



20402 N. 15th Ave.
Phoenix, AZ 85027
623.445.5000 Phone
623.445.5086 Fax
www.dvusd.org

SUPERINTENDENT
Dr. James R. Veitenheimer

GOVERNING BOARD
Kimberly K. Fisher, MAFM
Jenny Frank
Ann O'Brien
Ann Elizabeth Ordway
Darcy Tweedy

MINUTES FOR THE REGULAR MEETING OF THE GOVERNING BOARD **Tuesday, June 13, 2017 - 7:00 P.M.**

District Office Governing Board Room 20402 N. 15th Avenue Phoenix, Arizona

1. CALL TO ORDER

Mrs. Fisher, President, called the meeting to order at 7:06 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mrs. Fisher, Ms. Frank, Mrs. O'Brien, Mrs. Ordway and Ms. Tweedy were present. Others in attendance: Superintendent Dr. Veitenheimer, Deputy Superintendents Dr. Galligan and Mr. Migliorino, and Board Secretary Ms. Redding.

4. ADOPTION OF THE AGENDA

Ms. Frank motioned to adopt the Agenda moving Action Item 9.B. Approve the Recommendation for the Principal of Boulder Creek High School to follow Item 5. Awards, Achievements and Recognitions; removing Preview Items 10.A. Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the Expansion of Empowerment Scholarship Accounts (SB1431), 10.C.1. First Reading of Revised Policy BEDB – Agenda, 10.C.2. First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination, 10.C.3. First Reading of Revised Policy BEDD – Rules of Order, 10.C.4. First Reading of Revised Policy BGB – Policy Adoption, 10.C.6. First Reading of Revised Policy BHC – Board Communications with Staff Members and 10.C.12. First Reading of Revised Policy GCCE – Professional/Support Staff Conferences/Visitations/Workshops to the June 27, 2017 Regular Board Meeting; and moving Item 11. Public Comments to follow Reports Item 6.C. Fiscal and Business Services. Mrs. Ordway seconded the motion. The motion carried (5-0).

5. AWARDS, ACHIEVEMENTS AND RECOGNITIONS

There were no Awards, Achievements and Recognitions.

9. B. Approve the Recommendation for the Principal of Boulder Creek High School

****This Item was moved at the Adoption of the Agenda*

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Principal of Boulder Creek High School. Mrs. O'Brien seconded the motion. The motion carried (5-0).

The Governing Board congratulated Ms. Brittany Sutton for being named Principal of Boulder Creek High School.

6. REPORTS

A. Governing Board

Mrs. Fisher expressed her thoughts on a recent social media post and the campaign that followed. She discussed her role as a Board member and as a private citizen. She requested a future Study Session to discuss bullying programs and policy and procedure regarding student access to social media of district staff personal accounts. She had the opportunity to attend the Arizona School Boards Association (ASBA) Leadership Conference with Dr. Finch, Mrs. O'Brien and Mrs. Ordway and requested a future agenda item to include a discussion on Policy BCA – Board Ethics as a result of the ASBA request to display it on a poster in the Board Room. She would also like for the district to consider having motivational speaker Sam Glenn speak to staff in the future.

Ms. Frank has been reading Board updates and reports. She enjoyed her visit with Dr. Finch and had the opportunity to attend a Sierra Verde School professional development training in Flagstaff as a result of the APS STEM Schools for the Future grant they received.

Ms. Tweedy was excited to have the opportunity to meet with Dr. Finch. She congratulated Ms. Frank for having her air quality curriculum program receive the 2017 Achievement Award from the National Association of Counties (NACo) and 100,000 Brilliant Ideas that Work for the Best Innovations in Government Award.

Mrs. O'Brien asked for a list of study sessions that have been requested by the Board.

Mrs. Ordway recognized all employees who are leaving DVUSD. She also requested a list of the study sessions to begin prioritizing the items.

B. Superintendent

There was no Superintendent Report.

C. Fiscal and Business Services

1. Student Enrollment Report

Mr. Jim Migliorino, Deputy Superintendent of Fiscal and Business Services, reported student enrollment through May 24, 2017 was 33,938 with a 0.7% decrease from last year.

2. District Financial Reports

Mr. Migliorino reviewed the Maintenance & Operations (M&O), Student Activity and Auxiliary monthly reports for the month ended May, 2017.

Graduating lifelong learners who will successfully compete, lead, and positively impact the world.

11. PUBLIC COMMENTS

****This Item was moved at the Adoption of the Agenda*

The following staff and community members expressed their concern with the Board President's recent use of Social Media: Aude Odeh, Kathy Huntington, KT Friend, and Shar Zand.

