



Deer Valley  
Unified School District

## Volunteer Service Agreement

I have read, understand and agree to abide by the policies and procedures for volunteers as set forth by the Deer Valley Unified School District including but not limited to the following:

**SUPERVISION:** School Volunteers always work under the supervision of the professional staff at each school and only with those staff who have requested the services of the volunteer. The district is responsible for the education, safety and well-being of each student. Understandably for these reasons, the teacher and/or principal may dismiss any volunteer whose actions are not in the best interest of the school or students.

**CONFIDENTIALITY:** As volunteers work with the staff and students, information of a confidential manner may be shared. The problems, abilities, relationships and confidences of students, their parents and the staff should **NEVER** be discussed with anyone who does not have the professional right or need to know them. Volunteers are not to probe into the personal lives of students and their families. Concerns about students should be brought immediately to the teacher and/or administrator.

**DISCIPLINE:** Students rarely have behavior problems while working with volunteers. However, our schools have detailed discipline plans and the responsibility of discipline rests with the professional staff. Volunteers may not discipline students. Make the teacher aware of any discipline problem that arises while working with a student.

**RELEASE OF AND CONTACTING STUDENTS:** Volunteers may never release a student from school. Students who must leave school early for any reason must receive permission from the school office and sign out before leaving. Under no circumstances may a volunteer take a student off campus. Volunteers may not walk or drive students to their homes unless the child's parent has notified the school office in advance and given written permission for the volunteer to do so. Volunteers are not to make arrangements to meet students outside of school or be invited to the home of the volunteer.

**DRESS CODE:** Take your lead from the staff and dress appropriately for the job you are doing. Casual clothing is fine; however, be neat and professional.

**SCHOOL RULES:** The school handbook outlines the school rules. Refer to it if you have any questions. Ask your supervisor to explain the school policy for use of telephones, eating facilities, fire drills, and emergency procedures. Remember, volunteers are to use the staff/adult restrooms, **NOT** student restrooms.

I further understand that the safety, well-being and education of students are of the utmost priority. Failure to comply with the standards of service as outlined here and in the Volunteer Handbook will result in termination of service.

\_\_\_\_\_  
Volunteer Name (please print)

\_\_\_\_\_  
School

\_\_\_\_\_  
Volunteer signature

\_\_\_\_\_  
Date

WHITE: Campus

YELLOW: Volunteer