ensure that its Board, employees and agents act in conformity with the terms of this Consent Judgment.

#### **TERM OF CONSENT JUDGMENT**

21. Unless otherwise indicated, this Consent Judgment shall be in full force and effect for twenty-four (24) months following its entry. In the event that the Attorney General finds that the District has violated any of the Consent Judgment provisions and upon written notice to the District, the term of the Consent Judgment may be extended up to six months per violation.

#### **PROVISIONS**

The following provisions of the Consent Judgment will be effective immediately upon entry of the Judgment unless otherwise indicated:

22. The District, its Board, employees and agents shall not engage in any conduct prohibited by A.R.S. § 15-213, the School Procurement Code, A.A.C. R7-2-1001 et seq., the USFR, or any other procurement rules or regulations adopted by the State for school districts.

1 23. In accordance with such rules and laws, and to the extent of their applicability, all District  
2 procurements above the sealed bid threshold amount, as set by applicable procurement law and  
3 District policies, shall conform to the requirements set forth in the School Procurement Code,  
4 and all District procurements below the threshold amount set forth in A.R.S. § 41-2535(A),  
5 made applicable to school districts by A.R.S. § 15-213(A)(1), shall conform to the USFR  
6 Competitive Purchasing requirements.

7 24. No goods or services subject to the School Procurement Code or USFR Competitive  
8 Purchasing requirements shall be accepted by the District unless properly procured, and no  
9 purchase order or contract for the purchase of goods or services shall be issued until after  
10 completion of an appropriate procurement or competitive purchasing process for such contract  
11 to the extent applicable under A.R.S. § 15-213, the School Procurement Code, A.A.C. R7-2-  
12 1001 et seq., the USFR, or any other procurement rules or regulations adopted by the State for  
13 school districts.

14 25. The District shall make a copy of the Consent Judgment available to the public in the  
15 District's Administrative Offices.

16 26. The District shall obtain additional and ongoing training on the procurement and  
17 competitive purchasing requirements of the School Procurement Code and the USFR. This  
18 training shall take place at least twice per fiscal year and shall be attended by the District's  
19 Deputy Superintendent for Fiscal and Business Services, Finance Director and all employees or  
20 agents who are or may be involved in any of the District's competitive purchasing and  
21 procurement activities. At least ten days before each training, the District shall notify the  
22 Attorney General of the scheduled training and provide a copy of the training syllabus for  
23 approval. No later than ten days after each training, the District shall provide to the Attorney  
24 General documentation identifying the District employees or agents who participated in the  
25 training.

1 27. The District shall pay to the Office of the Arizona Attorney General, Antitrust Revolving  
2 Fund, the sum of two thousand five hundred (\$2,500.00), payable ten days after the Consent  
3 Judgment is entered by the Court.

4 28. Upon request of the Attorney General, the District shall submit such written reports,  
5 under oath if requested, with respect to any of the matters contained in this Consent Judgment as  
6 may be identified in the request in relation to this Consent Judgment. This requirement shall be  
7 in addition to any notice or reporting requirements set forth above.

8 29. Nothing contained herein shall limit the rights of the State pursuant to its civil  
9 investigative authority or the Attorney General's right to contest any claim of attorney-client or  
10 work-product privilege relating to any matter that has or may arise from any investigation by the  
11 Attorney General into any acts or practices of the District.

12 30. The Consent Judgment constitutes a full and complete release by the State and the  
13 Attorney General with respect to the claims set forth in the Complaint.

#### 14 **RELEASE AND SETTLEMENT OF CLAIMS**

15 31. The payment and performance as provided herein shall be, upon completion, in  
16 settlement of all claims the State may have against the District arising out of the conduct that is  
17 the basis for the State's Complaint in this action.

18 32. Nothing in this Consent Judgment shall be construed to release or to confer any right  
19 whatsoever on any person other than the District.

#### 20 **REMEDY ON DEFAULT**

21 33. In the event the District violates any provision of this Consent Judgment, the State may  
22 move this Court for an order finding the District in default, upon affidavits stating the factual  
23 grounds therefore.

24 34. Upon the Court's order finding the District in default, the Attorney General may exercise  
25 all remedies available at law or in equity.  
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Judge, Maricopa County Superior Court

1                                    **STIPULATION TO ENTRY OF CONSENT JUDGMENT**

2

3    The Deer Valley Unified School District, by and through its Superintendent and the Deer Valley

4    Unified School District Governing Board after having had the opportunity to consult with legal

5    counsel about the terms of this Consent Judgment and the Arizona Attorney General, on behalf

6    of the State of Arizona, agree that the Consent Judgment may be entered by the Court forthwith.

7    The signature of the Governing Board President below attests to the Governing Board's action

8    taken at open meeting to consent to the entry of this judgment.

9

10

11   DEER VALLEY UNIFIED SCHOOL DISTRICT

MARK BRNOVICH

12

13 \_\_\_\_\_

14 By \*\*\*

15 Superintendent

\_\_\_\_\_

By Dana R. Vogel

Assistant Attorney General

16 Date: \_\_\_\_\_

Date: \_\_\_\_\_

17

18

19   Approved by the Governing Board of the Deer Valley Unified School District by action taken

20   the \_\_\_\_\_ day of \_\_\_\_\_ 2017.

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22 \_\_\_\_\_

23       \*\*\*\*, Governing Board President

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Approved by Counsel for the Deer Valley Unified School District:

\_\_\_\_\_

By David Cantelme

Dated:\_\_\_\_\_





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Student Travel

Date assigned for Board consideration: June 27, 2017

IJOA  
Policy Reference

None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

1. Approve travel for students from Mountain Ridge High School to attend UCA Elite Summer Camp in Phoenix, AZ from July 14 through July 17, 2017.
2. Approve travel for students from Boulder Creek High School to attend Josten's National Workshop in San Diego, CA from July 24 through July 27, 2017.
3. Approve travel for students from Mountain Ridge High School to attend The Peaks Cross Country Invitational in Flagstaff, AZ from September 1 through September 2, 2017.
4. Approve travel for students from Mountain Ridge High School to attend Woodbridge Invitational in Irvine, CA from September 15 through September 17, 2017.
5. Approve travel for students from Deer Valley High School to attend Arizona Jazz Dance Showcase in Tucson, AZ from September 29 through October 1, 2017.

### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Student Travel.

Submitted by

Dr. Dan Courson  
Director

  
Dr. James R. Veitenheimer  
Superintendent

Deer Valley Unified School District  
Governing Board Meeting  
June 27, 2017  
OUT OF VALLEY OR OVER NIGHT STUDENT TRAVEL

School	Date(s) of Travel	Name of Event	Location	Fiscal Impact at no Cost to District	Description	Rationale
Mountain Ridge HS	7/14/17-7/17/17	UCA Elite Summer Camp	Phoenix, AZ	\$ 5,500.00	Cheer	Students will bond as a team as they train for the first time as the 2017-2018 competitive cheer team to grown and build our skills to be the best team possible. We will represent Mountain Ridge, the District and Arizona to the best of our abilities.
Boulder Creek HS	7/24/17-7/27/17	Josten's National Workshop	San Diego, CA	\$ 2,478.00	Yearbook	To attend workshops for creating a yearbook.
Mountain Ridge HS	9/1/17-9/2/17	The Peaks Cross Country Invitational	Flagstaff, AZ	\$ 2,749.87	Cross Country	To give the cross country runners an opportunity to compete under circumstances that are of a higher caliber than they will face in Phoenix to help them in their quest to become the best team in Arizona.
Mountain Ridge HS	9/15/17-9/17/17	Woodbridge Invitational	Irvine, CA	\$ 3,090.00	Cross Country	To give the cross country runners an opportunity to compete under circumstances that are of a higher caliber than they will face in Arizona to help them in their quest to become the best team in Arizona by the end of the season.
Deer Valley HS	9/29/17-10/1/17	Arizona Jazz Dance Showcase	Tucson, AZ	\$ 9,500.00	Jazz Dance	Dance Classes, Scholarship and Performance Opportunities





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve Human Resources Changes

Date assigned for Board consideration: June 27, 2017      CBA/GCG/GDG      15-402/15-503  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

The Governing Board approves all Human Resource changes per Governing Board policy and Arizona Revised Statutes.

	<u>New Hires</u>	<u>Resignations/Terminations</u>	<u>Leaves</u>	<u>Transfers/ Reassignment</u>
Administrative	-	-	-	-
Certified	15	6	1	22
Classified	10	9	1	19
Exempt	-	1	-	2
VIP Assignments	-		-	-
Substitutes:				
Certified	-			
Classified	-			
Resignation				

Administrative/Exempt/Certified Contract Renewals

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Human Resources Changes.

Submitted by

Jenna Moffitt  
Director

  
Dr. James R. Veitenheimer  
Superintendent

<b>HUMAN RESOURCES CHANGES</b>
--------------------------------

**NEW HIRES - CLASSIFIED - Board Approval Required**

Guillen, Benjamin	TE	Custodian II-8.0 hrs.	Effective 06/06/17
Hughes, Mitchell	DC	Custodian II-8.0 hrs.	Effective 06/06/17

**RESIGNATIONS/NON-RENEWALS/TERMINATION - EXEMPT****Board Approval Required**

Clark, Jody	DO	1.0 Speech Language Assistant	Effective 06/30/17
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**RESIGNATIONS/NON-RENEWALS/TERMINATIONS\* - CLASSIFIED**

Cosme Reyes, Jose	VM	Maintenance IV	Effective 06/30/17
Gleason, Matthew	MRHS	Custodian II	Effective 06/02/17
Goodrich, Robert	DVHS	Athletic Equipment Clerk	Effective 06/22/17
Harvey, Dani	TE	Pre-K Paraprofessional	Effective 05/24/17
Lopez, Alvaro	MRHS	Athletic Equipment Clerk	Effective 06/01/17
Schiefelbein, Elanie	MRHS	F.S. Worker II	Effective 05/24/17
Schroeder, Jennifer	MRHS	Paraprofessional	Effective 05/24/17
Sweeney, Andrea	LB	Paraprofessional	Effective 05/24/17
Ward, Bailey	DO	Autism Technician	Effective 05/24/17

**TRANSFERS/REASSIGNMENTS - CLASSIFIED - (change in compensation)****Board Approval Required**

Aguirre, Martha	VP	Custodian II-4.0 hrs./ Monitor-4.0 hrs.	VP	Custodian II-4.0 hrs.
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**LEAVES-CLASSIFIED-Board Approval Required**

Cage, Frankie	TR	Bus Assistant	05/25/17-06/30/17 EXTENDED
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**HR CHANGES FOR 2017-2018 SCHOOL YEAR****NEW HIRES-CERTIFIED-Board Approval Required**

Budde, Sandy	SOHS	0.8 CTE Family Consumer Science	Effective 08/02/17
Cartee, Monika	BE	1.0 4th Grade	Effective 08/02/17
Clarkson, Elizabeth	SH	1.0 Physical Education	Effective 08/02/17
Crow, Debra	BE	1.0 2nd Grade	Effective 08/02/17
Daizadeh, Megan	AN	1.0 Kindergarten	Effective 08/02/17
Devlin, David	MRHS	0.6 Biology	Effective 08/02/17
Eastman, Emily	SS	1.0 4th Grade	Effective 08/02/17
Glonek, Paul	MRHS	1.0 Physical Education	Effective 08/02/17
Kessler, Kathryn	HLS	1.0 Kindergarten	Effective 08/02/17
Livingston, Kimberley	NR	1.0 5th Grade	Effective 08/02/17
Mason, Terry	ES	1.0 5th Grade	Effective 08/02/17
Niskala, Melissa	SS	0.5 Art	Effective 08/02/17
Neil, Mary	DVMS	0.5 Counselor	Effective 08/02/17
Shaw, Jan	MRHS	0.6 Chemistry	Effective 08/02/17
Sweeney, Andrea	LB	1.0 Special Education	Effective 08/02/17

**NEW HIRES - CLASSIFIED - Board Approval Required**

Ferrell Townsel, Keyonta	BGHS	Monitor II-8.0 hrs.	Effective 08/04/17
Heilman, Jessica	AH	F.S. Worker III-3.0 hrs.	Effective 08/04/17
Leszuk, Kelly	SR	Paraprofessional-6.75 hrs.	Effective 08/04/17
Pacheco, Denise	PH	Paraprofessional-4.0 hrs.	Effective 08/04/17
Sedwick, Matthew	PM	F.S. Worker II-2.5 hrs.	Effective 08/04/17
Sparacino, Alyssa	SS	Paraprofessional-6.75 hrs.	Effective 08/04/17
Turner, Brenda	MRHS	Paraprofessional-6.75 hrs.	Effective 08/04/17
Villain, Kathleen	HMS	Monitor-6.0 hrs.	Effective 08/04/17

**ABANDONMENT OF CONTRACT - CERTIFIED**

**Board Approval Required**

Derosier, Lorren	ME	1.0 2nd Grade	Effective 06/10/17
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**RESIGNATIONS/NON-RENEWALS/TERMINATION - CERTIFIED**

**Board Approval Required**

Calhoun, Megan	CE	1.0 Special Education	Effective 06/01/17 RESCIND
Golden, Rhonda	SF	1.0 Special Education	Effective 05/31/17
Hess, Jolie	SV	1.0 Special Education	Effective 06/12/17
Robinson, Daniel	CC	1.0 Physical Education	Effective 06/07/17
Silva, Lee Ann	MRHS	1.0 Spanish	Effective 06/12/17

**TRANSFER/REASSIGNMENT- EXEMPT-(Change in compensation)**

**Board Approved Required**

Crain, Tracy	DE	1.0 Principal	DO	1.0 Manager- Federal Programs
Migliorino, Jim	DO	1.0 Deputy Superintendent-FBS	DO	1.0 Deputy Superintendent-FBS

**TRANSFERS/REASSIGNMENTS - CERTIFIED-(no change in compensation)**

**Board Information-Approval Not Required**

Bloodworth, Susan	BE	1.0 2nd Grade	BE	1.0 1st Grade
Calhoun, Megan	CE	1.0 Special Education	DO	0.5 Special Education Strategist/
			CE	0.5 Special Education
Clark, Lauren	AN	1.0 Pre-K Special Education	DO	1.0 C.S. Pre-K Itinerant
Costello, Cynthia	SS	1.0 4th Grade	SS	1.0 6th Grade
Curtis, Cynthia	HLS	1.0 Kindergarten	HLS	1.0 Bright Child Kindergarten
Fantin, Michele	MRHS	0.8 Psychology/ 0.2 Special Education	MRHS	0.8 Psychology/ 0.2 English
Gebhardt, Jennifer	PM	1.0 ELD	NC	1.0 1st Grade
Hardy, Angela	BCHS	1.0 Biology	BCHS	1.0 CTE Engineering
Pearson, Stacey	NC	1.0 1st Grade	NC	1.0 3rd Grade
Pierce, Jesse	BE	1.0 1st Grade	BE	1.0 Reading Specialist

**TRANSFERS/REASSIGNMENTS-CERTIFIED-(change in compensation)**

**Board Approval Required**

Blakeney, Donna	DVHS	1.0 Science	DVHS	1.2 Science
Bolus, Eric	DVHS	1.0 Social Studies	DVHS	1.2 Social Studies
Brink, Joshua	DVHS	1.0 Language Arts	DVHS	1.2 Language Arts
Burke-Lehman, Cynthia	BGHS	1.0 Physical Education	BGHS	1.2 Physical Education
Christensen, Sara	BGHS	0.8 Math	BGHS	1.0 Math
Fencl, Jeff	BGHS	1.0 Title I Instructional Coach	BGHS	1.2 Title I Instructional Coach
Hinrichs, Chet	DVHS	1.0 Language Arts	DVHS	1.2 Language Arts
Hosler, L.Kenny	DVHS	1.0 Social Studies	DVHS	1.2 Social Studies

**TRANSFERS/REASSIGNMENTS-CERTIFIED-(change in compensation)-(Continued)****Board Approval Required**

Hurlburt, Kristi	BGHS	1.0 Title I Instructional Coach	BGHS	1.0 Title I Instructional Coach/ 0.2 Instructional Coach
Markham, Cheryl	DO	1.0 Occupational Therapist Assistant	DO	0.6 Occupational Therapist Asst.
Schubert, Shelly	WW	1.0 Gifted	DO	1.0 Induction Mentor Specialist
Talley, Robyn	PH	1.0 Special Education	PH	1.0 6th Grade

**TRANSFERS/REASSIGNMENTS - CLASSIFIED - (no change in compensation)**

Balassi, Daisy	CE	Paraprofessional-6.75 hrs.	VM	Paraprofessional-6.75 hrs.
Emma, Annette	ES	EL Instructional Assistant-3.5 hrs./	BE	EL Instructional Assistant-3.5 hrs./
	NC	EL Instructional Assistant-3.5 hrs.	NC	EL Instructional Assistant-3.5 hrs.
Garcia, Jasmin	TE	Maintenance IV-8.0 hrs.	MRHS	Maintenance IV-8.0 hrs.

**TRANSFERS/REASSIGNMENTS - CLASSIFIED - (change in compensation)****Board Approval Required**

Aguilar, Mike	VM	Custodian II-8.0 hrs.	VM	Maintenance IV-8.0 hrs
Benson, Ryan	DO	Craft Maintenance VII-8.0 hrs.	DO	Craft Maintenance VIII-8.0 hrs.
Brittain, Victoria	AN	EL Instructional Assistant-3.5 hrs./ Monitor-2.0 hrs./ Crossing Guard-1.0 hr.	DO	EL Instructional Assistant-7.0 hrs.
Burquez, Roxanne	SR	Title I Paraprofessional-4.0 hrs.	SR	Pre-K Paraprofessional-6.5 hrs.
Cooley, Joyce	BGHS	Secretary II-8.0 hrs.	BGHS	Secretary III-8.0 hrs.
Hauff, Denise	DO	Warehouse Worker-8.0 hrs.	DO	F.S. Worker V-6.0 hrs.
Macdissi, Mary	DO	C.S. Assistant-7.75 hrs.	DO	C.S. Instructor-8.0 hrs.
Martin, Jr., Daniel	DO	Craft Maintenance VII-8.0 hrs.	DO	Craft Maintenance VIII-8.0 hrs.
Mortensen, Colleen	ME	F.S. Worker IV-6.0 hrs.	SR	Cafeteria Manager-6.5 hrs.
Naylor, James	DO	Craft Maintenance VII-8.0 hrs.	DO	Craft Maintenance VIII-8.0 hrs.
Reichert, Joli	DO	Lead Registrar-8.0 hrs.	BE	Secretary III-8.0 hrs.
Ross, Julie	AN	F.S. Worker IV-4.0 hrs.	BCHS	Clerk I-8.0 hrs.
Wacienga, Thomas	DO	Craft Maintenance VII-8.0 hrs.	DO	Craft Maintenance VIII-8.0 hrs.
White, Elliott	DO	Craft Maintenance VII-8.0 hrs.	DO	Craft Maintenance VIII-8.0 hrs.
White, Peter	DO	Craft Maintenance VII-8.0 hrs.	DO	Craft Maintenance VIII-8.0 hrs.

**LEAVES-CERTIFIED-Board Approval Required**

Minette, Gabrielle	DO	1.0 Induction Mentor Specialist
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08/18/17-05/31/18





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Recommendation for the Principal of Legend Springs Elementary School

Date assigned for Board consideration: June 27, 2017

None  
Policy Reference

None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

The Principal position for Legend Springs Elementary School was posted; applications were received and paper screened.

Screening interviews were conducted and an interview committee interviewed applicants.

References were checked. As a result of this entire process, a candidate is being recommended to fill the Principal position at Legend Springs Elementary School.

#### REQUESTED BOARD ACTION

That the Governing Board accept the Administration's recommendation for the Principal at Legend Springs Elementary School.

Submitted by

Jenna Moffitt  
Director

  
Dr. James R. Veitenheimer  
Superintendent





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the FY18 Proposed Expenditure Budget to be advertised

Date assigned for Board consideration: June 27, 2017

DB  
Policy Reference

15-905  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Description – Presented for your review and approval to advertise is the 2017-18 Proposed Expenditure Budget. Also included is the “Gold Book” for 2017-18, which is the working budget, and the State Forms, which will be submitted.

Rationale – According to A.R.S. 15-905 the Board must approve a proposed budget to advertise before July 5 of each year.

#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration’s recommendation to approve the advertising of the FY18 Proposed Expenditure Budget.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent

# 2017-18 Proposed Expenditure Budget

June 27, 2017

# Budget Process

- Input
  - Board Study/Executive Sessions
  - Negotiation Solution Team (NST) Meetings
- Proposed Budget approval provides the limit – or framework - for the Adopted Budget
  - Scheduled to be considered June 27, 2017
- Adopted Budget is the official budget
  - Scheduled to be considered July 11, 2017

(must be approved by July 15<sup>th</sup> each year)

*Note – the State forms are the official adopted budget and the Gold Book represents our Working Budget*

# DVUSD Financial Priorities

- Salary Increase for All Employees
- Maintain Limited Capital Funding
- Manage the Structural Deficit

# Summary of Proposed Gold Book

## Highlights of Proposed Budget Factors

- Base Support Level
  - M&O Override continues at 15%
  - 1.31% Inflationary increase added to M&O
  - Current Year funding provision included (projecting 1% reduction)
  - The Teacher Experience Index (TEI) is increased from 1.0126 to 1.0128
  - Includes ongoing Proposition 123 funding
- Includes Teacher-Specific Legislative Pay at 1.06%
- Includes a Projection of \$1.4 million in Results-Based Funding (new legislation)
- M&O carryforward projected to be \$1,280,000

# Summary of Proposed Gold Book

## Highlights of Proposed Budget Factors (con't)

- Staffing is based on a projected student enrollment decrease of 1.0%, using current staffing standards
  - The class size standards that are used are KDG (26), 1<sup>st</sup> (28), 2<sup>nd</sup>-3<sup>rd</sup> (29), 4<sup>th</sup> (33), 5<sup>th</sup>-6<sup>th</sup> (34), 7<sup>th</sup>-8<sup>th</sup> at K-8 schools (27), 7<sup>th</sup>-8<sup>th</sup> at middle schools (28), high schools (27.5)
- District Additional Assistance (capital) cut at least \$13.44 million - or 85.5%
- Continued use cash accounts included in budget at an amount of \$3,152,000 (includes: half of 5-Cash Accounts, \$2.15 M; Community Education Cash, \$500K; Athletic Participation Fees, \$400K; Parking Fee Increase \$102K )
- Net Result is the General Budget Limit decreases from \$200.2 million in FY17 to \$199.8 million in FY18

# Summary of FY18 Budget Inclusions/Reservations

Everything Reported on June 13, 2017 plus:

- Inclusions
  - Recommendation to Fund School Front Office Work Team
  - Recommendation with Budget Balance Remaining
    - Facilities Apprentice Reclassifications
    - Science Warehouse Clerk 0.5 FTE
  - Community Education Secretary (1.0 FTE, funded from non-M&O)
  - Non-M&O Funded Reclassifications
  - Add Girls Beach Volleyball as a District-Funded Addenda
  - Include \$67,000 in Athletic Program Capital Needs
  - Includes \$400,000 in Adjacent Ways for the Arrowhead Modernization Project

# Summary of FY18 Budget Inclusions/Reservations (con't)

Everything Reported on June 13, 2017 plus:

- Reservations

(requiring further information before bringing these to the Board for consideration)

- IS&T Reclassifications \$18,400
- Behavior Flight Team and Pilot Program \$229,000
- Make-Whole Provision for Phased Retirement Teachers for 1.06% Pay

# Summary of Adjustments to 2017-18 Budget

## Staffing

- Salary increases provided for all employees:  
\$1.415 million in M&O assigned to salary increases  
\$1.37 million of Teacher-Only Legislative Pay
  - Average Certified Increase 2.56% (1.5% plus 1.06%)
  - Average Other Professional Staff 1.0%
  - Average Classified Increase 1.0%
  - Average Admin/Exempt Increase 1.0%
- Increase to Hard-To-Fill Addenda Budget
- Decrease of 8.3 FTE Teachers (due to student decline)
- Increase of 26.9 FTE Classified Staff (due to Special Education, Title I, and ELL needs)
- Classified Salary Increase for January 1, 2018 Proposition 206 Minimum Wage

# Summary of Adjustments to 2017-18 Budget (con't)

## Non-Staffing

- Health Insurance rates increased 6.4% - or \$1.468 million - with \$600,000 of the increase funded from VSEBT reserves, as well as plan design changes and premium increases of 2.4%
- State Retirement increased from 11.48% to 11.5%
- Utilities were increased by \$250,000
- Property Insurance increased \$100,000
- Capital Budget reduced from \$7.5 million in FY17 to \$4.4 million in FY18 (includes a projected \$1.8 million in FY17 carryforward)

# Summary of FY18 State-Imposed Budget Reductions

- District Additional Assistance (capital)
  - Reduction of at least \$13,438,000 (85.5% of \$15.7 M total)

# Projected Tax Rate Implications of 2017-18 Budget

- Proposition 117 (2012) Made Changes to Assessed Valuations
  - Primary and Secondary Assessed Valuation combined in to one Net Assessed Valuation
  - Existing Assessed Valuation growth limited to 5% annually
  - Implemented for Tax Year 2015 (2015-16 School Year)
  - DVUSD Net Assessed Valuation increased 6.1% to \$2.44 Billion

## Projected Tax Rate Changes

- Primary Rate increasing 2.5%, or (\$0.1077), to \$4.3597
  - Secondary Rate increasing 2.4%, or \$0.0584, to \$2.5001
- Net impact on the average assessed value residential parcel of \$193,340 is an annual increase of \$52, or 5.9%

# Factors Impacting Tax Changes

## Primary Tax

- Assessed Valuation Change & Qualifying Tax Rate (QTR)
  - DVUSD Net Assessed Valuation increased 6.1%
  - QTR decreased (2.7%) from \$4.1586 in 2016-17 to \$4.0468 in 2017-18
  - State Equalization Assistance Property Tax Rate (SETR) decreased (0.3%) from \$0.504 in 2016-17 to **\$0.504 in 2017-18**
  - Homeowner's Rebate
- Cash

## Secondary Tax

- Assessed Valuation Change
  - Fixed payment schedules for bonds and overrides being paid for by an increasing assessed valuation

## Deer Valley Unified School District

### Tax Comparison 2016 to Projected 2017 (our FY18)

	2016 Tax Year		2017 Tax Year PROJECTED				
	<u>Rate</u>		<u>Rate</u>				<u>Difference</u>
Primary Tax Rate	\$ 4.2520		\$ 4.3597	\$ 0.1077			2.5%
Secondary Tax Rate	\$ 2.4417		\$ 2.5001	\$ 0.0584			2.4%
Combined Tax Rate	\$ 6.6937		\$ 6.8598	\$ 0.1661			2.5%
Homeowner's Rebate	44%		46%				
<u>Average Parcel</u>	2016 Assessed Valuation	2016 Tax	2017 Assessed Valuation	2017 Tax			Difference
Primary	183,766		193,340				5.2%
		\$ 781.37		\$ 842.90			7.9%
Homeowner's Rebate		\$ (343.80)		\$ (387.74)			
Secondary	183,766		193,340				5.2%
		\$ 448.70		\$ 483.37			7.7%
Total		\$ 886.27		\$ 938.54			5.9%

NOTE – includes an estimate of Homeowner's Rebate

# Deer Valley Unified School District

## Sample Parcel Tax Comparison 2016 to Projected 2017

<b><u>Parcel A</u></b>	<b><u>2016 Assessed Valuation</u></b>	<b><u>2016 Tax</u></b>	<b><u>2017 Assessed Valuation</u></b>	<b><u>2017 Tax</u></b>	<b><u>Difference</u></b>
Primary	348,059		365,462		5.0%
Homeowner's Rebate		\$ 1,479.95		\$ 1,593.30	7.7%
Secondary	348,059	\$ (651.18)	365,462	\$ (732.92)	
Total		\$ 849.86		\$ 913.69	5.0%
		\$ 1,678.63		\$ 1,774.08	7.5%
					5.7%
<b><u>Parcel B</u></b>	<b><u>2016 Assessed Valuation</u></b>	<b><u>2016 Tax</u></b>	<b><u>2017 Assessed Valuation</u></b>	<b><u>2017 Tax</u></b>	<b><u>Difference</u></b>
Primary	192,585		202,214		5.0%
Homeowner's Rebate		\$ 818.87		\$ 881.59	7.7%
Secondary	192,585	\$ (360.30)	202,214	\$ (405.53)	
Total		\$ 470.23		\$ 505.56	5.0%
		\$ 928.80		\$ 981.62	7.5%
					5.7%
<b><u>Parcel C</u></b>	<b><u>2016 Assessed Valuation</u></b>	<b><u>2016 Tax</u></b>	<b><u>2017 Assessed Valuation</u></b>	<b><u>2017 Tax</u></b>	<b><u>Difference</u></b>
Primary	243,763		255,951		5.0%
Homeowner's Rebate		\$ 1,036.48		\$ 1,115.87	7.7%
Secondary	243,763	\$ (456.05)	255,951	\$ (513.30)	
Total		\$ 595.20		\$ 639.90	5.0%
		\$ 1,175.63		\$ 1,242.47	7.5%
					5.7%
<b><u>Parcel D</u></b>	<b><u>2016 Assessed Valuation</u></b>	<b><u>2016 Tax</u></b>	<b><u>2017 Assessed Valuation</u></b>	<b><u>2017 Tax</u></b>	<b><u>Difference</u></b>
Primary	244,976		257,225		5.0%
Homeowner's Rebate		\$ 1,041.64		\$ 1,121.42	7.7%
Secondary	244,976	\$ (458.32)	257,225	\$ (515.85)	
Total		\$ 598.16		\$ 643.09	5.0%
		\$ 1,181.48		\$ 1,248.66	7.5%
					5.7%

NOTE – includes an estimate of Homeowner's Rebate

## **Truth in Taxation Hearing Notice of Tax Increase**

In compliance with §15-905.01, Arizona Revised Statutes, Deer Valley Unified School District is notifying its property taxpayers of Deer Valley Unified School District's intention to raise its primary property taxes over the current level to pay for increased expenditures in those areas where the Governing Board has the authority to increase property taxes for the fiscal year beginning July 1, 2017. The Deer Valley Unified School District is proposing an increase in its primary property tax levy of \$400,000.

The amount proposed above will cause Deer Valley Unified School District's primary property taxes on a \$100,000 home to increase from \$0 to \$1.6391.

These amounts proposed are above the qualifying tax levies as prescribed by state law, if applicable. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the proposed tax increase scheduled to be held July 11, 2017 at 6:45 PM at 20402 N 15<sup>th</sup> Avenue, Phoenix.

### **Notes:**

FY17 amounts were \$500,000 with an annual property tax of \$2.1743 for a \$100,000 residence.

FY18 Adjacent Ways planned to be used for Arrowhead Elementary modernization project.

Questions/Comments



## FY 2018

STATE OF ARIZONA  
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET  
DISTRICTWIDE BUDGET

Proposed	Version
----------	---------

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2018 was

Proposed

Adopted

Revised

June 27, 2017

Date \_\_\_\_\_

We further attest that the Budget for Fiscal Year 2018, including the detailed information on Budget page 2, meets the requirements of Laws 2017, Chapter 305, §33, pertaining to the intended 1.06 percent teacher salary increase.

The budget file(s) for FY 2018 uploaded to the Arizona Department of Education, via the internet, on contain(s) the data for the budget described above.

Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_

Business Manager Signature

Dr. James R. Veitenheimer

Jim Migliorino

Superintendent Name (Typed Name)

Business Manager Name (Typed Name)

District Contact Employee:

Jim Migliorino

Telephone:

623-445-4958

E-mail:

E-mail: [iim.migliorino@dvusd.org](mailto:iim.migliorino@dvusd.org)

## REVENUES AND PROPERTY TAXATION

- |    |  |                |
|----|--|----------------|
| 1. | Total Budgeted Revenues for Fiscal Year 2017                                 | \$ 230,000,000 |
| 2. | Estimated Revenues by Source for Fiscal Year 2018 (excluding property taxes) |                |

Local	1000	\$	1,000,000
Intermediate	2000	\$	
State	3000	\$	106,000,000
Federal	4000	\$	24,000,000
TOTAL		\$	131,000,000

3. District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-903.D.4)

	Prior FY 2017	Est. Budget FY 2018
Primary Tax Rate:	4.2520	4.3597

M&O Override	1.0700	1.0525
Special Program Override		
Capital Override		
Class A Bonds		
Class B Bonds	1.3717	1.4476
JTED		
Total Secondary Tax Rate	2.4417	2.5001

- A. TOTAL AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

1. General Budget Limit (from Budget, page 7, line 11)
2. Unrestricted Capital Budget Limit (from Budget, page 8, line A.12)
3. Subtotal (line A.1 + A.2)
4. Federal Projects (from Budget, page 6, Federal Projects, line 18)
5. Title VIII-Impact Aid (from Budget, page 6, Federal Projects, line 16)
6. Total Aggregate School District Budget Limit (line A.3 + A.4 - A.5)

## B. BUDGETED EXPENDITURES

1. Maintenance and Operation (from Budget, page 1, line 30)
  2. Unrestricted Capital Outlay (from Budget, page 4, line 10)
  3. Total Budget Subject to Budget Limits (line B.1 + B.2)
- (This line cannot exceed line A.3.)

## SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET

CTD NUMBER 070297000  
VERSION Proposed

I certify that the Budget of Deer Valley Unified District, Maricopa County for fiscal year 2018 was officially proposed by the Governing Board on June 27, 2017, and that the complete Proposed Expenditure Budget may be reviewed by contacting Jim Migliorino at the District Office, telephone 623-445-4958 during normal business hours.

President of the Governing Board

1. Average Daily Membership:				2. Tax Rates:		
	2016 ADM	Prior Yr. 2017 ADM	Budget Yr. 2018 ADM		Prior FY	Estimated Budget FY
Attending	32,503.928	32,329.041	32,013.380	Primary Rate	4.2520	4.3597
				Secondary Rate*	2.4417	2.5001

\* Secondary rate applies only for voter-approved overrides and bonded indebtedness per A.R.S. §15-101(22) and Joint

3. The Maintenance and Operation, Classroom Site, and Unrestricted Capital Outlay Fund budgets cannot exceed their respective budget limits (BL).				Technical	
Maintenance & Operation	199,782,507	General BL	199,782,507		
Classroom Site	17,477,533	Classroom Site Fund BL	17,477,532		
Unrestricted Capital Outlay	4,412,519	Unrestricted Capital BL	4,412,519		

MAINTENANCE AND OPERATION EXPENDITURES							
	Salaries and Benefits		Other		TOTAL		% Inc./(Decr.) from Prior FY
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	90,124,293	87,632,921	2,794,100	2,794,100	92,918,393	90,427,021	-2.7%
2000 Support Services							
2100 Students	6,159,750	6,258,799	326,000	326,000	6,485,750	6,584,799	1.5%
2200 Instructional Staff	2,723,200	2,584,502	248,828	248,828	2,972,028	2,833,330	-4.7%
2300, 2400, 2500 Administration	19,294,450	19,211,422	1,431,089	1,431,089	20,725,539	20,642,511	-0.4%
2600 Oper./Maint. of Plant	11,638,068	11,815,402	14,171,000	14,171,000	25,809,068	25,986,402	0.7%
2900 Other	0	0	10,000	10,000	10,000	10,000	0.0%
3000 Oper. of Noninstructional Services	178,205	179,900	35,000	35,000	213,205	214,900	0.8%
610 School-Sponsored Cocurric. Activities	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	0	0	0	0	0	0	0.0%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	130,117,966	127,682,946	19,016,017	19,016,017	149,133,983	146,698,963	-1.6%
200 and 300 Special Education							
1000 Instruction	25,402,460	27,163,884	3,004,000	3,004,000	28,406,460	30,167,884	6.2%
2000 Support Services							
2100 Students	8,250,348	8,359,651	1,200,000	1,200,000	9,450,348	9,559,651	1.2%
2200 Instructional Staff	515,650	449,434	200,000	200,000	715,650	649,434	-9.3%
2300, 2400, 2500 Administration	0	0	0	0	0	0	0.0%
2600 Oper./Maint. of Plant	0	0	0	0	0	0	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	34,168,458	35,972,969	4,404,000	4,404,000	38,572,458	40,376,969	4.7%
400 Pupil Transportation	8,139,660	8,195,500	3,271,000	3,271,000	11,410,660	11,466,500	0.5%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	1,227,803	1,240,075	0	0	1,227,803	1,240,075	1.0%
TOTAL EXPENDITURES	173,653,887	173,091,490	26,691,017	26,691,017	200,344,904	199,782,507	-0.3%

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		S Increase/ (Decrease) from Prior FY	% Increase/ (Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	200,344,904	199,782,507	(562,397)	-0.3%
Instructional Improvement	1,420,000	0	(1,420,000)	-100.0%
Structured English Immersion	487,261	948,720	461,459	94.7%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	13,936,347	17,477,533	3,541,186	25.4%
Federal Projects	15,800,006	15,894,868	94,862	0.6%
State Projects	754,370	2,154,370	1,400,000	185.6%
Unrestricted Capital Outlay	7,555,819	4,412,519	(3,143,300)	-41.6%
New School Facilities	0	0	0	0.0%
Adjacent Ways	500,000	400,000	(100,000)	-20.0%
Debt Service	33,780,794	34,500,000	719,206	2.1%
School Plant Fund	0	0	0	0.0%
Auxiliary Operations	1,750,000	1,900,000	150,000	8.6%
Bond Building	28,000,000	28,000,000	0	0.0%
Food Service	12,300,000	12,300,000	0	0.0%
Other	17,672,000	17,772,000	100,000	0.6%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	33,444,458	34,697,969
Gifted Education	1,887,000	1,974,000
Remedial Education	0	0
ELL Incremental Costs	0	0
ELL Compensatory Instruction	1,782,000	1,865,000
Vocational and Technical Education	1,459,000	0
Career Education	0	0
Joint Technical Education		1,840,000
TOTAL	38,572,458	40,376,969

PROPOSED STAFFING SUMMARY			
Staff Type	FTE	Staff-Pupil Ratio	
Certified --			
Superintendent, Principals, Other Administrators	70	1 to	457.3
Teachers	1,465	1 to	21.9
Other	481	1 to	66.6
Subtotal	2,016	1 to	15.9
Classified --			
Managers, Supervisors, Directors	13	1 to	2,462.6
Teachers Aides	253	1 to	126.5
Other	981	1 to	32.6
Subtotal	1,247	1 to	25.7
TOTAL	3,263	1 to	9.8
Special Education --			
Teacher	283	1 to	12.0
Staff	609	1 to	5.0

Expenditures		FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
		Prior FY	Budget FY						Prior FY 2017	Budget FY 2018	
1000 Regular Education	1.	1,469.70	1,459.30	65,814,078	21,818,843	1,491,000	1,000,000	303,100	92,918,393	90,427,021	-2.7% 1.
1000 Instruction											
2000 Support Services	2.	121.00	122.00	4,862,605	1,396,194	311,000	15,000	0	6,485,750	6,584,799	1.5% 2.
2100 Students	3.	57.30	56.30	1,903,400	681,102	200,000	42,828	6,000	2,972,028	2,833,330	-4.7% 3.
2200 Instructional Staff	4.	6.00	7.00	457,252	3,060,000	446,000	11,000	11,000	4,164,000	3,985,252	-4.3% 4.
2300 General Administration	5.	180.20	177.90	8,026,726	2,177,547	123,000	34,089	6,000	10,418,789	10,367,362	-0.5% 5.
2400 School Administration	6.	76.50	78.00	4,281,713	1,208,184	679,000	112,000	9,000	6,142,750	6,289,897	2.4% 6.
2500 Central Services	7.	338.30	341.30	8,700,000	3,115,402	6,728,000	7,443,000	0	25,809,068	25,986,402	0.7% 7.
2600 Operation & Maintenance of Plant	8.	0.00	0.00				5,000	5,000	10,000	10,000	0.0% 8.
2900 Other	9.	5.00	5.00	142,000	37,900	30,000	5,000	0	213,205	214,900	0.8% 9.
3000 Operation of Noninstructional Services	10.	0.00	0.00						0	0	0.0% 10.
610 School-Sponsored Cocurricular Activities	11.	0.00	0.00						0	0	0.0% 11.
620 School-Sponsored Athletics	12.	0.00	0.00						0	0	0.0% 12.
630 Other Instructional Programs	13.	0.00	0.00						0	0	0.0% 13.
700, 800, 900 Other Programs	14.	2,254.00	2,246.80	94,187,774	33,495,172	10,008,000	8,667,917	340,100	149,133,983	146,698,963	-1.6% 14.
Regular Education Subsection Subtotal (lines 1-13)											
200 and 300 Special Education	15.	566.30	597.00	21,517,000	5,646,884	2,480,000	504,000	20,000	28,406,460	30,167,884	6.2% 15.
1000 Instruction											
2000 Support Services	16.	142.10	142.90	6,348,321	2,011,330	1,200,000	0	0	9,450,348	9,559,651	1.2% 16.
2100 Students	17.	9.00	8.00	317,734	131,700	38,000	2,000	160,000	715,650	649,434	-9.3% 17.
2200 Instructional Staff	18.	0.00	0.00						0	0	0.0% 18.
2300 General Administration	19.	0.00	0.00						0	0	0.0% 19.
2400 School Administration	20.	0.00	0.00						0	0	0.0% 20.
2500 Central Services	21.	0.00	0.00						0	0	0.0% 21.
2600 Operation & Maintenance of Plant	22.	0.00	0.00						0	0	0.0% 22.
2900 Other	23.	0.00	0.00						0	0	0.0% 23.
3000 Operation of Noninstructional Services	24.	717.40	747.90	28,183,055	7,789,914	3,718,000	506,000	180,000	38,572,458	40,376,969	4.7% 24.
Subtotal (lines 15-23)	25.	250.00	250.00	5,640,650	2,554,850	835,000	2,436,000		11,410,660	11,466,500	0.5% 25.
400 Pupil Transportation											
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0% 26.
530 Dropout Prevention Programs	27.	0.00	0.00						0	0	0.0% 27.
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0% 28.
550 K-3 Reading Program	29.	18.00	18.00	941,522	298,553				1,227,803	1,240,075	1.0% 29.
Total Expenditures (lines 14, and 24-29)	30.	3,239.40	3,262.70	128,953,001	44,138,489	14,561,000	11,609,917	520,100	200,344,904	199,782,507	-0.3% 30.
(Cannot exceed page 7, line 11)											

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

**SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)**

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY
1. Total All Disability Classifications	33,444,458	34,697,969
2. Gifted Education	1,887,000	1,974,000
3. Remedial Education	0	0
4. ELL Incremental Costs	0	0
5. ELL Compensatory Instruction	1,782,000	1,865,000
6. Vocational and Technical Education (non-JTED)	1,459,000	
7. Career Education	0	0
8. Joint Technical Education (JTED)		1,840,000
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	38,572,458	40,376,969

**Proposed Ratios for Special Education**

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 12

Staff-Pupil 1 to 5

**Estimated FTE Certified Employees**

(A.R.S. §15-903.E.2)

Prior FY	Budget FY
2,194.00	2,183.00

**Expenditures Budgeted for Audit Services**

M&O Fund - Nonfederal	6350	46000
All Funds - Federal	6330	4,000

**FY 2018 Performance Pay (A.R.S. §15-920)**

Amount Budgeted in M&O Fund for a Performance Pay Component	\$	-
---	----	---

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

**Expenditures Budgeted in the M&O Fund for Food Service**

Amount budgeted in M&O for Food Service (Fund 001, Function 3100)	\$	-
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(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

**Additional Teacher Salary Increases (Laws 2017, Ch. 305, §33)**

1. Number of teachers eligible for increase (FY 2018 Head Count)	2071.00
2. Number of teachers eligible for increase (FY 2018 FTE)	1720.70
3. Total FY 2018 eligible teachers' salaries before intended 1.06% increase	\$101,885,222
4. Total FY 2017 eligible teachers' salaries	\$100,876,457
5. 1.06% salary increase (line 4 times 1.06%)	\$1,069,290
6. Employer share of retirement system expense for increase on line 5	\$122,968
7. Employer share of FICA expense for increase on line 5	\$81,801
8. Total amount needed to fund lines 5-7 (sum of lines 5-7) (to Work Sheet C, Line XIII)	\$1,274,059

## DISTRICT NAME Deer Valley Unified School District

## COUNTY Maricopa

CTD NUMBER 070297000

VERSION Proposed

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 6810, 6890	Supplies 6600	Interest on Short-Term Debt 6850	Totals	Budget FY 2018	% Increase/ Decrease
<b>Classroom Site Fund 011 - Base Salary</b>								
100 Regular Education								
1000 Instruction								
2100 Support Services - Students	2,372,525	385,958				2,035,525	2,758,483	35.5%
2200 Support Services - Instructional Staff						0	0	0.0%
Program 100 Subtotal (lines 1-3)	55,000	12,000				67,000	67,000	0.0%
200 and 300 Special Education	2,427,525	397,958				2,102,525	2,825,483	34.4%
1000 Instruction								
2100 Support Services - Students	373,000	69,000				442,000	442,000	0.0%
2200 Support Services - Instructional Staff	14,000	4,000				18,000	18,000	0.0%
Program 200 and 300 Subtotal (lines 5-7)	6,000	1,000				7,000	7,000	0.0%
Other Programs (Specify)	393,000	74,000				467,000	467,000	0.0%
1000 Instruction						0	0	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 9-11)	0	0				0	0	0.0%
Total Expenditures (lines 4, 8, and 12)	2,820,525	471,958				2,569,525	3,292,483	28.1%
<b>Classroom Site Fund 012 - Performance Pay</b>								
100 Regular Education								
1000 Instruction								
2100 Support Services - Students	4,261,084	854,000				4,135,990	5,115,084	23.8%
2200 Support Services - Instructional Staff						0	0	0.0%
Program 100 Subtotal (lines 14-16)	114,000	23,000				137,000	137,000	0.0%
200 and 300 Special Education	4,375,084	877,000				4,269,990	5,252,084	23.0%
1000 Instruction								
2100 Support Services - Students	1,075,000	215,000				810,000	1,290,000	59.3%
2200 Support Services - Instructional Staff	43,000	9,000				52,000	52,000	0.0%
Program 200 and 300 Subtotal (lines 18-20)	9,000	2,000				11,000	11,000	0.0%
Other Programs (Specify)	1,127,000	226,000				873,000	1,353,000	55.0%
1000 Instruction						0	0	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 22-24)	0	0				0	0	0.0%
Total Expenditures (lines 17, 21, and 25)	5,502,084	1,103,000				5,142,990	6,605,084	28.4%
<b>Classroom Site Fund 013 - Other</b>								
100 Regular Education								
1000 Instruction								
2100 Support Services - Students	4,597,050	919,410	48,000	150,000		4,699,050	5,714,460	21.6%
2200 Support Services - Instructional Staff						0	0	0.0%
Program 100 Subtotal (lines 27-29)	323,000	62,000				385,000	385,000	0.0%
200 and 300 Special Education	4,920,050	981,410	48,000	150,000		5,089,460	6,099,460	20.0%
1000 Instruction								
2100 Support Services - Students	1,152,782	243,724				1,055,782	1,396,506	32.3%
2200 Support Services - Instructional Staff	58,000	11,000				69,000	69,000	0.0%
Program 200 and 300 Subtotal (lines 31-33)	13,000	2,000				15,000	15,000	0.0%
530 Dropout Prevention Programs	1,225,782	256,724	0	0		1,139,782	1,480,506	29.9%
1000 Instruction						0	0	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs (Specify)						0	0	0.0%
1000 Instruction						0	0	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 36-37)	0	0				0	0	0.0%
Total Expenditures (lines 30, 34, 35, and 38)	6,143,832	1,238,134	48,000	150,000		6,223,832	7,579,966	21.8%
Total Classroom Site Funds (lines 13, 26, and 39)	14,466,441	2,813,092	48,000	150,000	0	13,936,347	17,477,533	25.4%

The district has budgeted an amount in Fund 011 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 013 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

FUND 610

UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals Prior FY 2017	Budget FY 2018	% Increase/ Decrease
Unrestricted Capital Outlay Override (1)	1.						0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)	2.					1,364,663	6,055,819	2,038,119	-66.3%
1000 Instruction		250,000	423,456						
2000 Support Services									
2100, 2200 Students and Instructional Staff			32,900				70,000	32,900	-53.0%
2300, 2400, 2500, 2900 Administration			1,891,500			225,000	200,000	2,116,500	958.3%
2600 Operation & Maintenance of Plant			75,000				80,000	75,000	-6.3%
2700 Student Transportation			150,000				1,150,000	150,000	-87.0%
3000 Operation of Noninstructional Services (5)									
4000 Facilities Acquisition and Construction									
5000 Debt Service									
Total Unrestricted Capital Outlay Fund (lines 2-9)	10.	0	2,572,856	0	0	1,589,663	7,555,819	4,412,519	-41.6%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

6641 Library Books	Unrestricted
6642 Textbooks	Capital Outlay
6643 Instructional Aids	\$ 50,000
673X Furniture and Equipment	100,000
673X Vehicles	100,000
673X Tech Hardware & Software	1,062,856
	0
	1,510,000

(3) Includes principal on Capital Equity Fund loans of \_\_\_\_\_, principal on capital leases of \_\_\_\_\_, and principal on bonds of \_\_\_\_\_.

(4) Includes interest on Capital Equity Fund loans of \_\_\_\_\_, interest on capital leases of \_\_\_\_\_, and interest on bonds of \_\_\_\_\_.

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)] \_\_\_\_\_

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211. \_\_\_\_\_

## OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B)]

Expenditures	UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES		ADJACENT WAYS	
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY
<b>Total Fund Expenditures</b>	7,555,819	4,412,519	28,000,000	28,000,000	0	0	500,000	400,000
<b>Select Object Codes Detail (1)</b>								
6150 Classified Salaries	0		0		0		0	
6200 Employee Benefits	0		0		0		0	
6450 Construction Services	0		21,000,000	8,650,000	0		0	
6710 Land and Improvements	0		0		0		0	
6720 Buildings and Improvements	0		7,000,000	11,000,000	0		0	
673X Furniture and Equipment	1,513,819	1,062,856	0		0		0	
673X Vehicles	1,100,000	0	0	850,000	0		0	
673X Technology Hardware & Software	1,510,000	1,510,000	0	7,500,000	0		0	
6831, 6832 Redemption of Principal	0		0		0		0	
6841, 6842, 6850 Interest	0		0		0		0	
<b>Total (lines 2-11)</b>	4,123,819	2,572,856	28,000,000	28,000,000	0	0	0	0
Total amounts reported on lines 2-11 above for:								
Renovation	0		14,000,000	18,650,000			0	
New Construction	0		0		0		0	
Other	3,940,000	2,572,856	14,000,000	9,350,000	0		0	
<b>Total (lines 13-15, must equal line 12)</b>	3,940,000	2,572,856	28,000,000	28,000,000	0	0	0	0

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2018

\$ 400,000

Districts that are levying any amount for adjacent ways must fill in the Truth in Taxation Worksheet and follow the requirements of A.R.S. §15-905.01. The amount reported in footnote 2 above pulls to the Truth in Taxation Worksheet, L

## SPECIAL PROJECTS

## FEDERAL PROJECTS

1. 100-130 ESEA Title I - Helping Disadvantaged Children
2. 140-150 ESEA Title II - Prof. Dev. and Technology
3. 160 ESEA Title IV - 21st Century Schools
4. 170-180 ESEA Title V - Promote Informed Parent Choice
5. 190 ESEA Title III - Limited Eng. & Immigrant Students
6. 200 ESEA Title VII - Indian Education
7. 210 ESEA Title VI - Flexibility and Accountability
8. 220 IDEA Part B
9. 230 Johnson-O'Malley
10. 240 Workforce Investment Act
11. 250 AEA - Adult Education
12. 260-270 Vocational Education - Basic Grants
13. 280 ESEA Title X - Homeless Education
14. 290 Medicaid Reimbursement
15. 374 E-Rate
16. 378 Impact Aid
17. 300-399 Other Federal Projects (Besides E-Rate & Impact Aid)
18. Total Federal Project Funds (lines 1-17)

## STATE PROJECTS

19.	400 Vocational Education
20.	410 Early Childhood Block Grant
21.	420 Ext. School Yr. - Pupils with Disabilities
22.	425 Adult Basic Education
23.	430 Chemical Abuse Prevention Programs
24.	435 Academic Contests
25.	450 Gifted Education
26.	456 College Credit Exam Incentives
27.	457 Results-based Funding
28.	460 Environmental Special Plate
29.	465-499 Other State Projects
30.	Total State Project Funds (lines 19-29)
31.	Total Special Projects (lines 18 and 30)

## INSTRUCTIONAL IMPROVEMENT FUND (020)

1. Teacher Compensation Increases
2. Class Size Reduction
3. Dropout Prevention Programs (M&O purposes)
4. Instructional Improvement Programs (M&O purposes)
5. Total Instructional Improvement Fund (lines 1-4)

[illegible]

## OTHER FUNDS

1.	050	County, City, and Town Grants	6000	0	0
2.	071	Structured English Immersion (1)	6000	487,261	948,720
3.	072	Compensatory Instruction (1)	6000	0	0
4.	500	School Plant (2)	6000	0	0
5.	510	Food Service	6000	12,300,000	12,300,000
6.	515	Civic Center	6000	2,500,000	2,500,000
7.	520	Community School	6000	7,300,000	7,300,000
8.	525	Auxiliary Operations	6000	1,750,000	1,900,000
9.	526	Extracurricular Activities Fees Tax Credit	6000	1,800,000	1,800,000
10.	530	Gifts and Donations	6000	1,100,000	1,100,000
11.	535	Career & Tech. Ed. & Voc. Ed. Projects	6000	0	0
12.	540	Fingerprint	6000	20,000	20,000
13.	545	School Opening	6000	0	0
14.	550	Insurance Proceeds	6000	100,000	100,000
15.	555	Textbooks	6000	50,000	50,000
16.	565	Litigation Recovery	6000	50,000	50,000
17.	570	Indirect Costs	6000	1,500,000	1,600,000
18.	575	Unemployment Insurance	6000	2,000	2,000
19.	580	Teacherage	6000	0	0
20.	585	Insurance Refund	6000	0	0
21.	590	Grants and Gifts to Teachers	6000	0	0
22.	595	Advertisement	6000	0	0
23.	596	Joint Technical Education	6000	0	0
24.	639	Impact Aid Revenue Bond Building	6000	2,200,000	2,200,000
25.	650	Gifts and Donations-Capital	6000	0	0
26.	660	Condemnation	6000	0	0
27.	665	Energy and Water Savings	6000	50,000	26,000
28.	686	Emergency Deficiencies Correction	6000	300,000	300,000
29.	691	Building Renewal Grant	6000	0	0
30.	700	Debt Service	6000	33,780,794	34,500,000
31.	720	Impact Aid Revenue Bond Debt Service	6000	0	0
32.	Other		6000	0	0
<b>INTERNAL SERVICE FUNDS 950-989</b>					
1.	9__	Self-Insurance	6000	0	0
2.	955	Intergovernmental Agreements	6000	0	0
3.	9__	OPEB	6000	0	0
4.	995	Print Shop	6000	700,000	700,000

(1) From Supplement, line 10 and line 20, respectively.

(2) Indicate amount budgeted in Fund 500 for M&O purposes

CALCULATION OF FY 2018 GENERAL BUDGET LIMIT  
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
*1.	FY 2018 Revenue Control Limit (RCL) (from Work Sheet E, line X, or Work Sheet F, line III)	\$ 171,353,305	\$ 171,090,321
*2.	(a) FY 2018 District Additional Assistance (DAA) (from Work Sheet H, lines VII.E.1 and VII.F.1)	\$ 15,717,348	
	(b) DAA Reduction for State Budget Adjustments (from Work Sheet H, lines VII.E.2 and VII.F.2)	13,438,332	
	(c) Total DAA (line 2.a minus 2.b)	\$ 2,279,016	2,279,016
*3.	FY 2018 Override Authorization (A.R.S. §§15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Work Sheets K and K2)		
	(a) Maintenance and Operation	25,738,700	
	(b) Unrestricted Capital Outlay		
	(c) Special Program		
*4.	Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Work Sheet K)		
*5.	Tuition Revenue (A.R.S. §§15-823 and 15-824)		
	Local		
	(a) Individuals and Other Private Sources	50,000	
	(b) Other Arizona Districts	160,000	8,000
	(c) Out-of-State Districts and Other Governments		
	State		
	(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)		
*6.	State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)		
*7.	Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed Work Sheet S, line II.B.5) (A.R.S. §15-974.B)		
8.	Budget Increase for:		
	(a) Desegregation Expenditures (A.R.S. §15-910.G-K)		
* (b)	Tuition Out Debt Service (from Work Sheet O, line 14) (A.R.S. §15-910.L)	0	
* (c)	Budget Balance Carryforward (from Work Sheet M, line 9) (A.R.S. §15-943.01)	1,280,132	
	(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)		
	(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2016 (A.R.S. §15-910.M)		
* (f)	Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)		
* (g)	FY 2017 Performance Pay Unexpended Budget Carryforward (from Work Sheet M, line 6.f) (A.R.S. §15-920)	0	
	(h) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)		
* (i)	Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)		
*9.	Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.		
	(a) Prior Year Over Expenditures/Resolutions:		
	(b) Decrease for Transfer from M&O to Energy and Water Savings Fund		
	(c) Increase for Energy and Water Savings Fund Transfer to M&O		
	(d) JTED Reduction [See Work Sheet J, footnote (1) for estimate]		
	(e) Noncompliance Adjustment		
	(f) ADM/Transportation Audit Adjustment		
	(g) Other:		
*10.	Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)	1,463,354	
11.	FY 2018 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)	\$ 199,782,507	
12.	Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line A.11)		\$ 2,550,000

\* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

**CALCULATION OF FY 2018 UNRESTRICTED CAPITAL BUDGET LIMIT AND CLASSROOM SITE FUND BUDGET LIMIT  
(A.R.S. §15-947.D and A.R.S. §15-978)**

**UNRESTRICTED CAPITAL BUDGET LIMIT**

A.	1. FY 2017 Unrestricted Capital Budget Limit (UCBL) (from FY 2017 latest revised Budget, page 8, line A.12)	\$	<u>7,555,819</u>
	2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$	<u>                    </u>
	3. Adjusted Amount Available for FY 2017 Capital Expenditures (line A.1 + A.2)	\$	<u>7,555,819</u>
	4. Amount Budgeted in Fund 610 in FY 2017 (from FY 2017 latest revised Budget, page 4, line 10)	\$	<u>7,555,819</u>
	5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$	<u>7,555,819</u>
	6. FY 2017 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$	<u>5,693,300</u>
	7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$	<u>1,862,519</u>
	8. Interest Earned in Fund 610 in FY 2017	\$	<u>                    </u>
	9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$	<u>0</u>
	10. Adjustment to UCBL for FY 2018 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions:	\$	<u>                    </u>
	(b) JTED Reduction [See Work Sheet J, footnote (1) for estimate]	\$	<u>                    </u>
	(c) ADM/Transportation Audit Adjustment	\$	<u>                    </u>
	(d) Other:	\$	<u>                    </u>
	11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$	<u>2,550,000</u>
	12. FY 2018 Unrestricted Capital Budget Limit (lines A.7 through A.11) (1)	\$	<u><u>4,412,519</u></u>

**CLASSROOM SITE FUND BUDGET LIMIT**

B.	1. FY 2017 Classroom Site Fund Budget Limit (from FY 2017 latest revised Budget, page 8, line B.7)	<b>Fund 011</b>	<b>Fund 012</b>	<b>Fund 013</b>	<b>Total Fund 010</b>
		2,569,525	5,142,990	6,223,832	13,936,347
	2. FY 2017 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	2,569,525	5,122,872	5,228,832	12,921,229
	3. Unexpended Budget Balance (line B.1 minus B.2)	0	20,118	995,000	1,015,118
	4. Interest Earned in the Classroom Site Fund in FY 2017				0
	5. FY 2018 Classroom Site Fund Allocation (provided by ADE, based on \$386) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	3,292,482.80	6,584,965.60	6,584,965.60	16,462,414.00
	6. Adjustments to FY 2018 Classroom Site Fund Budget Limit (2)				0
	7. FY 2018 Classroom Site Fund Budget Limit (Sum of lines B.3 through B.6) (3)	<u>3,292,483</u>	<u>6,605,084</u>	<u>7,579,966</u>	<u>17,477,532</u>

- (1) The amount budgeted on page 4, line 10 cannot exceed this amount.  
(2) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.  
(3) The amounts budgeted on page 3, lines 13, 26, 39, and 40 cannot exceed the respective amounts on this line.



**BUDGET WORK SHEETS  
FOR FISCAL YEAR 2018**

	WORK SHEET TITLE	PAGE
A.	Adjustment for Tuition Loss and Student Revenue Loss Phase-Down (Optional). . . . .	1
B.	Support Level Weights and PSD-12 Weighted Student Counts. . . . .	2
C.	Base Support Level and Base Revenue Control Limit . . . . .	3
C2.	Weighted Student Count: AOI Students . . . . .	4
D.	Transportation Support Level and Transportation Revenue Control Limit . . . . .	5
E.	District Support Level and Revenue Control Limit . . . . .	6
F.	Consolidation/Unification Assistance. . . . .	6
G.	District Additional Assistance High School Student Count (Type 03) . . . . .	6
H.	District Additional Assistance . . . . .	7
J.	Equalization Base and Assistance . . . . .	8
K.	Small School Adjustment Phase Down Limit . . . . .	9
K2.	Maximum Override for a District No Longer Eligible for Small School Adjustment . . . . .	10
L.	Impact Aid Fund (ESEA, Title VIII) . . . . .	11
M.	Maintenance and Operation Fund Budget Balance Carryforward . . . . .	12
O.	Tuition Out for High School Students . . . . .	13
S.	Equalization Assistance for an Accommodation School . . . . .	14

**B. WORK SHEET FOR FY 2018 SUPPORT LEVEL WEIGHTS AND PSD-12 WEIGHTED STUDENT COUNTS**  
(A.R.S. §§15-943 and 15-943.02)

A. Unweighted Student Count

**All districts must complete lines A.1 through A.5 below.**

Districts will use prior year ADM (line A.1) on Work Sheet H to calculate DAA in accordance with A.R.S.

§15-961. Districts will use estimated current year ADM (lines A.2 through A.5) to calculate the Group A weighted student count on this work sheet that will be included in the calculation of the Base Support Level on Work Sheet C.

