

Park Meadows Elementary School

Home of the Scorpions



Student Handbook 2018-19

From The Principal

August 2018

Welcome to parents and students of Park Meadows School,

For those of you who are new to Park Meadows School, I think you will be pleasantly surprised by the upbeat positive school climate that we provide. We have high expectations for all students in the areas of academic achievement, appropriate behavior, and positive social interactions. We have three rules to follow in our school. **We are PARK:**

We Are **Prepared**

We Are **Accountable**

We Are **Respectful**

We Are **Kind**

Creating and maintaining a positive school climate is the responsibility of everyone. If you have further questions regarding behavior expectations, please refer to the Student Rights and Responsibility Handbook that is available on our school website. Hard copies are available upon request. This Handbook cannot cover every contingency or answer every question, so feel free to make an appointment with your teacher or with me for any further information. We must work as a team in order to provide outstanding educational opportunities for your child.



Check your student's backpack daily for information from the school and homework expectations. Our school newspaper will be posted online, *The Sting*, monthly. We communicate all events and other activities and information that are relevant to our school through *The Sting* and also our school website at parkmeadows.dvusd.org. We offer several family and PTA activities throughout the school year so try to get involved when possible. We are continually working together with our Green Committee of students and staff to make our school more eco-friendly. This is one example of how you can continue your child's education by teaching them how to go Green at home and in the community.

Park Meadows School has an outstanding veteran staff, an enthusiastic PTA, and positive parents and students, all of which make our school such an outstanding place of learning. Our office staff is friendly and welcoming so please volunteer or visit as your schedule permits.

Let's have a great school year!!

Joan Wick, Principal

SCHOOL HOURS

Office Hours 7:30 a.m. – 4:30 p.m. School Hours Grades K-6 8:45 a.m. – 3:30 p.m.

The Park Meadows playground will be open for students each morning at 8:20 a.m. Prior to that time, the gates will be locked since there is no playground supervision. Playgrounds are not available after school. We provide teacher supervision from 8:20 – 8:40 in the morning and 3:30 – 3:45 p.m. in the afternoon at the parent drop-off/pick-up areas. The bus lane is in the back of the school and there is no parking in the bus lane area.

ATTENDANCE

Regular attendance and being on time are two things that help your child have a good attitude toward school. If your child is unable to attend school, please call **623-445-4190** and advise the school office of the reason for the absence by 9:15 a.m. An unreported absence will result in a phone call from the district automated phone system to the parent. This is for the safety of your child. If they are not in school and have not been reported absent, we need to know they are safe.

If a student is tardy, the student must report to the office before going to class. Excessive absences or tardiness can be a problem that ultimately affects a student's academic standing. Court Unified Truancy Suppression (CUTS) will be enforced at Park Meadows School. Arizona state law requires that every child between the ages of 6 and 16 attend school every day. Lack of compliance with the law could result in a citation to the CUTS program through the juvenile court. An excessive amount of unexcused absences or an absentee rate of 10%, will result in a referral to the juvenile court. The Registrar will notify you when a student's absence rate becomes excessive.

If a student is tardy 2 times they will be assigned a morning detention (for example at 2, 4, 6, 8, and 10 tardies your child will be assigned morning detention). After 10 tardies the student will receive on campus suspension, for each tardy up to their 15th tardy. If the child continues to be tardy the parent/child will be referred to our CUTS liaison for a meeting that could result in truancy. If a child misses a morning detention, it will be rescheduled for the next detention day (Tuesday or Friday). If a child misses the morning detention a second time, they will be suspended.

If your child has a doctor's appointment please bring in a note from the doctor so we can record that the child had a doctor's appointment.

STUDENT HEALTH AND RELEASE INFORMATION CARD

For the safety of your child it is necessary that ALL Information requested on the STUDENT HEALTH AND RELEASE OF INFORMATION CARD (two sides) be completed in full as it applies to your child. All information is confidential and protected by the Family Education Rights and Privacy Act. When completing the card, all phone numbers must include the area code.