Sharyn Hanz, parent, expressed her concern with bullying that occurs within the district.

7. OLD BUSINESS

A. Approve the Coding Recommendations for Computer Science – Progression of Learning Programs

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve a coding program for students to be developed during the 2017-18 school year. Mrs. Ordway seconded the motion.

The Board discussed the item.

Ms. Frank requested the Board be provided with the multi-year fiscal impact of the program, rather than just the 2017-18 year impact.

Ms. Frank amended her motion to table the discussion on the coding program to the July 11, 2017 Governing Board Meeting. Mrs. O'Brien seconded the motion. The motion carried (5-0).

B. Approve the Certified Negotiated Language Tentative Agreement #66 for 2017-18

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Certified Negotiated Language Tentative Agreement #66 for 2017-18. Mrs. Ordway seconded the motion. The motion carried (5-0).

Mrs. Fisher requested a future Study Session to complete a thorough review of the Certified Manual.

C. Approve the Classified Negotiated Language Tentative Agreement #66 for 2017-18

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Classified Negotiated Language Tentative Agreement #66 for 2017-18. Mrs. O'Brien seconded the motion. The motion carried (5-0).

Mrs. Fisher requested a future Study Session to complete a thorough review of the Classified Manual.

D. Approve RFP #17-004-5 Absence Management, Applicant Tracking/HR Management Employee Performance Evaluation, Professional Development Systems

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the purchase from Frontline Technologies, per RFP #17-004-5 for a contract of an integrated system which includes Absence Management, Applicant Tracking/HR Management, Employee Performance Evaluation, and Professional Development Systems for Fiscal Year 2017-18, with optional annual renewal for four additional years through Fiscal Year 2022. Mrs. Ordway seconded the motion. The motion carried (5-0).

8. CONSENT AGENDA – (Motion by Exception)

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve Consent Agenda Items 8.A through 8.J. Mrs. Ordway seconded the motion. The motion carried (5-0).

A. Approve the Minutes for the Special Governing Board Meeting on May 19, 2017, the Special Governing Board Meeting on May 26, 2017, and the Special and Regular Governing Board Meetings on May 30, 2017

The Governing Board approved the Minutes for the Special Governing Board Meeting on May 19, 2017 and the Special Governing Board Meeting on May 26, 2017 and the Special and Regular Governing Board Meetings on May 30, 2017.

B. Approve Payroll Voucher #25 in the amount of \$12,924,204.24, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$1,330,596.11, for Fiscal Year 2016-17

The Governing Board accepted the Administration's recommendation to approve Payroll Voucher #25 in the amount of \$12,924,204.24, and Expense Vouchers on the Voucher Summary Sheet in the amount of \$1,330,596.11, for Fiscal Year 2016-17.

C. Approve Donations

The Governing Board accepted the Administration's recommendation to approve donations, on behalf of the district, in the amount of \$5,554.87.

D. Approve Addenda Contracts

The Governing Board accepted the Administration's recommendation to approve the Addenda Contracts. A copy is attached to the official Minutes.

E. Authorization to Enter into Additional Cooperative Purchasing Contracts for Fiscal Year 2016-17

The Governing Board accepted the Administration's recommendation to give the Administration authorization to enter into additional Cooperative Purchasing Contracts for Fiscal Year 2016-17.

F. Approval of Multiple Year IFB/RFP Contract Renewals for Fiscal Year 2017-18

The Governing Board accepted the Administration's recommendation to give approval of Multiple Year IFB and RFP Contract Renewals for Fiscal Year 2017-18.

G. Approve the 2017-18 Deer Valley Education Foundation (DVEF) Memorandum of Understanding (MOU)

The Governing Board accepted the Administration's recommendation to approve the 2017-18 Deer Valley Education Foundation Memorandum of Understanding.

H. Bids/Proposals

1. Approve IFB #17-014-5 Supplemental Walk-In, Online & Catalog Consumer Goods

The Governing Board accepted the Administration's recommendation to approve the bids from the list of vendors on the solicitation results, per IFB #17-014-5 for Supplemental Walk-In, Online & Catalog Consumer Goods for Fiscal Year 2017-18, with the option to renew annually for four additional years, expiring June 30, 2022.

I. Annual Reauthorizations/Renewals

1. Approve Authorized Signers for Written Agreements/Contracts for 2017-18

The Governing Board accepted the Administration's recommendation to approve Dr. Curtis Finch, Superintendent; Jim Migliorino, Deputy Superintendent; and Heather Mock, Finance Director, as authorized signers for all written agreements/contracts; and Ramona Reid, Purchasing Director, as authorized signer for purchase orders for the 2017-18 School Year.