**Prior Year ADM (A.R.S. §15-901)**

1. FY 2017 100th-Day ADM (to Work Sheet H)

**Current Year ADM (A.R.S. §15-943)**

2. FY 2018 Estimated Non-AOI Student Count

3. FY 2018 Estimated AOI Full-Time Student Count

4. FY 2018 Estimated AOI Part-Time Student Count

5. Total FY 2018 Estimated Student Count

PSD	K-8	9-12	TOTAL
219.207	21,527.539	10,512.930	32,259.676
217.015	21,312.264	10,449.101	31,978.380
		10.000	10.000
		27.000	27.000
217.015	21,312.264	10,486.101	32,015.380

B. Support Level Weights for Districts (Group A Weights)	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999 (from line A.5) Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
Student Count (from line A.5)	-			
Difference	=			
Weight Adjustment Factor	x 0.0005	0.0005	0.0003	0.0004
Support Level Weight Increase	=			
Support Level Weight	+ 1.358	1.468	1.278	1.398
Adjusted Support Level Weight	=			
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
Student Count (from line A.5)	-			
Difference	=			
Weight Adjustment Factor	x 0.0020	0.0020	0.0012	0.0013
Support Level Weight Increase	=			
Support Level Weight	+ 1.158	1.268	1.158	1.268
Adjusted Support Level Weight	=			
Student Count 600.00 or More (from line A.5) Support Level Weight			1.158	1.268
Joint Technical Education District Support Level Weight (A.R.S. §15-943.02)				1.339

C. PSD-12 WEIGHTED STUDENT COUNT  
Section A student count multiplied by Section B support level weight.

1. PSD

2. K-8

3. 9-12

4. Total Group A Weighted Student Count  
(to Work Sheet C and C2)

Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count	Section B Support Level Weight	Non-AOI Weighted Student Count	AOI Full-Time Weighted Student Count	AOI Part-Time Weighted Student Count
217.015			x 1.450	= 314.672		
21,312.264	0.000	0.000	x 1.158	= 24,679.602	0.000	0.000
10,449.101	10.000	27.000	x 1.268	= 13,249.460	12.680	34.236
31,978.380	10.000	27.000		38,243.734	12.680	34.236

**C. WORK SHEET FOR FY 2018 BASE SUPPORT LEVEL (BSL) AND BASE REVENUE CONTROL LIMIT (BRCL)**  
(A.R.S. §§15-808, 15-943, 15-943.02, and 15-944.E)

**WEIGHTED STUDENT COUNT**

I. A. FY 2018 Non-AOI Student Count (from Work Sheet B, line C.4)

**B.** Student Count Add-ons

1. Hearing Impairment
2. K-3
- 3.** K-3 Reading (1)
4. English Learners (ELL)
- 5.** MD-R, A-R, and SID-R
- 6.** MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
- 11.** DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (I.B.1 through I.B.14)

II. FY 2018 Non-AOI Weighted Student Count

Non-AOI Student Count	x	Group B Support Level Weight	=	Non-AOI Weighted Student Count
31,978.380				38,243.734

22.285	x	4.771	=	106.322
8,250.814	x	0.060	=	495.049
8,250.814	x	0.040	=	330.033
510.616	x	0.115	=	58.721
266.881	x	6.024	=	1,607.691
109.300	x	5.833	=	637.547
37.359	x	7.947	=	296.892
15.130	x	3.158	=	47.781
18.610	x	6.773	=	126.046
34.210	x	3.595	=	122.985
2,688.457	x	0.003	=	8.065
52.559	x	4.822	=	253.439
49.247	x	4.421	=	217.721
20.124	x	4.806	=	96.716
20,326.406				4,405.008
				42,648.742
				(I.A + I.B.15, this column)

III. FY 2018 AOI FT Weighted Student Count (from Work Sheet C2, line II)

IV. FY 2018 AOI PT Weighted Student Count (from Work Sheet C2, line IV)

AOI Weighted Student Count	x	Funding Ratio	=	Adjusted AOI Weighted Student Count
12.680	x	95%	=	12.046
34.236	x	85%	=	29.101

**CALCULATION OF FY 2018 BSL AND BRCL**

V. Total Weighted Student Count (line II + III + IV)

VI. A. Base Level Amount \$3,683.27 - To include Teacher Compensation, use Base Level of \$3,729.31

(A.R.S. §§15-901, as amended by Laws 2017, Ch. 304, §4, and 15-952)

**B.** Increase for 200 Days of Instruction (line VI.A x 5%) (A.R.S. §15-902.04) Check here ☐ to calculate.

C. Adjusted FY 2018 Base Level Amount (line VI.A + VI.B) (to Work Sheet K, line I.G and II.G)

VII. Result (line V x VI.C)

**VIII.** Teacher Experience Index (TEI) (If actual TEI is less than 1.0000 use 1.0000)

IX. Result (line VII x VIII)

X. Increase for Tuition Loss Adjustment (from all copies of Work Sheet A, line I.I)

XI. Increase for Student Revenue Loss Phase-Down (from Work Sheet A, line II)

XII. FY 2016 Nonfederal Audit Service Actual Expenditures (2) \$ 47,500.00 x 1.00 = \$ 47,500.00

**XIII.** FY 2018 Additional Teacher Salary Increases (from calculation on Budget, page 2) (Laws 2017, Ch. 305, §33)

XIV. FY 2018 BSL and BRCL (sum lines IX through XIII) (to Work Sheet E, line I)

42,689.889
\$ 3,729.31
\$
\$ 3,729.31
\$ 159,203,829.95
1.0128
\$ 161,241,638.97
\$
\$
\$ 47,500.00
\$ 1,370,000.00
\$ 162,659,138.97

Portion of line IX amount from total K-3 and total K-3 Reading weighted student counts: (1)

K-3	\$ 1,869,822.43
K-3 Reading	\$ 1,246,549.55

(1) Pursuant to A.R.S. §15-211, as amended by Laws 2017, Ch. 67, §1, K-3 Reading weight will only be included in the district's APOR55-1 and BUDG25 **after** the district's K-3 Reading Program Plan is approved by the State Board of Education.

(2) A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year.

Enter the FY 2016 **nonfederal** audit expenditures on line XII.

Enter the FY 2016 **federal** audit expenditures from all funds to the right (should agree to FY 2016 AFR).

\$ \_\_\_\_\_

Enter the **total** FY 2016 audit expenditures from all funds to the right.

\$ \_\_\_\_\_

**Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's reports to ASBO and GFOA for certification or for the preparation of the Meritorious Budget Award application to ASBO) in the amounts reported on Line XII or in this**

**C2. WORK SHEET FOR FY 2018 WEIGHTED STUDENT COUNT: AOI STUDENTS**  
(A.R.S. §§15-808 and 15-943)

**Note: To be completed by school districts that offer AOI instruction.**

**AOI FULL-TIME (FT) WEIGHTED STUDENT COUNT**

I. A. FY 2018 AOI FT Student Count (from Work Sheet B, line C.4)

**B. Student Count Add-ons**

1. Hearing Impairment
2. K-3
3. K-3 Reading (1)
4. English Learners (ELL)
5. MD-R, A-R, and SID-R
6. MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
11. DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (I.B.1 through I.B.14)

II. FY 2018 AOI FT Weighted Student Count

AOI FT Student Count	x	Group B Support Level Weight	=	AOI FT Weighted Student Count
10.000				12.680
	x	4.771	=	0.000
	x	0.060	=	0.000
	x	0.040	=	0.000
	x	0.115	=	0.000
	x	6.024	=	0.000
	x	5.833	=	0.000
	x	7.947	=	0.000
	x	3.158	=	0.000
	x	6.773	=	0.000
	x	3.595	=	0.000
	x	0.003	=	0.000
	x	4.822	=	0.000
	x	4.421	=	0.000
	x	4.806	=	0.000
0.000				0.000
				12.680
				(I.A + I.B.15, this column)

**AOI PART-TIME (PT) WEIGHTED STUDENT COUNT**

III. A. FY 2018 AOI PT Student Count (from Work Sheet B, line C.4)

**B. Student Count Add-ons**

1. Hearing Impairment
2. K-3
3. K-3 Reading (1)
4. English Learners (ELL)
5. MD-R, A-R, and SID-R
6. MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
11. DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (III.B.1 through III.B.14)

IV. FY 2018 AOI PT Weighted Student Count

AOI PT Student Count	x	Group B Support Level Weight	=	AOI PT Weighted Student Count
27.000				34.236
	x	4.771	=	0.000
	x	0.060	=	0.000
	x	0.040	=	0.000
	x	0.115	=	0.000
	x	6.024	=	0.000
	x	5.833	=	0.000
	x	7.947	=	0.000
	x	3.158	=	0.000
	x	6.773	=	0.000
	x	3.595	=	0.000
	x	0.003	=	0.000
	x	4.822	=	0.000
	x	4.421	=	0.000
	x	4.806	=	0.000
0.000				0.000
				34.236
				(III.A + III.B.15, this column)

- (1) Pursuant to A.R.S. §15-211, as amended by Laws 2017, Ch. 67, §1, K-3 Reading weight will only be included in the district's APOR55-1 and BUDG25 after the district's K-3 Reading Program Plan is approved by the State Board of Education.

**D. WORK SHEET FOR FY 2018 TRANSPORTATION SUPPORT LEVEL (TSL) (A.R.S. §§15-945, as amended by Laws 2017, Ch. 304, §5, and 15-816.01) AND TRANSPORTATION REVENUE CONTROL LIMIT (TRCL) (A.R.S. §15-946)****TABLE I**

Approved Daily Route Miles per Eligible Student Transported	FY 2018 State Support Level per Route Mile
I. 0.5 or Less	2.59
II. More than 0.5, through 1.0	2.12
III. More than 1.0	2.59

**TABLE II FACTORS**

Approved Daily Route Miles per Eligible Students Transported	Unified or an Accommodation School that offers instruction in grades 9-12 or a Common School District Not in a High School District (Type 01, 02, or 03)	Common School District within a High School District or an Accommodation School that does not offer instruction in grades 9-12 (Type 01 or 04)	High School District (Type 05)
I. 1.0 or Less	0.15	0.10	0.25
II. More than 1.0	0.18	0.12	0.30

**TSL CALCULATION**

I. Approved Daily Route Miles per Eligible Student Transported	
A. FY 2017 Approved Daily Route Miles	10,338.000
B. Number of Eligible Students Transported in FY 2017	8,227.000
C. Approved Daily Route Miles per Eligible Student Transported (I.A ÷ I.B)	1.257
II. To and From School Support Level	
A. Annual Route Miles (Line I.A x 180 or 200, as applicable)	<input type="checkbox"/> Check here if approved for 200 Days of Instruction 1,860,840.000
B. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.59
C. 1. FY 2017 Annual Expenditure for Bus Tokens	\$ 0.00
2. FY 2017 Annual Expenditure for Bus Passes	\$ 0.00
D. To and From School Support Level [(II.A x II.B) + II.C.1 + II.C.2]	\$ 4,819,575.60
III. Academic Education, Career and Technical Education, Vocational Education, and Athletic Trips Support Level	
A. Factor from Table II (based on I.C and district type)	0.180
B. Academic Education, Career and Technical Education, Vocational Ed., and Athletic Trips Support Level (II.A x II.B x III.A)	\$ 867,523.61
IV. Extended School Year Support Level for Pupils with Disabilities	
A. Actual Route Miles traveled in July and August 2016 to Transport Pupils w/Disabilities for Extended School Year	18,198.000
B. Estimated Route Miles Traveled in June 2017 to Transport Pupils w/Disabilities for Extended School Year	5,000.000
C. Total Extended School Year Route Miles (IV.A + IV.B)	23,198.000
D. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.59
E. Extended School Year Support Level for Pupils with Disabilities (IV.C x IV.D)	\$ 60,082.82
V. FY 2018 TSL (lines II.D + III.B + IV.E) (to Work Sheet E, line IV)	\$ 5,747,182.03
VI. Support Level Change	
A. FY 2017 Transportation Support Level	\$
B. Transportation Support Level Change (If result is negative, enter 0) (V- VI.A)	\$ 5,747,182.03

**TRCL CALCULATION**

VII. FY 2017 Transportation Revenue Control Limit	\$ 8,694,165.80
VIII. FY 2018 Transportation Revenue Control Limit	
A. Preliminary FY 2018 Transportation Revenue Control Limit (VI.B + VII)	\$ 14,441,347.83
B. 120% of FY 2018 Transportation Support Level (V x 1.20)	\$ 6,896,618.44
C. Adjusted FY 2018 Transportation Revenue Control Limit (if line VIII.A is greater than line VIII.B use line VII, otherwise use line VIII.A.)	\$ 8,694,165.80
D. FY 2018 Transportation Revenue Control Limit (the greater of line V or VIII.C) (to Work Sheet E, line IX)	\$ 8,694,165.80

**E. WORK SHEET FOR FY 2018 DISTRICT SUPPORT LEVEL (DSL) AND  
REVENUE CONTROL LIMIT (RCL) (A.R.S. §§15-947, 15-905.J, and 15-951)**

**CALCULATION OF THE DSL**

I. FY 2018 Base Support Level/Base Revenue Control Limit (from Work Sheet C, line XIV)	\$ 162,659,138.97
II. Tuition Out for High School Students at budget adoption (from Work Sheet O, Part II, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
III. Adjustment for Increase/(Decrease) in Tuition Out for High School Students after budget revision (from Work Sheet O, line 15)	\$ 0.00
IV. FY 2018 Transportation Support Level (from Work Sheet D, line V)	\$ 5,747,182.03
V. FY 2018 District Support Level (sum of lines I through IV)	\$ 168,406,321.00

**CALCULATION OF THE RCL**

VI. FY 2018 Base Support Level/Base Revenue Control Limit (from line I above)	\$ 162,659,138.97
VII. Tuition Out for High School Students at budget adoption (from Work Sheet O, Part II, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
VIII. Adjustment for Increase/(Decrease) in Tuition Out for High School Students after budget revision (from Work Sheet O, line 15)	\$ 0.00
IX. FY 2018 Transportation Revenue Control Limit (from Work Sheet D, line VIII.D)	\$ 8,694,165.80
X. FY 2018 Revenue Control Limit (sum of lines VI through IX) (to Budget, page 7, line 1)	\$ 171,353,304.77

**F. WORK SHEET FOR FY 2018 CONSOLIDATION/UNIFICATION ASSISTANCE  
(A.R.S. §§15-912 and 15-912.01)**

I. Consolidation/Unification Increase for Transitional Costs incurred in first year	_____
II. FY 2018 District Support Level (line I + Work Sheet E, line V)	\$ 0.00
III. FY 2018 Revenue Control Limit (line I + Work Sheet E, line X) [to Budget, page 7, line 1]	\$ 0.00

**G. WORK SHEET FOR FY 2018 DISTRICT ADDITIONAL ASSISTANCE HIGH SCHOOL STUDENT COUNT FOR  
COMMON SCHOOL DISTRICTS NOT WITHIN A HIGH SCHOOL DISTRICT (TYPE 03)  
(A.R.S. §15-951.C)**

I. High School Student Count Tuitioned Out (from Work Sheet O, Part I or Part III, line 6)	0.000
II. High School Student Count Transported by District of Residence to District of Attendance	_____
III. 50% of High School Student Count Transported by District of Residence to District of Attendance (Line II x .5) (to Work Sheet H, line V.A column 9-12)	0.000

**H. WORK SHEET FOR FY 2018 DISTRICT ADDITIONAL ASSISTANCE (DAA)**  
**(A.R.S. §§ 15-951.C, 15-961, 15-962.01, and 15-963.B, and Laws 2017, Ch. 304, §§10 and 12)**

**TABLE TO CALCULATE DAA PER STUDENT COUNT**

	<b>K-8</b>	<b>9-12</b>
I. Student Count: .001 - 99.999 (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		
DAA per Student Count	\$ 544.58	\$ 601.24
II. Student Count: 100.000 - 499.999		
A. Student Count Constant	500.000	500.000
B. Student Count (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0004
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.398
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
III. Student Count: 500.000 - 599.999		
A. Student Count Constant	600.000	600.000
B. Student Count (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0013
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.268
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
IV. Student Count: 600.000 or More & JTED (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		
DAA per Student Count	\$ 450.76	\$ 492.94

**CALCULATIONS FOR DAA**

	<b>PSD</b>	<b>K-8</b>	<b>9-12</b>
V. District Additional Assistance			
A. FY 2018 Student Count (2017 ADM) (from Work Sheet B, line A.1 and Work Sheet G, line III for type 03 districts)	219.207	21,527.539	10,512.930
B. DAA per Student Count (from Table above)	x \$ 450.76	x \$ 450.76	x \$ 492.94
C. Unadjusted DAA (V.A x V.B)	= \$ 98,809.75	= \$ 9,703,753.48	= \$ 5,182,243.71
VI. District Additional Assistance Growth Factor			
A. FY 2018 Student Count (2017 ADM) (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		32,259.676	
B. FY 2017 Student Count (2016 ADM)		÷ 32,418.746	
C. FY 2018 DAA Growth Factor (VI.A ÷ VI.B)		= 0.9951	
VII. District Additional Assistance			
A. Unadjusted DAA (from line V.C)	\$ 98,809.75	\$ 9,703,753.48	\$ 5,182,243.71
B. DAA Growth Factor (if line VI.C is < or = 1.05, use 1.0, if > 1.05, use 1 plus 50% of the increase)	x 1.0000	x 1.0000	x 1.0000
C. FY 2018 DAA with growth factor applied (VII.A x VII.B)	= \$ 98,809.75	= \$ 9,703,753.48	= \$ 5,182,243.71
D. DAA for High School Textbooks			
1. FY 2018 9-12 Student Count (2017 ADM) (from Work Sheet B, line A.1)			10,512.930
2. Support Level Amount for Textbooks			x \$ 69.68
3. DAA for Textbooks (VII.D.1 x VII.D.2)			= \$ 732,540.96
E. 9-12 DAA (including capital transportation adjustment from line VII.G below)			
1. FY 2018 9-12 DAA (9-12 lines VII.C + VII.D.3) (to Budget, page 7, line 2.a)			= \$ 5,914,784.67
2. 9-12 DAA Capital Transportation (line VII.G) & State Budget Reductions Adjustments (to Budget, page 7, line 2.b)			- \$ 5,057,140.89
3. FY 2018 9-12 DAA (VII.E.1-VII.E.2) (to Work Sheet J, line ILE)			= \$ 857,643.78
F. PSD and K-8 DAA (including capital transportation adjustment from line VII.G below)			
1. FY 2018 PSD and K-8 DAA (PSD and K-8 line VII.C) (to Budget, page 7, line 2.a)			= \$ 9,802,563.23
2. PSD and K-8 DAA Capital Transportation (line VII.G) & State Budget Reduction Adjustments (to Budget, page 7, line 2.b)			- \$ 8,381,191.56
3. FY 2018 PSD and K-8 DAA (VII.F.1-VII.F.2) (to Work Sheet J, line ILE)			= \$ 1,421,371.67
G. Capital Transportation Adjustment A.R.S. §15-963.B	\$	\$	\$

**J. WORK SHEET FOR EQUALIZATION BASE AND ASSISTANCE (A.R.S. §§15-971.A and .B and 15-992)**

	PSD-8	9-12
I. A. Total FY 2018 PSD and K-8 Weighted State Aid Student Count		
1. PSD (from Work Sheet B, line C.1)	314.672	
2. K-8 (from Work Sheet B, line C.2, Total Non-AOI and AOI Counts)	24,679.602	
B. Total FY 2018 PSD-8 and 9-12 Weighted State Aid Student Count (Total Non-AOI and AOI Counts)	24,994.274 (I.A.1 + I.A.2)	13,296.376 (from Work Sheet B, line C.3)
C. Total FY 2018 Weighted State Aid Student Count (line I.B PSD-8 column + 9-12 column)		38,290.650
D. PSD-8 and 9-12 Factors (line I.B ÷ line I.C)	0.6528	0.3472
II. A. Lesser of District Support Level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line V or X, or Work Sheet F, line II or III) (to Work Sheet S, line I.A)		\$ 168,406,321.00
B. Tuition Out for High School Students (Type 03 Districts Only) (from Work Sheet E, line II for budget adoption and total of lines II and III for budget revision)	- \$ 0.00	
C. Adjusted DSL/RCL (II.A - II.B)	\$ 168,406,321.00	
D. DSL/RCL PSD-8 and 9-12 Allocation (line I.D x II.C)	\$ 109,935,646.35	\$ 58,470,674.65
E. FY 2018 District Additional Assistance (from Work Sheet H)	\$ 1,421,371.67 (from Work Sheet H, line VII.F.3)	\$ 857,643.78 (from Work Sheet H, line VII.E.3)
F. Tuition Out for High School Students (Type 03 Districts Only) (from Work Sheet E, line II for budget adoption and total of lines II and III for budget revision)		\$ 0.00
G. FY 2018 Equalization Base (II.D + II.E (+ 9-12 II.F for Type 03 only))	\$ 111,357,018.02	\$ 59,328,318.43
III. A. 2017 Primary Assessed Valuation ÷ 100	\$ 24,403,614.75	\$ 24,403,614.75
B. 2017 Salt River Project (SRP) Valuation ÷ 100	\$	\$
C. 2017 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$	\$
D. TOTAL Valuation (III.A + III.B + III.C)	\$ 24,403,614.75	\$ 24,403,614.75
E. Qualifying Tax Rate	x \$ 2.0234	x \$ 2.0234
F. Qualifying Levy (III.D x III.E)	\$ 49,378,274.09	\$ 49,378,274.09
G. FY 2018 Equalization Assistance (II.G - III.F) (1)	\$ 61,978,743.93	\$ 9,950,044.34
IV. Additional Tax in Districts Ineligible for Equalization Assistance, Amount to be Levied and Paid to the State (50% of line III.F - II.G)	\$ 0.00	\$ 0.00
(1) Laws 2017, Ch. 304, §13, requires a joint technical education district (JTED) with 2017 ADM of more than 2,000 to be funded at 95.5% of the state aid that would otherwise be provided by law and to reduce its budget limits accordingly. Therefore, the JTED's actual total equalization assistance may be less than the amount calculated on this Work Sheet. Estimated reduction to state aid is \$ 0.00 This estimated reduction amount must be used to reduce the GBL on page 7, line 9 and/or the UCBL on page 8, line A.10.		(Equalization Base using 2017 ADM x 4.5%)
V. Additional State Aid to Education (ASAE) Information for Department of Revenue		
A. Dropout Prevention Program (from page 1, line 27)	\$ 0.00	
B. Tuition-Out Debt Services (from Work Sheet O, Part I, column A x column B)	\$ 0.00	
C. Adjustment for Tuition Loss (from Work Sheet C, line X and XI)	\$ 0.00	
D. Liabilities in Excess of School Budget (from TNT Work Sheet, line 13)	\$ 0.00	
E. Vocational M&O Expenses (from page 1, line 28)	\$ 0.00	
F. Adjacent Ways (from TNT Work Sheet, line 12)	\$ 400,000.00	
G. Phase Down Small School Budget Limit Exemption (based on Work Sheet K, only if \$50,000 option is used without an election)	\$ 0.00	



**BUDGET WORK SHEETS  
FOR FISCAL YEAR 2018**

	WORK SHEET TITLE	PAGE
A.	Adjustment for Tuition Loss and Student Revenue Loss Phase-Down (Optional). . . . .	1
B.	Support Level Weights and PSD-12 Weighted Student Counts. . . . .	2
C.	Base Support Level and Base Revenue Control Limit . . . . .	3
C2.	Weighted Student Count: AOI Students . . . . .	4
D.	Transportation Support Level and Transportation Revenue Control Limit . . . . .	5
E.	District Support Level and Revenue Control Limit . . . . .	6
F.	Consolidation/Unification Assistance. . . . .	6
G.	District Additional Assistance High School Student Count (Type 03) . . . . .	6
H.	District Additional Assistance . . . . .	7
J.	Equalization Base and Assistance . . . . .	8
K.	Small School Adjustment Phase Down Limit . . . . .	9
K2.	Maximum Override for a District No Longer Eligible for Small School Adjustment . . . . .	10
L.	Impact Aid Fund (ESEA, Title VIII) . . . . .	11
M.	Maintenance and Operation Fund Budget Balance Carryforward . . . . .	12
O.	Tuition Out for High School Students . . . . .	13
S.	Equalization Assistance for an Accommodation School . . . . .	14

**B. WORK SHEET FOR FY 2018 SUPPORT LEVEL WEIGHTS AND PSD-12 WEIGHTED STUDENT COUNTS**  
(A.R.S. §§15-943 and 15-943.02)

A. Unweighted Student Count

**All districts must complete lines A.1 through A.5 below.**

Districts will use prior year ADM (line A.1) on Work Sheet H to calculate DAA in accordance with A.R.S.

§15-961. Districts will use estimated current year ADM (lines A.2 through A.5) to calculate the Group A weighted student count on this work sheet that will be included in the calculation of the Base Support Level on Work Sheet C.

**Prior Year ADM (A.R.S. §15-901)**

1. FY 2017 100th-Day ADM (to Work Sheet H)

**Current Year ADM (A.R.S. §15-943)**

2. FY 2018 Estimated Non-AOI Student Count

3. FY 2018 Estimated AOI Full-Time Student Count

4. FY 2018 Estimated AOI Part-Time Student Count

5. Total FY 2018 Estimated Student Count

PSD	K-8	9-12	TOTAL
219.207	21,527.539	10,512.930	32,259.676
217.015	21,312.264	10,449.101	31,978.380
		10.000	10.000
		27.000	27.000
217.015	21,312.264	10,486.101	32,015.380

B. Support Level Weights for Districts (Group A Weights)	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999 (from line A.5) Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
Student Count (from line A.5)	-			
Difference	=			
Weight Adjustment Factor	x 0.0005	0.0005	0.0003	0.0004
Support Level Weight Increase	=			
Support Level Weight	+ 1.358	1.468	1.278	1.398
Adjusted Support Level Weight	=			
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
Student Count (from line A.5)	-			
Difference	=			
Weight Adjustment Factor	x 0.0020	0.0020	0.0012	0.0013
Support Level Weight Increase	=			
Support Level Weight	+ 1.158	1.268	1.158	1.268
Adjusted Support Level Weight	=			
Student Count 600.00 or More (from line A.5) Support Level Weight			1.158	1.268
Joint Technical Education District Support Level Weight (A.R.S. §15-943.02)				1.339

C. PSD-12 WEIGHTED STUDENT COUNT  
Section A student count multiplied by Section B support level weight.

1. PSD

2. K-8

3. 9-12

4. Total Group A Weighted Student Count  
(to Work Sheet C and C2)

Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count	Section B Support Level Weight	Non-AOI Weighted Student Count	AOI Full-Time Weighted Student Count	AOI Part-Time Weighted Student Count
217.015			x 1.450	= 314.672		
21,312.264	0.000	0.000	x 1.158	= 24,679.602	0.000	0.000
10,449.101	10.000	27.000	x 1.268	= 13,249.460	12.680	34.236
31,978.380	10.000	27.000		38,243.734	12.680	34.236

**C. WORK SHEET FOR FY 2018 BASE SUPPORT LEVEL (BSL) AND BASE REVENUE CONTROL LIMIT (BRCL)**  
(A.R.S. §§15-808, 15-943, 15-943.02, and 15-944.E)

**WEIGHTED STUDENT COUNT**

I. A. FY 2018 Non-AOI Student Count (from Work Sheet B, line C.4)

**B.** Student Count Add-ons

1. Hearing Impairment
2. K-3
- 3.** K-3 Reading (1)
4. English Learners (ELL)
- 5.** MD-R, A-R, and SID-R
- 6.** MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
- 11.** DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (I.B.1 through I.B.14)

II. FY 2018 Non-AOI Weighted Student Count

Non-AOI Student Count	x	Group B Support Level Weight	=	Non-AOI Weighted Student Count
31,978.380				38,243.734

22.285	x	4.771	=	106.322
8,250.814	x	0.060	=	495.049
8,250.814	x	0.040	=	330.033
510.616	x	0.115	=	58.721
266.881	x	6.024	=	1,607.691
109.300	x	5.833	=	637.547
37.359	x	7.947	=	296.892
15.130	x	3.158	=	47.781
18.610	x	6.773	=	126.046
34.210	x	3.595	=	122.985
2,688.457	x	0.003	=	8.065
52.559	x	4.822	=	253.439
49.247	x	4.421	=	217.721
20.124	x	4.806	=	96.716
20,326.406				4,405.008
				42,648.742
				(I.A + I.B.15, this column)

III. FY 2018 AOI FT Weighted Student Count (from Work Sheet C2, line II)

IV. FY 2018 AOI PT Weighted Student Count (from Work Sheet C2, line IV)

AOI Weighted Student Count	x	Funding Ratio	=	Adjusted AOI Weighted Student Count
12.680	x	95%	=	12.046
34.236	x	85%	=	29.101

**CALCULATION OF FY 2018 BSL AND BRCL**

V. Total Weighted Student Count (line II + III + IV)

VI. A. Base Level Amount \$3,683.27 - To include Teacher Compensation, use Base Level of \$3,729.31

(A.R.S. §§15-901, as amended by Laws 2017, Ch. 304, §4, and 15-952)

**B.** Increase for 200 Days of Instruction (line VI.A x 5%) (A.R.S. §15-902.04) Check here ☐ to calculate.

C. Adjusted FY 2018 Base Level Amount (line VI.A + VI.B) (to Work Sheet K, line I.G and II.G)

VII. Result (line V x VI.C)

**VIII.** Teacher Experience Index (TEI) (If actual TEI is less than 1.0000 use 1.0000)

IX. Result (line VII x VIII)

X. Increase for Tuition Loss Adjustment (from all copies of Work Sheet A, line I.I)

XI. Increase for Student Revenue Loss Phase-Down (from Work Sheet A, line II)

XII. FY 2016 Nonfederal Audit Service Actual Expenditures (2) \$ 47,500.00 x 1.00 = \$ 47,500.00

**XIII.** FY 2018 Additional Teacher Salary Increases (from calculation on Budget, page 2) (Laws 2017, Ch. 305, §33)

XIV. FY 2018 BSL and BRCL (sum lines IX through XIII) (to Work Sheet E, line I)

42,689.889
\$ 3,729.31
\$
\$ 3,729.31
\$ 159,203,829.95
1.0128
\$ 161,241,638.97
\$
\$
\$ 47,500.00
\$ 1,370,000.00
\$ 162,659,138.97

Portion of line IX amount from total K-3 and total K-3 Reading weighted student counts: (1)

K-3	\$ 1,869,822.43
K-3 Reading	\$ 1,246,549.55

(1) Pursuant to A.R.S. §15-211, as amended by Laws 2017, Ch. 67, §1, K-3 Reading weight will only be included in the district's APOR55-1 and BUDG25 after the district's K-3 Reading Program Plan is approved by the State Board of Education.

(2) A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year.

Enter the FY 2016 **nonfederal** audit expenditures on line XII.

Enter the FY 2016 **federal** audit expenditures from all funds to the right (should agree to FY 2016 AFR).

\$ \_\_\_\_\_

Enter the **total** FY 2016 audit expenditures from all funds to the right.