If any information changes during the course of the year, updates must be made immediately by contacting the school. Current information assures that the school can contact you promptly in case of an emergency. With our new school emergency call-out information system, it is critical that we have a current working phone number so we can communicate important information in a timely manner.

STUDENT RECORDS

As a parent, you have access to your child's school records. Deer Valley School District's policies on access to student records and other parent and student rights comply with the Family Educational Rights and Privacy Act of 1974. Procedures for reviewing records and a summary of other parent rights are available in the school office.

REPORT CARDS/CONFERENCES

Parent/Teacher Conferences are scheduled twice a year, once in the fall and once in the spring (1st and 3rd grading periods). You may ask for more conferences anytime during the school year by calling your child's teacher to make an appointment. Report Cards are issued four times a year after each nine-week period.

Students in 3rd, 4th, 5th, and 6th grade can earn a place on the Principal's List if they earn all A's during a grading period or on the Honor Roll if they earn all B's or higher during a grading period. The students who make the Principal's List or Honor Roll will receive a certificate at one of the scheduled Pride Assemblies.

LEAVING SCHOOL EARLY

If it is necessary to pick up your child during school hours you must be present, with a valid I.D., in the school office to request the dismissal. For your child's protection, your child will not be released to anyone except his/her parents/guardians or the responsible party you have indicated on the STUDENT HEALTH AND RELEASE OF INFORMATION CARD. Picture identification is required. A note or telephone call is not sufficient to have your child released from school.

Students will not be called for release after 3:00 p.m. If you have a scheduled appointment for your child, you will need to pick them up prior to 3:00 p.m. We are making a effort to reduce classroom disruptions as much as possible.

Leaving school year counts towards your 18 days a student can miss without truancy being filed. If a student misses more than 10% of the school year (18 days) they can be retained, per state law.

VISITORS

If you want to visit a classroom during the school day arrangements need to be made with the teacher and principal. You will also need to fill out a visitation form at least 48 hours prior to the visit and approved by the principal. Upon arriving for your visit, you will need to sign in/register at the front office for the security and safety of our students and staff. You will be escorted to the classroom you are visiting.

Parents are welcome to eat breakfast and/or lunch with their child, you are only allowed to be in the cafeteria, office, or nurse's office during the school day, when children are on campus (8:15 – 3:40). Students should be dropped off at the designated areas, parents/guardians are not able to walk their child to class or walk around campus while students are on campus (8:15am-3:40pm). Parents in any other area without permission will be considered trespassing. This is for the security and safety of our student and staff. Students from other schools are not permitted to visit campus during school hours because of liability, safety, security, and supervision. If on campus between the hours of 8:15am-3:40pm and not in one of the approved areas listed above, staff will ask you to leave campus, if you are not volunteering in a classroom or in the copy room.

When volunteering in a classroom or attending a field trip you need to be volunteer trained. If you are volunteering, you are not allowed to bring other siblings or children with you. If you are attending a classroom celebration for your grade level child, other children are not permitted to attend. The in class celebrations are for the students in the class and their parent(s).

School-wide celebrations (Pride Assemblies, Field Day, Zoo Project, Concerts, to name a few) that are held in our multi-purpose room and/or on our fields can be attended by any family member.

CUSTODY

In most cases, when parents are divorced, both mom and dad continue to have equal rights where their children are concerned. If you have a court order that limits the rights of one parent in matters such as custody or visitation, a copy of that order must be on file in the school office. Unless your court order is on file with the school, we must provide equal rights to both parents.

In the event you leave your child in the temporary custody of a relative or friend due to out-of-town business or vacation, the school must have a NOTARIZED note giving temporary educational custody to that individual. Hospitals demand this information on a notarized, temporary medical custody notification in the event of an emergency. In addition, please be sure the friend or relative is also listed as a responsible party on the child's STUDENT HEALTH AND RELEASE OF INFORMATION CARD.