2. Approve Custodian for Revolving Funds for 2017-18

The Governing Board accepted the Administration's recommendation to approve Jim Migliorino, Deputy Superintendent, as the Custodian for the Revolving Fund for the 2017-18 School Year.

3. Approve Resolution for Annuity Contracts for 2017-18

The Governing Board accepted the Administration's recommendation to approve the Resolution for Annuity Contracts for the 2017-18 School Year.

4. Approve Resolution for Authorized Signers for Certificate of Deposit for 2017-18

The Governing Board accepted the Administration's recommendation to approve the Resolution for Jim Migliorino, Deputy Superintendent; Heather Mock, Finance Director; and Debbie Habgood, Accounts Payable Coordinator, to be authorized signers for Certificates of Deposit the District holds in lieu of retention on construction for the 2017-18 School Year.

5. Approve Authorized Signers for Notice of Claims for 2017-18

The Governing Board accepted the Administration's recommendation to approve Kim Redding, Executive Assistant; Dorothy Ingram, Secretary; and Frances Servis and Shirley Clark, Receptionists, as authorized signers for all Notice of Claims for the 2017-18 School Year.

6. Approve Designation of Student Activities Treasurer for 2017-18

The Governing Board accepted the Administration's recommendation to approve the appointment of Heather Mock, Finance Director, as Treasurer of Student Activities for the 2017-18 School Year.

J. Student Travel

1. The Governing Board approved travel for students from Mountain Ridge High School to attend TSC Summer Camp in Litchfield Park, AZ from July 12 through July 15, 2017.
2. The Governing Board approved travel for students from Deer Valley High School to attend Complete Yearbook Training in Phoenix, AZ from July 27 through July 28, 2017.

9. ACTION

A. Approve Human Resources Changes

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the Human Resources Changes. Mrs. Ordway seconded the motion. The motion carried (5-0).

The Governing Board congratulated Ms. Brittany Behrens for being named Assistant Principal of Boulder Creek High School.

B. Approve the Recommendation for the Principal of Boulder Creek High School

****This Item was moved to follow Item 5. Awards, Achievements and Recognitions*

C. To consider and, if deemed advisable, adopt a Resolution authorizing the sale of Tax Anticipation Notes by the District

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to consider and, if deemed advisable, adopt a Resolution authorizing the sale of Tax Anticipation Notes on behalf of the District. Mrs. O'Brien seconded the motion. The motioned carried (5-0).

D. Approve the Fiscal Year 2017-18 Salary Schedules

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the 2017-18 Salary Schedules. Mrs. Ordway seconded the motion. The motioned carried (5-0).

E. Approve 2017-18 Contract Language for Exempt 10 Positions

Ms. Frank motioned that the Governing Board accept the Administration's recommendation to approve the 2017-18 contract language for Exempt 10 positions. Mrs. Ordway seconded the motion. The motioned carried (5-0).

F. Approve Performance Pay for the Deer Valley Unified School District Superintendent

Ms. Frank motioned that the Governing Board approve Performance Pay for the Deer Valley Unified School District Superintendent Dr. James. R. Veitenheimer at 95%. Mrs. Ordway seconded the motion. The motioned carried (5-0).

10. PREVIEW

A. Discussion on Arizona School Boards Association (ASBA) Resolution Opposing the Expansion of Empowerment Scholarship Accounts (SB1431)

****This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda*

B. Fiscal Year 2017-18 Classroom Site Fund Plan

Mr. Migliorino reported the Classroom Site Fund (Proposition 301) allocation for 2017-18 is \$14,358,860, based on \$367 per student. He reviewed the three funds in the plan: Fund 011 Base Salary (20%), Fund 012 Performance Pay (40%), and Fund 013 Menu Items (40%). The percentage of Menu Money allocation that goes to teacher salaries is 76.5%. The FY18 CSF Plan incorporates the changes approved in the salary recommendation, provides a salary increase for teachers, expands the hard-to-fill addenda for 7th and 8th grade math and science positions and will be paid in a one-time payment. The 2017-18 Classroom Site Fund Plan will be brought for Board approval on June 27, 2017.

C. First Reading of Governing Board Policy

1. First Reading of Revised Policy BEDB – Agenda

***This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

2. First Reading of Revised Policy BEDBA – Agenda Preparation and Dissemination

***This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

3. First Reading of Revised Policy BEDD – Rules of Order

***This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

4. First Reading of Revised Policy BGB – Policy Adoption

***This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

5. First Reading of Revised Policy BGD – Board Review of Regulations

Dr. Veitenheimer stated that Policy BGD is being revised to remove a brief portion of unnecessary wording. This revision is ASBA recommended language.