\$ \_\_\_\_\_

**Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's reports to ASBO and GFOA for certification or for the preparation of the Meritorious Budget Award application to ASBO) in the amounts reported on Line XII or in this**

**C2. WORK SHEET FOR FY 2018 WEIGHTED STUDENT COUNT: AOI STUDENTS**  
(A.R.S. §§15-808 and 15-943)

**Note: To be completed by school districts that offer AOI instruction.**

**AOI FULL-TIME (FT) WEIGHTED STUDENT COUNT**

I. A. FY 2018 AOI FT Student Count (from Work Sheet B, line C.4)

**B. Student Count Add-ons**

1. Hearing Impairment
2. K-3
3. K-3 Reading (1)
4. English Learners (ELL)
5. MD-R, A-R, and SID-R
6. MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
11. DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (I.B.1 through I.B.14)

II. FY 2018 AOI FT Weighted Student Count

AOI FT Student Count	x	Group B Support Level Weight	=	AOI FT Weighted Student Count
10.000				12.680
	x	4.771	=	0.000
	x	0.060	=	0.000
	x	0.040	=	0.000
	x	0.115	=	0.000
	x	6.024	=	0.000
	x	5.833	=	0.000
	x	7.947	=	0.000
	x	3.158	=	0.000
	x	6.773	=	0.000
	x	3.595	=	0.000
	x	0.003	=	0.000
	x	4.822	=	0.000
	x	4.421	=	0.000
	x	4.806	=	0.000
0.000				0.000
				12.680
				(I.A + I.B.15, this column)

**AOI PART-TIME (PT) WEIGHTED STUDENT COUNT**

III. A. FY 2018 AOI PT Student Count (from Work Sheet B, line C.4)

**B. Student Count Add-ons**

1. Hearing Impairment
2. K-3
3. K-3 Reading (1)
4. English Learners (ELL)
5. MD-R, A-R, and SID-R
6. MD-SC, A-SC, and SID-SC
7. Multiple Disabilities Severe Sensory Impairment
8. Orthopedic Impairment (Resource)
9. Orthopedic Impairment (Self Contained)
10. Preschool-Severe Delay
11. DD, ED, MIID, SLD, SLI, & OHI
12. Emotional Disability (Private)
13. Moderate Intellectual Disability
14. Visual Impairment
15. Total Add-on Count (III.B.1 through III.B.14)

IV. FY 2018 AOI PT Weighted Student Count

AOI PT Student Count	x	Group B Support Level Weight	=	AOI PT Weighted Student Count
27.000				34.236
	x	4.771	=	0.000
	x	0.060	=	0.000
	x	0.040	=	0.000
	x	0.115	=	0.000
	x	6.024	=	0.000
	x	5.833	=	0.000
	x	7.947	=	0.000
	x	3.158	=	0.000
	x	6.773	=	0.000
	x	3.595	=	0.000
	x	0.003	=	0.000
	x	4.822	=	0.000
	x	4.421	=	0.000
	x	4.806	=	0.000
0.000				0.000
				34.236
				(III.A + III.B.15, this column)

- (1) Pursuant to A.R.S. §15-211, as amended by Laws 2017, Ch. 67, §1, K-3 Reading weight will only be included in the district's APOR55-1 and BUDG25 after the district's K-3 Reading Program Plan is approved by the State Board of Education.

**D. WORK SHEET FOR FY 2018 TRANSPORTATION SUPPORT LEVEL (TSL) (A.R.S. §§15-945, as amended by Laws 2017, Ch. 304, §5, and 15-816.01) AND TRANSPORTATION REVENUE CONTROL LIMIT (TRCL) (A.R.S. §15-946)****TABLE I**

Approved Daily Route Miles per Eligible Student Transported	FY 2018 State Support Level per Route Mile
I. 0.5 or Less	2.59
II. More than 0.5, through 1.0	2.12
III. More than 1.0	2.59

**TABLE II FACTORS**

Approved Daily Route Miles per Eligible Students Transported	Unified or an Accommodation School that offers instruction in grades 9-12 or a Common School District Not in a High School District (Type 01, 02, or 03)	Common School District within a High School District or an Accommodation School that does not offer instruction in grades 9-12 (Type 01 or 04)	High School District (Type 05)
I. 1.0 or Less	0.15	0.10	0.25
II. More than 1.0	0.18	0.12	0.30

**TSL CALCULATION**

I. Approved Daily Route Miles per Eligible Student Transported	
A. FY 2017 Approved Daily Route Miles	10,338.000
B. Number of Eligible Students Transported in FY 2017	8,227.000
C. Approved Daily Route Miles per Eligible Student Transported (I.A ÷ I.B)	1.257
II. To and From School Support Level	
A. Annual Route Miles (Line I.A x 180 or 200, as applicable)	<input type="checkbox"/> Check here if approved for 200 Days of Instruction 1,860,840.000
B. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.59
C. 1. FY 2017 Annual Expenditure for Bus Tokens	\$ 0.00
2. FY 2017 Annual Expenditure for Bus Passes	\$ 0.00
D. To and From School Support Level [(II.A x II.B) + II.C.1 + II.C.2]	\$ 4,819,575.60
III. Academic Education, Career and Technical Education, Vocational Education, and Athletic Trips Support Level	
A. Factor from Table II (based on I.C and district type)	0.180
B. Academic Education, Career and Technical Education, Vocational Ed., and Athletic Trips Support Level (II.A x II.B x III.A)	\$ 867,523.61
IV. Extended School Year Support Level for Pupils with Disabilities	
A. Actual Route Miles traveled in July and August 2016 to Transport Pupils w/Disabilities for Extended School Year	18,198.000
B. Estimated Route Miles Traveled in June 2017 to Transport Pupils w/Disabilities for Extended School Year	5,000.000
C. Total Extended School Year Route Miles (IV.A + IV.B)	23,198.000
D. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.59
E. Extended School Year Support Level for Pupils with Disabilities (IV.C x IV.D)	\$ 60,082.82
V. FY 2018 TSL (lines II.D + III.B + IV.E) (to Work Sheet E, line IV)	\$ 5,747,182.03
VI. Support Level Change	
A. FY 2017 Transportation Support Level	\$
B. Transportation Support Level Change (If result is negative, enter 0) (V- VI.A)	\$ 5,747,182.03

**TRCL CALCULATION**

VII. FY 2017 Transportation Revenue Control Limit	\$ 8,694,165.80
VIII. FY 2018 Transportation Revenue Control Limit	
A. Preliminary FY 2018 Transportation Revenue Control Limit (VI.B + VII)	\$ 14,441,347.83
B. 120% of FY 2018 Transportation Support Level (V x 1.20)	\$ 6,896,618.44
C. Adjusted FY 2018 Transportation Revenue Control Limit (if line VIII.A is greater than line VIII.B use line VII, otherwise use line VIII.A.)	\$ 8,694,165.80
D. FY 2018 Transportation Revenue Control Limit (the greater of line V or VIII.C) (to Work Sheet E, line IX)	\$ 8,694,165.80

**E. WORK SHEET FOR FY 2018 DISTRICT SUPPORT LEVEL (DSL) AND  
REVENUE CONTROL LIMIT (RCL) (A.R.S. §§15-947, 15-905.J, and 15-951)**

**CALCULATION OF THE DSL**

I. FY 2018 Base Support Level/Base Revenue Control Limit (from Work Sheet C, line XIV)	\$ 162,659,138.97
II. Tuition Out for High School Students at budget adoption (from Work Sheet O, Part II, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
III. Adjustment for Increase/(Decrease) in Tuition Out for High School Students after budget revision (from Work Sheet O, line 15)	\$ 0.00
IV. FY 2018 Transportation Support Level (from Work Sheet D, line V)	\$ 5,747,182.03
V. FY 2018 District Support Level (sum of lines I through IV)	\$ 168,406,321.00

**CALCULATION OF THE RCL**

VI. FY 2018 Base Support Level/Base Revenue Control Limit (from line I above)	\$ 162,659,138.97
VII. Tuition Out for High School Students at budget adoption (from Work Sheet O, Part II, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
VIII. Adjustment for Increase/(Decrease) in Tuition Out for High School Students after budget revision (from Work Sheet O, line 15)	\$ 0.00
IX. FY 2018 Transportation Revenue Control Limit (from Work Sheet D, line VIII.D)	\$ 8,694,165.80
X. FY 2018 Revenue Control Limit (sum of lines VI through IX) (to Budget, page 7, line 1)	\$ 171,353,304.77

**F. WORK SHEET FOR FY 2018 CONSOLIDATION/UNIFICATION ASSISTANCE  
(A.R.S. §§15-912 and 15-912.01)**

I. Consolidation/Unification Increase for Transitional Costs incurred in first year	_____
II. FY 2018 District Support Level (line I + Work Sheet E, line V)	\$ 0.00
III. FY 2018 Revenue Control Limit (line I + Work Sheet E, line X) [to Budget, page 7, line 1]	\$ 0.00

**G. WORK SHEET FOR FY 2018 DISTRICT ADDITIONAL ASSISTANCE HIGH SCHOOL STUDENT COUNT FOR  
COMMON SCHOOL DISTRICTS NOT WITHIN A HIGH SCHOOL DISTRICT (TYPE 03)  
(A.R.S. §15-951.C)**

I. High School Student Count Tuitioned Out (from Work Sheet O, Part I or Part III, line 6)	0.000
II. High School Student Count Transported by District of Residence to District of Attendance	_____
III. 50% of High School Student Count Transported by District of Residence to District of Attendance (Line II x .5) (to Work Sheet H, line V.A column 9-12)	0.000

**H. WORK SHEET FOR FY 2018 DISTRICT ADDITIONAL ASSISTANCE (DAA)**  
**(A.R.S. §§ 15-951.C, 15-961, 15-962.01, and 15-963.B, and Laws 2017, Ch. 304, §§10 and 12)**

**TABLE TO CALCULATE DAA PER STUDENT COUNT**

	<b>K-8</b>	<b>9-12</b>
I. Student Count: .001 - 99.999 (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		
DAA per Student Count	\$ 544.58	\$ 601.24
II. Student Count: 100.000 - 499.999		
A. Student Count Constant	500.000	500.000
B. Student Count (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0004
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.398
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
III. Student Count: 500.000 - 599.999		
A. Student Count Constant	600.000	600.000
B. Student Count (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0013
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.268
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 389.25	x \$ 405.59
I. DAA per Student Count	= \$ 0.00	= \$ 0.00
IV. Student Count: 600.000 or More & JTED (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		
DAA per Student Count	\$ 450.76	\$ 492.94

**CALCULATIONS FOR DAA**

	<b>PSD</b>	<b>K-8</b>	<b>9-12</b>
V. District Additional Assistance			
A. FY 2018 Student Count (2017 ADM) (from Work Sheet B, line A.1 and Work Sheet G, line III for type 03 districts)	219.207	21,527.539	10,512.930
B. DAA per Student Count (from Table above)	x \$ 450.76	x \$ 450.76	x \$ 492.94
C. Unadjusted DAA (V.A x V.B)	= \$ 98,809.75	= \$ 9,703,753.48	= \$ 5,182,243.71
VI. District Additional Assistance Growth Factor			
A. FY 2018 Student Count (2017 ADM) (from Work Sheet B, line A.1 and Work Sheet G, line II for type 03 districts)		32,259.676	
B. FY 2017 Student Count (2016 ADM)		÷ 32,418.746	
C. FY 2018 DAA Growth Factor (VI.A ÷ VI.B)		= 0.9951	
VII. District Additional Assistance			
A. Unadjusted DAA (from line V.C)	\$ 98,809.75	\$ 9,703,753.48	\$ 5,182,243.71
B. DAA Growth Factor (if line VI.C is < or = 1.05, use 1.0, if > 1.05, use 1 plus 50% of the increase)	x 1.0000	x 1.0000	x 1.0000
C. FY 2018 DAA with growth factor applied (VII.A x VII.B)	= \$ 98,809.75	= \$ 9,703,753.48	= \$ 5,182,243.71
D. DAA for High School Textbooks			
1. FY 2018 9-12 Student Count (2017 ADM) (from Work Sheet B, line A.1)			10,512.930
2. Support Level Amount for Textbooks			x \$ 69.68
3. DAA for Textbooks (VII.D.1 x VII.D.2)			= \$ 732,540.96
E. 9-12 DAA (including capital transportation adjustment from line VII.G below)			
1. FY 2018 9-12 DAA (9-12 lines VII.C + VII.D.3) (to Budget, page 7, line 2.a)			= \$ 5,914,784.67
2. 9-12 DAA Capital Transportation (line VII.G) & State Budget Reductions Adjustments (to Budget, page 7, line 2.b)			- \$ 5,057,140.89
3. FY 2018 9-12 DAA (VII.E.1-VII.E.2) (to Work Sheet J, line II.E)			= \$ 857,643.78
F. PSD and K-8 DAA (including capital transportation adjustment from line VII.G below)			
1. FY 2018 PSD and K-8 DAA (PSD and K-8 line VII.C) (to Budget, page 7, line 2.a)			= \$ 9,802,563.23
2. PSD and K-8 DAA Capital Transportation (line VII.G) & State Budget Reduction Adjustments (to Budget, page 7, line 2.b)			- \$ 8,381,191.56
3. FY 2018 PSD and K-8 DAA (VII.F.1-VII.F.2) (to Work Sheet J, line II.E)			= \$ 1,421,371.67
G. Capital Transportation Adjustment A.R.S. §15-963.B	\$	\$	\$

**J. WORK SHEET FOR EQUALIZATION BASE AND ASSISTANCE (A.R.S. §§15-971.A and .B and 15-992)**

	PSD-8	9-12
I. A. Total FY 2018 PSD and K-8 Weighted State Aid Student Count		
1. PSD (from Work Sheet B, line C.1)	314.672	
2. K-8 (from Work Sheet B, line C.2, Total Non-AOI and AOI Counts)	24,679.602	
B. Total FY 2018 PSD-8 and 9-12 Weighted State Aid Student Count (Total Non-AOI and AOI Counts)	24,994.274 (I.A.1 + I.A.2)	13,296.376 (from Work Sheet B, line C.3)
C. Total FY 2018 Weighted State Aid Student Count (line I.B PSD-8 column + 9-12 column)		38,290.650
D. PSD-8 and 9-12 Factors (line I.B ÷ line I.C)	0.6528	0.3472
II. A. Lesser of District Support Level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line V or X, or Work Sheet F, line II or III) (to Work Sheet S, line I.A)		\$ 168,406,321.00
B. Tuition Out for High School Students (Type 03 Districts Only) (from Work Sheet E, line II for budget adoption and total of lines II and III for budget revision)	- \$ 0.00	
C. Adjusted DSL/RCL (II.A - II.B)	\$ 168,406,321.00	
D. DSL/RCL PSD-8 and 9-12 Allocation (line I.D x II.C)	\$ 109,935,646.35	\$ 58,470,674.65
E. FY 2018 District Additional Assistance (from Work Sheet H)	\$ 1,421,371.67 (from Work Sheet H, line VII.F.3)	\$ 857,643.78 (from Work Sheet H, line VII.E.3)
F. Tuition Out for High School Students (Type 03 Districts Only) (from Work Sheet E, line II for budget adoption and total of lines II and III for budget revision)		\$ 0.00
G. FY 2018 Equalization Base (II.D + II.E (+ 9-12 II.F for Type 03 only))	\$ 111,357,018.02	\$ 59,328,318.43
III. A. 2017 Primary Assessed Valuation ÷ 100	\$ 24,403,614.75	\$ 24,403,614.75
B. 2017 Salt River Project (SRP) Valuation ÷ 100	\$	\$
C. 2017 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$	\$
D. TOTAL Valuation (III.A + III.B + III.C)	\$ 24,403,614.75	\$ 24,403,614.75
E. Qualifying Tax Rate	x \$ 2.0234	x \$ 2.0234
F. Qualifying Levy (III.D x III.E)	\$ 49,378,274.09	\$ 49,378,274.09
G. FY 2018 Equalization Assistance (II.G - III.F) (1)	\$ 61,978,743.93	\$ 9,950,044.34
IV. Additional Tax in Districts Ineligible for Equalization Assistance, Amount to be Levied and Paid to the State (50% of line III.F - II.G)	\$ 0.00	\$ 0.00
(1) Laws 2017, Ch. 304, §13, requires a joint technical education district (JTED) with 2017 ADM of more than 2,000 to be funded at 95.5% of the state aid that would otherwise be provided by law and to reduce its budget limits accordingly. Therefore, the JTED's actual total equalization assistance may be less than the amount calculated on this Work Sheet. Estimated reduction to state aid is \$ 0.00 This estimated reduction amount must be used to reduce the GBL on page 7, line 9 and/or the UCBL on page 8, line A.10.		(Equalization Base using 2017 ADM x 4.5%)
V. Additional State Aid to Education (ASAE) Information for Department of Revenue		
A. Dropout Prevention Program (from page 1, line 27)	\$ 0.00	
B. Tuition-Out Debt Services (from Work Sheet O, Part I, column A x column B)	\$ 0.00	
C. Adjustment for Tuition Loss (from Work Sheet C, line X and XI)	\$ 0.00	
D. Liabilities in Excess of School Budget (from TNT Work Sheet, line 13)	\$ 0.00	
E. Vocational M&O Expenses (from page 1, line 28)	\$ 0.00	
F. Adjacent Ways (from TNT Work Sheet, line 12)	\$ 400,000.00	
G. Phase Down Small School Budget Limit Exemption (based on Work Sheet K, only if \$50,000 option is used without an election)	\$ 0.00	

## **Truth in Taxation Hearing Notice of Tax Increase**

In compliance with §15-905.01, Arizona Revised Statutes, Deer Valley Unified School District is notifying its property taxpayers of Deer Valley Unified School District's intention to raise its primary property taxes over the current level to pay for increased expenditures in those areas where the Governing Board has the authority to increase property taxes for the fiscal year beginning July 1, 2017. The Deer Valley Unified School District is proposing an increase in its primary property tax levy of \$400,000.

The amount proposed above will cause Deer Valley Unified School District's primary property taxes on a \$100,000 home to increase from \$0 to \$1.6391.

These amounts proposed are above the qualifying tax levies as prescribed by state law, if applicable. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the proposed tax increase scheduled to be held July 11, 2017 at 6:45 PM at 20402 N 15<sup>th</sup> Avenue, Phoenix.

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**DEER VALLEY**  
*Unified School District*

2017-2018 Proposed Budget

June 27, 2017

## 2017-2018 MAINTENANCE AND OPERATION FUND

Base Support Level	\$ 161,289,139
Additional \$50 million	1,463,354
Teacher-Specific Legislative Pay, 1.06%	1,370,000
Transportation Revenue Control Limit	8,694,166
District Additional Assistance	2,279,016
\$\$ shifted to Capital	(2,550,000)
\$\$ for textbooks and buses	-
Tuition Paid to Deer Valley	210,000
Override Funds	25,738,700
Use of Cash Accounts	2,650,000
Parking Fees	102,000
Athletic Participation Fee	400,000
Contingency	(200,000)
Estimated Budget Balance from 2016-17	<u>1,280,132</u>
Projected General Budget Limit	<u>\$ 202,726,507</u>
Total Maintenance and Operation Fund Expenses	<u>\$ 202,539,854</u>
Budget Balance Remaining	<u><u>186,653</u></u>

## MAINTENANCE AND OPERATIONS FUND EXPENDITURE SUMMARY

CATEGORY	2017-18	%
Certified Salaries	\$ 96,038,605	47.4%
Classified Salaries	33,247,104	16.4%
Employee Benefits	49,626,766	24.5%
Total Salaries & Benefits	178,912,475	88.3%
Contingency		
IS&T Process-driven Reclassifications	18,396	0.0%
Behavior Flight Team and Program	229,000	0.1%
Total Expenditures	247,396	0.1%
School Discretionary Budgets	2,051,830	1.0%
Estimated School Budget Carryforward	200,000	0.1%
CIT Budgets	309,750	0.2%
District Level Supplies/Purchased Services	5,578,403	2.8%
Special Education Contracted Services	60,000	0.0%
Utilities	11,555,000	5.7%
Special Education Tuition	1,450,000	0.7%
Property/Liability Insurance	1,700,000	0.8%
School Copier Maintenance Agreements	475,000	0.2%
Total Expenditures	<u>\$ 202,539,854</u>	<u>100.0%</u>

## SALARIES

FTE	CERTIFIED	
1,937.1	Certified Salaries (excluding administrators)	\$ 83,849,981
80.5	Certified Salaries - Administrators	6,523,746
	Addenda	2,619,438
	Early Retirees	175,000
	Vacation/Sick Leave Buy Back	1,150,000
	Substitutes	1,720,440
<u>2,017.6</u>	Total Certified Salaries	<u>\$ 96,038,605</u>

FTE	CLASSIFIED	
995.2	Classified Salaries (excluding administrators)	\$ 25,908,281
13.8	Classified Salaries - Administrators	1,200,422
238.0	Transportation Department	5,393,400
	Addenda	20,000
	Early Retirees	25,000
	Vacation/Sick Leave Buy Back	600,000
	OT/Temporary Help/Substitutes	100,000
<u>1,247.0</u>	Total Classified Salaries	<u>\$ 33,247,104</u>

## EMPLOYEE BENEFITS

### GROUP INSURANCE

Yearly cost of	\$	7,788			
times FTE of		3,264.6	equals		25,424,966

Retirees insurance	2,224,529
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Waived insurance	(1,952,498)
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VSEBT reserves	(600,000)
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Total insurance	25,096,997
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SOCIAL SECURITY AND MEDICARE	9,347,357
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RETIREMENT/ALTERNATIVE CONTRIBUTION RATE	13,782,412
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WORKER'S COMPENSATION	1,300,000
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SHORT TERM DISABILITY	100,000
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TOTAL EMPLOYEE BENEFITS	<u>49,626,766</u>
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INSURANCE RATES	2017-2018	2016-17
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Health	7,228	6,864
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Dental	504	504
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Life	56	56
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Total Cost per Employee	\$ 7,788	\$ 7,424
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## SCHOOL DISCRETIONARY BUDGETS

SCHOOL	ENROLLMENT	BUDGET
Anthem	675	\$ 32,053
Arrowhead	624	26,283
Bellair	495	20,891
Canyon Springs	805	38,193
Constitution	634	26,701
Copper Creek	715	30,087
Deer Valley MS	559	35,529
Desert Mountain	609	29,337
Desert Sage	672	28,290
Desert Sky	629	39,953
Diamond Canyon	975	46,262
Esperanza	611	25,740
Gavilan Peak	703	34,593
Greenbrier	414	17,505
Highland Lakes	1,150	57,151
Hillcrest	970	61,504
Las Brisas	793	33,347
Legend Springs	626	26,367
Mirage	534	22,521
Mountain Shadows	478	20,180
New River	206	8,611
Norterra Canyon	905	41,517
Park Meadows	673	28,331
Paseo Hills	879	41,179
Sierra Verde	986	46,936
Sonoran Foothills	815	37,498
Stetson Hills	1,039	49,451
Sunrise	572	24,110
Sunset Ridge	755	36,403
Terramar	914	43,049
Village Meadows	503	21,225
West Wing	991	46,953
Barry Goldwater	1,787	148,789
Boulder Creek	2,629	218,801
Deer Valley HS	1,723	143,467
Mountain Ridge	2,315	192,692
Sandra Day O'Connor	2,467	205,331
Vista Peak		15,000
New Growth		50,000
Totals	33,830	\$ 2,051,830

Per student allocations:

Grades Pre-6	\$ 41.80
Grades 7-8	\$ 63.20
High School	\$ 83.15
Crossroads	\$ 58.90

NOTE 1 - Discretionary budgets are used for classroom & office supplies, custodial supplies, temporary help, overtime, professional development, field trips, repairs and professional services.

NOTE 2- \$200 is added to each school for travel reduction incentives.

## CIT BUDGETS

SCHOOL	
Anthem	\$ 7,175
Arrowhead	6,920
Bellair	6,275
Canyon Springs	7,825
Constitution	6,970
Copper Creek	7,375
Deer Valley MS	6,595
Desert Mountain	6,845
Desert Sage	7,160
Desert Sky	6,945
Diamond Canyon	8,675
Esperanza	6,855
Gavilan Peak	7,315
Greenbrier	5,870
Highland Lakes	9,550
Hillcrest	8,650
Las Brisas	7,765
Legend Springs	6,930
Mirage	6,470
Mountain Shadows	6,190
New River	4,830
Norterra Canyon	8,325
Park Meadows	7,165
Paseo Hills	8,195
Sierra Verde	8,730
Sonoran Foothills	7,875
Stetson Hills	8,995
Sunrise	6,660
Sunset Ridge	7,575
Terramar	8,370
Village Meadows	6,315
West Wing	8,755
Barry Goldwater	12,735
Boulder Creek	16,945
Deer Valley HS	12,415
Mountain Ridge	15,375
Sandra Day O'Connor	16,135
Vista Peak	
Total	<u><u>\$ 309,750</u></u>

The CIT budgets are \$3,800 per site plus \$5.00 per student.

## DISTRICT WIDE SUPPLIES/PURCHASED SERVICES

	2017-18	INC/DEC	2016-17
Administrative Leadership & Services	22,850	-	22,850
Athletics	20,000	-	20,000
ASBA	11,000	-	11,000
Audit Services	48,000	-	48,000
Bullying Prevention	30,000	-	30,000
Continuous Improvement & Prof Learning	25,000	-	25,000
Curriculum, Instruction & Assessment	62,559	-	62,559
Design & Construction	2,025	-	2,025
Election Costs	100,000	-	100,000
Eschools	370,000	-	370,000
Finance	7,000	-	7,000
Fiscal Services	5,960	-	5,960
Governing Board	25,000	-	25,000
Graduation	58,000	-	58,000
Hearing Officer	50,000	-	50,000
High School AIA Dues	55,000	-	55,000
Human Resources	44,832	-	44,832
IB Program	30,000	-	30,000
Information Services	290,000	-	290,000
KRONOS Maintenance Agreement	27,490	-	27,490
Legal Expenses	150,000	-	150,000
Maintenance/Grounds	1,413,660	-	1,413,660
Materials Distribution Center	24,400	-	24,400
Parent/Community Involvement	8,000	-	8,000
Payroll	28,270	-	28,270
Postage	60,000	-	60,000
Public Relations	130,000	-	130,000
Purchasing	13,280	-	13,280
Reduction	(100,000)	-	(100,000)
Registered Warrant Interest	20,000	-	20,000
Research & Data Analysis	9,725	-	9,725
Safe Schools	315,000	-	315,000
Strategic Planning	20,000	-	20,000
Student Support Services	17,200	-	17,200
Superintendent	17,152	-	17,152
Teacher Travel (In-District)	64,000	-	64,000
Transportation	2,100,000	-	2,100,000
Trip Reduction	3,000	-	3,000
Total Supplies/Purchased Services	<u>5,578,403</u>	-	<u>5,578,403</u>

## OTHER EXPENSES

	2017-18	INC/DEC	2016-17
Phone	1,000,000	-	1,000,000
Electricity	8,015,000	250,000	7,765,000
Water/Sewer	1,800,000	-	1,800,000
Natural Gas	340,000	-	340,000
Refuse Disposal	400,000	-	400,000
	<hr/>		
Total Utilities	11,555,000	250,000	11,305,000
	<hr/>		
Special Education Tuition	1,450,000	-	1,450,000
	<hr/>		
Property/Liability Insurance	1,700,000	100,000	1,600,000
	<hr/>		
Special Education Contracted Services	60,000	-	60,000
	<hr/>		
School Copier Maintenance Agreements	475,000	-	475,000

## STAFFING SUMMARY

SCHOOL	CERTIFIED STAFF	CLASSIFIED STAFF	TOTAL
Anthem	44.5	20.0	64.5
Arrowhead	36.8	24.4	61.2
Bellair	34.9	16.5	51.4
Canyon Springs	58.3	18.9	77.2
Constitution	49.7	27.2	76.9
Copper Creek	41.0	18.9	59.9
Deer Valley MS	33.5	21.6	55.1
Desert Mountain	42.0	25.2	67.2
Desert Sage	39.7	24.3	64.0
Desert Sky	34.1	22.1	56.2
Diamond Canyon	54.7	19.6	74.3
Esperanza	42.2	26.6	68.8
Gavilan Peak	54.0	19.2	73.2
Greenbrier	28.5	16.3	44.8
Highland Lakes	67.5	23.4	90.9
Hillcrest	45.5	20.8	66.3
Las Brisas	45.2	24.1	69.3
Legend Springs	38.8	15.1	53.9
Mirage	35.9	21.1	57.0
Mountain Shadows	34.3	21.0	55.3
New River	20.0	11.5	31.5
Norterra Canyon	56.1	18.4	74.5
Park Meadows	45.0	23.8	68.8
Paseo Hills	57.4	26.9	84.3
Sierra Verde	55.0	18.4	73.4
Sonoran Foothills	47.0	17.4	64.4
Stetson Hills	55.8	20.0	75.8
Sunrise	40.6	22.4	63.0
Sunset Ridge	46.0	20.1	66.1
Terramar	54.1	24.1	78.2
Village Meadows	42.2	24.4	66.6
West Wing	55.1	20.2	75.3
Barry Goldwater	97.6	54.6	152.2
Boulder Creek	119.2	56.2	175.4
Deer Valley HS	87.0	54.2	141.2
Mountain Ridge	106.8	53.9	160.7
Sandra Day O'Connor	113.9	58.9	172.8
Vista Peak	23.7	27.3	51.0
Itinerant	155.0	76.2	231.2
District Office	33.3	223.7	257.0
Growth	12.0	0.0	12.0
Transportation	0.0	238.0	238.0
Total	2,183.9	1,516.8	3,700.7

## CERTIFIED STAFF

	Total	M&O	Non-M&O
<b>ADMINISTRATIVE</b>			
Superintendent	1.0	1.0	
Deputy Superintendent	1.0	1.0	
D.O. Directors thru Coordinators	16.0	10.0	6.0
Principals	38.0	38.0	
Assistant Principals	30.5	30.5	
<b>TEACHERS</b>			
Kindergarten	98.0	98.0	
First Grade	98.0	98.0	
Second Grade	93.0	93.0	
Third Grade	95.0	95.0	
Fourth Grade	86.0	86.0	
Fifth Grade	88.0	88.0	
Sixth Grade	90.0	90.0	
Middle School	214.1	214.1	
High School	400.0	398.4	1.6
Alternative School	5.0	5.0	
Art (K-6)	28.8	28.8	
Band (K-6)	15.5	15.5	
ELD	12.0	12.0	
ELL	18.7	8.7	10.0
Gifted/IB/Renaissance	59.3	56.3	3.0
Headstart	9.0	-	9.0
Reading Specialists	32.0	32.0	
Mandarin	30.0	24.0	6.0
Music (K-6)	31.3	31.3	
Physical Education (K-6)	51.4	51.4	
Special Ed - Itinerant	17.0	17.0	
Special Ed - K-12	237.5	177.5	60.0
Special Ed - Pre K	27.0	20.0	7.0
Special Ed - Speech	48.0	48.0	
Title I	48.4	-	48.4
Growth	12.0	12.0	
<b>OTHER CERTIFIED</b>			
Academic Facilitators	6.0	5.0	1.0
Association President	0.3	0.3	
Behavioral Consultant	2.6	2.6	
CIA Specialists/Mentors	15.0	3.0	12.0
Counselors	38.0	38.0	
IB Coordinator	1.0	1.0	
Intervention Specialists	21.5	21.5	
Librarians	5.0	5.0	
Psychologists	34.0	34.0	
Special Ed - Other Certified Staff	21.4	20.9	0.5
Teachers on Assignment - Schools	7.6	5.8	1.8
	<u>2,183.9</u>	<u>2,017.6</u>	<u>166.3</u>

## CERTIFIED STAFF

	2017-18	2016-17	INC/(DEC)
<b>ADMINISTRATIVE</b>			
Superintendent	1.0	1.0	-
Deputy Superintendent	1.0	1.0	-
D.O. Directors thru Coordinators	16.0	16.0	-
Principals	38.0	38.0	-
Assistant Principals	30.5	30.5	-
<b>TEACHERS</b>			
Kindergarten	98.0	96.0	2.0
First Grade	98.0	99.0	(1.0)
Second Grade	93.0	97.0	(4.0)
Third Grade	95.0	89.0	6.0
Fourth Grade	86.0	90.0	(4.0)
Fifth Grade	88.0	89.0	(1.0)
Sixth Grade	90.0	88.0	2.0
Middle School	214.1	220.5	(6.4)
High School	400.0	409.4	(9.4)
Alternative School	5.0	5.0	-
Art (K-6)	28.8	29.0	(0.2)
Band (K-6)	15.5	15.0	0.5
ELD	12.0	13.0	(1.0)
ELL	18.7	18.7	-
Gifted/IB/Renaissance	59.3	57.7	1.6
Headstart	9.0	10.0	(1.0)
Reading Specialists	32.0	32.0	-
Mandarin	29.0	25.0	4.0
Music (K-6)	31.3	29.5	1.8
Physical Education (K-6)	51.4	51.5	(0.1)
Special Ed - Itinerant	17.0	17.0	-
Special Ed - K-12	237.5	236.0	1.5
Special Ed - Pre K	27.0	27.0	-
Special Ed - Speech	48.0	48.0	-
Title I	48.4	50.3	(1.9)
Growth	12.0	12.0	-
<b>OTHER CERTIFIED</b>			
Academic Facilitators	6.0	6.0	-
Association President	0.3	0.3	-
Behavioral Specialist	2.6	2.6	-
CIA Specialists/Mentors	15.0	15.0	-
Counselors	38.0	40.0	(2.0)
IB Coordinator	1.0	1.0	-
Intervention Specialists	21.5	21.5	-
Librarians	5.0	5.0	-
Mandarin Director	-	-	-
Psychologists	34.0	34.0	-
Special Ed - Other Certified Staff	21.4	21.4	-
Teachers on Assignment - Schools	7.6	7.6	-
	<u>2,182.9</u>	<u>2,195.5</u>	<u>(12.6)</u>