CAFETERIA

\$1.50 - Child Breakfast	\$2.00 – Adult Breakfast
\$2.80 – Child Lunch	\$3.75 – Adult Lunch
.50 – Milk	.35 - Juice

Breakfast is served from 8:15 a.m. – 8:35 am, with student leaving the cafeteria by 8:40 am to be in class on time at 8:45 am



We encourage parents to purchase prepaid lunches for your child, as cash is more likely to be misplaced. It is possible to purchase lunches in advance for as many days as you would like. You may also purchase lunches using <http://ezschoolpay.com>. **Free and Reduced Price Applications** are available; we encourage parents to complete this confidential application even if you do not plan to take advantage of the funding. Park Meadows receives additional Title I funding based on the number of approved Free and Reduced Price applications.

LUNCH TIMES

Kindergarten	11:30 – 12:15	Fourth Grade	12:20 – 1:05
First Grade	12:10 – 12:55	Fifth Grade	11:05 – 11:50
Second Grade	12:45 – 1:30	Sixth Grade	11:45 – 12:30
Third Grade	10:55 – 11:40		

Children appreciate having parents visit for lunch. Take this opportunity to support your child and come have lunch with us during the lunch period.

For special parties or special occasions, any food brought to the school must be purchased from a state inspected business. **Food items cannot be homemade.**

STUDENT DRESS CODE

Any attire that detracts from the learning environment is not acceptable. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health and welfare of self and others.

- Clothing must cover the entire buttocks. Shirts and tops may not expose bare midriffs, bare shoulders, nor be deeply or narrowly cut in the front, back, or under the arms. Halter tops, spaghetti straps, and strapless tops are not acceptable. Clothing that exposes undergarments will not be tolerated for males or females.
- Bare feet are never acceptable. In the interest of safety, shoes must be worn at all times. Closed shoes are to be worn for any type of physical activity, such as physical education, cheer practice, weight lifting, etc.

- Jewelry or ornamentation shall not be worn if it presents a safety hazard to self and/or others.
- No hats may be worn inside any campus buildings at anytime, except for properly approved occupational safety headgear required for special classes.
- Defamatory writing, obscene language or symbols, or symbols of drugs, sex, or alcohol on clothing or jewelry are expressly prohibited.
- Tattoos displaying defamatory writing, obscene language or symbols, or symbols of drugs, sex, or alcohol must be covered.

PARK MEADOWS LIBRARY MEDIA CENTER

The Park Meadows LMC collection consists of more than 10,000 items for checkout to students, staff and parents. Additionally, the LMC has 20 Chromeboxes with access to Google Suite and the Internet. A Smartboard is available for use by staff members. The LMC is open daily from 8:00 AM for staff members and 8:20 AM for students. The LMC closes at 4:00 PM. Visit the LMC website at <https://parkmeadows.dvusd.org>, Media Center Quick Links (left hand side).

Circulation

Children from kindergarten through 6th grade may check out books as follows:

- K-2nd grades:** 1 book for 1 week **3rd-6th grades:** 3 books for 2 weeks

Books may be renewed once if there are no holds on the title. Students are required to renew the book on the due date. Library privileges are suspended until an overdue book is returned or renewed.

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It is strongly recommended to students that books be kept in backpacks when not being read. This will allow students to have their books when it's their day to visit the LMC and to protect them from harm. Please be mindful of water bottles placed in backpacks. This can quickly ruin books! Always use the outside holders.

Please remember..., students are responsible for the books they check out. If a book is damaged or lost, the student will be asked to pay for the book. Until the book is paid for or returned, a student's check out privileges are suspended. The care of books helps maintain our library collection for all of our students.

Finally, if parents would like to limit the number of books their child can check out they may do so by contacting Carey Crabbs, Library Media Center Clerk, at 623-445-4113 or carey.crabbs@dvusd.org.

