

## Physical Education – Outside-of-school option for IB Students

IB Diploma students may fulfill the PE graduation requirement via participation in a supervised sport offered in a school, club, or community center. This .5 credit graduation requirement must be satisfied once at any time in the student's high school career and must include a minimum 100 hours\* of physical activity through training, conditioning, practices, or games. Part 1 of this form must be completed and submitted to the guidance counselor for approval prior to starting the activity. Upon completion of the required 100 hours, this form must be returned to the guidance counselor with Part 2 completed.

**Failure to complete the IB Diploma Program will result in ineligibility for this option and the completion of an on-campus PE class will be required for graduation.**

\* CAS hours do not apply

### Part 1 – Prior approval

Date \_\_\_\_\_

Student Name \_\_\_\_\_ ID \_\_\_\_\_ Grade \_\_\_\_\_

Description of supervised sport (type of sport, dates, location):

\_\_\_\_\_

Supervisor name (please print) \_\_\_\_\_ Phone \_\_\_\_\_

Guidance Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

### Part 2 – Verification of completion

I, \_\_\_\_\_, supervisor of the sports activity described in Part 1 above, verify that this student has completed a minimum of 100 hours of participation in this activity.

Supervisor signature \_\_\_\_\_ Date \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this completed form to the IB Coordinator for credit approval.**

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(FOR OFFICE USE ONLY)

Credit Approval

\_\_\_\_\_ Date \_\_\_\_\_

Assistant Principal, Curriculum

# **Physical Education – Outside-of-school option for IB Students Procedure**

## **STUDENT**

1. Complete Part 1 of the form with a complete description of the activity and a signature from the supervisor.
2. Return the form to your guidance counselor for approval and signature.
3. Keep your copy of the form until activity has been completed.
4. Upon completion of the required 100 hours, complete Part 2 of the form and return it to Dr. Comer, Assistant Principal, Curriculum for credit approval.
5. A copy of the completed and signed form will be returned to you within one week.

## **ACTIVITY SUPERVISOR**

1. Maintain a written record documenting the student's completion of a minimum of 100 hours of physical activity through training, conditioning, practices, or games.
2. Sign Part 2 of the PE Option Form verifying completion of the required 100 hours.

## **IB COORDINATOR**

1. Evaluate the student's proposal as described in Part 1 of the form to determine appropriateness of the activity.
2. Provide your signature in Part 1 to indicate your acceptance of the proposed activity and the completion of Part 1 by the student, including supervisor name and phone number.
3. Make a copy of the form for your records.
4. Return original form to the student.
5. Upon receipt of completed form signed by the student, supervisor and the Assistant Principal, make and deliver copies to the student and the registrar.
6. Keep original copy for your records.

## **ASSISTANT PRINCIPAL, CURRICULUM**

1. Please verify that student has completed the form appropriately.
2. Sign for credit approval and return form to the IB Coordinator.