## CLASSIFIED STAFF

	Total	M&O	Non-M&O
Association President	0.1	0.1	
Behavioral Techs	16.6	16.6	
Bookstore Managers	5.0	5.0	
Campus Network Specialists	23.0	23.0	
Computer Support/Repair	13.0	12.0	1.0
Crossing Guards	28.6	28.6	
Custodial/Maint.-Plant Managers	5.0	5.0	
Custodial/Maintenance (Schools)	194.6	186.9	7.7
Deputy Superintendent	1.0	1.0	
D.O. Administrative Assistants	3.0	3.0	
D.O. Directors/Managers	15.8	12.8	3.0
D.O. Coordinators/Supervisors	12.0	8.0	4.0
D.O. Executive Assistant	1.0	1.0	
Food Service	164.3	-	164.3
Headstart	9.1	-	9.1
Hearing Hand. Interpreters	5.9	5.9	
Instructional Techs - ELL	21.7	21.7	
Paraprofessionals - Title I	13.1	-	13.1
Instructional Techs - Vocational	9.8	-	9.8
Intervention Clerks	0.8	0.8	
Library Clerk	31.5	31.5	
Maintenance - District Crew	73.0	72.0	1.0
Mandarin Clerk	1.0	1.0	
Monitors (High School)	21.5	21.5	
Monitors (K-8)	25.2	21.3	3.9
Nurses	46.0	46.0	
Occupational Therapist	20.8	20.8	
Office/Clerical (D.O.)	75.0	38.5	36.5
Office/Clerical (Schools)	141.6	141.6	
On Campus Reassignment	9.0	9.0	
Paraprofessionals - Autism	2.0	2.0	
Paraprofessionals - K-12	208.3	208.3	
Paraprofessionals - Pre K	42.3	42.3	
Physical Therapist	4.0	4.0	
Programmers/Webmaster	8.0	8.0	
ROTC	4.0	2.4	1.6
Transportation	238.0	238.0	
Warehouse	7.5	7.5	
Transition from School to Work Techs	14.8	-	14.8
	<u>1,516.8</u>	<u>1,247.0</u>	<u>269.8</u>

## CLASSIFIED STAFF

	2017-18	2016-17	INC/(DEC)
Association President	0.1	0.1	-
Behavioral Techs	16.6	16.6	-
Bookstore Managers	5.0	5.0	-
Campus Network Specialists	23.0	23.0	-
Computer Support/Repair	13.0	13.0	-
Crossing Guards	28.6	29.3	(0.7)
Custodial/Maint.-Plant Managers	5.0	5.0	-
Custodial/Maintenance (Schools)	194.6	193.8	0.8
Deputy Superintendent	1.0	1.0	-
D.O. Administrative Assistants	3.0	3.0	-
D.O. Directors/Managers	15.8	15.8	-
D.O. Coordinators/Supervisors	12.0	12.0	-
D.O. Executive Assistant	1.0	1.0	-
Food Service	164.3	165.1	(0.8)
Headstart	9.1	9.9	(0.8)
Hearing Hand. Interpreters	5.9	5.9	-
Instructional Techs - ELL	21.7	23.0	(1.3)
Paraprofessionals - Title I	13.1	14.2	(1.1)
Instructional Techs - Vocational	9.8	9.8	-
Intervention Clerks	0.8	0.8	-
Library Clerk	31.5	31.5	-
Maintenance - District Crew	73.0	73.0	-
Mandarin Clerk	1.0	1.0	-
Monitors (High School)	21.5	21.5	-
Monitors (K-8)	25.2	24.9	0.3
Nurses	46.0	46.0	-
Occupational Therapist	20.8	20.8	-
Office/Clerical (D.O.)	75.0	75.0	-
Office/Clerical (Schools)	141.6	143.9	(2.3)
On Campus Reassignment	9.0	9.0	-
Paraprofessionals - Autism	2.0	2.0	-
Paraprofessionals - K-12	208.3	181.4	26.9
Paraprofessionals - Pre K	42.3	42.2	0.1
Physical Therapist	4.0	4.0	-
Programmers/Webmaster	8.0	8.0	-
ROTC	4.0	4.0	-
Transportation	238.0	238.0	-
Warehouse	7.5	7.0	0.5
Youth Transition Program Techs	14.8	14.8	-
	<u>1,516.8</u>	<u>1,495.3</u>	<u>21.5</u>

## ANTHEM

Projected Enrollment 675	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			0.5	0.5	-
Kindergarten	56	26	3.0	3.0	-
First	59	26	3.0	3.0	-
Second	71	17	3.0	3.0	-
Third	59	29	3.0	3.0	-
Fourth	84	16	3.0	3.0	-
Fifth	76	27	3.0	3.0	-
Sixth	80	23	3.0	3.0	-
7th/8th/Special Area Teachers	170		8.0	8.5	(0.5)
Preschool	20				
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselors			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			2.0	2.0	-
Special Ed - K-12			6.0	6.0	-
Special Ed - Pre K			1.0	1.0	-
Total Certified Employees			44.5	45.0	(0.5)
Crossing Guards (5.5 hours)			0.7	0.7	-
Custodial/Maintenance			4.0	4.0	-
Food Service (23 hours)			2.9	2.9	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (2 hours school funded)			0.8	0.8	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (40.5 hours)			5.1	5.1	-
Paraprofessionals - Pre K			1.6	1.6	-
Total Classified Employees			20.0	20.0	-
Total Staff			64.5	65.0	(0.5)

## ARROWHEAD

Projected Enrollment 624	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Kindergarten	92	17	4.0	4.0	-
First	92	21	4.0	4.0	-
Second	84	4	3.0	3.0	-
Third	81	7	3.0	3.0	-
Fourth	78	22	3.0	3.0	-
Fifth	78	25	3.0	3.0	-
Sixth	79	24	3.0	3.0	-
Preschool	40				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			1.3	1.3	-
Special Ed - K-12			5.0	5.0	-
Special Ed - Pre K			2.0	2.0	-
Total Certified Employees			36.8	36.8	-
Crossing Guards (19.5 hours)			2.4	2.4	-
Custodial/Maintenance			4.0	4.0	-
Food Service (23 hours)			2.9	2.9	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (54 hours)			6.8	6.8	-
Paraprofessionals - Pre K			3.3	3.3	-
Total Classified Employees			24.4	24.4	-
Total Staff			61.2	61.2	-

## BELLAIR

Projected Enrollment 495	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Kindergarten	64	18	3.0	3.0	-
First	64	21	3.0	3.0	-
Second	62	26	3.0	3.0	-
Third	70	18	3.0	3.0	-
Fourth	71	29	3.0	3.0	-
Fifth	74	29	3.0	3.0	-
Sixth	72	31	3.0	2.0	1.0
Preschool	18				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			1.0	1.0	-
Headstart			-	-	-
Reading Specialists			1.0	1.0	-
Music			1.0	0.9	0.1
Physical Education			1.0	1.0	-
Special Ed - K-12			4.0	4.0	-
Special Ed - Pre K			1.0	1.0	-
Title I			2.4	2.4	-
Total Certified Employees			34.9	33.8	1.1
Crossing Guards (6.5 hours)			0.8	0.8	-
Custodial/Maintenance			4.0	4.0	-
Food Service (21 hours)			2.6	2.6	-
Headstart (8.75 hours)			-	-	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4 hours + 2 hours school funded)			0.8	0.8	-
Nurse			1.0	1.0	-
Office/Clerical			2.2	2.2	-
Paraprofessionals - K-12 (20.25 hours)			2.5	2.5	-
Paraprofessionals - Pre K			1.6	1.6	-
Total Classified Employees			16.5	16.5	-
Total Staff			51.4	50.3	1.1

## CANYON SPRINGS

Projected Enrollment 805	Enrollment	Renaissance Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Assistant Principal				1.0	1.0	-
Kindergarten	56	12	26	3.0	3.0	-
First	62	12	23	3.0	3.0	-
Second	65	7	23	3.0	3.0	-
Third	64	10	24	3.0	3.0	-
Fourth	72	13	28	3.0	3.0	-
Fifth	88	18	15	3.0	3.0	-
Sixth	72	24	31	3.0	3.0	-
7th/8th/Special Area Teachers	203	9		9.5	9.0	0.5
Preschool	18					
Art				1.0	1.0	-
Band				0.5	0.5	-
Counselor				0.5	0.5	-
Gifted/Renaissance				12.3	12.3	-
Reading Specialists				1.0	1.0	-
Music				1.0	1.0	-
Physical Education				2.0	2.0	-
Spanish				0.5	0.5	-
Special Ed - K-12				6.0	6.0	-
Special Ed - Pre K				1.0	1.0	-
Total Certified Employees				58.3	57.8	0.5
Crossing Guards (6 hours)				0.8	0.8	-
Custodial/Maintenance				4.0	4.0	-
Food Service (24.75 hours)				3.1	3.1	-
Instructional Techs - ELL (3.5 hours)				0.4	0.4	-
Library Clerk				1.0	1.0	-
Lunchroom Monitors (4.5 hours)				0.6	0.6	-
Nurse				1.0	1.0	-
Office/Clerical				3.0	3.0	-
Paraprofessionals - K-12 (27 hours)				3.4	3.4	-
Paraprofessionals - Pre K (15.5 hours)				1.6	1.6	-
Total Classified Employees				18.9	18.9	-
Total Staff				77.2	76.7	0.5

## CONSTITUTION

Projected Enrollment 634	Gen Ed Enrollment	ELD Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Teacher on Assignment				1.0	1.0	-
Kindergarten	63	30	19	3.0	3.0	-
First	63	30	22	3.0	3.0	-
Second	66	13	22	3.0	3.0	-
Third	60	18	28	3.0	3.0	-
Fourth	87	17	13	3.0	3.0	-
Fifth	99		4	3.0	2.0	1.0
Sixth	69		34	3.0	3.0	-
Preschool	19					
Art				1.0	1.0	-
Band				0.5	0.5	-
ELD				6.0	7.0	(1.0)
Gifted				0.6	0.5	0.1
Headstart				2.0	2.0	-
Reading Specialists				1.5	2.0	(0.5)
Music				1.0	1.0	-
Physical Education				2.0	2.0	-
Special Ed - K-12				5.0	5.0	-
Special Ed - Pre K				1.0	1.0	-
Title I				6.1	6.1	-
Total Certified Employees				49.7	50.1	(0.4)
Crossing Guards (10 hours)				1.3	1.3	-
Custodial/Maintenance				3.5	3.5	-
Food Service (29 hours)				3.6	3.6	-
Headstart (17.5 hours)				2.2	2.2	-
Instructional Techs - ELL (28 hours)				3.5	3.5	-
Paraprofessionals - Title I (4 hour Parent Liaison)				0.5	0.5	-
Library Clerk				1.0	1.0	-
Lunchroom Monitors				0.6	0.6	-
Nurse				1.0	1.0	-
Office/Clerical				2.5	2.5	-
Paraprofessionals - K-12 (47.25 hours)				5.9	5.9	-
Paraprofessionals - Pre K				1.6	1.6	-
Total Classified Employees				27.2	27.2	-
Total Staff				76.9	77.3	(0.4)

## COPPER CREEK

Projected Enrollment 715	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Teacher on Assignment			0.5	0.5	-
Kindergarten	93	16	4.0	4.0	-
First	93	20	4.0	4.0	-
Second	89	28	4.0	4.0	-
Third	91	26	4.0	4.0	-
Fourth	95	5	3.0	4.0	(1.0)
Fifth	106	31	4.0	4.0	-
Sixth	124	13	4.0	4.0	-
Preschool	24				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			2.0	2.0	-
Special Ed - K-12			5.0	5.0	-
Special Ed - Pre K			1.0	1.0	-
Total Certified Employees			41.0	42.0	(1.0)
Crossing Guards (3 hours)			0.4	0.4	-
Custodial/Maintenance			4.0	4.0	-
Food Service (22.75 hours)			2.8	2.8	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.25 hours)			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (40.5 hours)			5.1	5.1	-
Paraprofessionals - Pre K			1.6	1.6	-
Total Classified Employees			18.9	18.9	-
Total Staff			59.9	60.9	(1.0)

## DEER VALLEY MIDDLE

Projected Enrollment 559	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal	1.0	1.0	-
Regular Teachers	20.0	22.0	(2.0)
Counselors	1.5	1.5	-
Special Ed - K-12	5.0	5.0	-
Title I	5.0	5.0	-
Total Certified Employees	33.5	35.5	(2.0)
Custodial/Maintenance	4.5	4.5	-
Food Service (34 hours)	3.7	3.7	-
Instructional Techs - ELL (3.5 hours)	0.4	0.4	-
Paraprofessionals - Title I (7 hrs, 4 hrs PL, 3 hrs Data CLK)	0.9	0.9	-
Library Clerk	1.0	1.0	-
Lunchroom Monitors	1.5	1.5	-
Nurse	1.0	1.0	-
Office/Clerical	2.5	2.5	-
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (40.5 hours)	5.1	5.1	-
Total Classified Employees	21.6	21.6	-
Total Staff	55.1	57.1	(2.0)

## DESERT MOUNTAIN

Projected Enrollment 609	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			1.0	1.0	-
Kindergarten	47	8	2.0	2.0	-
First	47	10	2.0	2.0	-
Second	46	13	2.0	3.0	(1.0)
Third	67	21	3.0	2.0	1.0
Fourth	48	19	2.0	3.0	(1.0)
Fifth	73	30	3.0	3.0	-
Sixth	91	12	3.0	3.0	-
7th/8th/Special Area Teachers	172		8.0	8.5	(0.5)
Preschool	18				
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselors			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			2.0	2.0	-
Special Ed - K-12			7.0	7.0	-
Special Ed - Pre K			1.0	1.0	-
Total Certified Employees			42.0	43.5	(1.5)
Crossing Guards (1.5 hours)			0.2	0.2	-
Custodial/Maintenance			5.0	5.0	-
Food Service (27 hours)			3.4	3.4	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4 hours + 2 school funded)			0.8	0.8	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (74.25 hours)			9.3	9.3	-
Paraprofessionals - Pre K (13 hours)			1.6	1.6	(0.0)
Total Classified Employees			25.2	25.2	(0.0)
Total Staff			67.2	68.7	(1.5)

# DESERT SAGE

Projected Enrollment 672	Enrollment	Mandarin Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Kindergarten	53	49	2	2.0	2.0	-
First	53	49	4	2.0	2.0	-
Second	50	49	9	2.0	2.0	-
Third	50	43	9	2.0	3.0	(1.0)
Fourth	84		16	3.0	3.0	-
Fifth	65		4	2.0	3.0	(1.0)
Sixth	75		28	3.0	3.0	-
Preschool	52					
Art				1.0	1.0	-
Band				0.5	0.5	-
Gifted				1.0	1.0	-
Reading Specialists				1.0	1.0	-
Mandarin				9.0	6.0	3.0
Music				1.0	0.5	0.5
Physical Education				1.2	1.5	(0.3)
Special Ed - K-12				5.0	5.0	-
Special Ed - Pre K				3.0	3.0	-
Total Certified Employees				39.7	38.5	1.2
Crossing Guards (9.25 hours)				1.2	1.2	-
Custodial/Maintenance				4.0	4.0	-
Food Service (19 hours)				2.4	2.4	-
Library Clerk				1.0	1.0	-
Lunchroom Monitors (4 hours)				0.5	0.5	-
Nurse				1.0	1.0	-
Office/Clerical				2.5	2.5	-
Paraprofessionals - K-12 (54 hours)				6.8	6.8	-
Paraprofessionals - Pre K				4.9	4.9	-
Total Classified Employees				24.3	24.3	-
Total Staff				64.0	62.8	1.2

## DESERT SKY

Projected Enrollment 629	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal	1.0	1.0	-
Regular Teachers	22.6	25.0	(2.4)
Counselors	1.5	2.0	(0.5)
Special Ed - K-12	5.0	5.0	-
Title I	3.0	3.0	-
Total Certified Employees	34.1	37.0	(2.9)
Crossing Guards (7 hours)	0.9	0.9	-
Custodial/Maintenance	4.0	4.0	-
Food Service (30.75 hours)	3.8	3.8	-
Instructional Techs - ELL (3.5 hours)	0.4	0.4	-
Paraprofessionals - Title I (14 hours) + Parent Liaison 4 hours	1.8	1.8	-
Library Clerk	1.0	1.0	-
Lunchroom Monitors	1.5	1.5	-
Nurse	1.0	1.0	-
Office/Clerical	2.5	3.0	(0.5)
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (33.75 hours)	4.2	4.2	-
Total Classified Employees	22.1	22.6	(0.5)
Total Staff	56.2	59.6	(3.4)

## DIAMOND CANYON

Projected Enrollment 975	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			1.0	1.0	-
Kindergarten	95	14	4.0	4.0	-
First	95	18	4.0	3.0	1.0
Second	80	8	3.0	4.0	(1.0)
Third	105	12	4.0	4.0	-
Fourth	104	29	4.0	4.0	-
Fifth	125	12	4.0	4.0	-
Sixth	123	14	4.0	4.0	-
7th/8th/Special Area Teachers	248		10.0	10.5	(0.5)
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselors			0.5	0.5	-
Gifted			1.2	1.3	(0.1)
Reading Specialists			1.0	1.0	-
Mandarin			2.0	2.0	-
Music			1.0	1.0	-
Physical Education			2.5	2.5	-
Special Ed - K-12			6.0	6.0	-
Total Certified Employees			54.7	55.3	(0.6)
Crossing Guards (8 hours)			1.0	1.0	-
Custodial/Maintenance			4.0	4.0	-
Food Service (24 hours)			3.0	3.0	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.5 hours + 4 hours school funded)			1.1	1.1	-
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.5	(0.5)
Paraprofessionals - K-12 (40.5 hours)			5.1	5.1	-
Total Classified Employees			19.6	20.1	(0.5)
Total Staff			74.3	75.4	(1.1)

## ESPERANZA

Projected Enrollment 611	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Teacher on Assignment			0.5	0.5	-
Kindergarten	95	14	4.0	4.0	-
First	95	18	4.0	3.0	1.0
Second	76	12	3.0	4.0	(1.0)
Third	83	5	3.0	3.0	-
Fourth	73	27	3.0	3.0	-
Fifth	81	22	3.0	3.0	-
Sixth	73	30	3.0	3.0	-
Preschool	35				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			0.6	0.5	0.1
Headstart			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.5	1.5	-
Physical Education			1.0	1.0	-
Special Ed - K-12			6.0	6.0	-
Special Ed - Pre K			2.0	2.0	-
Title I			3.1	3.1	-
Total Certified Employees			42.2	42.1	0.1
Crossing Guards (1 hour)			0.1	0.1	-
Custodial/Maintenance			4.0	4.0	-
Food Service (33 hours)			4.1	4.1	-
Headstart (8.75 hours)			1.1	1.1	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Paraprofessionals - Title I (6 hours)			0.8	0.8	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.5 hours)			0.6	0.6	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (60.75 hours)			7.6	7.6	-
Paraprofessionals - Pre K (26 hours)			3.4	3.4	-
Total Classified Employees			26.6	26.6	-
Total Staff			68.8	68.7	0.1

# GAVILAN PEAK

Projected Enrollment 703	Enrollment	Mandarin Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Assistant Principal				1.0	1.0	-
Kindergarten	17	22	11	1.0	1.0	-
First	17	22	12	1.0	1.0	-
Second	21	28	9	1.0	1.0	-
Third	27	38	3	1.0	2.0	(1.0)
Fourth	34	39	33	2.0	2.0	-
Fifth	43	28	26	2.0	2.0	-
Sixth	44	40	25	2.0	2.0	-
7th/8th/Special Area Teachers	234	36		10.0	10.0	-
Preschool	13					
Art				1.0	1.0	-
Band				0.5	0.5	-
Counselors				0.5	0.5	-
Gifted				1.0	1.0	-
Reading Specialists				1.0	1.0	-
Mandarin				18.0	17.0	1.0
Music				1.0	1.0	-
Physical Education				2.0	2.0	-
Special Ed - K-12				6.0	6.0	-
Special Ed - Pre K				1.0	1.0	-
Total Certified Employees				54.0	54.0	-
Crossing Guards (9 hours)				1.1	1.1	-
Custodial/Maintenance				3.5	3.5	-
Food Service (23.5 hours)				2.9	2.9	-
Instructional Techs - ELL (3.5 hours)				0.4	0.4	-
Library Clerk				1.0	1.0	-
Lunchroom Monitors 4 hours - 4 hours school funded)				1.0	1.0	-
Nurse				1.0	1.0	-
Office/Clerical				2.5	2.5	-
Paraprofessionals - K-12 (33.75 hours)				4.2	4.2	-
Paraprofessionals - Pre K				1.6	1.6	-
Total Classified Employees				19.2	19.2	-
Total Staff				73.2	73.2	-

## GREENBRIER

Projected Enrollment 414	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Kindergarten	68	14	3.0	3.0	-
First	68	17	3.0	3.0	-
Second	66	22	3.0	3.0	-
Third	55	4	2.0	2.0	-
Fourth	47	20	2.0	2.0	-
Fifth	41	28	2.0	2.0	-
Sixth	48	21	2.0	2.0	-
Preschool	21				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	0.5	0.5
Physical Education			1.0	1.0	-
Special Ed - K-12			4.0	4.0	-
Special Ed - Pre K			1.0	1.0	-
Total Certified Employees			28.5	28.0	0.5
Crossing Guards (13.25 hours)			1.7	1.7	-
Custodial/Maintenance			3.0	3.0	-
Food Service (19 hours)			2.4	2.4	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			2.2	2.0	0.2
Paraprofessionals - K-12 (20.25 hours)			2.5	2.5	-
Paraprofessionals - Pre K			1.6	1.6	-
Total Classified Employees			16.3	16.1	0.2
Total Staff			44.8	44.1	0.7

## HIGHLAND LAKES

Projected Enrollment 1150	Enrollment	Renaissance Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Assistant Principal				1.0	1.0	-
Kindergarten	75		7	3.0	3.0	-
First	75		10	3.0	4.0	(1.0)
Second	78	14	10	3.0	3.0	-
Third	74	8	14	3.0	3.0	-
Fourth	79	23	21	3.0	3.0	-
Fifth	81	22	22	3.0	3.0	-
Sixth	87	27	16	3.0	3.0	-
7th/8th/Special Area Teachers	415	92		15.0	16.5	(1.5)
Art				1.0	1.0	-
Band				1.0	1.0	-
Counselor				1.0	1.0	-
Gifted/Renaissance				14.5	13.5	1.0
Reading Specialists				1.0	1.0	-
Music				2.0	2.0	-
Physical Education				2.0	2.0	-
Special Ed - K-12				7.0	7.0	-
Total Certified Employees				67.5	69.0	(1.5)
Crossing Guards (13.75 hours)				1.7	1.7	-
Custodial/Maintenance				5.0	5.0	-
Food Service (28.5 hours)				3.6	3.6	-
Library Clerk				1.0	1.0	-
Lunchroom Monitors				1.5	1.5	-
Nurse				1.0	1.0	-
Office/Clerical				3.5	3.5	-
On Campus Reassignment				1.0	1.0	-
Paraprofessionals - K-12 (40.5 hours)				5.1	5.1	-
Total Classified Employees				23.4	23.4	-
Total Staff				90.9	92.4	(1.5)

## HILLCREST

Projected Enrollment 970	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal	1.0	1.0	-
Regular Teachers	34.8	35.4	(0.6)
Spanish	1.2	1.2	-
Counselors	2.5	2.5	-
Special Ed - K-12	5.0	5.0	-
Total Certified Employees	45.5	46.1	(0.6)
Crossing Guards (6 hours)	0.8	0.8	-
Custodial/Maintenance	4.1	4.1	-
Food Service (33.5 hours)	4.2	4.2	-
Instructional Techs - ELL (3.5 hours)	-	-	-
Library Clerk	1.0	1.0	-
Lunchroom Monitors	1.5	1.5	-
Nurse	1.0	1.0	-
Office/Clerical	3.0	3.5	(0.5)
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (33.75 hours)	4.2	4.2	-
Total Classified Employees	20.8	21.3	(0.5)
Total Staff	66.3	67.4	(1.1)

## LAS BRISAS

Projected Enrollment 793	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Teacher on Assignment			1.0	1.0	-
Kindergarten	99	10	4.0	4.0	-
First	99	14	4.0	4.0	-
Second	102	15	4.0	4.0	-
Third	101	16	4.0	4.0	-
Fourth	107	26	4.0	4.0	-
Fifth	124	13	4.0	4.0	-
Sixth	137	34	5.0	4.0	1.0
Preschool	24				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			1.2	1.2	-
Reading Specialists			1.5	1.5	-
Music			1.0	1.0	-
Physical Education			2.0	2.0	-
Special Ed - K-12			6.0	6.0	-
Special Ed - Pre K			1.0	1.0	-
Total Certified Employees			45.2	44.2	1.0
Crossing Guards (10 hours)			1.3	1.3	-
Custodial/Maintenance			4.0	4.0	-
Food Service (21.5 hours)			2.8	2.8	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.5 hours)			0.6	0.6	-
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.0	-
Paraprofessionals - K-12 (67.5 hours)			8.4	8.4	-
Paraprofessionals - Pre K			1.6	1.6	-
Total Classified Employees			24.1	24.1	-
Total Staff			69.3	68.3	1.0

## LEGEND SPRINGS

Projected Enrollment 626	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Teacher on Assignment			0.5	0.5	-
Kindergarten	83	26	4.0	4.0	-
First	85	28	4.0	4.0	-
Second	95	22	4.0	4.0	-
Third	101	16	4.0	3.0	1.0
Fourth	69	31	3.0	4.0	(1.0)
Fifth	103	34	4.0	3.0	1.0
Sixth	90	13	3.0	4.0	(1.0)
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			1.2	1.3	(0.1)
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			1.6	1.7	(0.1)
Special Ed - K-12			5.0	5.0	-
Total Certified Employees			38.8	39.0	(0.2)
Crossing Guards (12 hours)			1.5	1.5	-
Custodial/Maintenance			3.5	3.5	-
Food Service (21 hours)			2.6	2.6	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4 hours)			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (20.25 hours)			2.5	2.5	-
Total Classified Employees			15.1	15.1	-
Total Staff			53.9	54.1	(0.2)

## MIRAGE

Projected Enrollment 534	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Teacher on Assignment			0.5	0.5	-
Kindergarten	94	15	4.0	4.0	-
First	94	19	4.0	4.0	-
Second	79	9	3.0	3.0	-
Third	71	17	3.0	2.0	1.0
Fourth	58	9	2.0	2.0	-
Fifth	59	10	2.0	2.0	-
Sixth	57	12	2.0	2.0	-
Preschool	22				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			0.5	0.5	-
Reading Specialists			1.0	1.0	-
Music			0.9	0.8	0.1
Physical Education			1.0	1.0	-
Special Ed - K-12			5.0	5.0	-
Special Ed - Pre K			1.0	1.0	-
Title I			3.5	4.0	(0.5)
Total Certified Employees			35.9	35.3	0.6
Crossing Guards (10 hours)			1.3	1.3	-
Custodial/Maintenance			4.0	4.0	-
Food Service (25.5 hours)			3.2	3.2	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors			0.6	0.6	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (47.25 hours)			5.9	5.9	-
Paraprofessionals - Pre K			1.6	1.6	-
Total Classified Employees			21.1	21.1	-
Total Staff			57.0	56.4	0.6

## MOUNTAIN SHADOWS

Projected Enrollment 478	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Kindergarten	59	23	3.0	3.0	-
First	59	26	3.0	3.0	-
Second	73	15	3.0	3.0	-
Third	53	6	2.0	3.0	(1.0)
Fourth	68	32	3.0	2.0	1.0
Fifth	65	4	2.0	2.0	-
Sixth	63	6	2.0	2.0	-
Preschool	38				
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			0.6	0.5	0.1
Physical Education			1.0	1.0	-
Special Ed - K-12			4.0	4.0	-
Special Ed - Pre K			4.0	3.0	1.0
Title I			2.2	2.2	-
Total Certified Employees			34.3	33.2	1.1
Crossing Guards (3.75 hours)			0.5	0.5	-
Custodial/Maintenance			3.5	3.5	-
Food Service (18.5 hours)			2.3	2.3	-
Paraprofessionals - Title I (13.5 hours)			1.7	1.7	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			2.2	2.2	-
Paraprofessionals - K-12 (27 hours)			3.4	3.4	-
Paraprofessionals - Pre K (39 hours)			4.9	3.3	1.6
Total Classified Employees			21.0	19.4	1.6
Total Staff			55.3	52.6	2.7

## NEW RIVER

Projected Enrollment 206	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Kindergarten	31	24	2.0	2.0	-
First	31	26	2.0	1.0	1.0
Second	30	29	2.0	2.0	-
Third	31	28	2.0	2.0	-
Fourth	30	4	1.0	2.0	(1.0)
Fifth	31	4	1.0	1.0	-
Sixth	22	13	1.0	2.0	(1.0)
Art			0.5	0.5	-
Band			0.5	0.5	-
Gifted			0.5	0.5	-
Reading Specialists			1.0	1.0	-
Music			0.5	0.5	-
Physical Education			1.0	1.0	-
Special Ed - K-12			4.0	4.0	-
Total Certified Employees			20.0	21.0	(1.0)
Custodial/Maintenance			2.5	2.5	-
Food Service (16 hours)			2.0	2.0	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.25 hours)			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			2.0	2.0	-
Paraprofessionals - K-12 (20.25 hours)			2.5	2.5	-
Total Classified Employees			11.5	11.5	-
Total Staff			31.5	32.5	(1.0)

# NORTERRA CANYON

Projected Enrollment 905	Gen Ed Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			0.5	0.5	-
Kindergarten	114	22	5.0	5.0	-
First	114	27	5.0	4.0	1.0
Second	86	2	3.0	5.0	(2.0)
Third	115	2	4.0	4.0	-
Fourth	108	25	4.0	4.0	-
Fifth	103	34	4.0	4.0	-
Sixth	102	1	3.0	3.0	-
7th/8th/Special Area Teachers	163		8.5	8.5	-
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselor			0.5	0.5	-
Gifted			1.0	1.0	-
International Baccalaureate			2.0	-	2.0
IB Librarian			1.0	-	1.0
Reading Specialists			1.5	1.5	-
Music			1.0	1.0	-
Physical Education			2.6	2.6	-
Special Ed - K-12			7.0	7.0	-
Total Certified Employees			56.1	54.1	2.0
Crossing Guards (6.5 hours)			0.8	0.8	-
Custodial/Maintenance			3.5	3.7	(0.2)
Food Service (22 hours)			2.8	2.8	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			-	1.0	(1.0)
Lunchroom Monitors (4.5 hours)			0.6	1.3	(0.7)
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.0	-
Paraprofessionals - K-12 (50.5 hours)			6.3	6.3	-
Total Classified Employees			18.4	20.3	(1.9)
Total Staff			74.5	74.4	0.1