Accessing the Collection and Student Account from Home

Students and parents can access the Park Meadows collection from home. Visit any district library at destiny.dvusd.org. Selecting Park Meadows and logging in with the student's Username and Password (Patron ID). Once in a student may review their account, including due dates of books on loan, overdue materials, holds and any fines (for lost or damaged materials),

using the My Info tab. Students may also place books on hold and renew outstanding materials one time. Destiny Quest allows students to create “shelves” of books: Currently Being Read, Read, and Want to Read. Teachers may also create lists to support learning objectives.

Accelerated Reader

Some grade levels use the Accelerated Reader program. Students can determine books in their reading level by accessing Destiny. **All testing must occur at school.**

Internet Usage

Computers are available for student use during regularly scheduled class visits as well as for students on passes. They may be used for assigned class work, research, Accelerated Reader, and testing. An *Internet and E-mail User Agreement* **must** be signed by parents/guardians before students are allowed to use the computers. Computers are monitored and privileges can be cancelled for violations of this agreement. The District offers students space on the server to save school projects; however, students must provide their own USB drive to save files for use elsewhere.

PARK MEADOWS ELEMENTARY SCHOOL BEHAVIOR GUIDELINES

We Are Park:

We are **P**repared
We are **A**ccountable
We are **R**espectful
We are **K**ind



Park Meadows follows the “*Students Rights and Responsibilities Handbook*” issued by the Deer Valley Unified School District.

Rewards and Recognition

Classroom: Each classroom/grade level will develop positive rewards for those students making good choices.

PARK Pride: A “PARK” ticket may be issued to a student for positive choices. These may be redeemed weekly within each classroom for prizes. There is also a PARK Place for student to redeem their PARK tickets every other Thursday.

Pride Assemblies: At the end of each quarter, students are recognized for their achievements at a grade level assembly. Parents are invited to attend these celebrations where students are recognized for Honor Roll, Principal’s List, BUG Club, Citizenship, Pillars of Character, or excellence in the areas of Art, Music, and Physical Education.

Classroom Expectations

**We Are PARK
Prepared, Accountable, Respectful, and Kind**

In our **K-3 classrooms** we use a clip chart system to help students monitor their behavior choices each day. It is a more positive approach to discipline and it focuses on what the right choice could/should be, rather than the “wrong” choice. This system helps students take responsibility for their own behavior in the classroom. Here’s how it works:

Each student will have their number written on a clothespin (clip). At the start of every day all of the students' clothespins will start on the **GREEN** section (Ready to Learn). Then, students will move up or down on the chart based on their behavior for the day.

When students are showing good character by following We Are PARK, which is part of our classroom expectations, they will get to "clip up", meaning move their clip up to the next level which is **BLUE** (Role Model). Students that reach the blue level will also earn a PARK ticket.

When students are not showing good character by following We Are PARK, which is part of our classroom expectations, they will need to "clip down", meaning move their clip down to the next level which is **YELLOW** (Think About It) at this level no consequence is given. It is our hope that the student will change their behavior and be able to clip back up. If the students continue to not show good character they move their clip down to the next level **ORANGE** (Teacher’s Choice) and they will receive a consequence of the teacher’s choosing depending on what their behavior has been. At this level the parent will receive communication from the teacher through email. If the student continues to make inappropriate choices they will move down to the last level **RED** (Parent Contact), which means the teacher will contact the parent/guardian by phone and choose an appropriate consequence for the student such as time out in a buddy class or loss of free choice centers on Friday, morning reflection, or an office referral.

Students **DO** have the opportunity to move up or down throughout the day so even if your child gets to yellow, orange or red at one point they have the **CHOICE** to change their behavior and work their way back up to green.