6. First Reading of Revised Policy BHC – Board Communications with Staff Members

***This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

7. First Reading of Revised Policy DIE – Audits/Financial Monitoring

Mr. Migliorino stated that Policy DIE is being revised to include an addition to reference the Office of Management and Budget Compliance. This revision is ASBA recommended language.

8. First Reading of Revised Policy DJE – Bidding/Purchasing Procedures

Mr. Migliorino stated that Policy DJE is being revised in response to recent district audit questions pertaining to compliance in contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. A reference to 2 C.F.R. 200.321 (contracting with small and minority businesses, women's business enterprises, and labor surplus area firms) has been added to the legal references.

9. First Reading of Revised Policy EEAG – Student Transportation in Private Vehicles

Mr. Migliorino stated that Policy EEAG is being revised to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated. This revision is ASBA recommended language.

10. First Reading of Revised Policy EEB – Business and Personnel Transportation Services

Mr. Migliorino stated that Policy EEB, like Policy EEAG, is being revised to include language requiring that school district employees or Governing Board members, prior to any use of private vehicles to either embark on business/personnel transportation or to transport students, acknowledge that the employee or Governing Board Member's automobile insurance is the primary coverage and that proof of insurance must be given to the district prior to such transportation being initiated. This revision is ASBA recommended language.

11. First Reading of Revised Policy EFDA – Collection of Money/Food Tickets

Mr. Migliorino stated that Policy EFDA is being revised due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, "Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments."

12. First Reading of Revised Policy GCCE – Professional/Support Staff Conferences/Visitations/Workshops

***This Item was moved to the June 27, 2017 Regular Board Meeting at the Adoption of the Agenda

13. First Reading of Policy IJNDBA – Website Accessibility

Dr. Veitenheimer stated that Policy IJNDBA is a new policy that addresses the Americans with Disabilities Act (ADA) Web Content Accessibility Guidelines by establishing procedures for students, parents, and members of the public to make accessibility complaints regarding the District website. This new policy is ASBA recommended language.

14. First Reading of Revised Policy JFABD – Admission of Homeless Students

Dr. Galligan stated that Policy JFABD is being revised to be in compliance with the McKinney-Vento Homeless Education Assistance Improvements Act of 2001 as updated and reauthorized by the Every Student Succeeds ACT (ESSA) of 2015 is included in the policy and the exhibit. This revision is ASBA recommended language.

15. First Reading of Revised Policy JFB – Open Enrollment

Mrs. Moffitt stated that Policy JFB is being revised to add the following language: In the event of any conflict between this policy and any applicable federal or state laws, rules or regulations, such laws, rules or regulations shall govern and any conflicting portion of this policy shall be severed and the remainder of this policy enforced.

16. First Reading of Revised Policy JL – Student Wellness

Mr. Migliorino stated that Policy JL is being revised due to the United States Department of Agriculture providing guidance related to unpaid meal charges through Department Memos SP 46-2016, 47-2016, and SP 23-2017, "Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments." This revision incorporates the reference our meal charge policy, found in Board Policy EFDA. This revision is ASBA recommended language.

17. First Reading of Revised Policy JLCC – Communicable/Infectious Diseases

Dr. Galligan stated that Policy JLCC is being revised the language in the policy has been updated to reflect the language in the Arizona Administrative Code, Title 9, Health Services, Chapter 6, R9-6-355 regarding pediculosis (lice infestations). This revision is ASBA recommended language.

18. First Reading of Revised Policy JR – Student Records

Dr. Galligan stated that Policy JR is being revised because the text and legal references in this policy and regulation have been updated to include ESSA and information related to release of information. This revision is ASBA recommended language.

19. First Reading of Revised Policy JRR – Student Surveys

Dr. Galligan stated that Policy JRR is being revised to include the list of student/family characteristics in A.R.S. 15-177 which requires specific written informed consent from the parent of a pupil prior to administration of a survey that is retained by a school district or the department of education for longer than one (1) year and that solicits personal information about the pupil regarding any of the characteristics which are listed.

11. PUBLIC COMMENTS

***Public Comment occurred following Reports Item 6.C. Fiscal and Business Services

12. FUTURE MEETINGS AND DATES TO REMEMBER

June 27, 2017 – Regular Governing Board Meeting

July 3, 2017 – Independence Day Observed – District Offices Closed

July 4, 2017 – Independence Day – District Offices closed

July 11, 2017 – Regular Governing Board Meeting

13. ADJOURNMENT

Mrs. O'Brien motioned to adjourn the meeting at 8:35 p.m. Mrs. Ordway seconded the motion. The motion carried (5-0).