## PARK MEADOWS

Projected Enrollment 673	Gen Ed Enrollment	ELD Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Teacher on Assignment				0.5	0.5	-
Kindergarten	86	16	23	4.0	4.0	-
First	86	16	27	4.0	4.0	-
Second	90	7	27	4.0	3.0	1.0
Third	76	5	12	3.0	3.0	-
Fourth	84	4	16	3.0	3.0	-
Fifth	77		26	3.0	3.0	-
Sixth	91		12	3.0	3.0	-
Preschool	35					
Art				1.0	1.0	-
Band				0.5	0.5	-
ELD				3.0	3.0	-
Gifted				0.5	0.5	-
Reading Specialists				1.0	1.0	-
Music				1.0	1.0	-
Physical Education				1.5	1.5	-
Special Ed - K-12				5.0	5.0	-
Special Ed - Pre K				2.0	2.0	-
Title I				4.0	4.0	-
Total Certified Employees				45.0	44.0	1.0
Crossing Guards (5 hours)				0.6	0.6	-
Custodial/Maintenance				4.0	4.0	-
Food Service (25.75 hours)				3.2	3.2	-
Library Clerk				1.0	1.0	-
Lunchroom Monitors (4.5 hours)				0.6	0.6	-
Nurse				1.0	1.0	-
Office/Clerical				2.5	2.5	-
Paraprofessionals - K-12 (60.75 hours)				7.6	7.6	-
Paraprofessionals - Pre K				3.3	3.3	-
Total Classified Employees				23.8	23.8	-
Total Staff				68.8	67.8	1.0

# PASEO HILLS

Projected Enrollment 879	Gen Ed Enrollment	ELD Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Assistant Principal				1.0	1.0	-
Kindergarten	80	13	2	3.0	4.0	(1.0)
First	80	13	5	3.0	4.0	(1.0)
Second	101	7	16	4.0	4.0	-
Third	90		27	4.0	3.0	1.0
Fourth	87		13	3.0	3.0	-
Fifth	100		3	3.0	4.0	(1.0)
Sixth	110		27	4.0	4.0	-
7th/8th/Special Area Teachers	198			9.0	9.0	-
Art				1.0	1.2	(0.2)
Band				0.5	1.0	(0.5)
Counselor				0.5	0.5	-
ELD				2.0	3.0	(1.0)
Gifted				1.0	1.0	-
International Baccalaureate				-	2.0	(2.0)
IB Librarian				-	1.0	(1.0)
Reading Specialists				1.5	1.5	-
Music				1.0	1.0	-
Physical Education				2.4	2.5	(0.1)
Special Ed - K-12				6.0	6.0	-
Title I				6.5	4.5	2.0
Total Certified Employees				57.4	62.2	(4.8)
Crossing Guards (22.5 hours)				2.8	2.8	-
Custodial/Maintenance				4.5	4.5	-
Food Service (30 hours)				3.8	3.8	-
Instructional Techs - ELL (21 hours)				2.6	2.6	-
Paraprofessionals - Title I (6.75 hours)				0.8	0.8	-
Library Clerk				1.0	-	1.0
Lunchroom Monitors (4.5 hours)				0.6	0.8	(0.2)
Nurse				1.0	1.0	-
Office/Clerical				3.0	3.3	(0.3)
Paraprofessionals - K-12 (54 hours)				6.8	6.8	-
Total Classified Employees				26.9	26.4	0.5
Total Staff				84.3	88.6	(4.3)

## SIERRA VERDE

Projected Enrollment 986	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			1.0	1.0	-
Kindergarten	88	21	4.0	4.0	-
First	88	25	4.0	5.0	(1.0)
Second	118	28	5.0	4.0	1.0
Third	90	27	4.0	4.0	-
Fourth	105	28	4.0	4.0	-
Fifth	122	15	4.0	4.0	-
Sixth	117	20	4.0	4.0	-
7th/8th/Special Area Teachers	258		10.5	9.5	1.0
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselor			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			2.5	2.5	-
Special Ed - K-12			6.0	6.0	-
Total Certified Employees			55.0	54.0	1.0
Crossing Guards (4.5 hours)			0.6	0.6	-
Custodial/Maintenance			3.5	3.5	-
Food Service (24 hours)			3.0	3.0	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.5 hours + 2 hours school funded)			0.8	0.8	-
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.5	(0.5)
Paraprofessionals - K-12 (40.5 hours)			5.1	5.1	-
Total Classified Employees			18.4	18.9	(0.5)
Total Staff			73.4	72.9	0.5

## SONORAN FOOTHILLS

Projected Enrollment 815	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			0.5	0.5	-
Kindergarten	99	10	4.0	4.0	-
First	99	14	4.0	4.0	-
Second	88	29	4.0	4.0	-
Third	88	29	4.0	3.0	1.0
Fourth	81	19	3.0	3.0	-
Fifth	85	18	3.0	3.0	-
Sixth	98	5	3.0	3.0	-
7th/8th/Special Area Teachers	151		8.0	8.0	-
Preschool	26				
Art			1.0	1.0	-
Band			1.0	0.5	0.5
Counselor			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			2.0	2.5	(0.5)
Special Ed - K-12			5.0	5.0	-
Special Ed - Pre K			-	1.0	(1.0)
Total Certified Employees			47.0	47.0	-
Crossing Guards (3 hours)			0.4	0.4	-
Custodial/Maintenance			4.0	3.5	0.5
Food Service (20.5 hours)			2.6	2.6	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.5 hours + 1.75 hours school funded)			0.8	0.8	-
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.0	-
Paraprofessionals - K-12 (33.75 hours)			4.2	4.2	-
Paraprofessionals - Pre K			-	1.6	(1.6)
Total Classified Employees			17.4	18.5	(1.1)
Total Staff			64.4	65.5	(1.1)

# STETSON HILLS

Projected Enrollment 1039	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			1.0	1.0	-
Kindergarten	96	13	4.0	4.0	-
First	96	17	4.0	4.0	-
Second	99	18	4.0	5.0	(1.0)
Third	122	24	5.0	4.0	1.0
Fourth	109	24	4.0	4.0	-
Fifth	118	19	4.0	4.0	-
Sixth	127	10	4.0	4.0	-
7th/8th/Special Area Teachers	272		10.5	10.5	-
Art			1.3	1.3	-
Band			0.5	0.5	-
Counselor			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.5	1.5	-
Music			1.0	1.0	-
Physical Education			2.5	2.5	-
Special Ed - K-12			6.0	6.0	-
Total Certified Employees			55.8	55.8	-
Crossing Guards (5 hours)			0.6	0.6	-
Custodial/Maintenance			3.5	3.5	-
Food Service (26 hours)			3.3	3.3	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.5 hours + 5 hours school funded)			1.2	1.2	-
Nurse			1.0	1.0	-
Office/Clerical			3.5	3.5	-
Paraprofessionals - K-12 (47.25 hours)			5.9	5.9	-
Total Classified Employees			20.0	20.0	-
Total Staff			75.8	75.8	-

# SUNRISE

Projected Enrollment 572	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Kindergarten	86	23	4.0	4.0	-
First	86	27	4.0	4.0	-
Second	85	3	3.0	4.0	(1.0)
Third	100	17	4.0	3.0	1.0
Fourth	81	19	3.0	2.0	1.0
Fifth	63	6	2.0	3.0	(1.0)
Sixth	71	32	3.0	3.0	-
Art			1.0	1.0	-
Band			0.5	0.5	-
Gifted			0.6	0.5	0.1
Headstart			2.0	2.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			1.2	1.2	-
Special Ed - K-12			4.5	4.5	-
Title I			4.8	4.8	-
Total Certified Employees			40.6	40.5	0.1
Crossing Guards (5 hours)			0.6	0.6	-
Custodial/Maintenance			3.5	3.5	-
Food Service (27.5 hours)			3.4	3.4	-
Headstart (15.5 hours)			1.9	1.9	-
Instructional Techs - ELL (7 hours)			0.9	0.9	-
Paraprofessionals - Title I (22.25 hours)			2.9	2.9	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			2.5	2.5	-
Paraprofessionals - K-12 (33.75 hours)			4.2	4.2	-
Total Classified Employees			22.4	22.4	-
Total Staff			63.0	62.9	0.1

## SUNSET RIDGE

Projected Enrollment 755	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			1.0	1.0	-
Kindergarten	57	25	3.0	3.0	-
First	57	28	3.0	3.0	-
Second	73	15	3.0	3.0	-
Third	79	9	3.0	3.0	-
Fourth	75	25	3.0	3.0	-
Fifth	87	16	3.0	3.0	-
Sixth	87	16	3.0	4.0	(1.0)
7th/8th/Special Area Teachers	217		9.0	9.5	(0.5)
Preschool	23				
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselor			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.0	1.0	-
Physical Education			2.0	2.0	-
Special Ed - K-12			6.0	6.0	-
Special Ed - Pre K			1.0	1.0	-
Total Certified Employees			46.0	47.5	(1.5)
Crossing Guards (3 hours)			0.4	0.4	-
Custodial/Maintenance			4.0	4.0	-
Food Service (24.5 hours)			3.1	3.1	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors			0.5	0.5	-
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.0	-
Paraprofessionals - K-12 (40.5 hours)			5.1	5.1	-
Paraprofessionals - Pre K (13 hours)			1.6	1.6	-
Total Classified Employees			20.1	20.1	-
Total Staff			66.1	67.6	(1.5)

# TERRAMAR

Projected Enrollment 914	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			1.0	1.0	-
Kindergarten	84	25	4.0	4.0	-
First	85	28	4.0	4.0	-
Second	101	16	4.0	4.0	-
Third	89	28	4.0	3.0	1.0
Fourth	87	13	3.0	4.0	(1.0)
Fifth	105	32	4.0	4.0	-
Sixth	110	27	4.0	4.0	-
7th/8th/Special Area Teachers	217		9.0	8.7	0.3
Preschool	36				
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselor			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.0	1.0	-
Music			1.6	1.6	-
Physical Education			2.5	2.0	0.5
Special Ed - K-12			6.0	6.0	-
Special Ed - Pre K			2.0	2.0	-
Total Certified Employees			54.1	53.3	0.8
Crossing Guards (4 hours)			0.5	0.5	-
Custodial/Maintenance			3.5	3.5	-
Food Service (26.25 hours)			3.3	3.3	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors (4.5 hours - 2.75 hours school funded)			0.9	0.9	-
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.0	-
Paraprofessionals - K-12 (60.75 hours)			7.6	7.6	-
Paraprofessionals - Pre K			3.3	3.3	-
Total Classified Employees			24.1	24.1	-
Total Staff			78.2	77.4	0.8

## VILLAGE MEADOWS

Projected Enrollment 503	Enrollment	ELD Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal				1.0	1.0	-
Teacher on Assignment				0.5	0.5	-
Kindergarten	69		13	3.0	3.0	-
First	57	12	28	3.0	3.0	-
Second	66		22	3.0	3.0	-
Third	63		25	3.0	3.0	-
Fourth	60		7	2.0	3.0	(1.0)
Fifth	79		24	3.0	3.0	-
Sixth	76		27	3.0	2.0	1.0
Preschool	21					
Art				1.0	1.0	-
Band				0.5	0.5	-
ELD				1.0	-	1.0
Gifted				0.6	0.3	0.3
Headstart/Early Childhood				4.0	4.0	-
Reading Specialists				1.0	1.0	-
Music				1.0	0.5	0.5
Physical Education				1.0	1.0	-
Special Ed - K-12				5.0	5.0	-
Special Ed - Pre K				1.0	1.0	-
Title I				4.6	5.1	(0.5)
Total Certified Employees				42.2	40.9	1.3
Crossing Guards (5.25 hours)				0.7	0.7	-
Custodial/Maintenance				3.5	3.5	-
Food Service (29 hours)				3.6	3.6	-
Headstart (15.5 hours)				1.9	1.9	-
Instructional Techs - ELL (14 hours)				1.8	1.8	-
Paraprofessionals - Title I (6.75 hours + 2 hours Parent Liaison)				1.1	1.1	-
Library Clerk				1.0	1.0	-
Lunchroom Monitors				0.6	0.6	-
Nurse				1.0	1.0	-
Office/Clerical				2.5	2.5	-
Paraprofessionals - K-12 (40.5 hours)				5.1	5.1	-
Paraprofessionals - Pre K				1.6	1.6	-
Total Classified Employees				24.4	24.4	-
Total Staff				66.6	65.3	1.3

## WEST WING

Projected Enrollment 991	Enrollment	Students Needed	Staffing 2017-18	Staffing 2016-17	
Principal			1.0	1.0	-
Assistant Principal			1.0	1.0	-
Kindergarten	87	22	4.0	4.0	-
First	87	26	4.0	4.0	-
Second	98	19	4.0	4.0	-
Third	117	29	5.0	4.0	1.0
Fourth	110	23	4.0	4.0	-
Fifth	114	23	4.0	4.0	-
Sixth	129	8	4.0	4.0	-
7th/8th/Special Area Teachers	249		10.0	9.5	0.5
Art			1.0	1.0	-
Band			0.5	0.5	-
Counselor			0.5	0.5	-
Gifted			1.0	1.0	-
Reading Specialists			1.5	1.5	-
Music			1.0	1.0	-
Physical Education			2.6	2.6	-
Special Ed - K-12			6.0	6.0	-
Total Certified Employees			55.1	53.6	1.5
Crossing Guards (7 hours)			0.9	0.9	-
Custodial/Maintenance			4.0	4.0	-
Food Service (27.25 hours)			3.4	3.4	-
Instructional Techs - ELL (3.5 hours)			0.4	0.4	-
Library Clerk			1.0	1.0	-
Lunchroom Monitors			0.6	0.6	-
Nurse			1.0	1.0	-
Office/Clerical			3.0	3.5	(0.5)
Paraprofessionals - K-12 (47.25 hours)			5.9	5.9	-
Total Classified Employees			20.2	20.7	(0.5)
Total Staff			75.3	74.3	1.0

## BARRY GOLDWATER

Projected Enrollment 1787	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal*	3.0	3.0	-
Regular Teachers (includes 1 ELD teacher)	65.0	66.5	(1.5)
Law Enforcement Teacher	0.4	0.4	-
Transition from School to Work	2.0	2.0	-
Counselors	4.0	4.5	(0.5)
IB Coordinator	1.0	1.0	-
IB Teachers	6.0	6.0	-
Librarian	1.0	1.0	-
Special Ed - K-12	11.0	11.0	-
Title I	3.2	3.2	-
Total Certified Employees	97.6	99.6	(2.0)
Bookstore Manager	1.0	1.0	-
Custodial/Maintenance-Plant Manager	1.0	1.0	-
Custodial/Maintenance/Grounds	13.5	13.5	-
Food Service (72 hours)	9.0	9.0	-
Instructional Techs - ELL (11.5 hours)	0.4	0.4	-
Paraprofessionals - Title I (20.25 hours)	2.6	2.6	-
Instructional Techs - Vocational (21 hours)	2.6	2.6	-
Monitors	3.0	3.0	-
Nurse	1.0	1.0	-
Office/Clerical	8.5	9.5	(1.0)
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (67.5 hours)	8.4	8.4	-
Youth Transition Program Tech (21 hours)	2.6	2.6	-
Total Classified Employees	54.6	55.6	(1.0)
Total Staff	152.2	155.2	(3.0)

\* Projected enrollment supports staffing 2 Assistant Principals

## BOULDER CREEK

Projected Enrollment 2629	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal	3.0	3.0	-
Teacher on Assignment (campus funded)	0.6	0.6	-
Regular Teachers	95.6	97.2	(1.6)
Transition from School to Work	2.0	2.0	-
Counselors	6.0	6.0	-
Special Ed - K-12	11.0	11.0	-
			-
Total Certified Employees	119.2	120.8	(1.6)
Bookstore Manager	1.0	1.0	-
Custodial/Maintenance-Plant Manager	1.0	1.0	-
Custodial/Maintenance/Grounds	13.5	13.5	-
Food Service (77 hours)	9.6	9.6	-
Instructional Techs - Vocational (14 hours)	1.8	1.8	-
Library Clerk	0.5	0.5	-
Monitors	5.0	5.0	-
Nurse	1.0	1.0	-
Office/Clerical	11.5	11.5	-
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (54 hours)	6.8	6.8	-
Youth Transition Program Tech (28 hours)	3.5	3.5	-
Total Classified Employees	56.2	56.2	-
Total Staff	175.4	177.0	(1.6)

## DEER VALLEY HIGH

Projected Enrollment 1723	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal*	3.0	3.0	-
Regular Teachers	64.0	66.8	(2.8)
Nursing Clinical Supervisors	1.0	1.0	-
Transition from School to Work	2.0	2.0	-
Counselors	4.0	4.5	(0.5)
Librarian	1.0	1.0	-
Special Ed - K-12	11.0	11.0	-
Total Certified Employees	87.0	90.3	(3.3)
Bookstore Manager	1.0	1.0	-
Custodial/Maintenance-Plant Manager	1.0	1.0	-
Custodial/Maintenance/Grounds	13.5	13.5	-
Food Service (86 hours)	10.8	10.8	-
Instructional Techs - ELL (3.5 hours)	0.4	0.4	-
Instructional Techs - Vocational (14 hours)	1.8	1.8	-
Monitors	3.0	3.0	-
Nurse	1.0	1.0	-
Office/Clerical	8.5	9.5	(1.0)
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (60.75 hours)	7.6	7.6	-
ROTC	2.0	2.0	-
Youth Transition Program Tech (21 hours)	2.6	2.6	-
Total Classified Employees	54.2	55.2	(1.0)
Total Staff	141.2	145.5	(4.3)

\* Projected enrollment supports staffing 2 Assistant Principals

## MOUNTAIN RIDGE

Projected Enrollment 2315	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal	3.0	3.0	-
Teacher on Assignment (campus funded)	0.6	0.6	-
Regular Teachers	84.2	84.2	-
Transition from School to Work	2.0	2.0	-
Counselors	5.0	5.0	-
Librarian	1.0	1.0	-
Special Ed - K-12	10.0	10.0	-
Total Certified Employees	106.8	106.8	-
Bookstore Manager	1.0	1.0	-
Custodial/Maintenance-Plant Manager	1.0	1.0	-
Custodial/Maintenance/Grounds	13.5	13.5	-
Food Service (82 hours)	10.3	10.3	-
Instructional Techs - ELL (3.5 hours)	0.4	0.4	-
Instructional Techs - Vocational (14 hours)	1.8	1.8	-
Monitors	4.0	4.0	-
Nurse	1.0	1.0	-
Office/Clerical	10.5	10.5	-
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (54 hours)	6.8	6.8	-
Youth Transition Program Tech (21 hours)	2.6	2.6	-
Total Classified Employees	53.9	53.9	-
Total Staff	160.7	160.7	-

# SANDRA DAY O'CONNOR

Projected Enrollment 2467	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Assistant Principal	3.0	3.0	-
Teacher on Assignment (campus funded)	0.6	0.6	-
			-
Regular Teachers	89.8	92.4	(2.6)
Transition from School to Work	2.0	2.0	-
			-
Counselors	5.5	6.0	(0.5)
Librarian	1.0	1.0	-
Special Ed - K-12	11.0	11.0	-
			-
Total Certified Employees	113.9	117.0	(3.1)
			-
			-
Bookstore Manager	1.0	1.0	-
Custodial/Maintenance-Plant Manager	1.0	1.0	-
Custodial/Maintenance/Grounds	13.5	13.5	-
Food Service (73.75 hours)	9.2	9.2	-
Instructional Techs - ELL	-	0.4	(0.4)
Instructional Techs - Vocational (14 hours)	1.8	1.8	-
Monitors	5.0	5.0	-
Nurse	1.0	1.0	-
Office/Clerical	11.5	11.5	-
On Campus Reassignment	1.0	1.0	-
Paraprofessionals - K-12 (74.25 hours)	9.3	9.3	-
ROTC	2.0	2.0	-
Youth Transition Program Tech (21 hours)	2.6	2.6	-
Total Classified Employees	58.9	59.3	(0.4)
Total Staff	172.8	176.3	(3.5)

## VISTA PEAK

	Staffing 2017-18	Staffing 2016-17	
Principal	1.0	1.0	-
Teacher on Assignment	0.8	0.8	-
Alternative School			
Teachers	5.0	5.0	-
Special Ed - K-12	1.0	1.0	
Private Day School			
Counselor	0.5	0.5	-
Intervention Specialist	1.0	1.0	-
Licensed Behavioral Health Counselor	0.8	0.8	-
Licensed Board Certified Behavior Analyst	0.4	0.4	-
Licensed Psychologist	1.0	1.0	-
Licensed Social Worker	1.0	1.0	-
Special Area Teachers	1.2	1.2	-
Special Ed - K-12	9.0	9.0	-
Transition from School to Work	1.0	1.0	-
Total Certified Employees	23.7	23.7	-
Behavioral Techs (19 techs)	16.6	16.6	-
Custodial/Maintenance	3.5	3.5	-
Food Service (10 hours)	1.3	1.3	-
Lunch Monitors (4 hours)	0.5	0.5	-
Monitors	1.5	1.5	-
Nurse	1.0	1.0	-
Office/Clerical	2.0	2.0	-
Youth Transition Program Tech (7 hours)	0.9	0.9	-
Total Classified Employees	27.3	27.3	-
Total Staff	51.0	51.0	-

# ITINERANT STAFF

1039	Staffing 2017-18	Staffing 2016-17
Academic Facilitators	6.0	6.0
Adaptive PE	5.0	5.0
Assistive Tech. Consultant	1.0	1.0
Audiologist	2.0	2.0
Autism Consultant	1.0	1.0
Behavioral Consultants	2.0	2.0
Behavioral Consultant/Behavioral Analyst	0.6	0.6
Behavior Health Counselor	0.2	0.2
Early Childhood	1.0	1.0
ELL	18.7	18.7
Hearing Impaired	4.0	4.0
Homebound	3.0	3.0
Intervention/Compliance Consultant	0.5	0.5
Intervention Specialist	21.0	21.0
Mandarin Mentor	1.0	-
Orientation and Mobility	1.0	1.0
Preschool Mentor	1.0	1.0
Psychologist	34.0	34.0
Speech	48.0	48.0
Transition Consultant	1.0	1.0
Visually Impaired	3.0	3.0
Total Certified Employees	155.0	154.0
Autism Techs	2.0	2.0
Campus Network Specialists	23.0	23.0
Headstart	2.0	2.0
Hearing Handicapped Interpreters	5.9	5.9
HI/VI/Audiologist Clerk	0.5	0.5
Instructional Techs - ELL	5.7	5.7
Intervention Specialist Clerks	0.8	0.8
Mandarin Clerk	1.0	1.0
Nurses (one on one)	8.0	8.0
Occupational Therapist	20.8	20.8
OT/PT Clerk	0.5	0.5
Physical Therapist	4.0	4.0
Preschool Clerk	1.0	1.0
Psychologist Clerk	0.5	0.5
Speech Clerk	0.5	0.5
Total Classified Employees	76.2	76.2
Total Staff	231.2	230.2

# DISTRICT OFFICE

2017-18 Staffing  
Cert. Class.

2017-18 Staffing  
Cert. Class.

## FISCAL & BUSINESS SUPPORT SERVICES

Deputy Superintendent	1.0	1.0
Administrative Assistant	1.0	1.0
Directors/Managers	10.8	10.8
Coordinators/Supervisors	10.0	10.0
Computer/Telephone Support/Repair	13.0	13.0
Food Service	14.3	14.3
Maintenance - District Crew	73.0	73.0
Office/Clerical - Finance/Accounts Payable	10.0	10.0
Office/Clerical - Information Services	3.0	3.0
Office/Clerical - Maintenance	2.0	2.0
Office/Clerical - Payroll	9.0	9.0
Office/Clerical - Purchasing/Property Control	8.0	8.0
Office/Clerical - Warehouse	1.0	1.0
Print Shop	7.0	7.0
Programmers/Computer Software Specialist	7.0	7.0
Warehouse - Warehouseman/Mail	7.5	7.5
Fiscal Services Sub-Total	177.6	177.6

## TRANSPORTATION

Director/Manager/Supervisors	3.0	3.0
Bus Drivers	163.0	163.0
Bus Aides	42.0	42.0
Driver Trainer	1.0	1.0
Lead Supervisors	5.0	5.0
Mechanics/Parts Processor	15.0	15.0
Office/Clerical	9.0	9.0
Transportation Sub-Total	238.0	238.0

## HUMAN RESOURCES

Directors/Managers	2.0	1.0
Coordinators/Supervisors	2.0	2.0
Mentors	2.0	2.0
Office/Clerical - Human Resources	11.5	11.5
Human Resources Sub-Total	18.5	18.5

Total District Office 33.3 461.7  
495.0

## SUPERINTENDENT'S DEPARTMENT

Superintendent	1.0	1.0
Executive Assistant	1.0	1.0
Directors/Managers	1.5	1.5
Office/Clerical - Communications	1.0	1.0
Office/Clerical - Superintendent	1.0	1.0
Grant Writer/Webmaster	0.3	0.1
Association President	6.9	6.9

## DATA ANALYSIS & ORGANIZATIONAL IMPROVEMENT

Directors/Managers	1.0	2.0
Office/Clerical - Continuous Improvement	1.0	1.0
Teachers on Assignment	5.0	5.0
CIPL Sub-Total		

## CURRICULUM, INSTRUCTION & ASSESSMENT

Deputy Superintendent	1.0	1.0
Administrative Assistant	6.0	1.0
Directors/Managers	3.0	1.0
Coordinators/Supervisors	6.0	2.0
Office/Clerical - Community Ed	6.0	6.0
Office/Clerical - CIA	5.0	5.0
Office/Clerical - Student Support Services	12.0	5.0
CIA Specialists	43.0	43.0
CIA Sub-Total		

## ADMINISTRATIVE LEADERSHIP & SERVICES

Directors/Managers	2.0	1.0
Administrative Assistant	3.0	3.0
Office/Clerical - Admin Leadership & Services	6.0	6.0
ALS Sub-Total		





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Approve the Smartschoolsplus Agreement

Date assigned for Board consideration: June 27, 2017

None  
Policy Reference

15-342  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

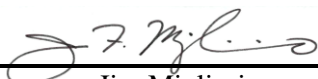
Description – This agreement is to continue to offer the option of contracted employees in the district. There have been some revisions to the Smartschoolsplus Agreement to allow for temporary employees (substitutes) to be contracted with Smartschoolsplus beginning with the 2017-18 school year.

Rationale – This is a routine agenda item. According to A.R.S. 15-342 the District can enter into agreements with other governmental agencies. (Mohave Educational Services Cooperative)

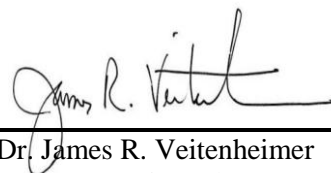
#### REQUESTED BOARD ACTION –

That the Governing Board accept the Administration's recommendation to approve the Smartschoolsplus agreement.

Submitted by



Jim Migliorino  
Deputy Superintendent



Dr. James R. Veitenheimer  
Superintendent

## AMENDED SERVICE AGREEMENT

THIS SERVICE AGREEMENT ("Agreement") amends the previous Agreement dated June 1, 2016 and is entered into this 7th day of June, 2015 between smartschoolsplus, inc, an Arizona corporation ("Provider"), and Deer Valley Unified School District ("District").

### RECITALS

A. Provider is a corporation engaged in the business of providing professional educational services to schools and school districts, including employee staffing services;

B. Provider's employees include qualified staff, teachers, substitute teachers and school administrators;

C. District is a school district within the State of Arizona that requires qualified staff, teachers, substitute teachers and administrators.

D. District is authorized to enter into this Agreement pursuant to A.R.S. § 15-502(A).

E. District desires to obtain services, as more fully described in Exhibit A, attached hereto ("Services") from Provider and Provider is willing to provide Services to District upon the terms and conditions contained in this Agreement, pursuant to **RFP #17A-0217 – Temporary Employment and Recruitment Services, Best and Final Offer and the associated contract issued by Mohave Educational Services Cooperative** available to District which supersedes Entire Agreement language.

### AGREEMENTS

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, Provider and District agree as follows:

#### 1. Provider Employees.

A. Employment Agreements. Provider shall enter, or has previously entered, into employment agreements ("Employment Agreements"), substantially in the form of Exhibit B, attached hereto, with staff, teachers, substitute teachers, and administrators (each, a "Provider Employee" and, collectively, "Provider Employees") to provide the educational services required by District at District schools (the "Schools"). A copy of each Employment Agreement shall be provided to District as soon as available.

B. Provider Employees. The roster of Provider Employees and Fee Schedule for Provider Employees is attached hereto as Exhibit C. District shall have the right to reject any of the Provider Employees, without cause, as long as written notice of rejection is provided to Provider within ten (10) days of District's receipt of the Provider Employee's Employment Agreement.

C. Provider Responsibility. Provider shall take steps to assure that each Provider Employee performs in accordance with his or her Employment Agreement. Provider shall ensure that Provider Employees possess all certifications and qualifications necessary to enable them to perform their assignments and that Provider Employees have satisfied any legal prerequisites to the performance of their assignments including, but not limited to, fingerprint checks and possession of any necessary licenses.

D. Wages. Provider Employees will receive wages solely through Provider. It is a material breach of this Agreement for District to pay any Provider Employee in cash or by any other means for any services rendered. Any individual whom District pays directly for any services rendered will not be considered a Provider Employee for any purpose under this Agreement as to the services for which District provides payment.

2. Compensation. District agrees to compensate Provider for the Services ("Service Fee") in accordance with Exhibit D, attached hereto. Provider shall invoice District monthly; invoices shall be due and payable within thirty (30) days of receipt of the invoice.

3. Supervision. Provider Employees shall be required to adhere to all rules, guidelines, policies, procedures and regulations concerning the operation of District and the applicable Schools and delivery of educational services to District and the applicable Schools. Provider Employees shall be required to perform all duties as assigned by the applicable Schools and District and to meet the minimum scoring requirements ("Scoring Requirements") of the applicable evaluation instrument utilized by District and the applicable Schools under the Arizona Framework for Measuring Educator Effectiveness, as adopted by the Arizona State Board of Education pursuant to A.R.S. § 15-203(A)(38). Provider will provide general direction, supervision and control of each Provider Employee in the performance of Provider Employee's duties, as more fully described in Exhibit A. District and the applicable Schools will provide daily monitoring of Provider Employees and will report to Provider on an ongoing regular basis. Provider and not District or the Schools will be responsible for discipline and training of Provider Employees.

4. Duration. The term of this Agreement shall commence as of July 1, 2017 renewable for multiple years for up to four (4) additional fiscal years unless terminated pursuant to the provisions hereof. District acknowledges and agrees that prior to any renewal, the Exhibits will be adjusted to account for changes in the duties, responsibilities and wages for Provider Employees. Provider shall provide revised copies of the Exhibits to District at least thirty (30) days prior to the end of the then-current term.

5. Insurance.

A. Workers' Compensation.

(i) Except as otherwise provided in this Agreement, Provider will be considered the "employer" of all Provider Employees for the purposes of providing workers' compensation insurance within the meaning of Ariz. Rev. Stat. § 23-901. Provider shall provide workers' compensation and employer's liability insurance in accordance with the statutory requirements of the State of Arizona, including Employer's Liability insurance with limits of liability of not less than \$500,000 each accident and \$500,000 bodily injury or disease. The workers' compensation policy shall be endorsed to include the Alternate Employer Endorsement and shall include a waiver of subrogation in favor of District from the workers' compensation insurer. Upon termination of this Agreement, Provider shall, upon District's request, provide to District records regarding the loss experience for workers' compensation insurance provided to Provider Employees pursuant to this Agreement.