At the end of the day, students that moved either up or down will color in their agenda. If it is not colored that means they were on **GREEN**. Agendas will be sent home each night and need to be returned to school each day. If your child ended up on yellow, orange or red please take a few minutes to talk with your child. We see the best results in changing behavior when parents and teachers work together to find a solution. **ALL YELLOW, ORANGE AND RED DAYS MUST BE INITIALED BY A PARENT/GUARDIAN.** Please be sure to check your child’s agenda nightly. In the event of a serious infraction or for repeat behaviors you will be contacted by phone. As an added incentive, students will be rewarded for consistently showing good character. The reward could be a trip to our treasure box or a simple coupon for extra computer time, a free book from Scholastic, a PARK ticket, etc. (Students will return their clip to green for a fresh start the following day.)

In our 4th grade the students following expectations:

Behavior Expectation Plan

We believe all of our students can behave appropriately in the classroom, out at recess, and during all school related activities. Discipline is an opportunity for personal growth and to learn new behaviors. Students will be given the opportunity to make decisions and live with the consequences, be they good or bad. Misbehavior will be viewed as an opportunity for individual problem-solving. Each child will be given time to reflect on their mistakes, so they can grow from their experiences, and are better prepared for the real world.

THE GOLDEN CLASSROOM RULE:

Feel free to do anything that doesn't create a problem for anyone else on the planet.

- If you create a problem for anyone else on the planet, I will ask you to solve it.
- If you cannot solve the problem, or choose not to, I will do something. What I do will depend on the special person and special situation.
- If you feel something is unfair, whisper to me, "I'm not sure that's fair," and we will talk.
- Students are welcome to remain in class for as many minutes as he/she is not disruptive to the learning environment of others.

EXPECTATIONS:

These basic classroom expectations apply to all students:

- Be prepared to learn.
- Follow directions the first time they are given.
- Turn all assignments in on time.
- Respect yourself and others.
- Do your personal best.

"I CAN MANAGE MYSELF" BOARD (ICMM BOARD)

All students start the day with a green card. If a student chooses to break a classroom expectation, the following consequences will apply:

1st offense: *yellow card* – A warning is issued. This directs the student to slow down and think before they act.

2nd offense: *red card* – Student completes a *Red Card Think Sheet* to document their behavior and is issued 1 day in the Opportunity Room to reflect on their behavior.

3rd offense: *blue card* – Student completes a *Blue Card Think Sheet* to document behavior and is issued an additional day in the Opportunity Room, or a before school detention to reflect on behavior.

Severe Offenses: Student is immediately removed from the classroom, and parents are notified by phone.

Tier 1: All students are given a warning (direct eye contact, gesture, proximity, and verbal) prior to a consequence being issued. Students who can't be redirected are issued one of the consequences stated above.

Tier 2: Students who require behavioral accommodations receive multiple warnings prior to a consequence being issued. I also allow additional time to correct the behavior. Buddy rooms are used when the student can't remain in class due to behavior. Prior to being sent to a buddy room, the student is allowed to step out to the tables to cool down/reflect without consequence.

Buddy Classroom: Classroom teachers will partner with another teacher to provide a time-out place for students who have chosen to not follow the expectations set forth in the classroom.

Discipline Referral Forms: Staff members will issue discipline referrals when a student continues to not meet classroom/school expectations. The staff uses these forms to notify the administration of inappropriate student behavior. Teachers will document incidents and possible consequences. The administration uses these forms to document consequences for student behavior. Students may receive consequences according to the DVUSD Student's Rights and Responsibilities Handbook. The administration or teacher contacts parents to discuss behavior and consequences.

In our 5th grade the students following expectations:

All 5th grade parents will be receiving a letter from the 5th grade team that will need to be filled out and returned to your child's homeroom teacher.

Our Philosophy:

We appreciate that all students are different. Each student is an individual with a unique personality. It is with this in mind, that **each student will be treated fairly, not equally**. Fair means every student will receive what they need in order to be successful. Situations will be handled as they arise, focusing on providing students the opportunity for personal learning and growth.

