



ADMINISTERING MEDICATION at SCHOOL

If your child needs medications during school hours, it is important to keep in mind the following information.

ACTIONS BEFORE SCHOOL:

- Ask your pharmacist to divide your child's medication into 2 bottles each with its own label so that one can be kept at home and one can be kept at school. This is especially important for those students who are allowed to carry their own inhaler. The plastic holder (Actuator) that holds the canister needs to be wrapped with a prescription label.

GETTING MEDICATION TO SCHOOL:

- ALL medication HAS to be brought to the school by an adult and handed to the nurse. A child is NOT allowed to carry medication, cough drops, and creams/ointments etc... Inhalers can be carried only if the student is mature enough to carry and the proper paper work is filled out and on file in the nurse's office.
- ALL prescription medication given in the school requires written authorization from the student's doctor, as well as parent consent. All Medication forms can be picked up in the nurse's office or downloaded from the health center web site.
- ALL medication must be brought to school in the original labeled container prepared by the pharmacy, doctor, or over the counter (OTC). NO envelopes, foil or baggies.

UNUSED MEDICATIONS:

- At the end of the school year it is the responsibility of the parent/guardian to pick up the unused meds. If not picked up, the medications will be appropriately disposed.

FIELD TRIP MEDICATIONS:

- Medications **MUST** be furnished by the parent to the teacher. Students may **NOT** bring in the medications. If it is a prescription medication, it must be in its **ORIGINAL PHARMACY BOTTLE WITH CURRENT DATE**, labeled with the child's name, prescription number, and identification of medication along with correct instructions. OTC medications must also be in their original containers with labels intact to identify.

- School personnel will not be responsible or liable for any reaction to medicines given according to the directions on the label. ALL medications will be kept by the teacher /leader.
- Prescription Medication for **Seizures**, that are to be used in an emergency situation are to be given by the PARENT/GUARDIAN directly to the teacher/Leader in the ORIGINAL CONTAINER.
- **Parent/Guardian are responsible for giving and instructing Teacher/Leader on when and how medication is to be given. Please see that the Teacher/Leader has the medication prior to departure for the field trip.**

If you have any questions, please call or email.

Jan Rey RN- School Nurse @ West Wing School

Office: 623-276-5010

Email: jan.rey@dvusd.org