(ii) District and Provider agree that no individual will be covered by Provider's workers' compensation insurance, or be issued a payroll check, unless and until that individual has, prior to commencing work for District hereunder, satisfied the following requirements: (a) is employed by Provider in Arizona to work in Arizona; (b) is performing services for District pursuant to this Agreement; (c) is listed on Exhibit C, as such Exhibit may be amended, from time to time, by Provider; (d) has completed Provider's required enrollment forms and, where applicable, is certified to be an administrator or teacher or licensed as required by law for the position in which employed by Provider; (e) has completed necessary criminal background checks, including fingerprinting; (f) has entered into an Employment Agreement; (g) has provided all data required by Provider for payroll processing and workers' compensation coverage; and (h) has been entered onto Provider's payroll system.

(iii) District understands and agrees that the workers' compensation insurance that Provider will provide under this Agreement will only cover individuals who are listed on Exhibit C, as such Exhibit may be amended, from time to time, by Provider, and that such workers' compensation insurance will not cover other individuals who might perform services for District, whether as employees, independent contractors, or otherwise. The parties agree that a percentage of the Service Fee paid by District shall be for payment of workers' compensation insurance premiums. District agrees to provide workers' compensation insurance or maintain a program of approved self-insurance covering District's own employees.

B. District Liability Insurance. District will provide liability indemnity protection to Provider Employees who provide services to District under this Agreement, but only if those Provider Employees are acting within the course and scope of the authorization granted by Provider and District. The coverage provided will be made available to Provider Employees as an additional covered party under the terms of District's participation agreement with the Valley Schools Insurance Trust, Inc. ("Trust"). Coverage will be made available by the Trust to Provider Employees on the same terms and conditions as coverage is made available to employees of District. Provider shall be named an additional covered party to the Trust coverage agreement, but only to the extent that Provider is vicariously liable for the acts of Provider Employees while Provider Employees are performing services for District, but not for any actual or alleged wrongful act, error or omission of Provider in its own right ( e.g. claims of negligent hiring, supervision or retention, employment discrimination, etc.). In no event, however, shall the provision of liability indemnity protection be construed as evidence that the relationship between the parties and Provider Employees is other than specifically provided for and agreed to in this Agreement.

C. Medical Insurance. Provider shall make available to Provider Employees medical coverage that provides minimum value and meets the requirements of minimum essential coverage, as those terms are defined for purposes of the Affordable Care Act. The District shall pay to Provider \$10.00 for each Provider Employee who elects such coverage and shall pay to Provider \$3,000 for each Provider Employee who declines such coverage, secures coverage through an Exchange and qualifies for a premium subsidy. The District acknowledges that Provider may not know whether any Provider Employee has qualified for a subsidy until after the term of this Agreement. Therefore, the District agrees that it will pay Provider the \$3,000 per qualifying Provider Employee, upon presentation of an invoice therefor by Provider, at any time during a period ending twenty-four (24) months following the termination or expiration of this Agreement.

D. Other Insurance. Provider shall maintain in full force and effect at all times during the term of this Agreement the following:

(i) Commercial General Liability ("CGL") Insurance. The CGL policy shall provide for limits of not less than \$1,000,000 per occurrence and, if such CGL policy contains a general aggregate limit of liability, the limit shall be no less than \$2,000,000. The CGL policy shall be written on an occurrence form and shall cover liability arising from the independent negligence or other wrongful act, error or omission of Provider or its employees that is not the direct consequence of the services provided by Provider Employees under the terms of this Agreement. District shall be named an additional insured on the CGL policy, but only to the extent that the covered liability-causing event is not related to the Services provided for under the terms of this Agreement.

(ii) Unemployment Insurance. Provider shall provide unemployment insurance coverage to the extent required by law.

6. Termination. Provider or District may terminate this Agreement, with respect to any or all of Provider's Employees, without cause or justification of any kind, by providing the other party with written notice of such termination at least thirty (30) days prior to the effective date of termination. Notwithstanding the foregoing, District shall have the right to terminate this Agreement, as it relates to a particular Provider Employee, upon written notice to Provider (or its successor-in-interest) upon the occurrence of any of the following:

(a) A Provider Employee: (i) embezzles, steals or misappropriates funds or property of District or defrauds District; (ii) is convicted of a felony; (iii) has his or her teaching certification revoked or suspended; (iv) commits an act or omission which constitutes unprofessional conduct or which adversely affects the reputation of District; or fails to meet the Scoring Requirements;

(b) A Provider Employee dies at any time during the term of this Agreement, in which event this Agreement (as it relates to that Provider Employee) shall terminate as of the date of death;

(c) A Provider Employee becomes permanently disabled at any time during the term of this Agreement. For purposes of the foregoing, a Provider Employee shall be deemed to be permanently disabled if, by reason of any physical or mental condition, Provider Employee is unable substantially to perform his or her duties hereunder during either (i) any continuous period of thirty (30) days, in which event this Agreement (as it relates to that Provider Employee) shall terminate as of the first day following the end of such thirty (30)-day period or (ii) an aggregate of forty-five (45) days within a twelve (12)-month period, in which event this Agreement (as it relates to that Provider Employee) shall terminate as of the first day following the forty-fifth (45th) day;

(d) A Provider Employee is unwilling, unable or fails satisfactorily to comply with the rules, guidelines, policies, procedures and regulations promulgated by District and the applicable Schools during the term of Provider Employee's Employment Agreement; provided, however, that termination for cause shall not occur unless written notice of the alleged non-compliance is first given to Provider and Provider fails to cure the non-compliance within ten (10) days following receipt of such written notice; or

(e) A Provider Employee has made any material misrepresentations or has failed to provide any material representations in connection with the employment application that such Provider Employee had submitted to Provider.

7. Independent Contractor. The relationship created by this Agreement shall be deemed and construed to be, and shall be, that of principal and independent contractor. Neither party has the authority to enter into any contract or incur any liability on behalf of the other party. Provider Employees are not intended to be and shall not be considered employees of Schools or District. Except as otherwise provided in this Agreement, Provider retains full control over the employment, direction, supervision, compensation, discipline and discharge of all Provider Employees.

8. Non-Exclusive Use. Provider acknowledges and agrees that District may enter into agreements with other provider organizations to supply educational and support services to District and that Provider is not the exclusive organization with which District may contract to provide such services.

9. Notice. All notices, requests, demands and other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been duly given, made and received when hand delivered to the party or upon the date noted upon the receipt for registered or certified mail, first class postage prepaid, return receipt requested, addressed as set forth below:

If to Provider:  
smartschoolsplus, inc.  
P.O. Box 11618  
Tempe, AZ 85284-0027

With a copy to:  
Perkins Coie LLP  
2901 N. Central Avenue, Suite 2000  
Phoenix, AZ 85012  
Attention: Judith K. Weiss, Esq.

If to District:  
Superintendent  
Deer Valley Unified School District  
20402 N. 15<sup>th</sup> Avenue  
Phoenix, AZ 85027

With a copy to:

Either party may alter the address or addresses to which communications or copies are to be sent to such party by giving notice of such change of address in conformity with the provisions of this Section.

10. Attorney's Fees. Should any litigation be commenced between the parties hereto concerning the terms of this Agreement, or the rights and duties of the parties under this Agreement, the prevailing party in such litigation shall be entitled to, and in addition to any other relief that may be granted, the prevailing party's attorneys' fees and costs.

11. Binding Nature of Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns.

12. Entire Agreement. This Agreement, including the Recitals and Exhibits, constitutes the entire agreement between the parties with respect to its subject matter and supersedes all prior and contemporaneous agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to its subject matter, including, but not limited to, the Service Agreement dated June 1, 2016 between Provider and District, which is hereby superseded and replaced by this Agreement in its entirety.

13. Waiver. Neither the failure nor delay on the part of either party to exercise any right, remedy, power or privilege under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power or privilege preclude any other or further exercise of the same or of any other right, remedy, power or privilege, nor shall any waiver of any right, remedy, power or privilege with respect to any occurrence be construed as a waiver of such rights, remedies, powers or privileges with respect to any other occurrence.

14. Costs and Expenses. Each party shall bear its own costs, including counsel fees and accounting fees, incurred in connection with the negotiation, drafting and consummation of this Agreement and the transactions contemplated hereby, and all matters incident thereto.

15. Headings. All Sections and descriptive headings of Sections and subsections in this Agreement are inserted for convenience only and shall not affect the construction or interpretation hereof.

16. Construction; Interpretation; Modification. This Agreement is intended to express the mutual intent of the parties, and no rule of strict construction shall be applied against the drafting party. In this Agreement, the singular includes the plural, and the plural the singular; words imparting gender include both genders; references to "writing" include printing, typing and other means of reproducing words in a tangible visible form; the words "including," "includes" and "include" shall be deemed to be followed by the words "without limitation." The term "person" shall include an individual, corporation, joint venture, partnership, trust, estate, association or any other entity. This Agreement may not be modified or amended other than by a writing signed by the party to be charged with such modification or amendment.

17. Survival. Sections 5, 7, 9, 10, 18, 19, 20, 22 and 23 shall survive the expiration or termination of this Agreement.

18. Governing Law; Forum; Venue. This Agreement is executed and delivered in the State of Arizona; and the substantive laws of the State of Arizona (without reference to choice of law principles)

shall govern its interpretation and enforcement. Any action brought to interpret or enforce any provisions of this Agreement, or otherwise relating to or arising from this Agreement, shall be commenced and maintained (i) if applicable, in accordance with the procedures set forth in A.R.S. § 41-2611, *et seq.*, or, if such procedures are not applicable, then (ii) in a federal, state or local court located within Maricopa County, Arizona.

19. Knowing Covenants. The parties hereby represent to each other that the covenants and agreements provided for in this Agreement have been knowingly and voluntarily granted after thorough consultation with counsel as to the binding and irrevocable effect thereof. Based upon consultation with counsel, each of the parties hereby represents and warrants to the other that this Agreement is binding upon and enforceable against such party in accordance with its terms.

20. Indemnification. Provider agrees to indemnify, defend and hold harmless the Schools and District, its board members, officers, directors and employees for and hold them harmless from all suits, claims, liabilities, costs, expenses and debt, including reasonable attorneys' fees, incurred by District arising from, attributable to or caused by acts or omissions of Provider (or its officers, directors, shareholders or agents) or any Provider Employee in the performance of or related to the performance of the duties of Provider Employee as described in the Employment Agreement (including, but not limited to, injuries to Provider Employees that may or may not be covered by workers' compensation insurance) except to the extent such claims, liabilities, costs, expenses and debt result from acts or omissions of District or its board members, officers, directors, employees, insurers, indemnitors or agents. This indemnification provision shall apply to claims, suits, liabilities, costs, expenses and debt that are not otherwise covered by District's Liability Insurance provided for by the Trust.

21. Conflict of Interest. The parties expressly acknowledge that, pursuant to A.R.S. Section 38-511, District has the option of canceling this Agreement within three (3) years from the date of execution, without any further penalty or obligation, if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Agreement on behalf of District is at any time during the term or any extension thereof, an employee or agent of Provider or a consultant to Provider. Provider acknowledges the potential for a current District employee to become a Provider Employee and recognizes the applicability of A.R.S. Section 38-511.

22. Compliance with Immigration Laws and Regulations.

A. Warranty. Pursuant to the provisions of A.R.S. § 41-4401, each party warrants to the other party that it is in compliance with all Arizona and Federal Immigration laws and regulations that relate to its employees and with the E-Verify Program under A.R.S. § 23-214(A). Each party acknowledges that its breach of this warranty is a material breach of this Agreement subject to penalties up to and including termination of this Agreement. Each party retains the legal right to inspect the papers of any employee of the other Party or any independent contractor who works on this Agreement to ensure compliance with this warranty.

B. Verification. A party may conduct random verification of the employment records of the other party to ensure compliance with this warranty.

C. Contracts for Services. The provisions of this Section must be included in any contract a party enters into with any and all of its employees or independent contractors who provide services under this Agreement or any subcontract. As used in this Section, "services" are defined as furnishing labor, time or effort in the State of Arizona by a contractor or subcontractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.

23. Prohibition on Boycott of Israel. Pursuant to A.R.S. §§ 35-393.01, each party hereby certifies to the other party that the certifying party will not engage in a boycott of Israel, as that term is defined in A.R.S. §§ 35-393. The certifying party acknowledges that, in the event either of the certifications contained in this paragraph is determined by the other party to be false, that party may terminate this Agreement and exercise other remedies as provided by law, in accordance with A.R.S. §§ 35-393.01.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and date first above written and effective as of the date hereinabove stated.

Provider:

---

smartschoolsplus, inc.  
By: Sandra McClelland  
Its: President

District:

---

By: Jim Migliorino, Jr.  
Its: Executive Director  
Fiscal Services

Exhibit "A"  
Scope of Services

The following services and/or activities are offered by smartschoolsplus, inc. in fulfillment of its obligations under the terms of the Agreement:

a. Recruit, hire, train, evaluate, supervise, discipline, and terminate individuals who are professionally and technically qualified to perform the duties of school staff, teachers, substitute teachers, administrators, and any other school employee.

b. Maintain a recruiting and hiring program that is in compliance with federal and state laws, rules and regulations, equal opportunity and anti-discrimination policies applicable to, and restricting, the hiring and selection process, including, but not limited to, Title VII of the Civil Rights Act of 1964 ("Title VII"), the Americans With Disabilities Act ("ADA"), the Age Discrimination in Employment Act ("ADEA"), the Fair Credit Reporting Act ("FCRA"), and the Arizona Employment Protection Act ("AEPA").

c. Maintain a system of statewide personal background checks on all Provider Employees provided to the Schools and District to include pre-screening, credentialing, licensure, personal history, qualifications, work history, references, statewide criminal background check, and fingerprinting. Provider shall ensure that all Provider Employees possess all certifications and qualifications necessary to enable them to perform their assignments.

d. Maintain a system of performance evaluation for each Provider Employee consistent with the evaluation instrument utilized by District and the applicable Schools under the Arizona Framework for Measuring Educator Effectiveness, as adopted by the Arizona State Board of Education pursuant to A.R.S. § 15-203(A)(38).

e. Maintain a program of supervision that enforces the policies and procedures of District. In order to maintain the program, Provider shall designate one or more on-site staff as the supervisor and/or Provider contact who will be responsible for addressing and responding to Provider Employees. The designated on-site supervisor and/or Provider contact shall be trained by Provider in regard to (i) applicable workers' compensation laws; (ii) applicable equal employment opportunity laws, regulations and policies, including reporting procedures; and (iii) workplace violence prevention, including the detection of early warning signs of violence and the proper reporting of threats and acts of violence. The supervisor and/or Provider contact shall promptly notify District and the applicable Schools of any human-resource-type issue raised by a Provider Employee that may affect District or such Schools, such as threats of violence, harassment, discrimination or retaliation.

f. Provide to Provider Employee information regarding his or her obligation to comply with all of District's safety, drug/alcohol, work policies, anti-harassment, anti-discrimination and anti-retaliation policies. Provider will establish a complaint and/or reporting procedure for violations of policies and instruct Provider Employees on the use of the procedure. Provider shall obtain written acknowledgement from the Provider Employee that s/he has read, understood and agrees to abide by those policies and procedures.

g. Provide annual harassment, discrimination, retaliation, abuse and neglect training for all Provider Employees, or ensure Provider Employees participate in similar training provided by District. Provider shall maintain a record of all such training.

h. Inform Provider Employee in writing that s/he is employed by Provider, not District.

i. Inform Provider Employee in writing that job-related illness/injury reports are to be made to the supervisor or Provider contact and provide information on where and how reports are to be made to the Provider contact.

j. Prepare and distribute an Employee Handbook to Provider Employees that identifies and explains Provider's policies and procedures that will be followed during the course of Provider Employees' employment with Provider.

k. Notify Provider Employees in writing that the only benefits they will receive will be from Provider, and that they are not entitled to any benefits from District.

l. Be solely responsible for administrative employment matters regarding Provider Employees including, but not limited to, all payroll and payroll income tax withholding matters, payment of workers' compensation premiums and funding of appropriate fringe benefit programs. Provider agrees to hold harmless District from any and all taxes, assessments or governmental charges in connection with its employment of Provider Employees. District will immediately forward to Provider any garnishment orders, involuntary deduction orders, notices of IRS liens, and other forms of legal process received by District affecting payment of wages to Provider Employees and will cooperate with Provider in responding thereto.

m. Comply, and be responsible for, Provider Employees' compliance with all health and safety laws, regulations, ordinances, directives, and rules imposed by controlling federal, state, or local governments, and report all work-related accidents involving a Provider Employee within 24 hours to District. Provider will provide, or ensure that all Provider Employees use, personal protective equipment as required by federal, state, local law, regulations, ordinances, directive or rule. Provider reserves the right to audit safety activities. Provider or its workers' compensation carrier has the right to inspect District's premises and operation, but is not obligated to conduct any inspections and either may give reports to District on the conditions found at District's worksites. District will supply documentation related to safety activities and training as prescribed by law (e.g. general safety, Lock Out/Tag Out, Hazardous Communication w/GHS Modification, Respiratory, maintaining OSHA log, etc.). Neither Provider's insurer nor Provider warrants the result of the inspections or the absence thereof, or that the operations or premises are in compliance with any laws, regulations, codes or standards.

n. Pay Provider Employees in compliance with applicable wage and hour laws including, but not limited to, the Fair Labor Standards Act ("FLSA") and Arizona Labor Code. Provider shall maintain complete and accurate records of all wages paid to a Provider Employee assigned to provide services to District. Provider shall be exclusively responsible for and will comply with applicable law governing the reporting and payment of wages, tracking of time and attendance and earned paid accrual time (not to exceed 40 hours per year) in accordance with the Fair Wages and Healthy Families Act for Part-time Provider Employees (as defined in Exhibit "D"), Earned Paid Sick Time in accordance with A.R.S. § 23-371 et seq., payroll-related and unemployment taxes attributable to wages paid to Provider Employees assigned to provide services to District.

o. Be responsible for the quality, adequacy and safety of the Services provided by Provider Employees pursuant to this Agreement, and the acts, errors or omissions of Provider Employees at all times.

p. Be responsible for, and hold District harmless from, claims of Provider Employees arising from any act, error or omission of Provider allocated to Provider or shared by Provider and District under this Agreement.

q. Assist District to comply with A.R.S. § 15-512(h) by providing to District, or directing Provider Employees to visit District's Human Resources Department to provide, a set of identify-verified fingerprints for submission to the Arizona Department of Public Safety for the purpose of obtaining a current criminal history report for Provider Employees.

Exhibit "B"

Employee Agreements  
(copies to be attached)

Exhibit "C"  
Fee Schedule

Exhibit "D"  
Provider Compensation Schedule

Compensation: Provider compensation is computed by number of days Provider Employees work during designated month, times their Daily Rate of Pay. (Refer to Exhibit C.)

- Provider will invoice District monthly, at agreed-upon offered contractual salary at 80% of exit salary for internal Provider Employees and agreed-upon offered contractual salary for external Provider Employees, and Service Fee (4.00% - 1st 99 employees, 3.00% - 100+ employees) plus all applicable direct payroll costs (e.g., FICA, Medicare, AZ Unemployment, Federal Unemployment, Workers' Compensation (professional/classified), payable within seven (7) days of receipt of invoice.
- For Provider Employees who are substitute teachers, flexible rate employees or coaches (collectively "Part-time Provider Employees"), Provider will invoice the District every two (2) weeks at their applicable respective Daily Rate of Pay plus a Service Fee of 6.5% plus Direct Payroll Costs. Provider agrees that it will not invoice the District for Part-Time Provider Employees' utilization of accrual leave and will absorb the payroll for accrued time within the Service Fee.

Performance/Gaming Pay: District will pay the Provider for Provider Employees that have qualified for additional compensation and/or additional duties, such as coaching, department chair, sponsor of student club, etc. Provider will invoice District, for agreed-upon Addendum Pay, at 80% for Provider Employees and Service Fee (4.00% - 1st 99 employees, 3.00% - 100+ employees) plus all applicable direct payroll costs (e.g., FICA, Medicare, AZ Unemployment, Federal Unemployment, Worker's Compensation (professional/classified)). The method and timing of payment of such "Addendum Pay" shall be in accordance with the performance of such service.

Addendum Pay: The District will pay the Provider for Provider Employees that have qualified for compensation for additional duties, such as coaching, department chair, sponsor of student club, etc. Provider will invoice the District monthly, at agreed upon addenda fee (4%) plus all applicable direct payroll costs (e.g., Fica & Medicare, AZ Unemployment, Federal Unemployment, Worker's Compensation). The method and timing of payment of such "Addendum Pay" shall be in accordance with the performance of such service.

Holiday Pay: Classified Staff for nine (9), ten (10), and twelve (12) month positions will receive holiday pay consistent with District's employees in similar positions, and upon approval from Provider and District.

Reimbursement: District will reimburse Provider for mileage, travel, conferences and other out-of-pocket expenses incurred by Provider Employees but only if such expenses are approved (prior to the expense being incurred), by Provider Employee's District supervisor. To obtain such reimbursement, Provider Employees must submit a written claim for reimbursement, approved by the Provider Employee's District supervisor, to District. District will forward the claim to Provider. Provider shall reimburse Provider Employee and include the amount of the reimbursement on Provider's invoice to District.

Annual Discretionary Days - 9/10 Month Employees: The District will provide a substitute for each Provider Employee, as needed. Employees of Provider will receive ten (10) days (non-accrual) and report their absences according to District guidelines. In the event a Provider Employee exceeds ten (10) leave days, the Provider will invoice the District less the daily rate of pay per Provider Employee absence for each day missed greater than ten (10) days.

Annual Discretionary Days - 12 Month Employees: The District will provide a substitute for each Provider Employee, when required. Employees of Provider will receive twenty (20) discretionary days (non-accrual) (10 sick and 10 vacation). Employees of Provider will report their absences and schedule their vacation days according to District guidelines. In the event a Provider Employee exceeds allocated

vacation days, the Provider will invoice the District less the daily rate of pay per Provider Employee absence for each day missed greater than the allocated days.

Electronic Access: The District will provide each Provider Employee access to electronic and technological tools allowing for participation and function of normal District duties (e.g., e-mail, internet, cell phones etc.). Employees shall reimburse Provider directly for all charges incurred as the result of personal use of District cell phones. Provider will invoice the District less the personal use amount per Provider Employee. Provider Employees agree to follow all District guidelines and policies regarding use of the same.

Use of District Vehicles: Subject to authorization by Provider Employee's District supervisor, District will provide Provider Employee with access to and use of a District-owned vehicle for the purpose of conducting District business. Any and all expenses, liabilities and insurance relating to the use of the District vehicle by Provider Employee will be the sole responsibility of District. Provider will provide Provider Employee with information regarding his or her obligation to maintain a current Arizona driver's license and to comply with all of District's safety policies and guidelines concerning use of District vehicles authorized for use by Provider Employee, as well as federal, state and local laws and regulations, if any, applicable to such use.

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Deer Valley  
Unified School District

**DEER VALLEY UNIFIED SCHOOL DISTRICT #97**

Green Form

**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Preview Architectural Services for Arrowhead Elementary School Modernization

Date assigned for Board consideration: June 27, 2017      None      15-213  
Policy Reference      A.R.S. Reference

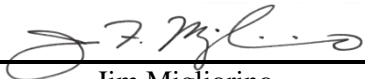
**EXECUTIVE SUMMARY:**

Description – A presentation will be given providing information related to the upcoming modernization project for Arrowhead Elementary School. A solicitation has been issued to name an architect for this project and that recommendation will be brought to the Board on July 11, 2017.

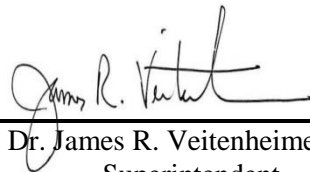
Fiscal Impact – Amount to be determined, funded from 2013 Bond Proceeds.

**REQUESTED BOARD ACTION** – No action required.

Submitted by



Jim Migliorino  
Deputy Superintendent



Dr. James R. Veitenheimer  
Superintendent



**DEER VALLEY**  
*Unified School District*

# **DEER VALLEY UNIFIED SCHOOL DISTRICT NO. 97**

## **Arrowhead Elementary School MODERNIZATION PROJECT**

RFQ 17-023

Pre-Submittal Conference – June 7<sup>th</sup>, 2017

Board Preview - June 27<sup>th</sup>, 2017

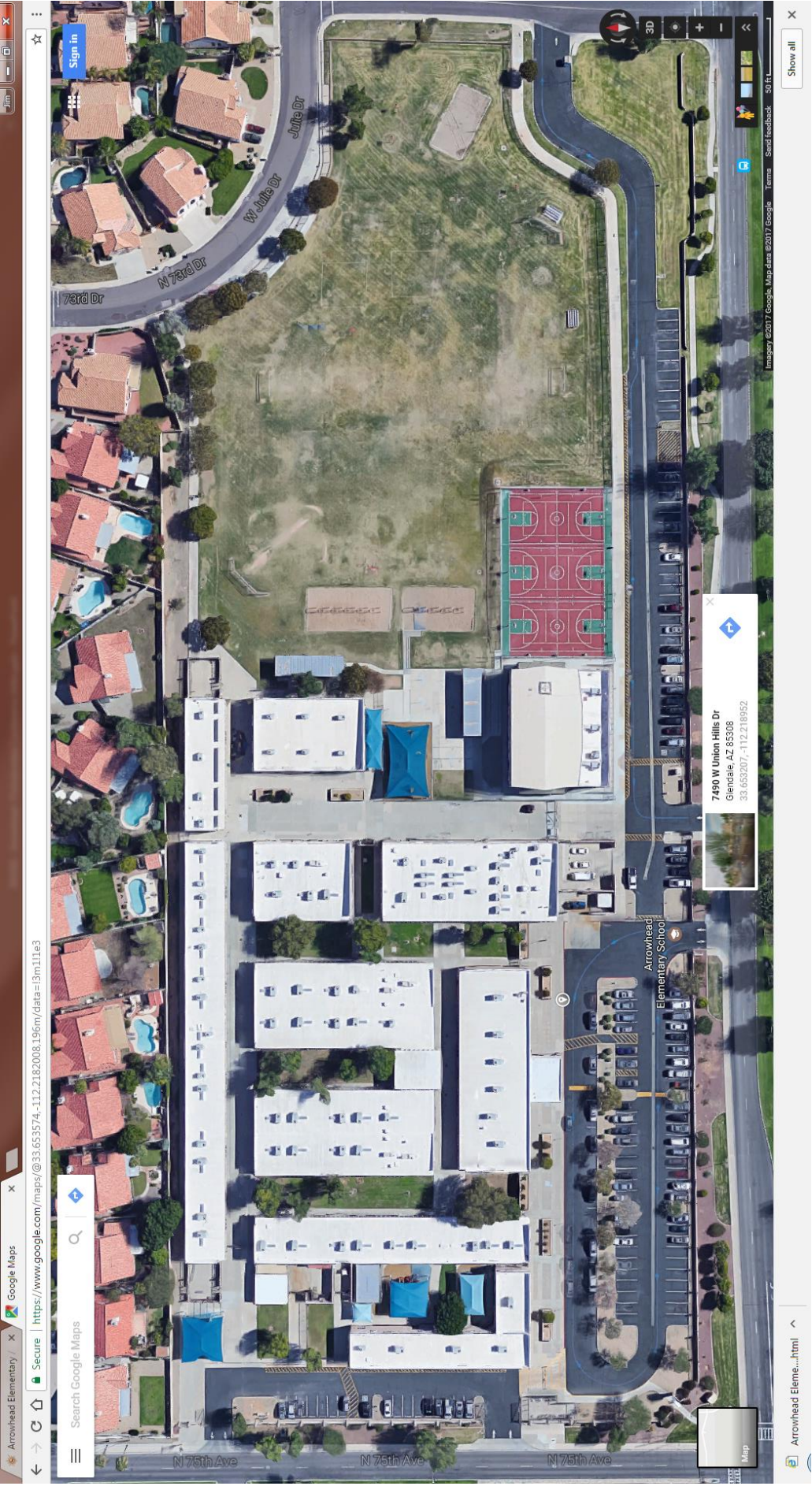


# Modernization Targets

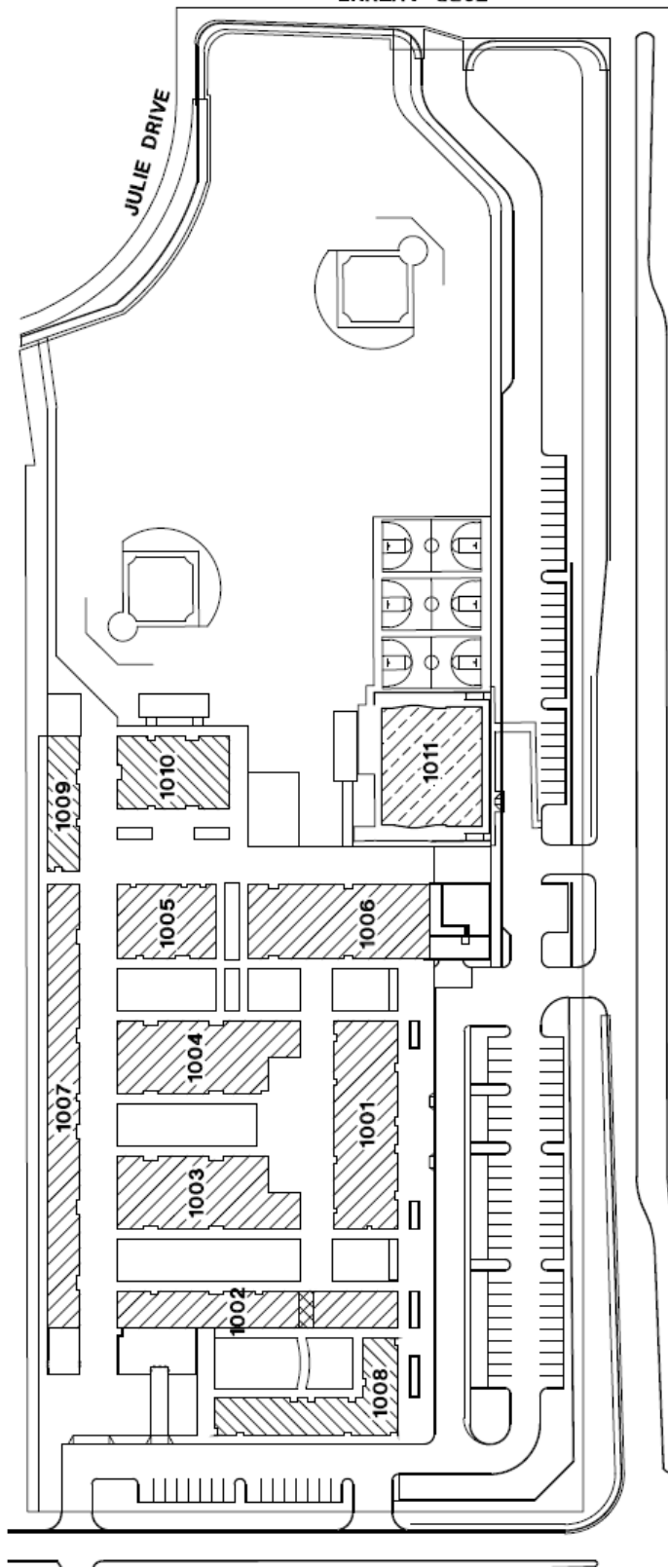
- Safety
- Security
- Wayfinding
- Environment
- Conservation



7490 W. Union Hills  
Glendale, AZ 85308



# Existing Aerial Site View



PERMANENT CONSTRUCTION/  
AREA BREAKDOWN GROSS

BLOC#	AREA
1001=	9,858 SF
1002=	7,655 SF
1003=	9,116 SF
1004=	9,102 SF
1005=	5,390 SF
1006=	9,836 SF
1007=	10,362 SF
1008=	4,786 SF
1009=	3,316 SF
1010=	6,024 SF
1011=	8,796 S.F.
TOTAL=	84,241 SF

EXCLUDABLE AREA= 8,796 S.F.