Student Expectations:

We are P.A.R.K.

1. We are **P**repared.
 - on task with required materials.
2. We are **A**ccountable.
 - academically and behaviorally
3. We are **R**espectful
 - to ourselves, others, and all property
4. We are **K**ind

COMMUNICATION

We will inform you every day regarding your child's performance at school through the STUDENT AGENDA. This Agenda will serve as our **primary** communication tool. Homeroom

teachers check Agendas first thing in the morning for your signature, and any notes or questions you might have for us.

- **Teacher Communication Responsibility:**
 - Provide daily information regarding your child's day at school
 - Respond to phone calls, emails, or notes in the Agenda within 24 hours
 - Update grades in PowerSchool regularly
- **Student Communication Responsibility:**
 - Record all assignments and tests in the Agenda
 - Share the Agenda with Parent(s) and get parent signature DAILY
 - Share completed assignments with parent(s) DAILY
- **Parent Communication Responsibility:**
 - Read and discuss the Agenda with your child DAILY
 - Ensure all assignments are completed DAILY
 - Sign the agenda DAILY
 - Monitor your child's progress in the Data Binder for each subject WEEKLY.
 - Check Powerschool regularly to monitor your child's academic progress

CLASSROOM MANAGEMENT

- **What does a "4" in the Agenda mean?**
 - All students begin each day with four points, one for each of the 4 Student Expectations:
 - Be Prepared
 - Be Accountable
 - Be Respectful
 - Be Kind
 - When you see a "4" written in your child's Agenda, that means he or she had a **great day**. Please understand that the only number that will be recorded is the number 4, there will not be a 3, 2, 1, or 0. Failing to meet any of the four Student Expectations will be noted in the Agenda with a stamp or brief explanation. Continued patterns of misbehavior will lead to logical consequences including the possibility of a morning reflection.

GRADING:

Grades are available for you and your child to view any time you wish through Power School. This site can be accessed by a Smart Phone by simply downloading the free *Power School App*. and using your child's school computer ID and password.

Grades will be weighted as follows:

Class work and Home Practice assignments =10%
Assessments = 90%

Assignments:

- All assignments are expected to be completed, and are due the next school day unless otherwise stated.
- Students who do not complete their assignments on time will be expected to complete assignments during their recess or at home. **Assignment completion is not optional.** Until assignments are completed and turned in, the following will apply:
 - Loss of a 4 point day
 - Negative impact on academic & citizenship grades

What is considered a “missing assignment”?

- assignment not 100% complete at the start of class
- 100% effort not evident
- student can't find assignment/ or left it at home..."but it is done"
- **3 incomplete or missing assignments in one week will result in a morning reflection**

Morning Reflection is held every Tuesday and Friday at 7:45 am.

***Incomplete/ missing assignments do not go away. Our home practice and classwork will help your child master Fifth Grade Arizona's College and Career Readiness Standards.**

Retake Policy:

- Students will be permitted to retake a test within one week of receiving the original graded test back (Scores of 92% or lower are eligible for retakes). In order to prepare for the retake, students must complete a Retake Contract outlining the requirements for the student to further practice skills and earn a retake. The additional activities required will vary by subject area/teacher. After students retake the test, if the grade is higher, the higher grade will replace the original grade (DVUSD policy).

**Retakes need to be completed within one week of receiving your grade.
Assessments will be done on Tuesday and Friday mornings at 7:45 am**

ABSENCES: Students are responsible for gathering materials and assignments, and learning the objectives that were covered during their absence. Lessons and assignments that were missed can be completed at home.

Please only request absent work if your child is gone for more than one day.

HATS

Hats may only be worn before/after school, at recess and during Physical Education.

CELL PHONES

Cell phones are to be **turned off**, not silenced, and **kept in back packs** during school hours (8:30-3:30). If you **must** reach your child, please call the front office.

In our 6th grade the students following expectations: Will be sent home the first day of school

Park Meadows Grading Policy

In DVUSD we use the electronic grade book of Power Schools to share with students and parents the grades that will be reflected on your student’s report card. Gradebooks are updated on a weekly basis and every effort is made to record a minimum of one grade per week for each content area. Grades are not recorded for introductory skills, but are to be an evaluation of academic standards and content mastery. When assignments or scores are missing, a zero or (M) is entered until work is turned in. This allows students and parents to identify work that needs to be completed prior to the final assessment for the unit. No single assessment or project can be more than 25% of the total grade. On an assessment for students scoring below 92%, or as requested by students, they may fill out a contract with the teacher that will allow the student to retake the assessment and replace the original grade with no penalty.

Below is the grading scale used on the DVUSD report card:

Performance Levels:	
4	Demonstrates above grade level proficiency independently.
3	Demonstrates grade level proficiency independently.
2	Demonstrates grade level proficiency with support.
1	Demonstrates below grade level proficiency with support.

A+	98%-100%	B+	88%-89%	C+	78%-79%	D+	68%-69%	F	59% or Below
A	93%-97%	B	83%-87%	C	73%-77%	D	63%-67%		
A-	90%-92%	B-	80%-82%	C-	70%-72%	D-	60%-62%		

Retake Policy:

Students will be permitted to retake a test within one week of receiving the original graded test back (Scores of 92% or lower are eligible for retakes). In order to prepare for the retake, students must complete a Retake Contract outlining the requirements for the student to further practice skills and earn a retake. The additional activities required will vary by subject area/teacher. After students retake the test, if the grade is higher the higher grade will replace the original grade (DVUSD policy).

Retakes need to be completed within one week of receiving your grade. Assessments will be done on Tuesday and Friday mornings at 7:45 am.

(Extra credit and grading on a curve are not used; these practices are not an effective way to show mastery of standards.)

THE HEALTH CENTER

The Park Meadows Health Center is part of a comprehensive health program administered by the school nurse. The focus of all aspects of the program is the health and well being of each of the students. The program includes:

- The care of students with acute illnesses and injuries.
- The administration of medications and treatments to students.
- Screening students for potential problems (vision, hearing, scoliosis, dental) and referring them as indicated.
- Health education and illness prevention.
- Communicating with the faculty, parents, and other health professionals.

The success of this program requires your cooperation as a parent in the following areas:

SCHOOL HEALTH SERVICES

The Health Center is open 8:15 – 4:00. Emergencies will be seen at any time.

School is a Healthy environment. The nurse promotes a positive wellness environment to give each student the best possible opportunity to learn and reach their potential. The nurse is the consultant for students, parents and educational staff members concerning health issues and problems. He or she may, at times, recommend further medical follow up when a health problem is suspected.

The Health Center provides first aid and medical care primarily for illness or injuries that occur during the school day. It is not a primary care facility like a doctor's office. The nurse is, however, qualified to collaborate with you and your child's physician to provide an educational environment in which your child can learn and thrive. While the nurse does not make a medical diagnosis or prescribe medication or treatment, medication and treatment prescribed by a physician may be given in the health office.

Disease Prevention/Immunizations: Written proof of compliance with immunization requirements is a part of the registration process in Arizona Schools. State and Federal Law mandates that school-age children be immunized to prevent certain diseases. If you are unsure of the requirements for Immunization, see your doctor, visit the School Health Center or call the Maricopa County Health Dept at (602)-506-6767 or (602)-263-8856 for locations of clinics and hours of operation. Immunizations are free of charge for children under the age of 18. Exemption forms are available from the nurse.