TOTAL= 75,445 SF (GROSS)

GRADE RANGE: K-6

SITE AREA = 12.95 ACRES  
564,109 SF

CTDS: 07-02-97-027

## ARROWHEAD ELEMENTARY SCHOOL

ADDRESS: 7490 WEST UNION HILLS ROAD

CLEVELAND, AZ 85301

DEER VALLEY UNIFIED SCHOOL DISTRICT #97

### SITE PLAN

SCALE: 1"=100'-0"

FILE #AHES1

ARCHITECT: EMC2 GROUP ARCHITECTS

JOB NO.: 2705.103.01 DATE: 02/09/06

CONTRACTOR: CORE

CONSTRUCTION PERIOD: \_\_\_\_\_



NEW

VERIFIED: SGS+ PARTNERS ARCHITECTS LLP

DATE: 12/98

REVISED 4/5/99

REVISED 5/15/99

VERIFIED: HDA ARCHITECTS LLC

DATE: 10/09

ARCHITECT: HOFMANN-DIETZ  
ARCHITECTS, LTD.

JOB NO.: 9709 DATE: 04/18/97

MISC. REMODEL: 5/97 TO 8/97

CONTRACTOR: \_\_\_\_\_

CONSTRUCTION PERIOD: \_\_\_\_\_

ARCHITECT: WHITMORE, MC ILHINNEY,  
HOLLAND & ASSOCIATES, INC.

JOB NO.: 1009 DATE: 07/14/87

CONTRACTOR: \_\_\_\_\_

CONSTRUCTION PERIOD: \_\_\_\_\_

OCCUPANCY: \_\_\_\_\_



REMODEL

ARCHITECT: HOFMANN-DIETZ  
ARCHITECTS, LTD.

JOB NO.: 9006 DATE: 11/26/90

CONTRACTOR: \_\_\_\_\_

CONSTRUCTION PERIOD: \_\_\_\_\_

OCCUPANCY: \_\_\_\_\_



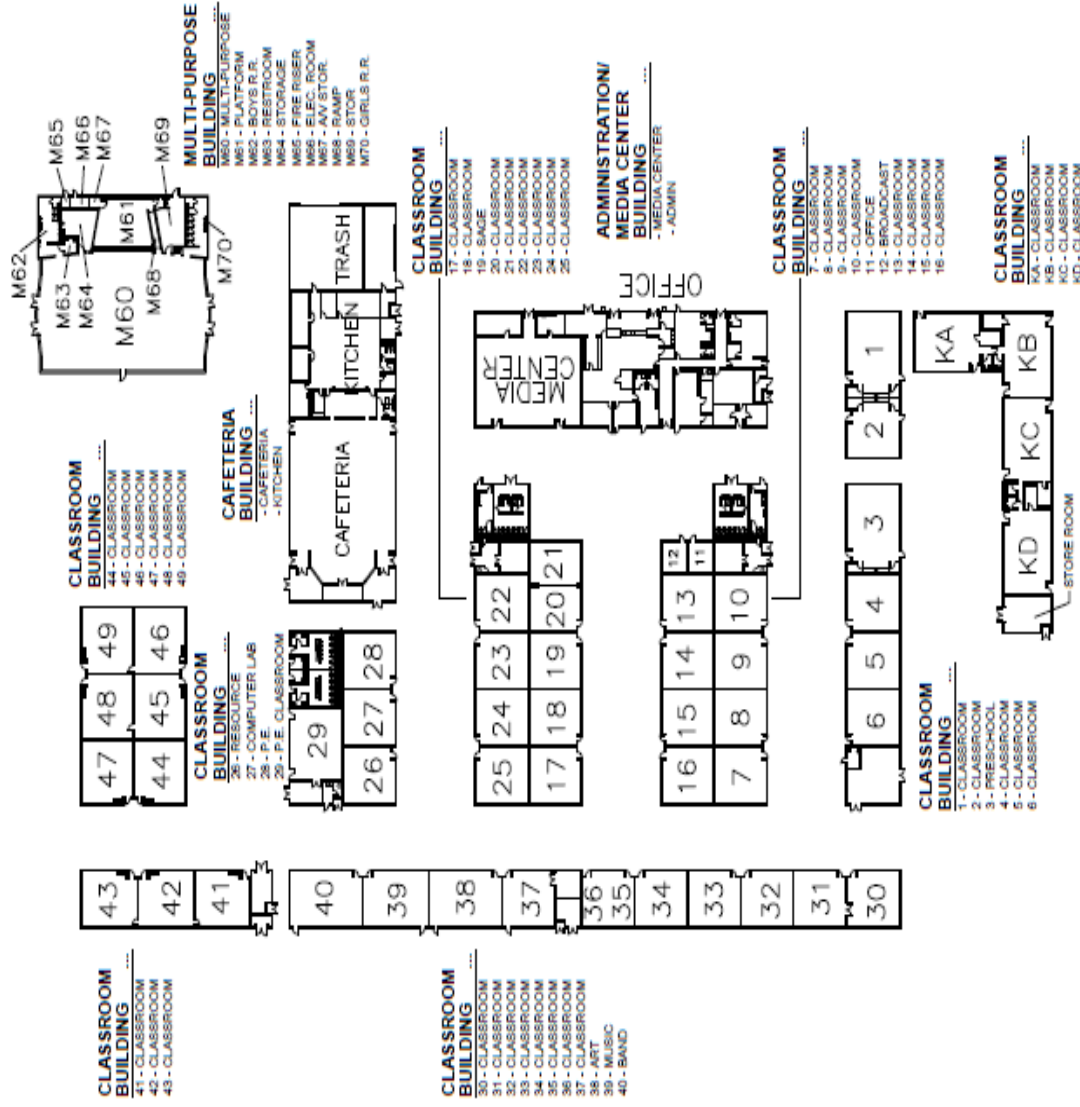
NEW



## Existing Site Plan

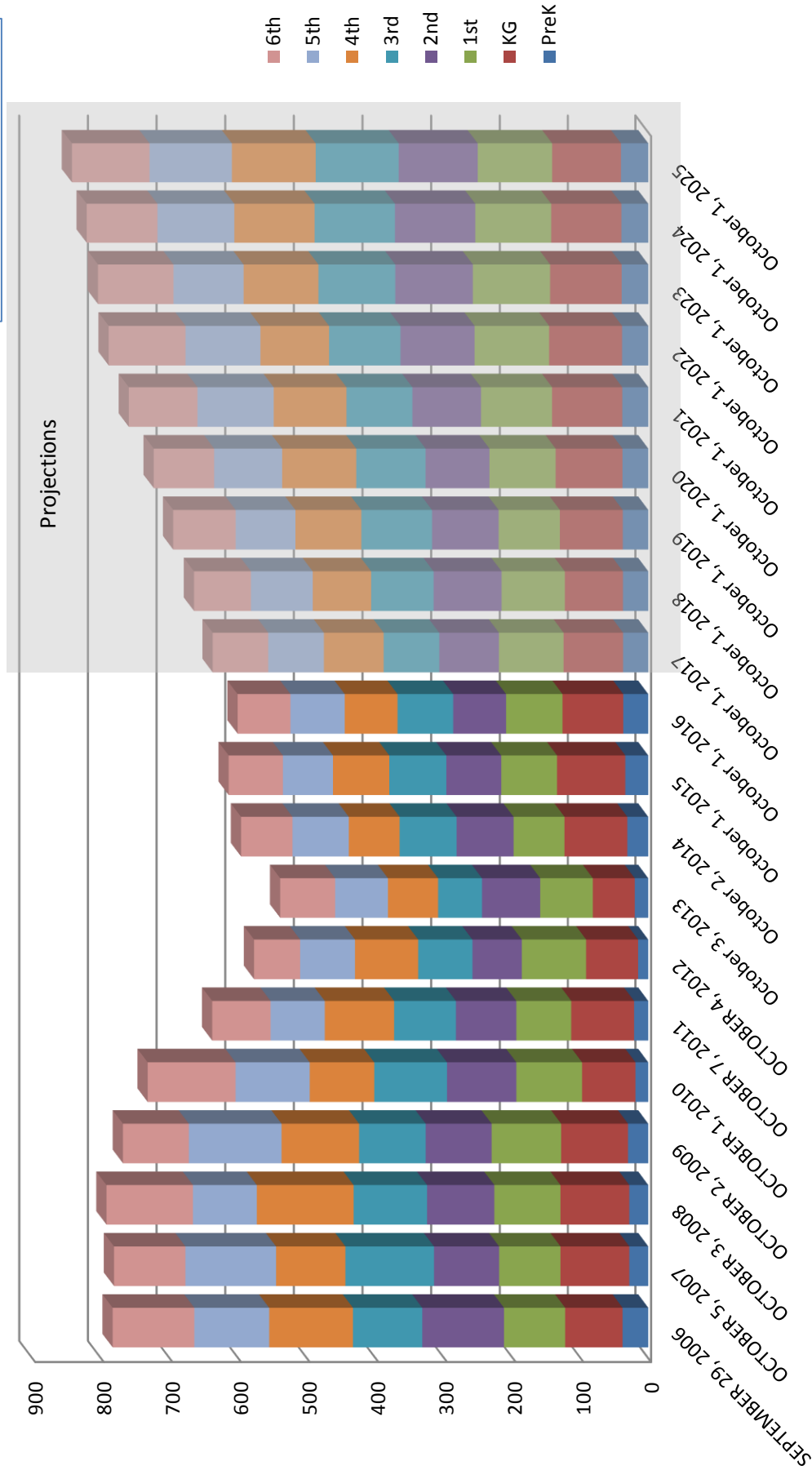


CTDS: 07-02-97-027  
DEER VALLEY UNIFIED SCHOOL DISTRICT #97  
FILE AES5



## Arrowhead Elementary Enrollment

DVUSD Classroom: 1200





# Key Information

- Total Budget \$7,000,000
  - \$1,000,000 in soft costs
  - \$6,000,000 in construction costs  
(plus a proposed additional \$400,000 in Adjacent Ways)
- Timeline
  - July/August 2017 – design to begin
  - October/November 2017 – Construction Manager at Risk to be named
  - March 2017 – December 2018 – Construction
- Architect Selection Process
  - June 22, 2017 by 2:00 PM - RFQ Due Date
  - July 11, 2017 – expected contract award





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Preview Extracurricular Tax Credit and Fee Authorization

Date assigned for Board consideration: June 27, 2017      JJJ, JQ      15-116, 15-342  
Policy Reference      A.R.S. Reference

### EXECUTIVE SUMMARY:

In accordance with ARS §15-342 the Governing Board can prescribe policies for the assessment of reasonable fees for students to use district-provided parking facilities. The fees are to be applied by the district solely against costs incurred in operating or securing the parking facilities.

Students can also be assessed fees for extracurricular activities such as athletics and Arizona taxpayers are eligible to receive a tax credit by making a donation to a public school to use toward an extracurricular activity. A fee may be charged for an extracurricular activity to qualify for tax credit revenue and the District must be able to waive part of or all of the fee if it creates economic hardship for a student.

In accordance with ARS §43-1089.01 the Governing Board must authorize the District to charge these fees and authorize principals to waive all or part of a fee if it creates an economic hardship for a student. Some fees, such as the athletic participation fee, are standard across the district but other fees such as for field trips can vary from \$1 and up to but no more than the actual cost of the activity.

A list of district fees is attached. The only change is the Family Pass (20 punches), which increased from \$60 to \$65.

**REQUESTED BOARD ACTION** – No action required.

Submitted by

Jim Migliorino  
Deputy Superintendent

Dr. James R. Veitenheimer  
Superintendent



## 2017-2018 Fee Schedule

Athletic Participation Fee	High School \$100/Per Sport Per Student Cap \$200 Middle School 7/8 \$60/Per Sport Per Student Cap \$120 Family Cap of \$300
7/8 Athletic Event Admission	\$3 Family Pass (10 Punches) \$20
High School Athletic Event Admission	Varsity Football Adult \$6 Student \$5 Other Sports Adult \$5 Student \$4 Student Athletic Pass \$30 Family Pass (20 punches) \$65
<b>Deer Valley Online Learning Program (DVOLP)</b>	
Online Classes for Summer School, Additional Credit, and Non-residents	Per Class \$150
Online Classes Late Registration Fee	\$25
<b>High School</b>	
Advancement and Credit Recovery	Per .5 Credit Hour \$150
Course Extension	Per Course \$75
Enrichment Courses	Reasonable fee to cover cost of the program
Fieldtrips and other Extracurricular Activity Fees (Extracurricular Activity Tax Credit eligible)	\$1 up to but no more than the actual cost of the activity
Lockers	Lock Replacement Fee \$10 Locker Clean Out Fee \$5
Replacement ID Card	\$5
Parking Fee/Per Year	\$100





Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the  
Expansion of Empowerment Scholarship Accounts (SB1431)

Date assigned for Board consideration: June 27, 2017      None      None  
Policy Reference      A.R.S. Reference

#### EXECUTIVE SUMMARY:

As you know, Senate Bill 1431 was passed by the Legislature to expand ESAs beginning in 2017-18. ASBA has requested that School Boards pass a resolution opposing the expansion of empowerment scholarship accounts. Since that time members of our community have reached out to Board Members both supporting and opposing the passing of this resolution.

This item is to allow the Board to have a discussion about the reasons to pass the resolution or not.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

*Kimberly Fisher*

Kimberly K. Fisher  
Governing Board President



## GOVERNING BOARD RESOLUTION OPPOSING

### EXPANSION OF EMPOWERMENT SCHOLARSHIP ACCOUNTS (SB1431)

The Arizona Legislature recently passed, and Governor Ducey signed, Senate Bill 1431 which expands Arizona's Empowerment Scholarship Accounts (ESA) program to any student in Arizona. This resolution opposes this expansion for the following reasons:

WHEREAS, the Legislature is charged under the Arizona Constitution to provide for "the establishment and maintenance of a general and uniform public school system" (Art. 11, Sec. 1);

WHEREAS, the Legislature is charged under the Arizona Constitution to "make such appropriations, to be met by taxation, as shall insure the proper maintenance of all state educational institutions, and shall make such special appropriations as shall provide for their development and improvement" (Art. 11, Sec. 10);

WHEREAS, the Arizona Constitution prohibits any "tax shall be laid or appropriation of public money made in aid of any church, or private or sectarian school, or any public service corporation" (Art. 9, Sec. 10);

WHEREAS, "the general conduct and supervision of the public school system shall be vested...in such governing boards for the state institutions as may be provided by law" (Art. 11, Sec. 2)

WHEREAS, Arizona ranks 48<sup>th</sup> in school funding (Education Week, Quality Counts, 2017), with Arizona teachers receiving the lowest salaries in the nation (Bureau of Labor Statistics, Morrison Institute, 2016), the third highest class sizes in the country (National Center for Education Statistics, 2015) and a growing teacher shortage crisis due to low pay and unacceptable working conditions;

WHEREAS, the cost of ESAs is covered exclusively by our state's general fund hurting the ability to fund our public schools and other programs;

WHEREAS, it has been shown that most of those using ESAs are the affluent who may have chosen to attend private school, even absent an ESA;

WHEREAS, the so-called cost savings and accountability measures contained in SB1431 do not safeguard the state's general fund enough and ESA proponents have already vowed to repeal them;

NOW THEREFORE, it is resolved that the school district governing board of the \_\_\_\_\_ School District, made up of locally elected and accountable school governing board members representing our community oppose the passage and signing of SB1431 into law and urge its reconsideration and repeal.

Adopted by the governing board at a meeting held on \_\_\_\_\_, 2017.

Signed,

Board President, Governing Board





## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BEDB - Agenda

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

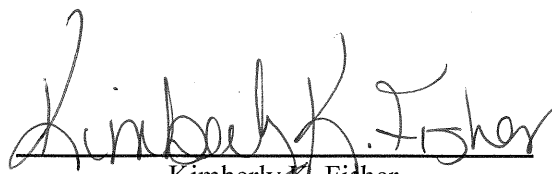
### EXECUTIVE SUMMARY:

Policy BEDB – Agenda is being revised to provide flexibility for the Board and the Superintendent to form and adopt agendas that are most conducive to completing District business and to meeting the needs of the public for information.

This language is based on the Peoria policy. It allows the Superintendent and Board President the ability to form the basic agenda, while providing the full Board the ability make adjustments if needed. The agendas will still look the same for the most part, but without exact wording required, the Board can move items for smoother meeting flow and will be able to add the “Agenda Request” and “Discussion” sections that the Board indicated they would like during the January 2017 Board Retreat.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
Kimberly K. Fisher  
Governing Board President

# BEDB AGENDA

Unless changed by a majority vote of members present at the meeting, the order of business shall be as follows, as necessary: listed on the agenda. As an initial agenda item, the Board may address the published agenda and adopt it as presented, or with changes recommended by the Board.

## **Executive Sessions:**

- An executive session may be scheduled, as necessary, during either a regular or special meeting. (See Arizona Agency Handbook Section 7.6.7)
- ~ When an executive session is to be held, the notice must state the specific provision of law authorizing the executive session.
- The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. 38-431.03(A)(3). To that end, the agenda shall contain a legend in at least 13-point font indicating that the Board reserves the right to hold an executive session for such purposes.

## **Accommodations for the Disabled**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Director of Communications and Community Engagement at 623-445-5010 or by e-mail. Requests should be made as early as possible to allow time to arrange the accommodation.

## **Emergency Meetings**

In the case of an actual emergency, the Governing Board, after giving such notice as is appropriate to the circumstances, may act on an emergency matter or call an emergency meeting in accordance with the requirements set out in A.R.S. 38-431.02. The emergency meeting shall follow the order of business for a special meeting. An emergency meeting shall be subsequently followed by the posting of a public notice within twenty-four (24) hours declaring that an emergency session has been held and setting forth the information specified by 38-431.02. Chapter 7 of the Arizona Agency Handbook shall be consulted for guidance when an emergency action or meeting is being considered.

## **Regular meetings:**

- ~~Call to order~~
- ~~Pledge of allegiance to the flag~~
- ~~Roll call~~
- ~~Adoption of the agenda~~

- ~~Awards, Achievements, and Recognitions~~

- ~~Reports~~

- ~~Board~~

- ⇒ ~~Site visits~~

- ⇒ ~~Governmental relations~~

- ⇒ ~~Conferences~~

- ⇒ ~~Meetings~~

- ⇒ ~~Agenda item requests~~

- ~~Superintendent or presiding officer~~

- ⇒ ~~Current Events~~

- ⇒ ~~Other~~

- ~~Other~~

- ~~Old business~~

- ~~Consent agenda~~

- ~~Action~~

- ~~Human Resources Changes (to include name and position)~~

- ~~Preview~~

- ~~Public comments~~

- ~~Future meetings and dates to remember~~

- ~~Adjournment~~

***Special meetings:***

- ~~Call to order~~

- ~~Pledge of allegiance to the flag unless in conjunction with a regular Board meeting~~

- ~~Items for which special meeting was called~~

- ~~Announcements~~

- ~~Adjournment~~

***Executive sessions:***

- ~~An executive session may be scheduled, as necessary, during either a regular or special meeting.~~
- ~~Call to order~~
- ~~Executive session~~
- ~~Reconvene into open session~~
- ~~Action~~
- ~~Adjournment~~

Adopted: February 24, 2015

LEGAL REF.:

A.R.S.

[38-431](#)

[38-431.01](#)

[38-431.02](#)

[38-431.03](#)

CROSS REF.:

[BEC](#) - Executive Sessions/Open Meetings



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Policy BEDBA – Agenda Preparation and Dissemination is being revised to ensure Governing Board Member agenda requests are honored and that tabled motions are placed on the appropriate agenda.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

Ann O'Brien  
Governing Board Member

**BEDBA ©**  
**AGENDA PREPARATION AND DISSEMINATION**

**Regular Meetings**

The Superintendent will prepare Board meeting agendas in consultation with the Board President.

The Superintendent, with the approval of the Board President, on behalf of the Governing Board as a whole, may place items on the agenda. Any Board member proposing an item for consideration of placement on the agenda will notify the Superintendent of the particular item of business at least five (5) working days before the meeting.

When an agenda item is tabled, it will be placed on the next agenda unless stated in the motion to table. If two or more Board members request an agenda item, it will be placed on an agenda within sixty (60) days.

The agenda and supporting materials shall be distributed to the Board members not less than twenty-four (24) hours prior to the meeting.

Upon request, copies of the agenda shall be available to the public and the press.

**Special Meetings**

Whenever possible, the procedures for agenda preparation and dissemination used for regular meetings will be used for special meetings.

These procedures may be altered by the Superintendent during an emergency or when compliance would be impractical. However, the Superintendent shall comply with all legal requirements in scheduling special meetings.

Adopted: October 14, 2014

LEGAL REF.:  
A.R.S.  
[38-431](#) *et seq.*

CROSS REF.:  
[BDB](#) - Board Officers



Deer Valley  
Unified School District

## DEER VALLEY UNIFIED SCHOOL DISTRICT #97

Green Form

### BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BEDD – Rules of Order

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

#### EXECUTIVE SUMMARY:

Policy BEDD – Rules of Order is being revised to provide policy to amend a motion.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

Ann O'Brien  
Governing Board Member

## BEDD © RULES OF ORDER

The Board prescribes rules for its meetings as follows:

- It shall hold a regular meeting at least once each month during the regular school year and may hold other meetings as often as called.
- Each action item shall require a motion, and all motions shall require seconding.
- The President may make or second motions, and may vote on all motions.
- A motion to adjourn is in order at any time. Such a motion shall require a second and a majority vote. No discussion is in order.
- A motion to table is in order at any time. Such a motion requires a second and is limited to being considered only once on any given agenda item. No discussion is in order.
- A motion to amend is in order at any time. Such a motion shall require a second and a majority vote. If the motion to amend passes, then the amended motion is to be voted on. To ensure compliance with the Arizona open meeting laws, a motion to amend must be germane to the motion to be amended and must be consistent with the scope of the agenda item under which the motion to amend is made.
- Rules of order may be subject to suspension only upon a majority vote of the members of the Board present at a meeting.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

CROSS REF.:

[BED](#) - Meeting Procedures/Bylaws

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDBA](#) - Agenda Preparation and Dissemination

[BEDC](#) - Quorum

[BEDF](#) - Voting Method

[BEDG](#) - Minutes

[BEDH](#) - Public Participation at Board Meetings

[BGF](#) - Suspension/Repeal of Policy



## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BGB – Policy Adoption

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

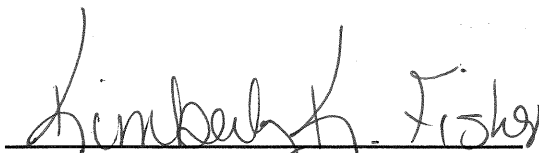
None  
A.R.S. Reference

### EXECUTIVE SUMMARY:

Policy BGB – Policy Adoption is being revised to ensure the Board has the flexibility to adopt policies as needed for the district. These changes do not prevent the Board from having study sessions prior to the first reading or at any point in the process, however, it does not restrict the Board unnecessarily in the event that a change is needed immediately just because a Board member is the individual who first noted the need for a change and brought it forward.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
Kimberly K. Fisher  
Governing Board President

## BGB © POLICY ADOPTION

Adoption of new policies or the revision or repeal of existing policies is the responsibility of the Board. The Board shall adhere to the following procedure in considering and adopting policy proposals to ensure that they are fully studied before final action:

- First meeting - the proposal shall be presented for review.
- Second meeting - the proposal shall be presented for discussion and action.

During discussion of a policy proposal, the views of the public, staff members, and the Board may result in changes. A change shall not require that the policy go through an additional review except as the Board determines that the change requires further study and that an additional review would be desirable.

~~If a Governing Board member recommends a new policy or revision, the Board shall adhere to the following procedure in considering and adopting policy proposals to ensure they are fully studied before final action:~~

- ~~● Study Session - the proposal shall be presented for discussion and final wording. Once wording is drafted, the policy shall be submitted to administration, legal counsel, and the Arizona School Boards Association for review and feedback. There must be at least one (1) week between the study session and the first meeting.~~
- ~~● First meeting - the proposal shall be presented for review.~~
- ~~● Second meeting - the proposal shall be presented for discussion and action.~~

Policies may also be adopted or amended at a single meeting of the Board upon a majority vote of the members whenever the modifications are necessary to: in a Board-declared emergency. To that end, every agenda on which a first meeting is scheduled under this policy shall contain a legend in at least 13-point font indicating that the Board reserves the right to take final action on the proposed policy adoption, revision, or repeal at the first meeting if a Board emergency is declared.

- ~~● Accomplish technical corrections.~~
- ~~● Bring policies into compliance with changes in laws or regulations over which the Board has no discretionary authority.~~

Adopted: April 28, 2015



**BOARD AGENDA ITEM**

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy BHC – Board Communications With Staff Members

Date assigned for Board consideration: June 27, 2017

BGC, BGD  
Policy Reference

None  
A.R.S. Reference

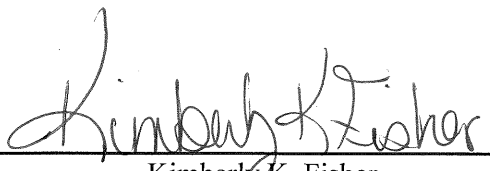
**EXECUTIVE SUMMARY:**

Policy BHC – Board Communications With Staff Members is being revised to add a statement that shows the Board welcomes the opinion and other input on general matters from all stakeholders.

Many surveys and other comments have indicated that some feel the Board is not open to communications. This will allow for that open dialogue while still ensuring there is a clear process for official complaints.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
Kimberly K. Fisher  
Governing Board President

## **BHC BOARD COMMUNICATIONS WITH STAFF MEMBERS**

Official communication between the Board and employees will occur as follows:

- An employee will first communicate on school- or employment-related matters at the administrative level. Any employee who exhausts the opportunity of discussing a matter at the various administrative levels may then communicate in writing with the Board on the matter. No anonymous communication will be considered by the Board.
- Any employee who wishes to address the Board in the employee's capacity as a parent, District resident, or individual, rather than as an employee, may do so by following the procedures in Policies BEDH and BHD.
- Official communications, policies, directives, Board concerns, and Board action(s), as appropriate, will be communicated to employees by the Superintendent.

The Board welcomes the opinion and other input from employees and the public in general on all matters. Structure noted above for official specific business should not prevent communications between the Board and all stakeholders, but all such communications must be made in compliance with the Arizona open meeting laws, to the extent applicable.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-321](#)

[15-341](#)

[38-431.01](#)

[38-431.02](#)

CROSS REF.:

[BEDH](#) - Public Participation at Board Meetings



## BOARD AGENDA ITEM

Please provide information listed below when submitting items intended for the consideration of the Governing Board to be placed on the official agenda of the meeting of the Board.

**TOPIC:** First Reading of Revised Policy GCCE – Professional/Support Staff  
Conferences/Visitations/Workshops

Date assigned for Board consideration: June 27, 2017      GCB, GCC, IJOA      15-504, 38-621  
Policy Reference      A.R.S. Reference

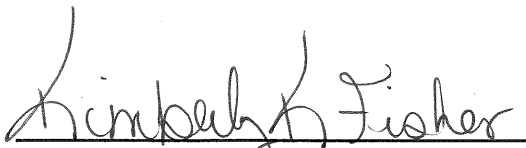
### EXECUTIVE SUMMARY:

Policy GCCE – Professional/Support Staff Conferences/Visitations/Workshops is being revised to add Board Approval of travel out-of-state or out-of-county for more than one (1) day.

This adjustment will give structure of accountability and transparency to all travel for Conferences, Visitations, and Workshops.

**REQUESTED BOARD ACTION** – No action required.

Submitted by \_\_\_\_\_

  
Kimberly K. Fisher  
Governing Board President

**GCCE ©**  
**PROFESSIONAL / SUPPORT STAFF**  
**CONFERENCES / VISITATIONS / WORKSHOPS**

To attend meetings or conferences, employees must obtain approval from the administration at least twenty (20) days prior to the meeting or conference dates (whenever such prior request is possible).

The following guides will be used in granting released time and/or travel expense:

- Value of the meeting or conference.
- Funds available in the appropriate budgets.
- Availability of a substitute, if one is necessary.
- Professional out-of-state for more than one (1) day:
  - Request must be received and approved by the principal or administrator and sent to the Superintendent's office for submission for travel approval. Requires Governing Board approval.

With prior approval, expenses associated with authorized employee attendance at meetings and conferences may be eligible for compensation in accordance with District Policy DKC. Staff member travel and expense for participation in student field trips and excursions shall be in accordance with District Policy IJOA.

Employee absences for attendance at or participation in professional association activities are not eligible for compensation under the employee's contract or work agreement. The District may authorize an employee to take other eligible unused accumulated compensated leave for a personal, professional, or other lawful purpose.

For the purpose of this policy, *professional association activities* for which compensation is not available do not include in-service training in the certificated employee's assigned area of employment.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[15-504](#)

[38-621](#)

CROSS REF.:

[GCB](#) - Professional Staff Contracts and Compensation

[GCC](#) - Professional/Support Staff Leaves of Absence

[IJOA](#) - Field Trips





**DEER VALLEY**  
*Unified School District*

20402 N. 15th Ave.  
Phoenix, AZ 85027  
623.445.5000 Phone  
623.445.5086 Fax  
[www.dvusd.org](http://www.dvusd.org)

**SUPERINTENDENT**  
Dr. James R. Veitenheimer

**GOVERNING BOARD**  
Kimberly K. Fisher, MAFM  
Jenny Frank  
Ann O'Brien  
Ann Elizabeth Ordway  
Darcy Tweedy

## BOARD CALENDAR REMINDER

### 2017-18 School Year

July 4	Independence Day – District Offices closed
July 11	7:00 p.m. – Regular Governing Board Meeting
August 8	7:00 p.m. – Regular Governing Board Meeting
August 22	7:00 p.m. – Regular Governing Board Meeting
September 4	Labor Day – Schools and District Offices closed
September 12	7:00 p.m. – Regular Governing Board Meeting
September 21 – 22	Fall Break – Schools and District Offices closed
September 26	7:00 p.m. – Regular Governing Board Meeting
October 9	Fall Day – Schools and District Offices closed
October 10	7:00 p.m. – Regular Governing Board Meeting
November 10	Veterans Day – Schools and District Offices closed
November 14	7:00 p.m. – Regular Governing Board Meeting
November 20 – 24	Thanksgiving Recess – Schools closed
November 23 – 24	Thanksgiving Recess – District Offices closed
November 28	7:00 p.m. – Regular Governing Board Meeting
December 12	7:00 p.m. – Regular Governing Board Meeting
December 25 – January 5	Winter Break – Schools and District Offices closed
January 9	7:00 p.m. – Regular Governing Board Meeting
January 15	MLK Day – Schools and District Offices closed
January 23	7:00 p.m. – Regular Governing Board Meeting
February 7	Professional Development Day – No School for Students
February 13	7:00 p.m. – Regular Governing Board Meeting
February 19	Presidents Day – Schools and District Offices closed
February 27	7:00 p.m. – Regular Governing Board Meeting
March 13	7:00 p.m. – Regular Governing Board Meeting
March 26 – 30	Spring Break – Schools and District Offices closed
April 10	7:00 p.m. – Regular Governing Board Meeting
April 24	7:00 p.m. – Regular Governing Board Meeting
May 8	7:00 p.m. – Regular Governing Board Meeting
May 22	7:00 p.m. – Regular Governing Board Meeting
May 28	Memorial Day – Schools and District Offices closed
June 12	7:00 p.m. – Regular Governing Board Meeting
June 26	7:00 p.m. – Regular Governing Board Meeting