Parent and Emergency Contacts/Health History: Parents are required to complete Emergency Contact and Health History Forms for each of their children every year. These forms contain vital information should your child becomes ill or injured at school. Students will be released to ONLY those persons indicated on the form. **Photo ID is required to pick up any child during the day at school.**

Student Illness: If a student feels ill during the school day, they should report their complaint to the classroom teacher for referral to the nurse. Students are not to contact their parents directly via cell phone regarding illness unless prior arrangements have been made with the nurse. Please keep your child home if they have fever, diarrhea, vomiting, deep cough, or a potentially communicable disease. **Children with a fever of 100 degrees or more must be fever-free for 24 hours without the use of fever reducing medications before returning to school.** If your child has been diagnosed with contagious illness, please contact the Health Center so parents of other students in the class can be notified. Please call your child's doctor for advice on an ill child. Do not send ill students to school to be evaluated by the nurse.

We are a latex free school and cannot allow any balloons or other latex products in the school. Please do not bring balloons or other latex products to school for us to give to students.

Medication: In compliance with ARS 15-344 and ARS 32-1901, over-the-counter medications are not available in the Health Center. Tylenol, Ibuprophen, Calamine, Neosporin, *topical or oral* Benadryl, cough drops, antacids or any like remedies are not stocked. Students are not permitted to have medication in their possession at any time without a *specific* prior written arrangement with *the* nurse.

Prescription medications must be in an original prescription container labeled for the student with a current date. The label must state directions that coincide with the request being made by the parent.

Over-the-counter Medications needed by students during the school day must be checked in to the Health Center by a parent/guardian. Requests must be in agreement with the manufacturer's directions or have a superseding physician's order. Herbal preparations must have a doctor's order. It is the responsibility of the parent/guardian to pick up any unused or discontinued medications promptly from the health center. At the end of the school year, any medication remaining in the Health Center will be discarded.

PE Excuses: Students requesting to be excused from P.E. must bring a note signed by their parent to the Nurse. The Nurse will then write an "excused from P.E." pass for the student to take to P.E. Any request for an excuse for three or more PE classes must be accompanied by a Physician's written order. **All injuries requiring any type of orthopedic support or devise on campus must be reported with a medical excuse and cleared through the Health Center.**

Chronic Health Conditions: If your child has been diagnosed with a chronic health condition please contact the nurse immediately. He or she will inform you of the DVUSD protocols/procedures necessary to ensure a healthy and safe environment for your child during the school day.

We welcome your comments, questions, or concerns. Parents are invited to stop by or call the school nurse at 623-445-4110.

PARK MEADOWS PTA

PTA's mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children. As a local unit affiliate of National PTA our Park Meadows PTA supports the same mission and values—collaboration, commitment, diversity, respect, accountability. We strive to be a powerful voice for all children, provide relevant resources for parents and advocate for successful public education.

Park Meadows PTA goals include:

- Provide family engagement activities and events that support academic school goals (reading night, science night, etc)
- Provide family engagement activities and events that allow parents and children the opportunity for meaningful interactions with each other and other school community members
- Provide financial support to teachers for classroom supplies, equipment and programs that have little or no alternative funding sources
- Provide support for positive behavior programs

It is necessary for Park Meadows PTA to promote several fundraising opportunities during the school year in order to achieve our goals. We encourage each family to participate as they are able. All students and families have the opportunity to participate in PTA activities and events regardless of their participation in fundraising activities.

PTA is a non-profit organization run entirely by volunteers. Park Meadows PTA annual dues are \$6/person. ANYONE who has an interest in supporting child education, health, wellness and safety can join PTA. We encourage all parents, grandparents, extended family members, other community members and businesses to join Park Meadows PTA.

General Meetings are open to anyone in the community. However, in order to vote you must be a PTA member.

**While we invite all PTA members to volunteer THERE IS NO REQUIREMENT TO VOLUNTEER!
Also, you do not have to be a PTA member to volunteer.**

The Deer Valley Unified School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. For any inquiries regarding nondiscrimination policies contact the Superintendent's Department, 20402 N. 15th Avenue, Phoenix, AZ 85027. 623.445.5000.